



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE

TUESDAY, OCTOBER 3, 2023 AT 7:30 PM

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Glenn Ellerbe

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person.

Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the September 19, 2023, City Council Meeting. (Heather Barbour, Clerk of Council)

6. Resolutions.

- A. A Resolution by the Oxford City Council appointing Heidi Hill as Finance Director for the City of Oxford, and approving an Employment Agreement with Heidi Hill, as Finance Director. (Doug Elliott, City Manager)
- B. A Resolution authorizing the City Manager to enter into a \$250,000.00 grant agreement with the Ohio Department of Public Safety to Engage in and coordinate as lead agency for the Countywide OVI Taskforce. (John Jones, Police Chief)
- C. A Resolution determining the total cost of the assessment by lot, authorizing the list of assessments by lot to be filed with the Clerk of City Council and ordering the same be opened for public inspection and authorizing the Clerk of City Council to publish notice in a newspaper of general circulation that the list of assessments by lot is available for public inspection. (Michael Dreisbach, Service Director)
- D. A Resolution accepting the amounts and rates as determined by the Budget Commission of Butler County, Ohio and authorizing the necessary tax levies and certifying them to the County Auditor. (Heidi Hill, Finance Director)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

- A. First Reading

1. An Ordinance accepting the annexation petition from Douglas R. Elliott, Jr. for 6.726 acres of land in the township of Oxford, Butler County, Ohio, and accepting said territory to be annexed. (Michael Dreisbach, Service Director)
2. An Ordinance Approving A Conditional Use Permit Application To Allow For A New Hotel To Be Located At 525 North Campus Avenue, Oxford, Ohio 45056 With Conditions. (Sam Perry, Community Development Director)

B. Second Reading

1. An Ordinance Amending The Future Land Use Map Of The Oxford Tomorrow Comprehensive Plan, From “Rural” To “Campus”, For Three Parcels Of Land, Totalling 6.72 Acres, Located In Oxford Township, Addressed As 525 North Campus Avenue, Outside The Northern Perimeter Of The Oxford Corporate Limits. (Sam Perry, Community Development Director)
2. An Ordinance Approving A Second Final Subdivision Application And Record Plat For South Forest Edge Section 1 With Conditions (Sam Perry, Community Development Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Date	Meeting	Location	Time
	Oct 4	Environmental Commission	Municipal Building	7:00 p.m.
	Oct 9	Oxford Parking & Transportation Advisory Board	Municipal Building	9:30 a.m.
	Oct 9	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Oct 9	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.

Oct 10	Planning Commission & Housing Advisory Commission	LCNB Community Room	7:00 p.m.
Oct 11	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
Oct 12	Housing Advisory Commission - CANCELED	Municipal Building	5:00 p.m.
Oct 17	City Council	Courthouse	7:30 p.m.
Oct 18	Board of Building Appeals	Courthouse	5:30 p.m.
Oct 18	City Council Budget Work Session	Courthouse	7:30 p.m.
Oct 19	Climate Action Steering Committee	Municipal Building	8:30 a.m.
Oct 20	Community Improvement Corporation	College@Elm	12:00 p.m.
Oct 24	Board of Zoning Appeals	Courthouse	6:30 p.m.
Oct 30	Triennial Update Public Presentation, Ms. Nancy Nix Butler County Auditor	Courthouse	7:00 p.m.
Nov 1	Environmental Commission	Municipal Building	7:00 p.m.
Nov 7	City Council	Courthouse	7:30 p.m.

9. Adjourn.