OXFORD CITY COUNCIL

Meeting Minutes

Tuesday, November 2, 2021

TUESDAY, NOVEMBER 2, 2021

Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Mike Smith on Tuesday, November 2, 2021 at 7:30p.m. Members in attendance were, Jason Bracken, Glenn Ellerbe, David Prytherch, Edna Southard and Chantel Ragu. William Snavely was excused.

Staff members in attendance were: Mr. Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Joe Newlin, Finance Director; Mr. John Jones, Police Chief; Mr. Sam Perry, Community Development Director; Mr. Mike Dreisbach, Service Director; Mr. John Detherage, Fire Chief, Mr. Chris Conard, Law Director; Ms. Mary Ann Eaton, Clerk of Council; and Ms. Heather Barbour, Administrative Assistant II.

Approval of Agenda.

Ms. Southard moved to approve the agenda. Mr. Ellerbe seconded. The motion passed 6-0-0

Mr. Elliott introduced the new staff person, Ms. Heather Barbour noting upon Ms. Eaton's retirement Ms. Barbour will be taking the role of Clerk of Council. Mr. Elliott advised Ms. Barbour worked at Miami University and is a Liberty, Indiana resident.

Public Participation.

Proclamation – "2020 Federal Census"

Proclamation

Mayor Smith read the 2020 Federal Census Proclamation as presented on page 6 of Council's packet and noted according to said Federal Census of Two Thousand Twenty Oxford has a population of 23,035 and shall, from and after thirty days from date of this proclamation be known as a City by virtue of and in accordance with said Section 703.06 of the Revised Code of the State of Ohio.

Public Comments.

Mr. Bruce Blankenship, 5280 Hester Road- Spoke in opposition of the proposed cottages. Mr. Blankenship noted concern about the watershed that feeds into the Four Mile Creek. With runoff from US HWY 27 and Hester Road, going through the back of the property. Making swampy conditions. Mr. Blankenship mentioned the established woods in the area, the loss of privacy and peacefulness. Mr. Blankenship mentioned using this land for a park with hiking and biking trails that would connect to the proposed trail behind Kramer School.

Consent Agenda.

Minutes of the October 19, 2021 City Council Meeting (Mary Ann Eaton, Clerk of Council)

Minutes

Minutes of the October 21, 2021 City Council Budget Work Session. (Mary Ann Eaton, Clerk of Council)

Minutes

Report regarding the October 12, 2021 Planning Commission Meeting. (Sam Perry, Community Development Director)

Report

Report regarding the October 13, 2021 Historic and Architectural Preservation Commission Meeting. (Sam Perry, Community Development Director)

Report

Report regarding the October 14, 2021 Recreation Board Meeting. (Casey Wooddell, Parks and Recreation Director)

Report

Ms. Southard moved to approve the consent agenda. Mr. Ellerbe seconded. The motion passed 6-0-0.

Resolutions.

A Resolution to ensure safe passage of pedestrians and wheelchair users on sidewalks, walkways, and temporary pedestrian access routes during building and roadway construction. (David Prytherch, Councilor)

Staff Report/Resolution

Mr. Prytherch proposed a Resolution to ensure accessibility for all in areas surrounding construction sites, similar to what Cincinnati, Cleveland and Columbus have done with high pedestrian zones and redevelopment. Mr. Prytherch suggested Council make a commitment to safe passage by the use of signage, covered sidewalks or detours. Mr. Prytherch noted this proposed resolution is not meant to rewrite code, but to start a conversation between staff and council to work towards a solution.

Ms. Amy Shaiman 11 Heather Ridge Court, thanked Councilor Prytherch for bringing the proposed resolution forward. Ms. Shaiman noted the importance and encouragement of curbcuts.

Ms. Southard addressed the construction setbacks due to delayed delivery times, and spoke about possible sexual harassment, physical and mental safety of all residents when navigating construction areas. Ms. Southard noted the dangers of falling debris, reminding pedestrians to take precautions near construction sites. Ms. Southard referenced OSHA's health and safety laws, enforcement measures consisting of workplace inspections, assessment of penalties, corrective actions and education. Ms. Southard noted the possible impact to new businesses.

