



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, AUGUST 1, 2023 AT 7:30 PM

1. Roll Call.

Motion – To Enter Executive Session at 6:35 pm R.C. 121.22(G)(4) To prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

(Roll Call Vote) 1st Ms. French 2nd Mr. Prytherch

AYE # 4

Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snavelly

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:34 pm R.C. 121.22(G)(4) To prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

(Voice Vote) 1st Ms. Raghu 2nd Mr. French

AYE # 7

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snavelly on Tuesday, August 1, 2023, at 7:34 p.m. Members in attendance were Amber Franklin, Alex French, David Prytherch, and Glenn Ellerbe, who arrived at 6:42 pm; Chantel Raghu, who arrived at 7 pm; and Jason Bracken, who arrived at 7:09 pm.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Mike Dreisbach, Service Director; Ms. Heidi Hill, Acting Finance Director; Mr. Ben Mazer, Assistant Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 7

NAY # 0

ABS # 0

4. Public Participation.

A. Dubno Sister City Update, Mike Smith

Mayor Snavelly and Mr. Smith traveled to Dubno, Ukraine, for the official sister city signing ceremony and events. Mr. Smith started his summary by thanking Mr. Jeff Hartman of Ukrainian Action and Ms. Daria Propratska, a Ukrainian citizen who's a Miami Student who served as an interpreter, for all their help throughout the trip. Mr. Smith noted the population of Dubno is around 40,000 and is first referenced in history in the year 1100, so they are 923 years old. Mr. Smith mentioned some of the city's historic places he and Mayor Snavelly visited. Mr. Smith described the Dubno City Council chambers and the sister city ceremony held there. During the ceremony, Mayor Snavelly and Mr. Smith were presented with a Dubno flag that they presented to Mr. Elliott to be displayed at the City Building. Mayor Snavelly also thanked Mr. Smith for all his assistance during the trip.

B. Discussion Item - Annual Review of Council Goals. (Jessica Greene, Assistant City Manager)

Ms. Greene presented the year-to-date update on the progress of the 2023 Council Goals. Ms. Greene addressed questions and comments from the Council. (slides provided in minutes) Mayor Sanvelly thanked Ms. Greene for her presentation.

C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To

speaking, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment -None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #7
NAY #0
ABS #0

- A. Minutes of the July 18, 2023, City Council meeting (Heather Barbour, Clerk of Council)
- B. Notice to Legislative Authority - Gajanan Inn LLC DBA Colony Food Mart 5284-86 College Corner Pike, 1st Floor Oxford, Ohio 45056. (Doug Elliott, City Manager)

6. Resolutions.

- A. A Resolution accepting the Fact Finder's report and recommendations issued by Tobie Braverman, Fact Finder, on July 28, 2023, in the matter of the collective bargaining agreements between the City of Oxford and the Oxford Patrol Officers F.O.P. Lodge 38 and the City of Oxford and the Oxford Police Sergeants and Lieutenants F.O.P. Lodge 38. (Doug Elliott, City Manager)

Motion – To Adopt Resolution No. 7518.
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 4
Ms. French, Mr. Prytherch, Ms. Raghu, and Mr. Ellerbe
NAY # 3
Ms. Franklin, Mr. Bracken, and Mayor Snavelly
ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment -None.

- B. A Resolution authorizing the City Manager to enter into a contract with Kings Ford, Inc., for the purchase of a 2023 Ford F-150 Hybrid and with the trade-in of a 2015 Dodge Durango, at a cost not to exceed \$56,650.13. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7519.
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE #7
NAY #0
ABS #0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment -None.

- C. A Resolution to utilize up to \$20,000 of American Rescue Plan Funds for the utility and property maintenance fees for City acquired property for Housing and Economic Recovery. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7520.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #7
NAY #0
ABS #0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment -None.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

B. Second Reading

1. An Ordinance amending and supplementing the Oxford Municipal Code by establishing a new chapter to part 7, business regulation code, chapter 744, creating a tobacco retailer license for the sale of tobacco and paraphernalia products in the City of Oxford. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Ordinance No. 3730.

(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Mayor Snavely

NAY # 0

ABS #0

Ms. Greene presented her staff report and addressed questions and comments from the Council. Ms. Khristina Latta of Envision Partnerships shared that in 2018 youth vaping became a huge issue. Ms. Latta mentioned some of the negative effects that vaping is causing on youth development. Ms. Latta noted the need for effective enforcement mechanisms and what actions nearby counties were taking. Chief Jones addressed questions the Council raised at the first reading. Ms. Greene mentioned that no changes had been made since the first reading.

Public Comment - None.

2. An Ordinance amending the Oxford Municipal Code, Chapter 5, Section 537.16, relating to the illegal distribution of tobacco products to prescribe the minimum legal age of sale for all tobacco products at twenty-one. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Ordinance No. 3731.
(Roll Call Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 7

Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Ms. French, Mayor Snively

NAY # 0

ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.
Ms. Greene noted there were no changes since the first reading.

Public Comment -None.

8. Announcements & Communications.

A. Municipal Electric Aggregation Program Supplier Discussion

Mr. Prytherch led the discussion and asked what the priorities are when choosing the supplier. Mr. Prytherch brought up several questions regarding renewable energy and renewable energy credits from other states. Mr. Prytherch noted the Council's goal of supplying energy through regionally sourced renewables. Mr. Elliott clarified the details of the current program and that the voters passed in 2014. Mr. Elliott also shared the projected Duke Energy prices per kilowatt. Mr. Elliott explained the process and timeline of implementing an electrical aggregation program. Mr. Elliott mentioned the challenges of the move-in and move-out and how that affects the opt-in program with moving and changing addresses. Mr. Elliott noted that we have a good program but will continue to look for ways to improve it.

B. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

C. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Date	Meeting	Location	Time
	Aug 1	CANCELED- Records Commission Meeting	Municipal Building	5:00 p.m.
	Aug 2	Environmental Commission	Municipal Building	7:00 p.m.
	Aug 8	Public Arts Commission of Oxford	Municipal Building	4:30 p.m.
	Aug 8	Planning Commission	Courthouse	7:00 p.m.
	Aug 9	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
	Aug 14	Oxford Parking & Transportation Advisory Board	Municipal Building	9:30 a.m.
	Aug 15	City Council	Courthouse	7:30 p.m.
	Aug 16	Board of Building Appeals	Courthouse	5:30 p.m.
	Aug 17	Police Community Relations & Review Commission	Courthouse	7:00 p.m.
	Aug 21	Housing Advisory Commission	LCNB Community Room	3:30 p.m.
	Aug 22	Board of Zoning Appeals	Courthouse	6:30 p.m.
	Sep 4	City Offices CLOSED - Holiday		
	Sep 5	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 9:05 p.m.
 (Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
 AYE # 7
 NAY # 0
 ABS # 0