



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE

TUESDAY, FEBRUARY 6, 2024 AT 7:30 PM

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Appointments to Boards and Commissions
 - B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will

need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the January 16, 2024, City Council Work Session. (Heather Barbour, Clerk of Council)
- B. Minutes of the January 16, 2024, City Council Meeting. (Heather Barbour, Clerk of Council)
- C. Minutes of the January 30, 2024, Work Session Retreat. (Heather Barbour, Clerk of Council)
- D. A Resolution Authorizing the Sale of Salvaged, Junk, and/or Abandoned Motor Vehicles. (John Jones, Police Chief)

6. Resolutions.

- A. A Resolution Authorizing the City Manager to enter into a Contract with McCluskey Chevrolet for the Purchase of a 2024 Silverado at Open Market Pricing at a Cost Not to Exceed \$56,685.00. (John Detherage, Fire Chief)
- B. A Resolution Declaring that it is Necessary to Improve those Portions of Certain Properties as Shown on Exhibit "A" Attached Hereto in the City of Oxford, OH by Repaving, Re-Curbing, and Repairing the Sidewalks, Curbs, and Gutters. (Michael Dreisbach, Service Director)
- C. A Resolution Authorizing the City Manager to Enter Into a Five-Year Contract with Flock Group, Inc. for the Subscription of Cameras and Data Storage, Software Licensing, and Support for the Police Division at a Cost Not to Exceed \$50,600.00 for the First Year and \$42,000.00 Annually. (John Jones, Police Chief)
- D. A Resolution Directing the City Manager to Submit a \$1,000,000.00 Affordable Housing Program Proposal to the Butler County Commissioners as an Allocation of their American Rescue Plan Funds. (Jessica Greene, Assistant City Manager)

- E. A Resolution Authorizing the City Manager to Grant \$300,000.00 of the City Of Oxford's American Rescue Plan Act (ARPA) Funds to the Talawanda Oxford Pantry and Social Services (TOPPS) for the Engineering, Design, and Construction of a New Facility. (Jessica Greene, Assistant City Manager)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

- 1. An Ordinance to Approve Current Replacement Pages to the Oxford Codified Ordinances. (Douglas Elliott, City Manager)

B. Second Reading

- 1. An Ordinance Amending the Official Zoning Map of the City of Oxford, Ohio for Approximately 3.33 Acres of Land Located at 601, 603, and 607 West Chestnut Street From Single-Family Low-Density Residential (R-1A) District to Single and Two-Family Residential (R-2A) District (Sam Perry, Community Development Director)
- 2. An Ordinance Levying Upon the Lots and Lands Enumerated in the List of Estimated Assessments (Exhibit A) the Amounts Set Forth on Such List and Setting Forth Terms for Payment of Assessments. (Michael Dreisbach, Service Director)
- 3. An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 1 to Make Supplemental Appropriations for Fiscal Year 2024. (Heidi Hill, Finance Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Date	Meeting	Location	Time
	Feb 7	Environmental Commission	Municipal Building	7:00 p.m.
	Feb 12	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Feb 12	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
	Feb 13	Oxford Parking & Transportation Advisory Board	Municipal Building	8:30 a.m.
	Feb 13	Planning Commission	Courthouse	7:00 p.m.
	Feb 14	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Feb 15	Climate Action Steering Committee	Municipal Building	8:30 a.m.
	Feb 15	Police Community Relations & Review Commission	Courthouse	7:00 p.m.
	Feb 19	City Offices Closed- Holiday		
	Feb 20	City Council	Courthouse	7:30 p.m.
	Feb 21	Board of Building Appeals	Courthouse	5:30 p.m.
	Feb 27	Board of Zoning Appeals	Courthouse	6:30 p.m.
	Mar 5	City Council	Courthouse	7:30 p.m.
	Mar 6	Environmental Commission	Municipal Building	7:00 p.m.

9. Adjourn.



MINUTES
OXFORD CITY COUNCIL WORK SESSION
COURTHOUSE
TUESDAY, JANUARY 16, 2024 AT 7:00 PM

1. Roll Call.

Motion – To Enter Executive Session at 6:30 p.m. O.C.R. 121.22 (G)(1) To discuss the investigation and discipline of a public employee.

(Roll Call Vote) 1st Ms. French 2nd Mr. Prytherch

AYE # 6

Ms. French, Mr. Prytherch, Mr. Bracken, Mr. Smith, Ms. Franklin, and Vice-Mayor Raghu

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:18 p.m. O.C.R. 121.22 (G)(1) To discuss the investigation and discipline of a public employee.

(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin

AYE # 6

NAY # 0

ABS # 0

A work session meeting of the Oxford City Council was called to order by Vice-Mayor Raghu on Tuesday, January 16, 2024, at 7:19 p.m. Members in attendance were Amber Franklin, Michael Smith, Alex French, Jason Bracken, and David Prytherch. Mayor Snavley was excused.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. Geoff Robinson, Police Lieutenant; Mr. Casey Woddell, Parks and Recreation Director; Ms. Heidi Hill, Finance Director; Mr. Zachary Moore, City Planner/GIS Coordinator; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Topic

A. Proposals for the use of the Butler County American Rescue Plan Act Funds.

Ms. Greene presented slides and reported on her findings (slides included in minutes). Ms. Greene addressed questions and comments from the Council. Ms. Greene will bring legislation to reflect the Council's work session discussion.

3. Adjourn.

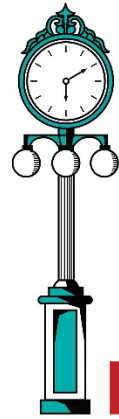
Motion – To Adjourn at 7:30 pm.

(Voice Vote) 1st Ms. French 2nd Mr. Smith

AYE # 6

NAY # 0

ABS # 0



City of
Oxford OHIO

HOME OF MIAMI UNIVERSITY

American Rescue Plan Act



Timeframe

- We have until December 2024 to decide how to use our local funds
- They need to be utilized by 2026

Status Update:

Ec Dev	\$ 755,528.65
Housing	\$ 851,914.84
Infrastructure	\$ 290,047.23
Other	\$ 199,810.75
Grand Total	\$ 2,097,301.47
Amount Remaining	\$ 323,494.53

Additional \$1M County Funds

Must be used to serve disparate populations

We have asked for an extension for our proposal application to be Feb. 15, 2024.

Housing

Infrastructure assistance for Cottage Community. Pavement, water, sewer and lighting

- **Actual estimated costs: \$670K**

Infrastructure assistance for Chestnut Street Housing. Demolition, pavement, water, sewer, lighting

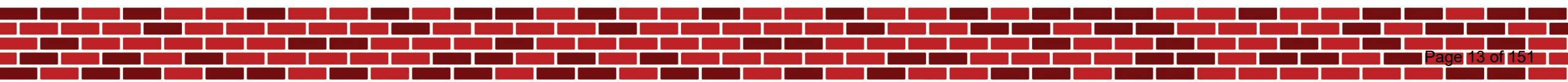
- **Extremely rough estimate from staff: \$580K** (does not include storm water management, site prep, or demolition)

Total Housing: \$1.25M (\$500K each?)

Help TOPSS with extra costs

- \$250K
 - Engineering and Design Costs
- \$500K
 - Tornado shelter, extra pantry space, additional office space to allow TOPSS and FRC in one place instead of separate buildings, space for commercial kitchen, space for multipurpose room.
- \$1M
 - Assurance that they don't need to scale back plans from 2017.
 - Addition of two motel rooms for short term emergency stays (instead of paying for local hotel)
- TOPSS Submitted memo 12/14/2023

Other ideas...



Discussion



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, JANUARY 16, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Vice-Mayor Raghu on Tuesday, January 16, 2024, at 7:30 p.m. Members in attendance were Amber Franklin, Michael Smith, Alex French, Jason Bracken, and David Prytherch. Mayor Snavley was excused.

Staff Members in Attendance:

Mr. Douglas Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. Geoff Robinson, Police Lieutenant; Mr. Casey Woddell, Parks and Recreation Director; Ms. Heidi Hill, Finance Director; Mr. Zachary Moore, City Planner/GIS Coordinator; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 6
NAY # 0
ABS # 0

4. Public Participation.

Public Comment - None.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

A. Minutes of the December 19, 2023, City Council Work Session. (Heather Barbour, Clerk of Council)

B. Minutes of the December 19, 2023, City Council Meeting. (Heather Barbour, Clerk of Council)

- C. A Report Regarding the January 3, 2024, Environmental Commission Meeting (Jessica Greene, Assistant City Manager)
- D. Uptown Parks Permit Request - Butler County Health District for COVID Test Kit Distribution ROW 00567 (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Authorizing The City Manager To Enter Into An Agreement With Habitat For Humanity Of Greater Cincinnati For The Construction Of Housing To Serve Individuals And Families At Or Below 80% Of The Area Median Income On 601, 603 And 607 W. Chestnut Street. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7560.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 6
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Authorizing the City Manager to Apply To The Ohio Department of Development Welcome Home Ohio Rehabilitation and Construction Program and work with Habitat for Humanity of Greater Cincinnati to apply for up to \$1,200,000.00 in construction funds for their proposed housing project at 601, 603, and 607 W. Chestnut Street. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7561.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

- C. A Resolution Authorizing the Release of a Public Improvement Bond in the Amount of \$1,395,644.59 for Owl's Landing Subdivision (Block A and Block B), and Acceptance of a New Public Improvement Bond in the Amount of \$271,041.98 Ensuring the Completion of Owl's Landing Subdivision Public Improvements. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7562.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution Authorizing the City Manager to Apply For a Grant With the Ohio Environmental Protection Agency, Not to Exceed \$75,000, for Equipment Upgrades That Will Reduce the Potential for Groundwater Contamination from Road Deicing Salt Storage and Application. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7563.
(Voice Vote) 1st Mr. Prytherch 2nd Mr. Smith
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Amending The Official Zoning Map Of The City Of Oxford Ohio For Approximately 3.33 Acres Of Land Located At 601, 603, And 607 West Chestnut Street From Single-Family Low-Density Residential (R-1A) District To Single And Two-Family Residential (R-2A) District (Zachary Moore, City Planner / GIS Coordinator)

Mr. Moore presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance Levying Upon the Lots and Lands Enumerated in the List of Estimated Assessments (Exhibit A) the Amounts Set Forth on Such List and Setting Forth Terms for Payment of Assessments. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - Ms. Ann Fuehrer - Dana Drive - Ms. Fuehrer asked if a homeowner could find the schedule so they had some advanced notice about when the assessment would occur.

3. An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 1 to Make Supplemental Appropriations for Fiscal Year 2024. (Heidi Hill, Finance Director)

Ms. Hill presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance Limiting the Number of Non-Medical Cannabis Dispensary Licenses to Two in the City of Oxford and Designating the Location for These Two Non-Medical Cannabis Dispensaries. (Douglas Elliott, City Manager)

Motion – To Adopt Ordinance No. 3758.
(Roll Call Vote) 1st Mr. Prytherch 2nd Mr. Smith

AYE # 6
Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, and Vice-Mayor Raghu
NAY # 0
ABS # 0

Mr. Elliott shared that he had no changes since the first reading and offered to answer any questions.

Public Comment - Mr. Glenn Ellerbe 158 Silver Leaf Drive - Mr. Ellerbe asked that the Council consider the economic development possibilities by implementing a permit program and tax as a non-discriminatory act.