Ms. Southard recommended staff provide feedback for Council's consideration.

Mr. Ellerbe advised he agreed with Mr. Prytherch's proposed resolution noting all multi mobile transportation when in construction mode should have the same communication method as are already established for streets. Mr. Ellerbe suggested a clause stating when safe passage is not possible the appropriate communication for the detour should be in place.

Mr. Bracken noted he was generally in favor of the proposed resolution, as it's not always possible to cross to the other side of the street to maintain safe passage around a construction site.

Mayor Smith noted he was generally in favor of the spirit of the proposed resolution. Mayor Smith brought up a challenging scenario and possible concerns. Mayor Smith suggested staff do more research and report back to Council.

Mr. Prytherch agreed that more staff input is needed for the proposed resolution.

Ms. Raghu asked for Mr. Elliot's is feedback on the proposed resolution.

Mr. Elliott addressed the challenges with construction projects that take the entirety of the lot, thus making supply and material deliveries difficult. Mr. Elliott referenced the Kettering Medical Center construction site having ample room for staging and parking.

Mr. Prytherch spoke about a previous project that blocked a sidewalk for a year, while cars could park up to the fence. Mr. Prytherch noted a detour could have been created that would have enabled pedestrians to walk past a midblock construction project. Mr. Prytherch advised he recognizes that each construction project will be unique, and inquired if there was a practical alternative.

Mr. Dreisbach noted Mr. Prytherch made this initial inquiry a few months ago. Mr. Dreisbach shared some concerns about different variables and situations in Oxford especially uptown where several projects are lot line to lot line with no room for staging. Mr. Dreisbach mentioned dangers with covered walkways and supply delivery. Mr. Dreisbach suggested the proposed resolution go before the Parking and Transportation Advisory Board for review.

Ms. Southard suggested the proposed resolution go before the Parking and Transportation Advisory Board to be studied and brought back to Council at a later time.

Mr. Prytherch stated the proposed resolution is a call for action.

Mr. Dreisbach noted the benefit of having more than just City staff working on this project and noted this will add cost to projects, and could cause difficulties treating each request identically due to multiple variables. Mr. Dreisbach stated the intent was understood.

Ms. Southard requested guidance from the City's legal team.

Mayor Smith requested a roll call vote.

<u>Mr. Prytherch moved to adopt Resolution 7343. Ms. Southard seconded. The resolution was adopted by the following roll call:</u>

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu (4)

NAY: Ms. Southard, Mayor Smith (2)

ABS: None (0)

A Resolution approving the reopening of the Designated Outdoor Refreshment Area (DORA) in the City of Oxford from December 17, 2021 to January 23, 2022. (Doug Elliott, City Manager)

Staff Report/Resolution

Mr. Elliott referred to the original approval of the DORA noting under that Resolution the City Manager has the authority to amend the dates and times of the DORA with the consent of City Council. Mr. Elliott recommended reopening the DORA from December 17, 2021 to January 23, 2022 to provide a Winter Designated Outdoor Refreshment Area to benefit citizens, visitors and uptown businesses. Mr. Elliott shared the City has twenty qualified permit holders eligible to participate.

There were no comments from the public.

Ms. Raghu asked Mr. Elliott about the last weekend in the summer when the students were in session and DORA was open.

Mr. Elliott advised there were no major problems and mentioned having spoken about having the DORA open while students were in town. Mr. Elliott invited Police Chief Jones to speak about the experience with DORA during that weekend while students were in town.

Chief Jones noted he was not aware of any problems that weekend.

Mr. Ellerbe noted in Butler County several municipalities such as Liberty Center, Hamilton, and Middletown are aggressively approaching economic development. Mr. Ellerbe noted the economic benefits for the town and advised DORA will provide flexibility. Mr. Ellerbe referred to student residents during the summer and noted there were no significant problems. Mr. Ellerbe mentioned opening up the qualifications to everyone in town. Mr. Ellerbe stated that it will improve the overall health of the town by allowing patrons to be outdoors not pushing them into places that are less regulated. Mr. Ellerbe moved to amend the Resolution to not require the City Manager to get Council approval to change aspects of the DORA as well as to extend the DORA past the Oxford Community Art Center.

