



MINUTES
OXFORD COMMUNITY IMPROVEMENT CORPORATION
INNOVATION COLLEGE@ELM 3RD FLOOR 20 SOUTH ELM STREET,
OXFORD, OHIO 45056
FRIDAY, OCTOBER 20, 2023 AT 12:00 PM

Approval of Agenda

Date: Friday, October 20, 2023

Location: Innovation College@Elm 3rd Floor | 20 S. Elm St. Oxford, OH 45056

Time of Meeting: 12:00 PM

Members: Glenn Ellerbe, Alex French, Kevin McKeehan, J.C. Rupel, Kelly Umbstead, Norma Pennock, Ted Pickerill, Shaunna Tafelski, Jim Clawson, Randi Thomas, Sharon Klein

Staff Liaison: Seth Copenbaker

Call to Order

Time: 12:01 PM by JC Rupel

Approval of Agenda

Motion: Glenn Ellerbe

2nd: Alex French

Vote: Passed Unanimously

Approval of Minutes

Motion: Ted Pickerill

2nd: Kelly Umbstead

Vote: Passed Unanimously

Additions of Mike Smith and Heidi Hill as Voting Members to the Board of the CIC

Mike is replacing Steve Dana as voting member representing the Oxford Planning Commission, Heidi is joining the Board as the new Finance Director for the City of Oxford

Motion to approve Mike Smith: JC Rupel **Motion to approve Heidi Hill:** Kelly Umbstead

2nd: Glenn Ellerbe

2nd: Alex French

Vote: Passed Unanimously

Vote: Passed Unanimously

1. Minutes from the March 31, 2023 meeting.

Old Business

1. ARPA Fund Economic Development Investment
 - Part Eleven Review and Revision & RFP
 - Economic Development Strategic Plan & RFP
1. **Motion to recommend Ec Dev Staff develop RFP for creation of an Economic Development Strategic Plan for Oxford:** Glenn Ellerbe
2. **2nd:** Randi Thomas
3. **Vote:** Passed Unanimously

New Business

1. Business Registration Program
2. Tobacco Retail Licensing Program
3. Local Business Finance Programs
 - In-home Daycare Forgivable Loan
 - Façade & Environmental Sustainability Grant Program
- **Motion to recommend Ec Dev Staff develop a forgivable loan program to support new childcare businesses in Oxford:** Alex French
- **2nd:** Kevin McKeehan
- **Vote:** Passed Unanimously
- **Motion to recommend Ec Dev Staff develop a grant loan program to support local business improvements:** Randi Thomas
- **2nd:** Glenn Ellerbe
- **Vote:** Passed Unanimously

4. Oxford Property Acquisitions
5. Butler County Economic Development Programs
 - Port Authority
 - Land Bank
6. Local Business Updates
 - Business changes in Oxford
7. Miami University Updates
8. Placemaking Efforts

Adjournment

Motion: Kevin McKeehan
2nd: Ted Pickerill
Vote: Passed Unanimously