2. An Ordinance to Amend Ordinance No. 3689 Regulating the Rates and Charges to be Charged and Collected and the Services to be Rendered by Glenwood Energy of Oxford, Inc., Its Successors, and Assigns for Gas and Gas Service Furnished to All of its Customers Within the Corporate Limits of the City of Oxford During the Period Ending October 31, 2025, by Authorizing Glenwood Energy of Oxford, Inc. to add a City Border Station Upgrade Rider. (Douglas Elliott, City Manager)

Motion – To Adopt Ordinance No. 3759.
(Roll Call Vote) 1st Mr. Prytherch 2nd Mr. Smith

AYE # 6
Ms. Franklin, Ms. French, Mr. Bracken, Mr. Prytherch, Mr. Smith, and Vice-Mayor Raghu.
NAY # 0
ABS # 0

Mr. Elliott stated he had no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Date	Meeting	Location	Time
	Jan 17	Board of Building Appeals - CANCELED	Courthouse	6:30 p.m.
	Jan 23	Board of Zoning Appeals - CANCELED	Courthouse	6:30 p.m.
	Jan 31	TRI Board and Oxford Recreation Board Annual Joint Meeting	LaRosa's	11:00 a.m.
	Feb 6	Records Commission	Municipal Building	5:00 p.m.
	Feb 6	City Council	Courthouse	7:30 p.m.
	Feb 7	Environmental Commission	Municipal Building	7:00 p.m.
	Feb 12	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Feb 12	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
	Feb 13	Oxford Parking & Transportation Advisory Board	Municipal Building	8:30 a.m.
	Feb 13	Planning Commission	Courthouse	7:00 p.m.
	Feb 14	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Feb 15	Climate Action Steering Committee	Municipal Building	8:30 a.m.
	Feb 15	Police Community Relations and Review Commission	Courthouse	7:00 p.m.
	Feb 20	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:57 p.m.
(Voice Vote) 1st Mr. Smith 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0



MINUTES
OXFORD CITY COUNCIL WORK SESSION
OXFORD LANE LIBRARY HAVIGHURST MEETING ROOM (SECOND
FLOOR)
TUESDAY, JANUARY 30, 2024 AT 9:00 AM

1. Roll Call.

A work session meeting of the Oxford City Council was called to order by Mayor William Snively on Tuesday, January 30, 2024, at 9:00 a.m. the Retreat Work Session was held at the Lane Public Library Havighurst meeting room. Members in attendance were Amber Franklin, Alex French, Michael Smith, David Prytherch, Jason Bracken, and Chantel Raghu, who arrived at 9:12 a.m.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Hill, Finance Director; Mr. John Jones, Police Chief; and Mr. John Detherage, Fire Chief; Ms. Ashley Keeton, Online Content Specialist; and Ms. Heather Barbour, Clerk of Council.

2. Topic

A. City Council annual goal-setting discussion.

Council reviewed progress toward the 2024 Goals. Council reviewed the 2024 proposed action items to work toward the newly adopted Comprehensive Plan. Ms. Greene gathered input from Council on amendments to the 2024 action items. Council then shared new ideas and items for 2025 to be researched and returned to Council during the creation of the 2025 operating budget.

3. Adjourn.

Mayor Snavely called for adjournment at 11:00 a.m.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Police Division
PREPARED BY:	John Jones
DATE PREPARED:	1/26/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	A Resolution Authorizing the Sale of Salvaged, Junk, and/or Abandoned Motor Vehicles. (John Jones, Police Chief)
COUNCIL GOAL AREA:	Essential Operations
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve the resolution
CITY MANAGER/DEPT HEAD APPROVAL:	JAJ DRE

DISCUSSION:

Pursuant to Oxford City Code and in accordance with ORC 4513.62, the Division of Police requests that City Council approves the sale of salvage/junk/abandoned motor vehicles described in the attached Exhibit A to the highest bidder and that the proceeds from such sale be placed in the General Fund.

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE SALE OF SALVAGED, JUNK, AND/OR
ABANDONED MOTOR VEHICLES.**

WHEREAS, the Police Chief recommends that unclaimed motor vehicles ordered into storage pursuant to Section 4513.62 of the Ohio Revised Code be sold to a motor vehicle salvage dealer or scrap metal processing facility at the highest obtainable salvage price. The motor vehicles to be sold are listed on Exhibit "A" attached hereto and incorporated herein by reference.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES
THAT:

SECTION 1: City Council hereby accepts the recommendation of the Police Chief and authorizes the sale of the salvaged, junk and/or abandoned motor vehicles listed on Exhibit "A" to a motor vehicle salvage dealer or scrap metal processing facility at the highest obtainable salvage price. The proceeds thereof shall be placed in the General Fund.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

EXHIBIT A

The following vehicles are currently stored at the Oxford Police Department Impound Lot and are unclaimed by the owner after due notice. The Oxford Police Department has obtained salvage titles for the below vehicles and we are requesting they be sold to a salvage dealer.



1. **1998 Chevrolet**
VIN: 1GNDM19W0WB203624



2. **2003 Chevrolet**
VIN: 1GNDS13S632151794



3. 2011 Jeep
VIN: 1J4NT5FB6BD166158



4. 2005 Hyosung
VIN: KM4MJ525951209689



5. 2006 Jeep
VIN: 1J4GL48K86W204256



6. 2005 Buick
VIN: 2G4WS52J851122622



7. 1996 Ford
VIN: 1FTCR10A1TUA63378



8. 1998 GMC
VIN: 1GTCS19X6W8504611



9. 2003 Pontiac
VIN: 1G2WP52K63F106847



10. 2003 GMC
VIN: 1GTD13X13K179777



11. 2005 Jeep
VIN: 1J4GL48K95W631492



12. 2003 Nissan
VIN: JN8DR09Y73W814538



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Fire Division
PREPARED BY:	John Detherage
DATE PREPARED:	1/26/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	A Resolution Authorizing the City Manager to enter into a Contract with McCluskey Chevrolet for the Purchase of a 2024 Silverado at Open Market Pricing at a Cost Not to Exceed \$56,685.00. (John Detherage, Fire Chief)
COUNCIL GOAL AREA:	Essential Operations
BUDGETED AMOUNT:	\$85,000.00
ACCOUNT CODE:	418.152.73117
RECOMMENDATION:	Approve the resolution.
CITY MANAGER/DEPT HEAD APPROVAL:	John Detherage DRE

DISCUSSION:

The 2024 capital equipment budget includes \$85,000.00 for the purchase of a vehicle for the fire department. The vehicle to be replaced is a 2014 Ford Interceptor Utility. The engine in the vehicle to be replaced is not repairable and has been out of service since October 2022 as new engines have not been available. This vehicle will be outfitted with emergency equipment and used for general transportation, pulling haz-mat and Gator trailers and hauling hose and equipment to and from emergency scenes. We attempted to order a vehicle from the State contract, but the vendors did not return messages or emails and the Fleet order deadline has passed. We were able to locate an acceptable vehicle locally at McCluskey Chevrolet. They have priced the unit below the MSRP of \$59,070.00 at **\$56,685.00**.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MCCLUSKEY CHEVROLET FOR THE PURCHASE OF A 2024 SILVERADO AT OPEN MARKET PRICING AT A COST NOT TO EXCEED \$56,685.00.

WHEREAS, the 2024 Capital Improvement Budget included the purchase of a vehicle to replace the 2014 Ford Interceptor Utility vehicle for use in day-to-day operations within the Fire Division.; and

WHEREAS, the Oxford Fire Division has conducted a thorough evaluation of available vehicles in the market, considering factors such as performance, capacity, safety features, cost-effectiveness; and

WHEREAS, the Oxford Fire Division attempted to order a vehicle from the State contract but was unsuccessful in negotiating with vendors before the Fleet order deadline passed; and

WHEREAS, the City Manager and the Fire Chief recommend City Council authorize the City Manager to enter into a contract with McCluskey Chevrolet for the purchase of a 2024 Silverado at Open Market pricing at a cost not to exceed \$56,685.00.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council accepts the recommendation of the City Manager and the Fire Chief and accepts the Open Market pricing for the purchase of a 2024 Silverado at a cost not to exceed \$56,685.00.

SECTION 2: Council further authorizes the City Manager to enter into a contract with McCluskey Chevrolet for the purchase of a 2024 Silverado at Open Market pricing at a cost not to exceed \$56,685.00, which has previously been appropriated in the 2024 budget.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: WILLIAM SNAVELY
PREPARED BY: LAW (STAFF)



CITY of OXFORD F.D.

Prepared For: Chief John Detherage
513-523-6324
jdetherage@cityofoxford.org

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot



THE ONLY FULL-LINE CHEVROLET DEALER IN GREATER CINCINNATI. 1-800-MEDIUMS

Standard Equipment

Package	Trailering Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance
Mechanical	Durabed, pickup bed
	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb -ft of torque [629 N-m] @ 4000 rpm) (STD)
	Transmission, Allison 10-Speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔ Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Mechanical

- Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)
- GVWR, 10,850 lbs. (4921 kg) (STD) (Included and only available with CK20743 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels.)
- Push Button Start
- Air filter, heavy-duty
- Air filtration monitoring
- Transfer case, two-speed electronic shift with push button controls (Requires 4WD models.)
- Auto-locking rear differential
- Four wheel drive
- Cooling, external engine oil cooler
- Cooling, auxiliary external transmission oil cooler
- Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)
- Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)
- Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section
- Recovery hooks, front, frame-mounted, Black (Not available with (VLQ) Chrome recovery hooks.)
- Suspension Package
- Steering, Recirculating Ball with smart flow power steering system
- Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
- Brake lining wear indicator
- Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine.)
- Exhaust, single, side

Exterior

- Wheels, 20" (50.8 cm) machined aluminum with Grazen Metallic painted accents, 10-spoke
- Tires, LT275/65R20 all-terrain, blackwall
- Tire, spare LT275/70R18 all-terrain, blackwall
- Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door
- Bumper, front (High gloss Black.)