Mr. Prytherch advised these changes would need to be done by an Ordinance.

Mr. Elliott noted if Council amends what was proposed the City Manager needs to seek Council approval and it would take rewriting the DORA Policy. Mr. Elliott noted an amendment to change the time period for DORA could be possible.

Mr. Ellerbe restated his proposed amendment to remove the expiration date with the provision that if necessary the City Manager has the authority to shut down the DORA.

Chief Jones shared that while uptown this past weekend he saw several open containers on the streets and trash was being thrown on the ground.

Ms. Raghu mentioned Middletown provides a wristband with the purchase of a DORA cup and asked if that would be helpful.

Chief Jones noted the issue he saw was litter in an alley and the bar responsible was asked to remove the litter.

Mr. Ellerbe noted he would like to give the town a chance to test this or disprove the theory and return to the way the City is currently handling DORA.

Ms. Southard noted the seasonal timing and disagreed with extending the time frame. Ms. Southard noted her support of the City Manager requesting the time frame.

Mr. Prytherch noted he would like to see testing periods for DORA extension.

Mr. Elliott advised the City should be aware of limited Fire, EMS and Police staff noting the drinking of underage persons really impacts the City. Mr. Elliott agrees with the extension of DORA through January 31, 2022. Mr. Elliott will report any problems that may arise.

Mr. Prytherch suggested treating the DORA tests similar to Red Brick Fridays.

Mayor Smith noted his concern about approving this without any public announcement. Mayor Smith advised he feels more input from Miami is needed and citizens need to be informed. Mayor Smith would recommend starting DORA early in the Spring, the week after Spring Break as there are a lot more visitors in town and it would benefit more.

Ms. Greene recommended adopting the resolution as it is tonight and advised staff can work with public safety, Miami and other key people to bring back an idea for a pilot.

Mr. Ellerbe moved to amend the proposed Resolution. Mr. Prytherch seconded. the motion failed 1-5-0 with Mr. Prytherch, Ms. Raghu, Ms. Southard, Mr. Bracken and Mayor Smith voting nay.

Ms. Southard moved to adopt Resolution No. 7344. Mr. Ellerbe seconded. The motion passed 6-0-0

A Resolution authorizing the City Manager to enter into an agreement with the Ohio Department of Natural Resources (ODNR), Division of Forestry should the City of Oxford be selected to participate in the ODNR's Urban Canopy Restoration Grant Program. (Mike Dreisbach, Service Director)

Staff Report/Resolution

Mr. Dreisbach noted the ODNR requires a resolution along with the grant application to apply for the reforestation grant.

There were no comments from the public.

Ms. Southard inquired if this grant was in addition to the City's usual tree program.
Mr. Dreisbach confirmed the grant would be in addition to the usual program. Ms. Southard agreed that more trees would be wonderful.

Ms. Southard moved to adopt Resolution No 7345. Mr. Ellerbe seconded. The motion passed 6-0-0.

A Resolution authorizing the City Manager to submit eligible projects to the Butler County Board of Commissioners for the 2022 Community Development Block Grant program (CDBG) year application. (Mike Dreisbach, Service Director)

Staff Report/Resolution

Mr. Dreisbach stated with the availability of American Rescue Funds the City has the possibility of using a lumpsum from American Rescue Funds to finish the curb, gutter and sidewalk handicap ramp program. Mr. Dreisbach advised if Council chooses to use American Rescue Plan funds it would open this years CDBG allocation to go towards the renovation of the Elm Street building. Mr. Dreisbach noted this would be a joint project with Miami University. Mr. Dreisbach mentioned Ms. Greene has been working with Miami to apply for grants and generate private donations. Mr. Dreisbach noted the City would like to partner again with Miami to help renovate the building by updating some infrastructure for the project, involving American Rescue funds and partnering with Resolution No. 5. Mr. Dreisbach noted the poor condition of Walnut Street and advised the project will involve resurfacing the existing Walnut Street and extending it further to the west to get access to the proposed 36 space parking lot and resurface 7 existing parking spaces by the loading dock, insuring 4 ADA compliant parking spaces as well. Mr. Dreisbach noted the on going partnership between the City and Miami University has been very beneficial.

There were no comments from the public.

