



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, JUNE 6, 2023 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor William Snavelly on Tuesday, June 6, 2023, at 7:30 p.m. Members in attendance were Amber Franklin, David Prytherch, Jason Bracken, Alex French, and Glenn Ellerbe. Chantel Raghu was excused.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. Ben Mazer, Assistant Law Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Hill, Acting Finance Director, and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6

NAY # 0
ABS # 0

4. Public Participation.

A. Proclamation- "Loving Day"

Mr. Bill and Mrs. Sybil Miller accepted the Proclamation and thanked the City Council, the NAACP, and other friends in the community. The Millers briefly shared their personal story.

B. Proclamation- "Oxford Masonic Day"

The Oxford Masonic Lodge members accepted the Proclamation. The Oxford Mason's thanked Mayor Snively and City Council. The Masons shared a brief history of their 200 years in the Oxford Community.

C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Ms. Stephaine Pearson, Long Meadow Oxford, Ohio - Ms. Pearson spoke as a teacher on behalf of Kramer Elementary and the Oxford Masonic Lodge. Ms. Pearson mentioned that when the new Kramer Elementary School was built, the update did not extend to the playground. Ms. Pearson shared her gratitude for partnering with the Masons for this project. Ms. Pearson asked the City Council if we could have a conversation regarding event fees.

Mayor Snively asked the City Staff to address this during announcements and communications.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from

consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Adopt the Consent Agenda
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 6
NAY # 0
ABS # 0

- A. Minutes of the May 16, 2023, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. Notice of Legislative Authority - TRFO to Himalaya Cafe LLC, 1st Floor 12 South Beech Street, Oxford, Ohio 45056
- C. Notice to Legislative Authority - New Zhen Kitchen Take Out LLC DBA- Tea Cha House Chuan 19 West High Street, Oxford, Ohio 45056
- D. A Resolution approving Then and Now certificates for purchase orders issued above \$3,000 where an invoice was received prior to the purchase order date, as a requirement of Ohio Revised Code 5705.41 (d). (Heidi Hill, Acting Finance Director)

6. Resolutions.

- A. A Resolution accepting the bid and authorizing the City Manager to enter into an agreement with WesTech Engineering, LLC, for the construction, operation, and maintenance of a water softening pilot plant per City standards and specifications at a cost of \$83,805.00 plus a contingency in the amount of \$8,380.50 for a total cost not to exceed \$92,185.50. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7504
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Public Comment - None

Mr. Dreisbach addressed questions from the Council.

- B. A Resolution authorizing the City Manager to utilize the American Rescue Plan Act (ARPA) funds to contract with a consultant to update the development code and repeal and replace part 11 of the Oxford codified ordinances and create an incentive structure to encourage affordable housing, economic development, and sustainable development practices. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7505
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 6
NAY # 0
ABS # 0

Public Comment - Ms. Shana Rosenberg, 1036 Arrowhead Dr.- Spoke on behalf of the HAC and is in favor of this Resolution.

Public Comment - Mr. Chris Skoglund, 211 Rayn Dr. - Spoke on behalf of HAPC and is in favor of this Resolution.

Ms. Greene addressed questions from the Council.

- C. A Resolution authorizing the City Manager or designee to apply for a grant from the Ohio Ambulance Transportation Program. (John Detherage, Fire Chief)

Motion – To Adopt Resolution No. 7506
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Public Comment - None

Chief Detherage addressed questions from the Council.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance granting the request of the Ohio Association of Regular Baptist Churches to connect to and/or extend the City water and sanitary utilities to serve a proposed 92-unit hotel at 525 North Campus Avenue outside the Oxford Corporate Limits. (Michael Dreisbach, Service Director)

Mr. Dreisbach and Mr. Perry addressed questions from the Council.

Developer Comment - Mr. Steve Alexander with MWA Master Builders LLC of Indianapolis. Mr. Alexander gave a brief history of zoning requirements for the property closing and the financial investment parameters required.

Public Comment - Mr. Timothy Cameron, 5258 Morning Sun Rd.- Mr. Cameron noted that his property would share a border with the proposed hotel, and he had no objection to the building of a hotel. Mr. Cameron mentioned the benefits of people being able to stay at that location and walk to Miami's graduation ceremony. Mr. Cameron noted his support of the hotel but would like to see strict adherence to zoning restrictions.

2. An Ordinance authorizing the tax budget for the year 2024 and directing that the same be transmitted to the Butler County Auditor. (Heidi Hill, Acting Finance Director)

Ms. Hill addressed questions from the Council.

Public Comment - None

B. Second Reading

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE Meeting

1.	Date	Meeting	Location	Time
	June 6	City Council	Courthouse	7:30 p.m.
	June 12	Oxford Parking & Transportation Advisory Board	Municipal Building	9:30 a.m.
	June 12	Recreation Board	Municipal Building	11:30 a.m.
	June 13	Public Arts Commission	Municipal Building	4:30 p.m.
	June 13	Planning Commission	Courthouse	7:00 p.m.
	June 14	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
	June 19	Housing Advisory Commission	LCNB Community Room	3:30 p.m.
	June 20	City Council	Courthouse	7:30 p.m.
	June 27	Board of Zoning Appeals	Courthouse	6:30 p.m.

9. Adjourn.

Motion – To Adjourn at 9:01 p.m.

(Voice Vote) 1st Ms. Franklin 2nd Mr. Prytherch

AYE # 6

NAY # 0

ABS # 0