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔
Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Exterior

- Bumper, rear (High gloss Black.)
- CornerStep, rear bumper
- BedStep, Black integrated on forward portion of bed on driver and passenger side
- Moldings, beltline, Black
- Cargo tie downs (12), fixed rated at 500 lbs per corner
- Headlamps, halogen reflector with halogen Daytime Running Lamps
- IntelliBeam, automatic high beam on/off
- Taillamps with incandescent tail, stop and reverse lights
- Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel
- Mirrors, outside power-adjustable vertical trailering with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm])
- Mirror caps, Black
- Glass, deep-tinted
- Tailgate, standard
- Tailgate and bed rail protection cap, top
- Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (PCX) Custom Convenience Package is ordered.)
- Tailgate, gate function manual, no EZ Lift
- Door handles, Black grained

Entertainment

- Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- SiriusXM Radio



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔ Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Entertainment

- SiriusXM with 360L Equipped with SiriusXM with 360L. Enjoy a trial subscription of the Platinum Plan for the full 360L experience, with a greater variety of SiriusXM content, a more personalized experience and easier navigation. With the Platinum Plan you can also enjoy your favorites everywhere you go, with the SiriusXM app, online and at home on compatible connected devices. (IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. See the SiriusXM Customer Agreement at www.siriusxm.com for complete terms and how to cancel. All fees, content, features, and availability are subject to change. GM connected vehicle services vary by vehicle model and require active service plan, working electrical system, cell reception and GPS signal. See onstar.com for details and limitations.)
- Audio system feature, 6-speaker system
- Wireless phone projection for Apple CarPlay and Android Auto
- Bluetooth for phone connectivity to vehicle infotainment system
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

- Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
- Cloth seat trim
- Seat adjuster, driver 4-way manual
- Seat adjuster, passenger 4-way manual
- Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor)
- Floor covering, color-keyed carpeting
- Floor mats, rubberized vinyl, front (Deleted when LPO floor liners are ordered.)
- Floor mats, rubberized-vinyl rear (Deleted when LPO floor liners are ordered.)
- Steering wheel, urethane
- Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5" diagonal monochromatic display
- Exterior Temperature Display located in radio display
- Compass located in instrument cluster
- Rear Seat Reminder
- Window, power front, drivers express up/down
- Window, power front, passenger express down

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔ Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Interior
Windows, power rear, express down
Door locks, power
Remote Keyless Entry with 2 transmitters
Cruise control, electronic with set and resume speed, steering wheel-mounted
USB Ports, 2, Charge/Data ports located on instrument panel
Power outlet, front auxiliary, 12-volt
Air conditioning, single-zone
Air vents, rear, heating/cooling
Mirror, inside rearview, manual tilt
Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical
Automatic Emergency Braking
Front Pedestrian Braking
StabiliTrak stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior
Daytime Running Lamps with automatic exterior lamp control

Safety-Interior
Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)
HD Rear Vision Camera
Hitch Guidance dynamic single line to aid in trailer alignment for hitching
Lane Departure Warning
Following Distance Indicator
Forward Collision Alert

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔
Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Safety-Interior

Seat Belt Adjustable Guide Loops, front row only

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Rear Seat Belt Indicator

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System

3 Years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

Processing-Other

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

Window Sticker

SUMMARY

[Retail] 2024 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Custom MSRP:\$52,400.00

Interior:Jet Black, Cloth seat trim

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔
Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Exterior 1:Red Hot
Exterior 2:No color has been selected.
Engine, 6.6L V8
Transmission, Allison 10-Speed automatic

OPTIONS

CODE	MODEL	MSRP
CK20743	[Retail] 2024 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Custom	\$52,400.00
OPTIONS		
1CX	Custom Preferred Equipment Group	\$0.00
A2X	Seat adjuster, driver 10-way power	Inc.
AZ3	Seats, front 40/20/40 split-bench	\$0.00
BTV	Remote vehicle starter system	Inc.
C49	Defogger, rear-window electric	Inc.
CGN	Chevytec spray-on bedliner	\$545.00
DD8	Mirror, inside rearview auto-dimming	Inc.
DWI	Mirrors, outside power-adjustable vertical trailering with heated and auto-dimming upper glass	Inc.
FE9	Emissions, Federal requirements	\$0.00
G7C	Red Hot	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
H0U	Jet Black, Cloth seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system	\$0.00
JGH	GVWR, 10,850 lbs. (4921 kg)	\$0.00
JHD	Hill Descent Control	Inc.
JL1	Trailer brake controller, integrated	Inc.
K4Z	Battery, auxiliary, 700 cold-cranking amps/70 Amp-hr	\$135.00
KC9	Power outlet, bed mounted, 120-volt	Inc.
KHF	Alternators, dual, 220-amps primary, 170-amps auxiliary	\$0.00
KI4	Power outlet, interior, 120-volt	Inc.

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔ Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

L8T	Engine, 6.6L V8		\$0.00
MKM	Transmission, Allison 10-Speed automatic		\$0.00
N33	Steering column, Tilt-Wheel, manual		\$0.00
NZZ	Skid Plates	Inc.	
PCX	Custom Convenience Package	Inc.	
PDB	LPO, Dark Essentials Package		\$550.00
PDX	Custom Value Package		\$2,765.00
PQA	WT/CX Safety Package	Inc.	
QK2	Tailgate, Multi-Flex		\$445.00
QT5	Tailgate, gate function manual with EZ Lift	Inc.	
RFO	Not Equipped with USB ports rear		(\$25.00)
RIK	LPO, Black nameplates	Inc.	
SFZ	LPO, Black Bowtie Emblem, front	Inc.	
U01	Lamps, Smoked Amber roof marker, (LED)		\$55.00
UBI	USB ports, rear, dual, charge-only	Inc.	
UD7	Rear Park Assist	Inc.	
UF2	LED Cargo Area Lighting	Inc.	
UFG	Rear Cross Traffic Alert	Inc.	
UKC	Lane Change Alert with Side Blind Zone Alert	Inc.	
UTJ	Theft-deterrent system, unauthorized entry	Inc.	
VYU	Snow Plow Prep/Camper Package		\$530.00
Z71	Z71 Off-Road Package		\$175.00
—	Option/package discount		(\$500.00)
—	Suspension, Off-Road	Inc.	
SUBTOTAL			\$57,075.00
Adjustments Total			\$0.00
Destination Charge			\$1,995.00
TOTAL PRICE			\$59,070.00

FUEL ECONOMY

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔
Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

Weight Ratings

WEIGHT RATINGS

Front Gross Axle Weight Rating:	N/A
Rear Gross Axle Weight Rating:	N/A
Gross Vehicle Weight Rating:	10850.00 lbs

Technical Specifications

Powertrain

Transmission

Drivetrain	Four Wheel Drive	Trans Order Code	MKM
Trans Type	10	Trans Description Cont.	Automatic
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	N/A
Second Gear Ratio (:1)	N/A	Third Gear Ratio (:1)	N/A
Fourth Gear Ratio (:1)	N/A	Fifth Gear Ratio (:1)	N/A
Sixth Gear Ratio (:1)	N/A	Reverse Ratio (:1)	N/A
Clutch Size	N/A	Trans Power Take Off	N/A
Final Drive Axle Ratio (:1)	N/A	Transfer Case Model	N/A
Transfer Case Gear Ratio (:1), High	N/A	Transfer Case Gear Ratio (:1), Low	N/A
Transfer Case Power Take Off	N/A	Seventh Gear Ratio (:1)	N/A
Eighth Gear Ratio (:1)	N/A	Ninth Gear Ratio (:1)	N/A
Tenth Gear Ratio (:1)	N/A		

Mileage

EPA Fuel Economy Est - Hwy	N/A	Cruising Range - City	N/A
EPA Fuel Economy Est - City	N/A	Fuel Economy Est-Combined	N/A
Cruising Range - Hwy	N/A	Estimated Battery Range	N/A

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔
Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Powertrain

Engine

Engine Order Code	L8T	Engine Type	Gas V8
Displacement	6.6L/-TBD-	Fuel System	Direct Injection
SAE Net Horsepower @ RPM	401 @ 5200	SAE Net Torque @ RPM	464 @ 4000
Engine Oil Cooler	Yes		

Electrical

Cold Cranking Amps @ 0° F (Primary)	720	Cold Cranking Amps @ 0° F (2nd)	700
Cold Cranking Amps @ 0° F (3rd)	N/A	Maximum Alternator Capacity (amps)	220 & 170

Cooling System

Total Cooling System Capacity	N/A
-------------------------------	-----

Vehicle

Emissions

Tons/yr of CO2 Emissions @ 15K mi/year	N/A	EPA Greenhouse Gas Score	N/A
--	-----	--------------------------	-----

Chassis

Weight Information

Standard Weight - Front	0.00 lbs	Standard Weight - Rear	0.00 lbs
Base Curb Weight	N/A	Gross Axle Wt Rating - Front	N/A
Gross Axle Wt Rating - Rear	N/A	Curb Weight - Front	N/A
Curb Weight - Rear	N/A	Option Weight - Front	0.00 lbs
Option Weight - Rear	0.00 lbs	Reserve Axle Capacity - Front	N/A
Reserve Axle Capacity - Rear	N/A	As Spec'd Curb Weight	N/A
As Spec'd Payload	N/A	Maximum Payload Capacity	N/A
Gross Combined Wt Rating	24500 lbs	Gross Axle Weight Rating	N/A
Curb Weight	N/A	Reserve Axle Capacity	N/A
Total Option Weight	0.00 lbs	Payload Weight Front	0 lbs
Payload Weight Rear	0 lbs	Gross Vehicle Weight Rating	10850.00 lbs

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔
Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Chassis

Weight Information

Trailer

Dead Weight Hitch - Max Trailer Wt.	5000 lbs	Dead Weight Hitch - Max Tongue Wt.	500 lbs
Wt Distributing Hitch - Max Trailer Wt.	16000 lbs	Wt Distributing Hitch - Max Tongue Wt.	1600 lbs
Fifth Wheel Hitch - Max Trailer Wt.	18400 lbs	Fifth Wheel Hitch - Max Tongue Wt.	4600 lbs
Maximum Trailering Capacity	20000 lbs		

Frame

Frame Type	Hydroformed	Sect Modulus Rails Only	N/A
Frame RBM	N/A	Frame Strength	N/A
Frame Thickness	N/A		

Suspension

Suspension Type - Front	Short/Long Arm	Suspension Type - Rear	Multi-Leaf Springs
Spring Capacity - Front	N/A	Spring Capacity - Rear	N/A
Axle Type - Front	N/A	Axle Type - Rear	N/A
Axle Capacity - Front	N/A	Axle Capacity - Rear	N/A
Axle Ratio (:1) - Front	N/A	Axle Ratio (:1) - Rear	3.73
Shock Absorber Diameter - Front	51 mm	Shock Absorber Diameter - Rear	51 mm
Stabilizer Bar Diameter - Front	1.38 in	Stabilizer Bar Diameter - Rear	N/A

Tires

Front Tire Order Code	QF9	Rear Tire Order Code	QF9
Spare Tire Order Code	ZYG	Front Tire Size	LT275/65R20
Rear Tire Size	LT275/65R20	Spare Tire Size	LT275/70R18
Front Tire Capacity	N/A	Rear Tire Capacity	N/A
Spare Tire Capacity	N/A	Revolutions/Mile @ 45 mph - Front	N/A
Revolutions/Mile @ 45 mph - Rear	N/A	Revolutions/Mile @ 45 mph - Spare	N/A

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔ Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Chassis

Wheels

Front Wheel Size	20 x -TBD- in	Rear Wheel Size	20 x -TBD- in
Spare Wheel Size	18 x -TBD- in	Front Wheel Material	Aluminum
Rear Wheel Material	Aluminum	Spare Wheel Material	N/A

Steering

Steering Type	Pwr	Steering Ratio (:1), Overall	N/A
Steering Ratio (:1), On Center	N/A	Steering Ratio (:1), At Lock	N/A
Turning Diameter - Curb to Curb	52.7 ft	Turning Diameter - Wall to Wall	N/A

Brakes

Brake Type	Pwr	Brake ABS System	4-Wheel
Brake ABS System (Second Line)	N/A	Disc - Front (Yes or)	Yes
Disc - Rear (Yes or)	Yes	Front Brake Rotor Diam x Thickness	14.0 x 1.6 in
Rear Brake Rotor Diam x Thickness	14.1 x 1.3 in	Drum - Rear (Yes or)	N/A
Rear Drum Diam x Width	N/A		

Fuel Tank

Fuel Tank Capacity, Approx	36 gal	Aux Fuel Tank Capacity, Approx	N/A
Fuel Tank Location	N/A	Aux Fuel Tank Location	N/A

Dimensions

Interior Dimensions

Passenger Capacity	6	Front Head Room	43.03 in
Front Leg Room	44.53 in	Front Shoulder Room	66.02 in
Front Hip Room	61.18 in	Second Head Room	40.12 in
Second Leg Room	43.4 in	Second Shoulder Room	65.3 in
Second Hip Room	60.24 in		

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



McCLUSKEY CHEVROLET, INC.