Mr. Bracken asked what effects would this have on the other allotments Council had in line for the American Rescue funds.

Ms. Greene noted the next resolution focuses on the American Rescue Plan Act and advised staff has allocated funds to go towards workforce development and infrastructure. Ms. Greene advised this amount is in line with the goals the City has shared noting staff would work with the Fisher Group as they have agreed to be a tenant. Ms. Greene noted the investment in jobs along with the infrastructure.

Mayor Smith noted the importance of the partnership with Miami, resurfacing Walnut Street and adding parking spaces to help support the efforts.

Ms. Raghu asked where the funds were going to come from and if they allocated.

Mr. Dreisbach noted the City did not have a funding strategy to repave Walnut Street much less to extend it.

Mayor Smith noted the original proposal mainly dealt with the building, so for new job generation this seems like a logical step.

Mr. Prytherch agreed that though this project is in line with the CBDG program and maintaining partnership with Miami, it doesn't address some of the equity goals.

Ms. Raghu noted a level of discomfort about using the CDBG funds for this kind of project.

Mr. Elliott recognized and agreed that staff felt uncomfortable bringing it forward, although this would be the first big economic development project in the past 14 years to create new jobs.

Mr. Ellerbe noted the scope of the project being the big picture with many steps, including 50 new jobs and income tax that the City can use for other projects.

Mr. Dreisbach stated the 50 new jobs were only from one tenant and more jobs would be added.

Ms. Raghu asked if not applying for this grant would effect the project.

Mr. Dreisbach noted he cannot speak for Miami, although if the resolution is not adopted an amendment would need to made since the application is due November 5th. Mr. Dreisbach advised staff would need to reallocate the funds for handicap ramps otherwise the CDBG funds would be forfeited.

Mr. Prytherch asked how we make whole the promise of handicap buttress up the housing trust fund with what this grant was going to be?

Ms. Greene clarified this is the application round for 2022 CDBG funds and staff planned to use the funds in 2023 to start working on infrastructure and affordable housing. Ms. Greene noted more time is needed to get the module ready for Council's review.

Ms. Southard moved to adopt Resolution No. 7346. Mr. Ellerbe seconded the motion passed 6-0-0.

A Resolution of Council directing that one hundred thirty two thousand dollars ($132,000.00) of American Rescue Plan Act (ARPA) funds be utilized for supplementing improvements for the College@Elm project in conjunction with 2022 CDBG funds in the amount of one hundred thirteen thousand dollars ($113,000.00). (Mike Dreisbach, Service Director)

Staff Report/Resolution

Mr. Dreisbach noted this was the partner resolution that goes along with the CDBG grant application resolution.

There were no comments from the public.

Ms. Southard moved to adopt Resolution No. 7347. Mr. Ellerbe seconded. The motion passed 6-0-0.

A Resolution authorizing the City Manager to enter into a Law Enforcement Mutual Assistance Agreement with Miami University. (John Jones, Police Chief)

Staff Report/Resolution

Chief Jones advised this was the normal Mutual Aid agreement between the City of Oxford and Miami University's police departments. Chief Jones noted MUPD has a new Chief (Steve Vanwinkle) and some slight revisions were made to the agreement.

Ms. Raghu inquired how the duties were shared and Chief Jones advised OPD and MUPD have a very good working relationship.

Ms. Southard moved to adopt Resolution No. 7348. Mr. Ellerbe seconded. The motion passed 6-0-0.

A Resolution authorizing the City Manager to enter into an Information Sharing Agreement with the Miami University Police Department to enhance the ability to effectively address alleged sex offenses and offenses of violence. (John Jones, Police Chief)

Staff Report/Resolution

Chief Jones noted this was an addendum in 2013 and approved by Council to more effectively address sex offenses and offenses of violence, by laying out procedures and what information can be shared. Chief Jones noted with the change of leadership at MUPD and the Title IX office at Miami some revisions were made.

There were no comments from the public.

Ms. Raghu asked Chief Jones to comment about the changes made. Chief Jones advised resource packets are given to victims of sexual assault, dating domestic violence and stalking and are provided during police contact with a student. Chief Jones mentioned his department had already been handing these packets out, also the signature page changed by adding the Police Chiefs, the Title IX Director and the Office of Community Standards and the original was only signed by Dr. Creamer and the City Manager.

