



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, JULY 18, 2023 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, July 18, 2023, at 7:30 p.m. Members in attendance were Jason Bracken, Glenn Ellerbe, Amber Franklin, Alex French, David Prytherch, and Chantel Raghu.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Geoff Robinson, Police Lieutenant; Mr. Sam Perry, Community Development Director; Mr. Mike Dreisbach, Service Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Ms. French
AYE # 7
NAY # 0
ABS # 0

4. Public Participation.

A. Proclamation - The American Cancer Society's Relay for Life Oxford Day

Ms. Jennifer Lake accepted the Proclamation on behalf of the Oxford Relay for Life Committee. Ms. Lake shared how she became involved with Realy for Life in 1999. Ms. Lake mentioned the many ways her committee has raised money over the years. Ms. Lake thanked Mayor Snively and the Council for the Proclamation and invited everyone to attend the luminary event on July 20, 2023.

B. Presentation - Sharefest Update, Ms. Carol Michael

Ms. Carol Michael gave a detailed report and donation totals for Sharefest 2023. Ms. Michael mentioned a few changes the committee plans to make next year to improve the event. Ms. Michael thanked the Sharefest committee, volunteers, City Council, and City Staff for another successful year. Mayor Snively thanked Ms. Michael and the Sharefest Committee for their hard work. Ms. Michael's full report can be found in minutes.

C. Presentation - OPD Tobacco / Vape Enforcement Update (Geoff Robinson, Police Lieutenant)

Lieutenant Robinson presented findings on the 2022 vape enforcement compliance checks. Lieutenant Robinson gave examples of a test process and what Retail Licensing might look like in Oxford. Lieutenant Robinson spoke about products advertised as legal CBD being tested at the crime lab for content. Lieutenant Robinson addressed questions and comments from the Council. Lieutenant Robinson's slides are included in minutes. Mayor Snively thanked Lieutenant Robinson for his presentation.

D. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Ann Fuehrer, Dana Drive - Ms. Fuehrer on behalf of Oxford Area Solutions for Housing. Ms. Fuehrer spoke about community-based action planning for a response to and prevention of homelessness in the area. Ms. Fuehrer invited the public to the next meeting on Monday, July 24, 2023, at the Presbyterian Church Seminary Building from 5-7 pm.

Public Comment -Robin Baughman, Ryan Drive - Mr. Baughman spoke about the lack of adult-type stores uptown. Mr. Baughman mentioned he would like to see more stores like the Apple Tree and adult restaurants.

Public Comment -Anne Bailey, 192 Stone Creek Drive - Ms. Bailey spoke on behalf of the Eradicating Systemic Poverty Team of the Oxford Presbyterian Church. Ms. Bailey spoke in support of what Ms. Fuehrer shared and added that she believes shelter, safe and secure shelter is a basic entitlement all people should have, even when they cannot provide it for themselves.

Public Comment -Tom Radomski-Bomba, 6094 Fairfield Road -Mr. Radomski-Bomba spoke as the President of the Union that represents the City's Firefighters, Local 5272 of the International Association of Firefighters. Mr. Radomski-Bomba mentioned not seeing anything on the agenda about a levy and that we are about three weeks away from the deadline to add items to the November ballot. Mr. Radomski-Bomba thanked the Council for their time and consideration.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Adopt the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Motion – To Remove Item C.
(Voice Vote) 1st Mr. Bracken 2nd
AYE # 7
NAY # 0
ABS # 0

Mr. Bracken noticed a minor typo and asked Lieutenant Robinson to provide more information to the public as to how the police obtained this vehicle. Lieutenant Robinson explained that this vehicle was towed in and left behind. Lieutenant Robinson mentioned that after 30 days, the police take ownership through a process with the state.

