



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE

TUESDAY, OCTOBER 17, 2023 AT 7:30 PM

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Glenn Ellerbe

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Proclamation "Caroline Scott Harrison Day"
 - B. Presentation - Oxford Community Arts Center by Ms. Heidi Schiller, Executive Director
 - C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the October 3, 2023, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. A Report Regarding the Environmental Commission Meeting on October 4th, 2023 (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Authorizing the City Manager to Enter Into the Lake Forest Drive Sanitary Sewer and Related Infrastructure Construction Agreement with 4-Leaf Development, LLC. (Doug Elliott, City Manager)
- B. A Resolution Authorizing the City Manager to Enter Into a Development Agreement with Hotel Group, LLC (Doug Elliott, City Manager)
- C. A Resolution Authorizing The City Manager To Sign A Memorandum Of Understanding With The Butler County Land Reutilization Corporation (Sam Perry, Community Development Director)
- D. A Resolution Authorizing the City Manager to Request Advanced Payment of Property Taxes to the City in 2024 From Butler County. (Heidi Hill, Finance Director)
- E. A Resolution Directing the City Manager to Develop an RFP for the Construction of Affordable Housing on City-Owned Chestnut Street Properties and Begin the Rezoning Process. (Jessica Greene, Assistant City Manager)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Amending Ordinance No. 3697 Supplemental Budget Ordinance Number 6 to Make Supplemental Appropriations for Fiscal Year 2023 and Declaring it an Emergency. (Heidi Hill, Finance Director)
2. An Ordinance Amending Ordinance No. 3697 Supplemental Budget Ordinance Number 7 to Make Supplemental Appropriations for Fiscal Year 2023. (Heidi Hill, Finance Director)

B. Second Reading

1. An Ordinance accepting the annexation petition from Douglas R. Elliott, Jr. for 6.726 acres of land in the township of Oxford, Butler County, Ohio, and accepting said territory to be annexed. (Doug Elliott, City Manager)
2. An Ordinance Approving A Conditional Use Permit Application To Allow For A New Hotel To Be Located At 525 North Campus Avenue, Oxford, Ohio 45056 With Conditions. (Sam Perry, Community Development Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

- | | | | | |
|----|--------|--|------------|-----------|
| 1. | Date | Meeting | Location | Time |
| | Oct 18 | Board of Building Appeals- CANCELED | Courthouse | 5:30 p.m. |
| | Oct 18 | City Council Proposed Budget and Fee Ordinance Review Work Session | Courthouse | 7:30 p.m. |

Oct 19	Climate Action Steering Committee	Municipal Building	8:30 a.m.
Oct 20	Community Improvement Corporation	College@Elm	12:00 p.m.
Oct 24	Board of Zoning Appeals - CANCELED	Courthouse	6:30 p.m.
Oct 30	Triennial Update Public Presentation, Ms. Nancy Nix Butler County Auditor	Courthouse	7:00 p.m.
Nov 1	Environmental Commission	Municipal Building	7:00 p.m.
Nov 7	City Council	Courthouse	7:30 p.m.

9. Adjourn.