There were no comments from the public.

Ms. Southard moved to adopt Resolution No. 7349. Mr. Ellerbe seconded. The motion passed 6-0-0.

A Resolution accepting the proposed amendment and authorizing the City Manager to amend the existing agreement with Axon Enterprise, INC., to include additional add-on software licensing, data storage, user profiles and support for the Police Division. (John Jones, Police Chief)

Staff Report/Resolution

Lieutenant Robinson noted this was an amendment to the contract with Axon Enterprise, INC., for the body worn cameras. Lt. Robinson discussed new products and beta testing noting some of these have been very efficient in helping streamline the data entry process. Lt. Robinson noted the need for stronger licenses for supervisors allowing for auditing that is automated.

There were no Comments from the public.

Mr. Bracken asked if facial recognition would be used in data entry.

Lieutenant Robinson noted that no facial recognition would be used, data would be pulled from the county that routes all service calls and this data would transfer so that officers do not have to type everything each time.

Ms. Southard moved to adopt Resolution No. 7350. Mr. Ellerbe seconded. The motion passed 6-0-0.

A Resolution approving revisions to the Employee Handbook. (Jessica Greene, Assistant City Manager)

Staff Report/Resolution

Ms. Greene noted that every two years the employee handbook would be revised, and advised the workers comp policy now mirrors that of the state. Staff is recommending an extra personal day in celebration of Juneteenth. Ms. Greene discussed updates to vacation accrual, leaves of absence, parental leave policy and disciplinary actions. Ms. Greene discussed updated background checks on people driving police vehicles to mirror the DMV report. Ms. Greene clarified changes in what is needed under eligibility for medical insurance.

Ms. Amy Shiaman 11 Heather Ridge Court, applauded the changes made, especially the addition of Juneteenth and the parental leave. Ms. Shiaman inquired if the parental leave policy applies to both parents regardless of gender identity and if this policy includes adoption. Ms. Greene indicated yes.

Ms. Southard noted the thoughtfulness and was in favor of the additions, especially with adoption being included.

Mr. Prytherch asked about the updates for sexual harassment cases. Ms. Greene advised training sessions were held internally.

Ms. Southard moved to adopt Resolution No. 7351. Mr. Ellerbe seconded. The motion passed 6-0-0.

Ordinances.

First Reading.

An Ordinance Levying Upon The Lots And Lands Enumerated In The List Of Estimated Assessments (Exhibit A) The Amounts Set Forth On Such List And Setting Forth Terms For Payment Of Assessments. (Mike Dreisbach, Service Director)

Staff Report/Ordinance

Mr. Dreisbach noted this was the forth and final piece of legislation for the annual curb, gutter and sidewalk assessment program. Mr. Dreisbach advised all owners have been notified of what their costs are for the program and the City has sent a second letter to provide payment options and information. Mr. Dreisbach shared that 11 people have already paid based on this letter. Mr. Dreisbach advised with Council approval parcel owners will have 30 days to pay for their curb, gutter sidewalk improvements otherwise the costs will be sent to the County for special assessment collection. Mr. Dreisbach noted parcel owners will have 5 years to pay the assessment at an interest rate of 5%.

There were no comments from the public.

Ms. Southard noted there was some confusion early on and agreed that things were clarified, and that communication with the parcel owners was an ongoing process.

An Ordinance Vacating Right-Of-Way Associated With Roberts Drive And Hoover Drive As Was Previously Dedicated By O.R. 7959 PG 1551, Replat For South Farm Section 2 & 2A. (Sam Perry, Community Development Director)

Staff Report/Ordinance

Mr. Perry noted the right-of-way vacation was originally approved in 2020 and prior to that, a planned development was approved in 2019. Mr. Perry advised the owner experienced some challenges during the pandemic, which delayed the project. Mr. Perry stated the owners are reapplying to reinstate the previous approval, and this ordnance is paired with next. Mr. Perry noted the first ordinance reflects a shift of right-of-way for South Farm Section IV and the second ordinance is for the subdivision itself to replat the land for division and development.