- A. Minutes of the June 20, 2023, City Council Work Session. (Heather Barbour, Clerk of Council)

- B. Minutes of the June 20, 2023, City Council meeting. (Heather Barbour, Clerk of Council)
- C. A Resolution declaring certain City property no longer needed for any municipal purpose as surplus and authorizing its advertisement and sale to the highest bidder at public auction or internet auction. (Geoff Robinson, Police Lieutenant)

6. Resolutions.

- A. A Resolution expressing the City of Oxford's opposition to Issue 1 and support for preserving Ohio's Constitution and Majority Rule. (David Prytherch and Jason Bracken, Councilors)

Motion – To Adopt Resolution No. 7511.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Mr. Prytherch and Mr. Bracken spoke about the importance of this Resolution and started the discussion.

Public Comment - Kathie Brinkman, 404 Emerald Woods Drive- Ms. Brinkman spoke in favor of this Resolution. Ms. Brinkman thanked the Council for putting this Resolution on the agenda and added, "Don't sit this one out."

Public Comment -Stephanie Southard, 111 Ryan Drive- Ms. Southard spoke in favor of this Resolution. Ms. Southard mentioned bond issues that would become an issue if Issue 1 passes. Ms. Southard was pleased to see a waiting line at the board of elections when she voted.

Public Comment -Elizabeth Wardle, Lantern Ridge-Ms. Wardle spoke in favor of this Resolution. Ms. Wardle thanked the Council for putting this Resolution on the agenda. Ms. Wardle gave several examples of amendments that passed with less than 60%.

- B. A Resolution authorizing the sister city agreement of partnership between the City of Dubno and the City of Oxford and authorizing the Mayor to sign the agreement on behalf of the City. (Doug Elliott, City Manager)

Motion – To Adopt Resolution No. 7512.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

Mr. Elliott presented the staff report and addressed questions and comments from the Council.

Public Comment - Jim Sandlin, 105 Olde Farm Road- Mr. Sandlin spoke in favor of this Resolution and the next. Mr. Sandlin is pleased that the City of Oxford will show encouragement to the People of Dubno in a very practical way.

- C. A Resolution authorizing an agreement for a sister city relationship memorandum of understanding between the City of Dubno, Rivne Oblast, Ukraine, and the City of Oxford and authorizing the Mayor to sign the memorandum of understanding on behalf of the City. (Doug Elliott, City Manager)

Motion – To Adopt Resolution No. 7513.

(Voice Vote) 1st Ms. Raghu 2nd Ms. French

AYE # 7

NAY # 0

ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment -None.

- D. A Resolution adopting a statement indicating the services the City of Oxford, Ohio, will provide to the territory proposed to be annexed to the City of Oxford, Ohio, pursuant to a petition filed with the board of County Commissioners of Butler County, Ohio, as provided by Ohio Revised Code Section 709.023(C). (Doug Elliott, City Manager)

Motion – To Adopt Resolution No. 7514

(Voice Vote) 1st Ms. Raghu 2nd Ms. French

AYE # 7

NAY # 0

ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment -Robin Baughman, Ryan Drive- Mr. Baughman asked if the income from the Fairfield Hotel would cover the cost of the services.

Public Comment -Paul Orrell, owner of 508 N Campus Ave- Mr. Orrell asked if the annexation were to go through, does the City get involved with the regulations of the construction of the Fairfield Inn?

- E. A Resolution regarding the zoning buffers in a proposed annexation of property containing 6.726 acres from Oxford Township, Butler County, Ohio, to the City of Oxford, Butler County, Ohio, Pursuant to the requirement of section 709.023(C) of the Ohio Revised Code. (Doug Elliott, City Manager)

Motion – To Adopt Resolution No. 7515.
(Voice Vote) 1st Ms. Raghu 2nd Ms. French
AYE # 7
NAY # 0
ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment -None.

- F. A Resolution authorizing the City Manager to enter into an agreement with Chapman Ford for the purchase of five (5) – 2023 Ford Interceptor Utility Vehicles for use in the Police Division at a cost not to exceed \$245,000.00. (Geoff Robinson, Police Lieutenant)

Motion – To Adopt Resolution No. 7516.
(Voice Vote) 1st Ms. Raghu 2nd Ms. French
AYE # 7
NAY # 0
ABS # 0

Lieutenant Robinson presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- G. A Resolution authorizing the City Manager to apply for a \$60,000 Interact for Health grant to support the proposed Tobacco Retail Licensing program. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7517.
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE # 7
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - Robin Baughman, Ryan Drive- Mr. Baughman asked what problem would we be solving with this Resolution. Mr. Baughman mentioned that vaping and smoking aren't illegal, but underage use is.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance amending Ordinance No. 3697 Supplemental Budget Ordinance Number 4 to make supplemental appropriations for fiscal year 2023. (Heidi Hill, Acting Finance Director)

Mr. Elliott presented the staff report and addressed questions from the Council.