Mark Meyers | 513-679-9156 | meyersm@mccluskey.com

2024 Chevrolet Silverado 2500HD (CK20743) 4WD GAS Crew Cab CUSTOM 159" WB Red Hot (✔
Complete)

Quote: CITY of OXFORD F.D. 2024 SIL 2500 HD 4WD GAS CREW CAB CUSTOM PU 6.5-FT BED RED

Dimensions

Exterior Dimensions

Wheelbase	158.94 in	Length, Overall w/o rear bumper	N/A
Length, Overall w/rear bumper	N/A	Length, Overall	250.04 in
Width, Max w/o mirrors	81.85 in	Height, Overall	79.82 in
Overhang, Front	N/A	Overhang, Rear w/o bumper	N/A
Front Bumper to Back of Cab	N/A	Cab to Axle	42.17 in
Cab to End of Frame	N/A	Ground to Top of Load Floor	N/A
Ground to Top of Frame	N/A	Frame Width, Rear	N/A
Ground Clearance, Front	10.12 in	Ground Clearance, Rear	10.12 in
Body Length	0.00 ft	Cab to Body	N/A

Cargo Area Dimensions

Cargo Box Length @ Floor	82.25 in	Cargo Box Width @ Top, Rear	N/A
Cargo Box Width @ Floor	71.4 in	Cargo Box Width @ Wheelhousings	51.85 in
Cargo Box (Area) Height	21 in	Tailgate Width	N/A
Cargo Volume	69.5 ft³	Ext'd Cab Cargo Volume	N/A

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21500. Data Updated: Jan 17, 2024 6:40:00 PM PST.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service
PREPARED BY:	Mike Dreisbach
DATE PREPARED:	1/29/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	A Resolution Declaring that it is Necessary to Improve those Portions of Certain Properties as Shown on Exhibit "A" Attached Hereto in the City of Oxford, OH by Repaving, Re-Curbing, and Repairing the Sidewalks, Curbs, and Gutters. (Michael Dreisbach, Service Director)
COUNCIL GOAL AREA:	Accessible, High-Quality Infrastructure
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	DRE MBD 1/29/24

DISCUSSION:

As part of the City's capital improvement program for street resurfacing, Staff has identified properties with defective, missing, or sub-standard curb, gutter, sidewalks, and/or driveway aprons. Many of these deficiencies were identified as trip hazards and areas that contribute to lowering the expected lifespan of street improvements. Staff has already sent notices to property owners and informed them of the project and the need to repair defective sections of concrete. Staff also informed the owners that if the deficiencies were not corrected, the City would proceed to have the work done and charge the cost against the property. The City will follow the assessment process as defined in Ohio Revised Code Section 729. Staff has added 14 additional properties outside of the project limits to the listing based on public complaints or reports of persons injured while tripping over defective concrete areas.

Exhibit "A", attached to this report, shows a complete listing of the properties involved for these projects, the types of repairs that are necessary, and an estimate of probable cost for the improvements. A copy of plans and specifications for necessary repairs has been filed with the Clerk of Council's office, and are available for inspection. The total costs for the project, as well as the estimated costs to property owners, are as follows:

<u>Project</u>	<u>Total Est. Project Cost (Public)</u>	<u>Total Est. Costs to Property</u>
<u>Owners</u>		
Street and Sidewalk Improvements	\$ 655,000	\$ 800,000

By addressing the repairs at this time, the public investment in street resurfacing may be expected to retain its value for several additional years, eliminate significant hazards to pedestrians and cyclists, and improve the aesthetics of the community. It is Staff's recommendation that the City Council approve this Resolution so that the process to complete necessary repairs and improvements may begin. The City will serve notice to all property owners involved and they will have 30 days to make repairs from the date of service. Should a deadline extension be necessary, the City may extend the deadline to May 3, 2024. Should a property owner disagree with the City's order, they may appeal to the City Manager for a hearing on their property and the required improvements. A Resolution will then be required for the City to contract for the improvements. Once work is completed, a Resolution will need to be approved stating the total actual cost to each parcel owner, followed by an Ordinance levying special assessments to the parcels for the improvements.

Currently, \$ 200,000 has been appropriated by the City to contract for repairs and new sidewalk construction should the property owners not meet their obligation to have the work done. Should the City have to contract for repairs in excess of this amount, a transfer from other appropriations or a supplemental appropriation will be necessary.

RESOLUTION NO.

A RESOLUTION DECLARING THAT IT IS NECESSARY TO IMPROVE THOSE PORTIONS OF CERTAIN PROPERTIES AS SHOWN ON EXHIBIT "A" ATTACHED HERETO IN THE CITY OF OXFORD, OHIO, BY RE-PAVING, RE-CURBING, AND REPAIRING THE SIDEWALKS, CURBS, AND GUTTERS.

WHEREAS, it is necessary to improve certain properties listed on Exhibit "A" a copy of which is attached hereto and incorporated herein by reference, by re-paving, re-curb, and repairing the sidewalks, curbs, and gutters; and

WHEREAS, the plans, specifications, and estimate of the cost of the improvements have been filed in accordance with Ohio Revised Code Section 729.02 with the Clerk of Council; and

WHEREAS, it is hereby determined and declared that said improvements are conducive to the public health, convenience, safety, and welfare of said City and the inhabitants thereof.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION I: Council hereby approves the plans, specifications, and estimate of cost of repair on file.

SECTION II: Notice of the passage of this resolution of necessity, in accordance with Section 729.03 of the Ohio Revised Code, shall be served by the Clerk of Council upon the owners of the lots or lands abutting upon the sidewalks, curbs, and gutters to be constructed or repaired in the same manner as service of summons in civil cases, or by certified mail addressed to such owner at his or her last known address or to the address to which tax bills are sent, or by a combination of the foregoing methods.

SECTION III: Those sidewalks, curbs, and gutters located on the properties described in Exhibit "A" shall be repaired by the owners of the lots or lands abutting thereon in accordance with the specifications on file in the office of the Clerk of Council no later than forty-five (45) days after receipt of the notice described in Section II.

SECTION IV: In the event such owner does not construct or repair such sidewalks, curbs, and gutters in accordance with such specifications and within forty-five (45) days after receipt of the notice described in Section II, the City will repair such sidewalks, curbs, and gutters, and assess the costs thereof against the owner of the lots or lands abutting thereon.

SECTION V: The costs of the sidewalks, curbs, and gutters improvements shall be assessed by the foot front of the property bounding and abutting on the improvement, upon the following described lots of land, to-wit: All lots and land bounding and abutting upon the proposed improvement between the termini aforesaid, which said lots and lands are hereby determined to be specifically benefited by said improvement; and the cost of said improvement shall not include the costs of preliminary and other surveys, plans, specifications, profiles and estimates of printing, serving, and publishing notices, resolutions and ordinances, the amount of damages resulting from the improvement assessed in favor of any owner of land affected by the improvement and the interest thereon, the costs incurred in connection with the preparation, levy and collection of the special assessments, but the cost of said improvement to be assessed shall include the expenses of legal services including obtaining an approving legal opinion, cost of labor and material and interest on bonds and notes issued in anticipation of the levy and collection of the special assessments together with all other necessary expenditures relative to expenses of financing, and relative to re-paving, re-curbings, or repairing the sidewalks, curbs, and gutters.

SECTION VI: The City Engineer is hereby authorized and directed to prepare and file in the office of the Clerk of Council the estimated assessments of the cost of the improvements described in this resolution. Such estimated assessments shall be based upon the estimate of cost of said improvement now on file in the office of the Clerk of Council and shall be prepared pursuant to the provisions of this resolution.

SECTION VII: The assessments to be levied shall be paid in five (5) annual installments, with interest on deferred payments at rate of five percent (5%); provided, that the owner of any property assessed may, at his or her option, pay such assessment in cash within thirty (30) days after passage of the assessing ordinance.

SECTION VIII: The entire cost of said improvements, after application of the assessments herein provided for, shall be paid by the City of Oxford from funds available for this purpose in the Capital Improvement Fund.

SECTION IX: This resolution shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Curb, Gutter, Sidewalk, for 2024 Resurfacing

Address	Direction	Street Name	Property Owner	Mailing Address	Parcel #	Lineal Ft Curb	Square Feet		Square Ft Drive Apron	Square Ft Apron Remove Only	Square Ft Sidewalk Remove Only	Square Foot Asphalt Remove Only	Date of Letter Expiration	Estimated Cost
							Sidewalk	thru Driveway						
111	N	CAMPUS AVE	DELTA ZETA FOUNDATION	DELTA ZETA FOUNDATION 202 E CHURCH ST OXFORD OH 45056	H4100006000003	50	0	0	0	0				\$2,750.00
115	N	CAMPUS AVE	STANLEY JEROME	JEROME STANLEY 5735 BROWN RD OXFORD OH 45056	H4100006000004	30	0	0	0	0				\$1,650.00
119	N	CAMPUS AVE	RODBRO & RODBRO INVESTMENTS LLC	RODBRO & RODBRO INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4100006000005	40	250	25	157	0				\$9,883.00
205	N	CAMPUS AVE	MOORMAN KEITH W TR ETAL	PATRICIA H & KEITH W MOORMAN TRS 1238 FLEMINGTON RD RIVERSIDE CA 92506	H4100006000008	135	60	0	0	0				\$8,445.00
207	N	CAMPUS AVE	207 N CAMPUS LLC	207 N CAMPUS LLC %MIAMI REDHAWK INVESTMENT LLC PO BOX 91 WEST CHESTER OH 45069	H4100006000191	13	0	0	0	0				\$715.00
211-213	N	CAMPUS AVE	SOUS LE CIEL INVESTMENTS LLC	SOUS LE CIEL INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4100006000011	40	25	0	0	0				\$2,625.00
217	N	CAMPUS AVE	SOUS LE CIEL INVESTMENTS LLC	SOUS LE CIEL INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4100006000012	30	125	0	0	0				\$3,775.00
205	E	VINE	4-D INVESTMENTS INC	4 D INVESTMENTS INC 125 W SPRING ST OXFORD OH 45056	H4100006000013	25	0	0	0	0				\$1,375.00
200	E	VINE	COLTER SMITH LLC	COLTER SMITH LLC 30 N GOULD ST STE R SHERIDAN WY 82801	H4100006000014	0	77.5	0	0	0				\$1,317.50
307	N	CAMPUS AVE	NRPR MANAGEMENT LTD	NRPR MANAGEMENT LTD 10342 TOWNLEY CT AURORA OH 44202	H4100006000019	12.5	0	0	0	0				\$687.50
315	N	CAMPUS AVE	GIBBINS BARBARA J TR ETAL	JAMES A AND BARBARA J GIBBINS TRS 9240 PADDOCK RD EATON OH 45320	H4100006000020 H4100006000021	59	75	0	0	0				\$4,520.00
317	N	CAMPUS AVE	TONY MILLER BUILDERS LLC	TONY MILLER BUILDERS LLC 4721 RIGGS RD OXFORD OH 45056	H4000006000185	0	37.5	0	0	0				\$637.50
319	N	CAMPUS AVE	COLLEGE STREET PROPERTIES INC	COLLEGE STREET PROPERTIES INC 316 S COLLEGE AVE OXFORD OH 45056	H4100006000024	0	75	0	0	0				\$1,275.00
321	N	CAMPUS AVE	KAUFMAN MILLER RENTALS LLC	KAUFMAN MILLER RENTALS LLC 4721 RIGGS RD OXFORD OH 45056	H4000006000025	10	52.5	0	0	0				\$1,442.50
323	N	CAMPUS AVE	AK OXFORD PROPERTIES LLC	AK OXFORD PROPERTIES LLC 4217 RESERVES PL MASON OH 45040	H4100006000026	10	125	25	144	0				\$5,861.00
324	N	CAMPUS AVE	BLACKBURN ROBERT L TR	ROBERT L BLACKBURN TR 4368 KEHR RD OXFORD OH 45056	H4100007000204	33.5	75	0	0	0				\$3,117.50
320	N	CAMPUS AVE	MILE SQUARE PRESERVATION LLC	MILE SQUARE PRESERVATION LLC 21 N POPLAR ST OXFORD OH 45056	H4100007000203	20	25	75	0	0				\$2,875.00
318	N	CAMPUS AVE	SOUS LE CIEL INVESTMENTS LLC	SOUS LE CIEL INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4100007000199	30	139	75	0	0				\$5,363.00
124		WILLOW LN	RODBRO & RODBRO INVESTMENTS LLC	RODBRO & RODBRO INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4100007000229	9	16	0	0	0				\$767.00