There were no comments from the public.

Mr. Prytherch referred to the expiration of ordinance approvals and inquired if the current time frame was adequate. Mr. Prytherch inquired if there was an administrative way to slightly extend the expiration date and if the owner had to pay the fee again.

Mr. Perry advised yes, and noted currently the developer would need to reapply and pay the fee. Mr. Perry advised there has been discussion about the time frame of one year not being long enough and two years could be too long.

An Ordinance Approving The Final Subdivision Application And Plat For South Farm Section IV With Conditions. (Sam Perry, Community Development Director)

Staff Report/Ordinance

Mr. Perry stated this was the matching plat for 25 lots for the South Farm Section IV subdivision.

There were no comments from the public or from Council.

An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2022. (Joe Newlin, Finance Director)

Staff Report/Ordinance

Mr. Newlin advised the current legislation is a reflection of information presented to Council at its October, 15th work session. Mr. Newlin addressed his staff report line by line as presented on pages 79-81 of Council's packet and offered to answer any questions.

There were no comments from the public or from Council.

An Ordinance Outlining Budgeted Advances For The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2022. (Joe Newlin, Finance Director)

Staff Report/Ordinance

Mr. Newlin addressed his staff report line by line as presented on pages 88-89 of Council's packet as required by the State Auditor's Office and offered to answer any questions.

There were no comments or questions from the public or from Council.

An Ordinance Outlining Budgeted Transfers For The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2022. (Joe Newlin, Finance Director)

Staff Report/Ordinance

Mr. Newlin addressed his staff report line by line as presented on pages 92-95 of Council's packet as required by the State Auditor's Office and offered to answer any questions.

There were no comments for questions from the public or from Council.

An Ordinance To Adopt Fees and Charges For The Fiscal Year 2022. (Joe Newlin, Finance Director)

Staff Report/Ordinance

Mr. Newlin addressed the highlights of the Fee Ordinance and offered to answer any questions.

There were no comments from the public.

Mr. Prytherch mentioned Councilor Snavely was excused this evening and would have addressed parking fees. Mr. Prytherch noted the Fee Ordinance could in the future be part of the budget work session. Mr. Prytherch asked about the idea of the impact fees to circle back to the budget to make sure the fees align with Council's goals.

Ms. Southard inquired when short term rental fees would start to be imposed.

Ms. Greene advised staff has a meeting this week to discuss short term rental fee implementation.

Mr. Elliott noted implementation will be in effect January 1, 2022 and the City is charging the maximum amount.

Ms. Southard stated the residents would like to see progress soon.

Mr. Newlin advised since this is a new fee he was conservative in the budget to have a place holder.

Mayor Smith referenced the electric charging station in the City garage noting the four hour time frame should be enough time to fully charge a vehicle which is why the rate goes up after four hours.

Mr. Prytherch inquired if the electric was included in the meter rate. Mr. Elliott noted the rate includes parking and electricity and staff will post appropriate signage.

An Ordinance Amending Ordinance No. 3600. Supplemental Budget Ordinance Number 8 To Make Supplemental Appropriations For Fiscal Year 2021. (Joe Newlin, Finance Director)

Staff Report/Ordinance

Mr. Newlin noted the Supplemental Budget was to make an adjustment for Income Tax refunds from the unencumbered balance as presented on pages 114-115 of Council's packet and offered to answer any questions.

There were no comments from the public or from Council.

An Ordinance Establishing Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio, Paid From January 1, 2022 Through December 31, 2022. (Jessica Greene, Assistant City Manager)

Staff Report/Ordinance

Ms. Greene addressed her staff report as presented on pages 116-118 of Council's packet and offered to answer any questions.

There were no comments from the public.

Ms. Raghu inquired about the difference between a custodian and a property custodian. Ms. Greene responded the property custodian is a position within the Police department. Chief Jones explained the property custodian handles evidence, makes transports of drugs and other evidence to the crime lab and carries a weapon.

Mr. Prytherch asked about the move of the GIS Coordinator IT into the City Managers office. Ms. Greene referenced a former employee who was in the Community Development Department who held the title Technical Assistant and he handled GIS, but he also handled a lot of IT work. Ms. Greene noted staff was missing was the IT support and the GIS support was secondary. Ms. Greene stated the former role has been reimagined to focus on the IT portion and train on the GIS portion later. Ms. Greene noted the City has been contracting with LJB to handle GIS needs.

