



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE

TUESDAY, JUNE 6, 2023 AT 7:30 PM

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Glenn Ellerbe

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Proclamation- "Loving Day"
 - B. Proclamation- "Oxford Masonic Day"
 - C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To

speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the May 16, 2023, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. Notice of Legislative Authority - TRFO to Himalaya Cafe LLC, 1st Floor 12 South Beech Street, Oxford, Ohio 45056
- C. Notice to Legislative Authority - New Zhen Kitchen Take Out LLC DBA- Tea Cha House Chuan 19 West High Street, Oxford, Ohio 45056
- D. A Resolution approving Then and Now certificates for purchase orders issued above \$3,000 where an invoice was received prior to the purchase order date, as a requirement of Ohio Revised Code 5705.41 (d). (Heidi Hill, Acting Finance Director)

6. Resolutions.

- A. A Resolution accepting the bid and authorizing the City Manager to enter into an agreement with WesTech Engineering, LLC, for the construction, operation, and maintenance of a water softening pilot plant per City standards and specifications at a cost of \$83,805.00 plus a contingency in the amount of \$8,380.50 for a total cost not to exceed \$92,185.50. (Michael Dreisbach, Service Director)
- B. A Resolution authorizing the City Manager to utilize the American Rescue Plan Act (ARPA) funds to contract with a consultant to update the development code and repeal and replace part 11 of the Oxford codified ordinances and create an incentive structure to encourage affordable housing, economic development, and sustainable development practices. (Jessica Greene, Assistant City Manager)
- C. A Resolution authorizing the City Manager or designee to apply for a grant from the Ohio Ambulance Transportation Program. (John Detherage, Fire Chief)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance granting the request of the Ohio Association of Regular Baptist Churches to connect to and/or extend the City water and sanitary utilities to serve a proposed 92-unit hotel at 525 North Campus Avenue outside the Oxford Corporate Limits. (Michael Dreisbach, Service Director)
2. An Ordinance authorizing the tax budget for the year 2024 and directing that the same be transmitted to the Butler County Auditor. (Heidi Hill, Acting Finance Director)

B. Second Reading

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

- | 1. | Date | Meeting | Location | Time |
|----|---------|--|--------------------|------------|
| | June 6 | City Council | Courthouse | 7:30 p.m. |
| | June 12 | Oxford Parking & Transportation Advisory Board | Municipal Building | 9:30 a.m. |
| | June 12 | Recreation Board | Municipal Building | 11:30 a.m. |
| | June 13 | Public Arts Commission | Municipal Building | 4:30 p.m. |
| | June 13 | Planning Commission | Courthouse | 7:00 p.m. |
| | June 14 | Historic & Architectural Preservation Commission | Courthouse | 6:15 p.m. |

June 19 Housing Advisory Commission

LCNB 3:30 p.m.
Community
Room

June 20 City Council

Courthouse 7:30 p.m.

June 27 Board of Zoning Appeals

Courthouse 6:30 p.m.

9. Adjourn.