314	E CHURCH ST	MIAMI CHAPTER OF KAPPA ALPHA HOUSING CORP	KAPPA ALPHA HOUSING CORP C/O RYAN HOLLOWAY 522 N SHEPPARD ST RICHMOND VA 23221	H4000006000063 H4000006000064	18.5	0	0	0	0								\$1,017.50
310	E CHURCH ST	CROWN ISLAND PROPERTIES LLC	CROWN ISLAND PROPERTIES LLC 475 CRESTONE CT LOVELAND CO 80537	H4100006000062	10	150	0	0	0								\$3,100.00
308	E CHURCH ST	CROWN ISLAND PROPERTIES LLC	CROWN ISLAND PROPERTIES LLC 475 CRESTONE CT LOVELAND CO 80538	H4100006000061	30	225	0	0	0								\$5,475.00
304	E CHURCH ST	GIAMBRA LEONARD M & NANCY A	LEONARD & NANCY GIAMBRA 74 STONEWALL RD SALEM CT 06420	H4100006000060	0	97.5	0	0	0								\$1,657.50
101	UNIVERSITY AVE	CKC RENTALS LLC	JAMES CLAWSON 125 W SPRING ST OXFORD OH 45056	H4000006000059	21	330	0	0	0								\$6,765.00
224	E CHURCH ST	OHIO ETA HOUSE CORP OF SIGMA PHI EPSILON	OHIO ETA HOUSE CORP OF SIGMA PHI EPSILON C/O JEFF CHRISTIAN 750 KIRK WALL DR AKRON OH 44321	H4100006000184	78.5	187.5	0	125	0								\$9,880.00
202	E CHURCH ST	DELTA ZETA FOUNDATION	DELTA ZETA FOUNDATION 202 E CHURCH ST OXFORD OH 45056	H4100006000177	235.5	100	217.5	508	0								\$28,219.50
126	E CHURCH ST	TRES WALNUT LLC	TRES WALNUT LLC 116 E HIGH ST OXFORD OH 45056	H4100007000173	65.5	32.5	50	51.5	0								\$6,033.50
116	E CHURCH ST	SOUS LE CIEL INVESTMENTS LLC	SOUS LE CIEL INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4000007000174	0	280	0	0	0	0	0						\$4,760.00
114	E CHURCH ST	SOUS LE CIEL INVESTMENTS LLC	SOUS LE CIEL INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45057	H4000007000161	10	85	0	0	0								\$1,995.00
104 & 108	E CHURCH ST	U P CHURCH THE	PRESBYTERIAN CHURCH 101 N MAIN ST OXFORD OH 45056	H4000007000162	25	146.5	0	0	0	0	0						\$3,865.50
110	N POPLAR ST	MCCULLOUGH HYDE MEMORIAL	MCCULLOUGH HYDE MEMORIAL HOSP 110 N POPLAR ST OXFORD OH 45056	H4100007000220	84	102.5	0	51.5	0	0	0						\$7,341.00
101	N MAIN ST	PRESBYTERIAN CHURCH	PRESBYTERIAN CHURCH 101 N MAIN ST OXFORD OH 45057	H4000007000101 & H4000007000102	65	20	0	0	0								\$3,915.00
PKG LOT	W CHURCH ST	TRES WALNUT LLC	TRES WALNUT LLC 116 E HIGH ST OXFORD OH 45056	H4100007000024	0	70	0	0	0								\$1,190.00
32	W CHURCH ST	SOUS LE CIEL INVESTMENTS LLC	SOUS LE CIEL INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4000007000025	0	290	0	0	0	0	0						\$4,930.00
112-114	W CHURCH ST	GTE NORTH INC	FRONTIER COMMUNICATIONS TAX DEPARTMENT 401 MERRITT 7 NORWALK CT 06851 1002	H4100008000238 H4100008000239 H4100008000240	10	75	0	0	0	0	0						\$1,825.00
116	W CHURCH ST	HOELZER/HOELZER RENTALS INC	HOELZER/HOELZER RENTALS INC 116 E HIGH ST OXFORD OH 45056	H4100008000185	20	25	0	0	0								\$1,525.00
124 & 130	W CHURCH ST	SOUS LE CIEL INVESTMENTS LLC	SOUS LE CIEL INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4000008000184	0	85	0	0	0								\$1,445.00
200	W CHURCH ST	CALISTA ENTERPRISES LLC	CALISTA ENTERPRISES LLC 116 E HIGH ST OXFORD OH 45056	H4100008000248	41	0	0	0	0								\$2,255.00
230	W CHURCH ST	KMKIST LLC	KMKIST LLC 12 QUAIL RIDGE DR OXFORD OH 45056	H4000008000101	37	0	0	101	0								\$3,954.00
300	W CHURCH ST	JONES BRIAN ROBERT	BRIAN ROBERT JONES 300 W CHURCH ST OXFORD OH 45056	H4100008000079	20	0	0	0	0								\$1,100.00
304	W CHURCH ST	GIAMBRA LEONARD M & NANCY A	LEONARD & NANCY GIAMBRA 74 STONEWALL RD SALEM CT 06420	H4100008000080	0	25	0	0	0								\$425.00

220	W VINE ST	TERRY M DUDLEY	TERRY M DUDLEY 6744 CONTRERAS RD OXFORD OH 45056	H4100008000126	11	100	0	0	0				\$2,305.00
300	W VINE ST	MOORE STEPHEN M	STEPHEN M MOORE 300 W VINE ST OXFORD OH 45056	H4100008000025 H4100008000026	71	250	0	0	0				\$8,155.00
302	W VINE ST	DUTTON JANIS LYNN	JANIS LYNN DUTTON 302 W VINE ST OXFORD OH 45056	H4100008000029	92	150	50	112	0				\$10,638.00
320	W VINE ST	BOYLE MARY PATRICIA	MARY PATRICIA BOYLE 5715 KETCH ST LEWIS CENTER OH 43035	H4100008000249	74	150	75	108.5	0	0	0		\$10,031.50
322	W VINE ST	QUANTZ RICHARD A & ELIZABETH B	RICHARD A QUANTZ & ELIZABETH B QUANTZ 322 W VINE ST OXFORD OH 45056	H4000008000253	67	100	75	140	0				\$9,395.00
326	W VINE ST	OXYVINE LLC	OXYVINE LLC 5703 BLACKWOLF RUN CINCINNATI OH 45247	H4100008000037 H4100008000042	48.5	0	0	0	0				\$2,667.50
330	W VINE ST	VIVODA JONATHON	JONATHON VIVODA 330 WEST VINE ST OXFORD OH 45056	H4100008000043 H4100008000048	97	27.5	0	101	0				\$7,721.50
325	W VINE ST	PIERCE IRENE	IRENE PIERCE PO BOX 46 OXFORD OH 45056	H4100008000051	0	25	0	0	0				\$425.00
323	W VINE ST	MORGAN NOEL & DONNA L	NOEL & DONNA L MORGAN 11339 HOEL RD CAMDEN OH 45311	H4000008000052 H4000008000053	81	33	0	102	0				\$6,954.00
317	W VINE ST	WOOLUM RANDALL	RANDALL WOOLUM 6194 CAMDEN COLLEGE CORNER RD COLLEGE CORNER OH 45003	H4100008000054	74	58	27.5	93.5	0				\$7,327.50
309	W VINE ST	CHEN YUYAN	YUYAN CHEN 117 PASTEL IRVINE CA 92618	H4100008000055	30.5	125	0	0	0	0	0		\$3,802.50
222	N ELM ST	URBANSKI ANN MARIE	ANN MARIE URBANSKI 4185 MCCOWANS FERRY RD VERSAILLES KY 40383	H4100008000056	48	25	0	119.5	0	0	0		\$5,335.50
219	N ELM ST	RODBRO & RODBRO INVESTMENTS LLC	RED BRICK MANAGEMENT INC 21 N POPLAR ST OXFORD OH 45056	H4000008000125	87	0	0	0	0	0	0		\$4,785.00
219	W VINE ST	COLLINS ROBERT SCOTT	ROBERT S COLLINS 219 W VINE ST OXFORD OH 45056	H4000008000124	0	77.5	0	0	0	0	0		\$1,317.50
217	W VINE ST	STIGALL THYRA J	THYRA J STIGALL 217 W VINE ST OXFORD OH 45056	H4000008000123	30.5	109.5	0	0	0	0	0		\$3,539.00
215	W VINE ST	215 W VINE LLC	215 W VINE LLC C/O WILLIAM DARCEY 3917 W 23RD AVE UNIT 2 DENVER CO 80212	H4100008000155	25	92.5	0	0	0				\$2,947.50
211	W VINE ST	211 ESTATES LLC	211 ESTATES LLC 117 1/2 W SYCAMORE ST OXFORD OH 45056	H4100008000261	10.5	45	0	0	0				\$1,342.50
209	W VINE ST	STONE DONNA B TR U/A DTD 4-15-1993	DONNA B STONE TR 6044 CREEKSIDE WAY HAMILTON OH 45011	H4100008000157	44	75	0	101.5	0	0			\$5,623.50
222	N COLLEGE AVE	MILE SQUARE PRESERVATION LLC	MILE SQUARE PRESERVATION LLC 21 N POPLAR ST OXFORD OH 45056	H4100008000158	35	0	0	0	0				\$1,925.00
223	N COLLEGE AVE	BOWERS RICK T	RICK T BOWERS 1331 TALON RIDGE LN DAYTON OH 45440	H4000008000199	169	305	0	0	0				\$14,480.00
117	W VINE ST	BLACKBURN ROBERT TR	ROBERT L BLACKBURN TR 4368 KEHR RD OXFORD OH 45056	H4100008000222	50	335	0	0	0				\$8,445.00
107	W VINE ST	NELSON TERRY L	TERRY L NELSON 107 W VINE ST OXFORD OH 45056	H4100008000223	46	0	0	0	94	27.5			\$3,259.00

216	N BEECH ST	OBW LLC	OBW LLC %OPAL B WESPISER 45160 SEELEY DR #222 LA QUINTA CA 92253	H4100008000224	70	94	0	0	0							\$5,448.00
-----	------------	---------	---	----------------	----	----	---	---	---	--	--	--	--	--	--	------------

W VINE ST TOTALS		996	1610	410	1249.5	0	0	0			\$182,848.00
------------------	--	-----	------	-----	--------	---	---	---	--	--	--------------