Second Reading - None.

A. Announcements & Communications.

Mr. Elliott referred to the Proclamation based on the 2020 Census the City of Oxford has a population of 23,350 people and thanked and applauded the efforts of City staff, Miami University staff and other community organizations who helped collect and process census information.

Mr. Elliott provided a COVID-19 update from Butler County noting cases are down, hospitalizations are down and deaths are down. Mr. Elliott noted the importance of vaccinations.

Mr. Wooddell advised the Oxford Parks and Recreation Department will be hosting an in person Veterans Day ceremony on November 11th at 11am in the Uptown Parks, and noted his hopes to see everyone there.

Mr. Perry advised the City will be recruiting for the Board of Building and Housing Appeals noting this board is being reactivated. Mr. Perry encouraged anyone interested in building safety, property maintenance compliance, and rental code compliance to go to the City's website and fill out an application for Boards and Commissions.

Ms. Raghu wished everyone a happy election night and congratulated Alex French and Amber Franklin.

Mr. Ellerbe congratulated to Alex French and Amber Franklin and noted he is looking forward to working with them in a few weeks.

Ms. Southard noted that the Empty Bowls event will be online this year and asked people to please order bowls online starting November 10th, and pick up the bowl you purchased online at the Oxford Community Art Center on November 20th from 10am-1pm. Ms. Southard advised this project helps alleviate hunger in the Oxford community by donating funds to TOPSS and the food pantry and is a great way to build the community.

Ms. Southard mentioned the 20th anniversary of the Oxford Community Art Center on Friday October 29, 2021. Ms. Southard noted November 3, 2021 is the 25th anniversary of the Oxford Community Foundation. Ms. Southard advised it is also the 50th anniversary of OSHA and noted we should be celebrating these accomplishments.

Ms. Southard referred to the Bridges Out of Poverty Event on November 14, 2021 and asked to please RSVP to attend.

Mr. Bracken thanked Ms. Southard for mentioning Empty Bowls, welcomed new Councilors and implored those who are not vaccinated to do so. Mr. Bracken asked those who are eligible to consider getting a booster and be safe.

Mr. Prytherch wished everyone a happy election day, noting it was nice visiting the polls and seeing all the energy today. Mr. Prytherch thanked the people who have stepped up noting he is looking forward to serving alongside Alex French and Amber Franklin and congratulated the incumbents.

Mr. Prytherch thanked Mr. Newlin and his staff for all the work on the City budget.

Mayor Smith congratulated the incumbents for staying on Council for another four years.

Ms. Southard moved to adjourn at 9:53pm. Mr. Ellerbe seconded. Motion passed 6-0-0.

WED - Nov 3 Environmental Commission Meeting 7:00 p.m. Municipal Building

FRI - Nov 5 Student Community Relations Commission Meeting 3:00 p.m. LCNB

MON – Nov 8 Oxford Parking and Transportation Advisory Board Meeting 9:30 a.m.

TUES – Nov 9 Public Arts Commission of Oxford Meeting 4:30 p.m. Municipal Building

TUES - Nov 9 Planning Commission Meeting 7:00 p.m. Cancelled

WED - Nov 10 Historic and Architectural Preservation Commission Meeting 6:15 p.m.

TUES – Nov 16 City Council Meeting 7:30 p.m.

THUR- Nov 18 Climate Action Steering Committee Meeting 9:30 a.m. Municipal Building

THUR- Nov 18 Recreation Board Meeting 11:30 a.m. Municipal Building

THUR- Nov 18 Police Community Relations & Review Commission Meeting 7:00 p.m.

FRI - Nov 19 Student Community Relations Commission Meeting 3:00 p.m. LCNB

TUES – Nov 23 City Council Organizational Meeting 7:00 p.m.

THUR – Nov 25 Holiday – City Offices Closed

FRI - Nov 26 Holiday – City Offices Closed

TUES – Nov 30 Board of Zoning Appeals Meeting 6:30 p.m.

Adjourn.

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