Public Comment -None.

Motion – To Suspend the Second Reading of Ordinance No. 3729.
(Roll Call Vote) 1st Mr. Ellerbe 2nd Mr. Bracken

AYE # 7
NAY # 0
ABS # 0

Motion – To Adopt Ordinance No. 3729.
(Roll Call Vote) 1st Ms. French 2nd Mr. Ellerbe

AYE # 7

Mr. Ellerbe, Ms. Franklin, Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, and Mayor Snavelly.

NAY # 0

ABS # 0

2. An Ordinance amending and supplementing the Oxford Municipal Code by establishing a new chapter to part 7, business regulation code, chapter 744, creating a tobacco retailer license for the sale of tobacco and paraphernalia products in the City of Oxford. (Jessica Greene, Assistant City Manager)

Ms. Greene presented her staff report and addressed questions from the Council.

Public Comment -Stephaine Southard, Ryan Drive- Ms. Southard asked how many vape shops are located in the mile square. Ms. Southard asked if fees are currently being paid by tobacco licensures, whether they're in supermarkets or gas stations.

3. An Ordinance amending the Oxford Municipal Code, Chapter 5, Section 537.16, relating to the illegal distribution of tobacco products to prescribe the minimum legal age of sale for all tobacco products at twenty-one. (Jessica Greene, Assistant City Manager)

Ms. Greene presented her staff report and addressed questions from the Council.

Public Comment - Stephaine Southard, Ryan Drive- Ms. Southard wanted to verify the current minimum legal age is 21.

B. Second Reading

1. An Ordinance granting upon annexation the request of the Ohio Association of Regular Baptist Churches to connect to and/or extend the City water and sanitary utilities to serve a proposed 92-unit hotel at 525 North Campus Avenue outside the Oxford Corporate Limits. (Michael Dreisbach, Service Director) **Postponed at the June 20, 2023, City Council Meeting at Applicant's and Owner's Request**

Mr. Dreisbach presented his staff report and commented on the changes made since the first reading. Mr. Dreisbach addressed questions and comments from the Council.

Public Comment -None.

Motion – To Amend Ordinance No. 3727. Amending Section 1 by changing 6 feet to 6 inches and adding to serve a 92-unit hotel after attached hereto.

(Voice Vote) 1st Mr. Prytherch 2nd Mr. Ellerbe

AYE # 7

NAY # 0

ABS # 0

Motion – To Adopt Ordinance No. 3727.

(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Ms. Franklin, Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, and Mayor Snaveley.

NAY # 0

ABS # 0

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1. Date Meeting

July 20 Climate Action Steering Committee

Location

Municipal
Building

Time

8:30 a.m.

July 25	Board of Zoning Appeals - CANCELED	Courthouse	6:30 p.m.
Aug 1	City Council	Courthouse	7:30 p.m.
Aug 2	Environmental Commission	Municipal Building	7:00 p.m.
Aug 8	Public Arts Commission of Oxford	Municipal Building	4:30 p.m.
Aug 8	Planning Commission	Courthouse	7:00 p.m.
Aug 9	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
Aug 14	Oxford Parking & Transportation Advisory Board	Municipal Building	9:30 a.m.
Aug 15	City Council	Courthouse	7:30 p.m.
Aug 17	Police Community Relations & Review Commission	Courthouse	7:00 p.m.

9. Adjourn.

Motion – To Adjourn at 9:47 pm.
 (Voice Vote) 1st Ms. Raghu 2nd Ms. French
 AYE # 7
 NAY # 0
 ABS # 0