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

300	TALLAWANDA RD	7C JEWLS PROPERTIES LLC	7C JEWLS PROPERTIES LLC 7229 BARN OWL LN RALEIGH NC 27614	H4000006000143	49	357.5	0	157.5	0							\$11,765.00
400	E VINE ST	MIAMI ALUMNI OF DELTA UPSILON INC	MIAMI ALUMNI OF DELTA UPSILON INC C/O SCOTT SURPLUS 760 CAMDEN WAY PROSPER TX 75078	H4100006000133	5.5	50	0	0	0							\$1,152.50
324	E VINE ST	TIROLA DOUGLAS S & BARBARA L	DOUGLAS S TIROLA & BARBARA L TIROLA 18 PUNCHBOWL DR WESTPORT CT 06880	H4100006000132	47	275	0	0	0	0	0					\$7,260.00
320	E VINE ST	STEPHENSON-OBRIEN LLC	STEPHENSON-OBRIEN 24 DEER TRAIL CIR OXFORD OH 45056	H4100006000180	5	40	0	0	0							\$955.00
316	E VINE ST	REMARCABLE PROPERTIES LLC	REMARCABLE PROPERTIES LLC C/O ANDREW CRAMER 1040 W ADAMS ST UNIT 346 CHICAGO IL 60607	H4100006000175	15.5	50	25	149	0							\$4,983.50
310	E VINE ST	ONN DAVID G & DOROTHY D	DAVID G & DOROTHY D ONN 112 SYCAMORE DR WEST GROVE PA 19390	H4100006000098	16.5	77.5	20	140	0							\$5,245.00
302	E VINE ST	STEPHENSON-OBRIEN LLC	STEPHENSON-OBRIEN 24 DEER TRAIL CIR OXFORD OH 45056	H4100006000097	32	0	0	0	0							\$1,760.00
319 & 321	E VINE ST	TRES WALNUT LLC	TRES WALNUT LLC 116 E HIGH ST OXFORD OH 45056	H4100006000096	27.5	25	52.5	195.5	0							\$6,597.00
325	E VINE ST	D & T THOMAS RENTALS LLC	D & T THOMAS RENTALS LLC 812 MARINER COVE EATON OH 45320	H4100006000094	14	0	0	0	0							\$770.00
327	E VINE ST	SCHROER INVESTMENT INC	SCHROER INVESTMENTS INC C/O KIRSCH CPA GROUP LLC 2ND SOUTH 3RD ST HAMILTON OH 45011	H4100006000092	3	50	0	0	0	0	0					\$1,015.00
212	E BISHOP ST	SMELLEK LLC	SMELLEK LLC 8747 MOUNT HOPE RD HARRISON OH 45030	H4100006000091	13.5	0	0	0	0							\$742.50
209	E BISHOP ST	P & J'S RENTAL LLC	P & J'S RENTAL LLC 6185 KINGSGATE DR BURLINGTON KY 41005	H4100006000178	10	0	0	0	0							\$550.00
405	E VINE ST	EAAA LLC	EAAA LLC 9987 SPRINTERS XING DAYTON OH 45458	H4100006000174	30	25	0	0	0							\$2,075.00
220	TALLAWANDA RD	GAMMA UPSILON HOUSE	GAMMA UPSILON HOUSE % ROBERT CARMEAN 149 STONE CREEK DR OXFORD OH 45056	H4000006000186	40	337.5	0	91.5	0							\$9,676.00

E VINE ST TOTALS		308.5	1287.5	97.5	733.5	0	0	0			\$54,546.50
------------------	--	-------	--------	------	-------	---	---	---	--	--	-------------

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

404	E	WITHROW ST	THETA UPSILON HOUSING COMPANY INC	THETA UPSILON HOUSING CO INC 3007 JAMESTOWN CT WOODBIDGE VA 22192	H4000006000194	40	0	0	0	0							\$2,200.00
402	E	WITHROW ST	KGP PROPERTIES LLC	KGP PROPERTIES LLC 1159 DUBLIN RD STE 200 COLUMBUS OH 43215	H4100006000150	20	72.5	0	0	0							\$2,332.50
400	E	WITHROW ST	SHUMAVON DOUGLAS TR ETAL	DOUGLAS H AND SHERRI L SHUMAVON TRS 5522 ROYAL OAKS DR LAKE OSWEGO OR 97035	H4100006000149	5	75	0	0	0							\$1,550.00
200		BISHOP ST	GSH PROPERTIES LLC	GSH PROPERTIES LLC 1159 DUBLIN RD STE 200 COLUMBUS OH 43215	H4100006000088	50	57.5	0	0	0							\$3,727.50
322	E	WITHROW ST	COLLEGE STREET PROPERTIES INC	COLLEGE STREET PROPERTIES INC 316 S COLLEGE AVE OXFORD OH 45056	H4100006000183	76	185	0	62	0	0	0	0				\$8,503.00
310	E	WITHROW ST	EMD PROPERTY MANAGEMENT LLC	EMD PROPERTY MANAGEMENT LLC 4515 LONGWOOD CT HAMILTON OH 45011	H4100006000084	36.5	0	0	0	0							\$2,007.50
304	E	WITHROW ST	SCHROER INVESTMENTS INC	SCHROER INVESTMENTS INC C/O KIRSCH CPA GROUP LLC 2ND SOUTH 3RD ST HAMILTON OH 45011	H4100006000078 H4100006000083	27	75	0	0	0							\$2,760.00
300	E	WITHROW ST	VANWINKLE THAD &	THAD & RENEE VANWINKLE 300 E WITHROW ST OXFORD OH 45056	H4000006000077	42	100	25	0	0							\$4,460.00
230	E	WITHROW ST	UPTOWN DWELLING LLC	UPTOWN DWELLING LLC 3150 HODGIN RD RICHMOND IN 47374	H4100006000049	10.5	219	0	0	0							\$4,300.50
226	E	WITHROW ST	D & B FAMILY LIMITED LLC	D & B FAMILY LIMITED LLC PO BOX 849 OXFORD OH 45056	H4100006000050	10.5	243	0	0	0							\$4,708.50
220	E	WITHROW ST	220 E WITHROW LLC	220 E WITHROW LLC PO BOX 91 WEST CHESTER OH 45071	H4100006000051	10.5	25	0	0	0							\$1,002.50
214	E	WITHROW ST	UPTOWN 2 LLC	UPTOWN 2 LLC 4600 MASON MONTGOMERY RD MASON OH 45040	H4100006000007	31	25	0	0	33							\$2,328.00
205	N	CAMPUS AVE	MOORMAN KEITH W TR ETAL	PATRICIA H & KEITH W MOORMAN TRS 1238 FLEMINGTON RD RIVERSIDE CA 92506	H4100006000008	135	60	0	0	0							\$8,445.00
130	E	WITHROW ST	OBW LLC	OBW LLC %OPAL B WESPISER 45160 SEELEY DR #222 LA QUINTA CA 92253	H4100007000183 H4100007000184	20	75	125	0	0							\$4,625.00
118	E	WITHROW ST	HPCT PROPERTIES INC	HPCT PROPERTIES INC 5282 W BOOTH RD LIBERTY IN 47353	H4100007000182	11	75	0	0	0							\$1,880.00
116	E	WITHROW ST	HPCT PROPERTIES INC	HPCT PROPERTIES INC 5282 W BOOTH RD LIBERTY IN 47353	H4100007000181	26.5	0	0	0	0							\$1,457.50
131	E	WITHROW ST	MIAMI DELTA CHI CHAPTER	MIAMI DELTA CHI CHAPTER C/O BAKER & ASSOCIATES CPAS 188 N BROOKWOOD AVE HAMILTON OH 45013	H4100007000178 H4100007000179 H4100007000180	89	680	0	0	44							\$16,719.00
119	N	CAMPUS AVE	RODBRO & RODBRO INVESTMENTS LLC	RODBRO & RODBRO INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056	H4100006000005	40	250	25	157	0							\$9,883.00
215	E	WITHROW ST	MILLER DEVONA R TR THE DEVONA ROSALIE MILLER LIV TRUST	DEVONA R MILLER TR 215 E WITHROW ST OXFORD OH 45056	H4100006000006	5.5	75	0	0	0							\$1,577.50
225	E	WITHROW ST	PING PHILLIP E & WILLIAM CHRISTIAN	PHILLIP E & WILLIAM CHRISTIAN PING 1073 OBANNONVILLE RD LOVELAND OH 45140	H4100006000052	12	75	0	101	0							\$3,854.00
120		UNIVERSITY AVE	REDHAWK RENTALS LTD LLC	REDHAWK RENTALS LTD % KIRSCH CPA GROUP LLC 2 S 3RD ST #400 HAMILTON OH 45011	H4100006000179	9.5	200	0	0	0	0	0					\$3,922.50
115		UNIVERSITY AVE	P & J'S RENTAL LLC	P & J'S RENTAL LLC 6185 KINGSGATE DR BURLINGTON KY 41005	H4100006000073 H4100006000076	58.5	150	45	0	0							\$6,577.50

E WITHROW ST TOTALS		932.5	3349.5	242.5	493	77	0	0		\$122,423.00
---------------------	--	-------	--------	-------	-----	----	---	---	--	--------------

Address	Direction	n	Street Name	Property Owner	Mailing Address	Parcel #	Lineal Ft Curb	Square Feet			Square Ft	Square Ft	Square	Date of Letter	Expiration	Estimated Cost
								Sidewalk	Sidewalk thru	Square Ft	Apron	Sidewalk	Foot			
5 W			Chestnut St.	MELON PROPERTIES LLC	MELON PROPERTIES LLC 6018 Lancashire Trail Liberty Township, OH 45044	H4100115000010	0	55	5	0	0					\$1,025.00

Totals of Above	\$838,363.50
-----------------	--------------

Page 61 of 151



		<u>COMPLAINT TOTALS</u>																		
Curb only cost	#REF!	CGS TOTALS:	<u>Curb</u>	<u>Sidewalk</u>	<u>Sidewalk thru Driveway</u>	<u>Drive Apron</u>	<u>Apron Remove Only</u>											Total: \$	605.00	
			<u>#REF!</u>	<u>#REF!</u>	<u>#REF!</u>	<u>#REF!</u>	<u>#REF!</u>													
					<u>Sidewalk thru Alley</u>	<u>Alley Apron</u>														
All Curb plus City work and Com	#REF!				<u>0</u>	<u>0</u>														

TOTAL:

\$ 605.00



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Police Division
PREPARED BY:	John Jones
DATE PREPARED:	1/19/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	A Resolution Authorizing the City Manager to Enter Into a Five-Year Contract with Flock Group, Inc. for the Subscription of Cameras and Data Storage, Software Licensing, and Support for the Police Division at a Cost Not to Exceed \$50,600.00 for the First Year and \$42,000.00 Annually. (John Jones, Police Chief)
COUNCIL GOAL AREA:	Essential Operations
BUDGETED AMOUNT:	\$50,000
ACCOUNT CODE:	140.110.61160
RECOMMENDATION:	Approve the resolution
CITY MANAGER/DEPT HEAD APPROVAL:	JAJ

DISCUSSION:

\$50,000 has been included in the 2024 Capital Improvement Budget for citywide safety cameras. Flock Safety cameras has a growing network with communities in Butler County, southwest Ohio, and western Indiana. Oxford PD has utilized Flock cameras placed in neighboring jurisdictions to help solve criminal investigations here in our City and could expand upon this with cameras placed within Oxford. These cameras capture objective vehicle data, including license plate numbers and vehicle descriptions, decode evidence (real-time details needed for a case), and deliver leads. Cameras also provide real-time alerting of stolen vehicles, wanted persons, or vehicles entered on a hotlist by the agency. Area police agencies are having success in solving crime, preventing crime, and locating vehicles involved with wanted or missing persons.

