



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE

TUESDAY, DECEMBER 19, 2023 AT 7:30 PM

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person.

Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the December 5, 2023, City Council Meeting (Heather Barbour, Clerk of Council)
- B. Report Regarding the Environmental Commission on December 6th, 2023 (Jessica Greene, Assistant City Manager)
- C. A Resolution Approving Then and Now Certificates for Purchase Orders Issued Above \$3,000.00 Where an Invoice was Received Prior to the Purchase Order Date, as a Requirement of Ohio Revised Code 5705.41(d). (Heidi Hill, Finance Director)

6. Resolutions.

- A. A Resolution Approving the Contract between the City of Oxford, Ohio, and the Non-Commissioned Police Division Employees and Authorizing the City Manager to Sign a Contract on Behalf of the City. (Douglas Elliott, City Manager)
- B. A Resolution Authorizing the City Manager to Enter Into a New Agreement with Milford Township, Butler County, Ohio and Authorizing the City of Oxford to Provide Emergency Medical Services to the Western Portion of Milford Township Pursuant to the Agreement. (Douglas Elliott, City Manager)
- C. A Resolution Authorizing the City Manager to Enter into a Contract with Jefferson Health Plan to Assist with our Self-Insured Health Benefits Program at a Cost of \$202,662.00 a Month. (Jessica Greene, Assistant City Manager)
- D. A Resolution Authorizing the Donation of \$15,000.00 of American Rescue Plan Funds to the Talawanda Oxford Pantry and Social Services (TOPSS) to be Used to Provide a Seasonal Cold Shelter (Jessica Greene, Assistant City Manager)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing

Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Limiting the Number of Non-Medical Cannabis Dispensary Licenses to Two in the City of Oxford and Designating the Location for These Two Non-Medical Cannabis Dispensaries. (Douglas Elliott, City Manager)
2. An Ordinance to Amend Ordinance No. 3689 Regulating the Rates and Charges to be Charged and Collected and the Services to be Rendered by Glenwood Energy of Oxford, Inc., Its Successors, and Assigns for Gas and Gas Service Furnished to All of its Customers Within the Corporate Limits of the City of Oxford During the Period Ending October 31, 2025, by Authorizing Glenwood Energy of Oxford, Inc. to add a City Border Station Upgrade Rider. (Douglas Elliott, City Manager)

B. Second Reading

1. An Ordinance Amending Ordinance No. 3697 Supplemental Budget Ordinance Number 8 to Make Supplemental Appropriations for Fiscal Year 2023. (Heidi Hill, Finance Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

- | 1. | Date | Meeting | Location | Time |
|----|--------|--------------------------------------|------------|-----------|
| | Dec 20 | Board of Building Appeals - CANCELED | Courthouse | 6:30 p.m. |
| | Dec 25 | City Offices Closed - Holiday | | |
| | Dec 26 | City Offices Closed - Holiday | | |
| | Jan 1 | City Offices Closed - Holiday | | |
| | Jan 2 | City Council Meeting - CANCELED | Courthouse | 7:30 p.m. |
| | Jan 9 | Planning Commission | Courthouse | 7:00 p.m. |
| | Jan 16 | City Council | Courthouse | 7:30 p.m. |

Jan 17 Board of Building Appeals
Jan 23 Board of Zoning Appeals

Courthouse 6:30 p.m.
Courthouse 6:30 p.m.

9. Adjourn.