This project would set up a network of cameras on major roads near the borders of the City, as well as provide a surveillance camera in the uptown area near the parks. Flock would own the cameras and would be a subscriber. The initial cost of \$50,600 includes the first year subscription and installation. Ongoing operational costs after the first year are \$42,000 annually. The Police Chief recommends approval of this resolution to improve the safety and security of our community.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIVE-YEAR CONTRACT WITH FLOCK GROUP, INC. FOR THE SUBSCRIPTION OF CAMERAS AND DATA STORAGE, SOFTWARE LICENSING, AND SUPPORT FOR THE POLICE DIVISION AT A COST NOT TO EXCEED \$50,600.00 FOR THE FIRST YEAR AND \$42,000.00 ANNUALLY.

WHEREAS, the 2024 Police Operating budget includes \$50,000.00 for safety cameras, associated equipment, data storage and support; and

WHEREAS, the City Manager and the Police Chief recommend Council authorize the City Manager to enter into a five-year contract with Flock Group Inc. for the subscription of cameras, data storage, software licensing, and support for the Police Division at a cost not to exceed \$50,600.00 for the first year and \$42,000.00 annually.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council hereby accepts the recommendation of the City Manager and the Police Chief and further authorizes the City Manager to enter into a five-year contract with Flock Group Inc. for the subscription of cameras and, data storage, software licensing and support for the Police Division at a cost not to exceed \$50,600.00 for the first year and \$42,000.00 annually.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Flock Safety + OH - Oxford PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Rick Lombardo
rick.lombardo@flocksafety.com
4402128813



EXHIBIT A
ORDER FORM

Customer: OH - Oxford PD
Legal Entity Name: OH - Oxford PD
Accounts Payable Email: jjones@cityofoxford.org
Address: 101 E High St Oxford, Ohio 45056

Initial Term: 24 Months
Renewal Term: 24 Months
Payment Terms: Net 30
Billing Frequency: Annual - First Year at Signing.
Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$42,000.00
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	14	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$650.00	13	\$8,450.00
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	1	\$150.00

Subtotal Year 1: \$50,600.00
Annual Recurring Subtotal: \$42,000.00
Estimated Tax: \$0.00
Contract Total: \$92,600.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$50,600.00
Annual Recurring after Year 1	\$42,000.00
Contract Total	\$92,600.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

Package: Essentials

FlockOS Features	Description
------------------	-------------

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: OH - Oxford PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

MEMORANDUM OF UNDERSTANDING

This Data Sharing Memorandum of Understanding (hereinafter “**MOU**”) is entered into by and between Flock Group, Inc. with a place of business at 2588 Winslow Drive, Atlanta, GA 30305 (“**Flock**”) and City of Oxford Division of Police with a place of business at 101 E. High Street, Oxford, OH 45056 (“**Agency**”) (each a “**Party**”, and together, the “**Parties**”).

Whereas, Agency desires to access Flock’s technology platform and Flock Safety dashboard (together, the “**Flock Service**”) for investigative purposes, in order to view and search photos and videos recorded by Flock (“**Recordings**”) which are stored for no longer than thirty (30) days, utilizing its software for automatic license plate detection;

Whereas, Flock desires to share such Recordings and supplemental data with Agency pursuant to the following terms and conditions:

1. **Purpose.** To allow the Agency to utilize the Flock Services for the following purpose: to gain awareness with respect to the communities for which they serve to protect and facilitate investigations (the “Purpose”).

2. **Access Rights to Flock Services.** Subject to the terms and conditions contained in this MOU, Flock hereby grants to Agency a non-exclusive, non-transferable right to access the features and functions of the Flock Service during the Term (as defined below), solely for use by Authorized Users in accordance with the terms and conditions herein. For purposes of this MOU, “Authorized Users” will mean employees, agents, or officers of Agency accessing or using the Flock Services for the Purpose. Agency acknowledges and agrees that, as between Agency and Flock, Agency shall be responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User which would constitute a breach of this MOU, shall be deemed a breach of this MOU by Agency. Agency shall undertake reasonable efforts to make all Authorized Users aware of the provisions of this MOU as applicable to such Authorized User’s use of the Flock Service, and shall cause Authorized Users to comply with such provisions.

3. **Restrictions on Use.** Agency will not, and will not permit any Authorized Users or any third party to, (i) copy or duplicate any of the Flock Service; (ii) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock Service is compiled or interpreted; (iii) modify, alter, or tamper with any of the Flock Service, or create any

derivative product from any of the foregoing; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock Service; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Flock Service; or (vi) assign, sublicense, sell, resell, lease, rent or otherwise transfer or convey, or pledge as security or otherwise encumber, Agency's rights under Sections 2. Agency may only access Recordings and Flock Service to perform the Purpose, as described in Section 1. Agency shall not use the Flock Service in any manner not permitted by appropriate governing Federal and State regulations or laws; Agency represents and warrants that, in receiving access to Flock Services, such Recordings and supplemental data shall be used solely for purposes authorized by law and described in this MOU.

4. **Ownership.** As between the Parties, subject to the rights granted in this MOU, Flock and its licensors retain all right, title and interest in and to the Flock Service, and its components and any Recordings or data provided by Flock through the Flock Service, and Agency acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this MOU. Agency further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. There are no implied rights.

5. **Warranty.** Flock and its licensors make no express or implied warranty as to the conditions of the Recordings, or fitness for a particular research, data, investigative purpose or resulting actions or omissions resulting from Recordings and supplemental data obtained by Agency through the use of Flock Services.

6. **Financial Implications to Agency.** No financial commitment by Agency is required to access the Flock Services or Recordings.

7. **Term; Termination.**

A. **Term.** This MOU will commence once executed by both parties and shall continue for a period of Five (5) years.

B. **Termination.** Prior to expiration of the Term, Flock may terminate this MOU for its convenience, and in its sole discretion, by providing Agency thirty (30) days prior written notice of termination. Agency may terminate this MOU for its convenience, and in its sole discretion, by providing Flock ninety (90) days prior written notice of termination. Either party may terminate this MOU upon written notice if the other party has breached a material term of this MOU and has not cured such breach within thirty (30) days of receipt of notice from the non-breaching party specifying the

breach. Upon termination of this MOU, Agency will immediately cease all use of Flock Services. This MOU is subject to termination without written notice after expiration of the Term.

8. **Indemnification.** Intentionally Omitted

9. **Limitation of Liability.**

A. Limitation on Direct Damages. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL FLOCK, ITS OFFICERS, DIRECTORS, AGENTS, EMPLOYEES OR REPRESENTATIVES BE LIABLE FOR ANY AMOUNT GREATER THAN THE FEES PAID TO FLOCK UNDER THIS MOU, OR \$100 IN UNITED STATES CURRENCY, WHICHEVER IS GREATER, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), PRODUCT LIABILITY OR OTHERWISE.

B. Waiver of Consequential Damages. IN NO EVENT SHALL FLOCK OR ITS LICENSORS OR SUPPLIERS BE LIABLE FOR ANY INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, LOSS OF DATA OR LOSS OF PROFITS, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, EVEN IF FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

10. **Confidentiality.**

A. Obligations. During the performance of services and Agency's use of the Flock Service under this Agreement it may be necessary for a party to provide the other with certain information considered to be proprietary or confidential by the disclosing party. The disclosure of such confidential information shall be subject to the following terms and conditions.

i. The term "Agency Confidential Information" shall mean any material, data, systems, procedures and other information of or with respect to Agency that is not be accessible or known to the general public, including information concerning its hardware, software, business plans or opportunities, business strategies, finances, employees, and third-party proprietary or other information that Agency treats as confidential. Flock shall not use, publish or divulge any Agency Confidential Information except (i) in connection with Flock's provision of Software and services pursuant to this Agreement, (ii) to Flock's officers, directors, employees, agents and

contractors who need to know such information to enable Flock to provide Software and services pursuant to this Agreement, or (iii) with the prior written consent of Agency, which consent Agency may withhold in its sole discretion.

ii. The term "Flock Confidential Information" means any material, data, systems, procedures and other information of or with respect to Flock that is not accessible to or known to the general public, including, without limitation, the software, object code, source code, formulae, algorithms, financial data, clients, employees, software development plans, software support third-party proprietary or other information that Flock treats as confidential. Agency shall not use, publish or divulge any Flock Confidential Information except (i) to its employees, agents and officers who need to know such information to enable Agency to use the Flock Services, or (ii) with the prior written consent of Flock, which consent Flock may withhold in its sole discretion.

iii. Each party shall protect the other's confidential information with the same degree of care normally used to protect its own similar confidential information, but in no event less than that degree of care that a reasonably prudent business person would use to protect such information. The obligations of each party to protect confidential information received from the other party shall not apply to information that is publicly known or becomes publicly known through no act or failure to act on the part of the recipient. All provisions of this MOU concerning the Confidentiality section herein, shall survive any termination of this MOU.

B. Exclusions. Confidential Information shall not include any information that is (i) already known to the receiving party at the time of the disclosure; (ii) publicly known at the time of the disclosure or becomes publicly known through no wrongful act or failure of the receiving party; (iii) subsequently disclosed to the receiving party on a non-confidential basis by a third-party not having a confidential relationship with the other party hereto that rightfully acquired such information; or (iv) communicated to a third party by the receiving party with the express written consent of the other party hereto. A disclosure of Confidential Information that is legally compelled to be disclosed pursuant to a subpoena, summons, order or other judicial or governmental process or the Freedom of Information Act shall not be considered a breach of this MOU; provided the receiving party provides prompt notice of any such subpoena, order, or the like to the other party so that such party will have the opportunity to obtain a protective order or otherwise oppose the disclosure.

11. Entire Agreement. This MOU is complete and contains the entire understanding between the Parties relating to the sharing of Recordings and Confidential Data by and

between Flock and Agency. This MOU supersedes any and all other agreements between the Parties. This Agreement is non-assignable by both Parties.

12. **Severability.** Nothing in this MOU is intended to conflict with or violate State or Federal laws, regulations, policies, etc. If a term or provision of this MOU is inconsistent with a law or authority, then that term or provision shall be invalid, but the remaining terms and provisions shall remain in full force and effect. If any provision of this MOU is found to be unenforceable, unlawful, or void, the provision shall be deemed severable from the MOU and shall not affect the validity of the remaining provisions.

13. **Miscellaneous.** All notices, requests, demands, or other communications required or permitted to be given hereunder must be in writing and must be addressed to the parties at their respective addresses set forth below and shall be deemed to have been duly given when (a) delivered in person; (b) sent by facsimile transmission To the facsimile number below and indicating receipt at the facsimile number where sent; (c) one (1) business day after being deposited with a reputable overnight air courier service; or (d) three (3) business days after being deposited with the United States Postal Service, for delivery by certified or registered mail, postage pre-paid and return receipt requested. This MOU shall be governed by the laws of the state in which the Agency is located, excluding its conflict of laws rules. The parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this MOU.

IN WITNESS WHEREOF, Flock and the Agency have caused this MOU to be signed on the date set forth below and be effective on the last date specified below.

Flock Group Inc

By:

Name:

Title:

Date:

City of Oxford Division of Police:

By:

Name: John A. Jones

Title: Chief of Police

Date: 12/01/2022



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	1/31/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	A Resolution Directing the City Manager to Submit a \$1,000,000.00 Affordable Housing Program Proposal to the Butler County Commissioners as an Allocation of their American Rescue Plan Funds. (Jessica Greene, Assistant City Manager)
COUNCIL GOAL AREA:	Housing Opportunities for Everyone
BUDGETED AMOUNT:	\$1,000,000.00
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	JG, DRE

DISCUSSION:

On September 18, 2023, County Administrator Boyko informed us that the County Commissioners had granted our community an additional \$1M in County ARPA funds. The County Commissioners directed that these funds be used for disparate populations within the respective community and to mitigate the needs of the underserved. To receive the funding, our City must have a Council resolution and submit a program proposal.

On December 19, 2023, and January 16, 2024, the Oxford City Council had work sessions to discuss how we may use the additional \$1M in APRA funds the Butler County Commissioners had granted our community.

As a result of these two work sessions, Council indicated their preference that funds be used to assist our two affordable housing projects. These planned housing developments will serve individuals and families at 80% of the area's median income or below.

Assisting with affordable housing infrastructure is allowable under the ARPA final rule.

The first affordable housing project is the Cottage Community project at 5234 Hester Rd. Community

Development Professionals will construct 12 units of tiny homes and provide wrap-around case management services for their residents. They hope to break ground on this project in 2024. Their estimated water, sewer, and road infrastructure costs are \$669,930.00, as outlined in Exhibit A. With the County ARPA funding, we will grant them \$500K as a sub-recipient.

The second affordable housing project is the 3.33 acres of land at 601, 603, and 607 W. Chestnut Street. The City is negotiating a development agreement with Habitat for Humanity of Greater Cincinnati. Habitat intends to construct up to 38 townhome units. These townhomes will be 3-4 bedrooms, 2 stories, and have unfinished basements. They will be built in blocks of 4 to 8 townhomes. These will be constructed over the next 4 to 6 years.

Because Habitat has yet to submit any engineered drawings, our Service Department has created a preliminary estimate for their water, sewer, and pavement infrastructure. That preliminary estimate is \$578,512.30 and is attached as Exhibit B. This estimate does not include clearing and grubbing, demolition, excavation, embankment, allowance for unsuitable soils, or stormwater management. The City will grant Habitat \$500K of the County ARPA funds upon approval of their development agreement. Their infrastructure costs are anticipated to be significantly higher than \$500K, but this grant will enable them to keep construction costs lower.

RESOLUTION NO.

A RESOLUTION DIRECTING THE CITY MANAGER TO SUBMIT A \$1,000,000.00 AFFORDABLE HOUSING PROGRAM PROPOSAL TO THE BUTLER COUNTY COMMISSIONERS AS AN ALLOCATION OF THEIR AMERICAN RESCUE PLAN FUNDS.

WHEREAS, the availability of affordable housing has become a pressing issue in our community, adversely affecting the well-being and stability of many residents; and

WHEREAS, the 2020 Oxford Housing Needs Assessment listed a critical need for affordable housing, stating the need for an additional 323 units.

WHEREAS, the 2023 Oxford Comprehensive Plan has a goal of Housing for Everyone and an objective to ensure housing affordability and attainability for all income levels; and

WHEREAS, the Butler County Commissioners have requested a program proposal for \$1,000,000.00 to be used for "disparate populations within the respective community and to mitigate the needs of the underserved"; and

WHEREAS, City Council held two work sessions on December 19, 2023, and January 16, 2024, to discuss how to use these additional funds; and

WHEREAS, City Counselors indicated interest in supporting affordable housing development efforts with these County ARPA funds; and

WHEREAS, the affordable housing developments must serve people at 80% of the Area Median Income (AMI) or lower and;

WHEREAS, the City of Oxford is extending the income eligibility for affordable housing beyond the standard 60% AMI American Rescue Plan qualification level because of the high rent trends in Oxford when compared to the rest of the County.

WHEREAS, the evidence of high rent trends in Oxford is provided by the 2020 Housing Needs Assessment conducted by Bowen National Research

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council hereby authorizes the City Manager to submit a \$1,000,000.00 affordable housing program proposal to the Butler County Commissioners as an allocation of their American Rescue Plan Funds.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST: _____

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

CORPORATE HEADQUARTERS

8401 Claude Thomas Road, Suite 51
Franklin, OH 45005

937.704.9868

Fax: 937.704.9949

JWCI@JonesWarner.com

JonesWarner.com



JONES-WARNER CONSULTANTS, INC.
CIVIL ENGINEERING, SURVEYING, AND CONSULTING SERVICES

ENGINEER'S ESTIMATE**ENGINEER'S OPINION OF PROBABLE COST**

City of Oxford, Ohio

Oxford Cottages Development

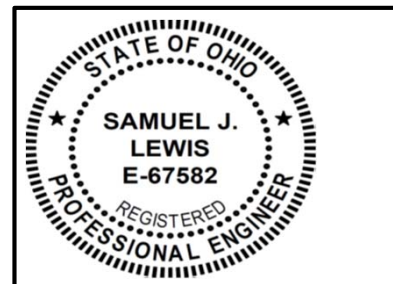
Infrastructure Cost (Water, Sewer, Pavement)

Item	Amount	Units	Cost per Unit	TOTAL
3 8" Sanitary Sewer-SDR 35	317	LF	\$125.00	39,625.00
4 4' Sanitary Manholes	2	EA	\$6,500.00	13,000.00
5 6" water main and appurtenances & valves	321	LF	\$95.00	30,495.00
6 3" water main and appurtenances & valves	263	LF	\$75.00	19,725.00
7 Fire Hydrants w/ 6" valve	1	EA	\$7,500.00	7,500.00
8 Fire Vault Pit inclds. Meter and Backflow	1	EA	\$50,000.00	50,000.00
9 Water tap to city water line with Tapping Sleeve & Valve	1	EA	\$7,500.00	7,500.00
14 Asphalt Drive	465	CY	\$380.00	176,700.00
15 Parking Spaces (ADA Compliant)	237	CY	\$380.00	90,060.00
16 6" Curb- Poured in place	1921	FT	\$75.00	144,075.00
17 5' Concrete Walkway (ADA Compliant)	5007	SF	\$13.50	67,594.50
25 18" Storm Sewer including rip rap outlet	15	LF	165	2,475.00
26 12" Storm Sewer	113	LF	100	11,300.00
27 Catch Basin	2	EA	3,500	7,000.00
30 Concrete Drive Aprons	180	SF	16	2,880.00 add to m&g
			\$	-
Infrastructure Total \$				669,930

Samuel J. Lewis, P.E., P.S., LEED GA

8/10/2021

Date



THE QUANTITIES LISTED ARE TO BE USED FOR THE PURPOSE OF ESTIMATING CONSTRUCTION COSTS ONLY, THEY REPRESENT AN APPROXIMATE VALUE, AND MAY BE LOWER OR HIGHER. THIS PROJECT HAS A USEFUL LIFE OF GREATER THAN 50 YEARS AND FEDERAL DAVIS BACON WAGE RATES HAVE BEEN INCLUDED IN THIS ESTIMATE.

Preliminary Cost Estimate
Chestnut Street 32 Unit Housing Development

January 16, 2024

Design Assumptions:

25' wide asphalt roadway w/ cul-de-sac, curb and gutter, sidewalk (275' length)

Asphalt Area = 1175 SY

Curb & Gutter Length = 662 FT

5' Sidewalk Length = 640 FT

8" Dia. Water Main= 290 FT

8" Dia. Sanitary Sewer Main = 270 FT w/ Creek Crossing

<u>Ref. No.</u>	<u>Item No.</u>	<u>Description</u>	<u>Quant.</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	304	AGGREGATE BASE	1142	CU YD	\$ 80.00	\$ 91,333.33
2	441	ASPHALT CONCRETE SURFACE COURSE, TYPE 1 (448), PG64-22	49	CU YD	\$ 300.00	\$ 14,687.50
3	441	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2 (448)	57	CU YD	\$ 300.00	\$ 17,135.42
4	609	CITY OF OXFORD ROLLED FACE CURB AND GUTTER	662	FT	\$ 30.00	\$ 19,860.00
5	608	4" CONCRETE SIDEWALK	3200	SF	\$ 12.00	\$ 38,400.00
6	611	8" SANITARY SEWER MAIN, SDR-35	270	FT	\$ 100.00	\$ 27,000.00
7	611	6" SANITARY LATERAL	32	EACH	\$ 1,000.00	\$ 32,000.00
8	611	SANITARY SEWER CREEK CROSSING	1	EACH	\$ 50,000.00	\$ 50,000.00
9	638	8" D.I. WATER MAIN	290	FT	\$ 100.00	\$ 29,000.00
10	638	1" WATER SERVICE	32	EACH	\$ 1,000.00	\$ 32,000.00
11	638	5/8"X3/4" WATER METER & PIT ASSEMBLY	32	EACH	\$ 1,200.00	\$ 38,400.00
						Contingency (20%)
						\$ 77,963.25
WATER CAPACITY BENEFIT CHARGE			32	EACH	\$ 1,730.40	\$ 55,372.80
SANITARY SEWER CAPACITY BENEFIT CHARGE			32	EACH	\$ 1,730.00	\$ 55,360.00
						TOTAL
						\$ 578,512.30

NOTE: Estimate does not include clearing and grubbing, demolition, excavation, embankment, allowance for unsuitable soils, or storm water management.

Prepared By: Scott Otto, PE



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	1/31/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	A Resolution Authorizing the City Manager to Grant \$300,000.00 of the City Of Oxford's American Rescue Plan Act (ARPA) Funds to the Talawanda Oxford Pantry and Social Services (TOPPS) for the Engineering, Design, and Construction of a New Facility. (Jessica Greene, Assistant City Manager)
COUNCIL GOAL AREA:	A Connected, Livable, and Equitable Community for All
BUDGETED AMOUNT:	\$300,000.00
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	JG DRE

DISCUSSION:

The Talawanda Oxford Pantry and Social Services (TOPSS) was previously awarded a grant as a sub-recipient of the City for \$1.5M of the Butler County ARPA funds. These funds are restricted to construction only based on the TOPSS application language. We will be able to release funds to them once their building permit has been awarded, and they have a construction draw schedule. To assist them in reaching this point, we have developed a pre-agreement that outlines essential milestones to help them navigate the City process.

The Talawanda Oxford Pantry and Social Services approached the City to request additional funds to assist with constructing their new facility. They have asked for funds to assist with the design and engineering of the building, as well as funds to help with construction due to rising costs. They outlined how various amounts could help at the \$250K, \$500K, and \$1M level. This memo is attached as Exhibit A.

City Council discussed the use of ARPA funds in two work sessions on December 19, 2023 and January

16, 2024. They indicated their support of providing TOPSS more funding from the City ARPA funds.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO GRANT \$300,000.00 OF THE CITY OF OXFORD'S AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TO THE TALAWANDA OXFORD PANTRY AND SOCIAL SERVICES (TOPSS) FOR THE ENGINEERING, DESIGN AND CONSTRUCTION OF A NEW FACILITY.

WHEREAS, the new Comprehensive Plan identifies an objective to expand and improve access to community and social services; and

WHEREAS, The City has applied for \$1,500,000.00 of Butler County ARPA funds to grant to TOPSS, as sub recipient, for construction of new facility; and

WHEREAS, The \$1,500,00.00 from the County ARPA funds does not allow any funding for design, engineering or construction overage; and

WHEREAS, TOPSS has submitted an application requesting additional funds from the City to assist with engineering, design and construction costs; and

WHEREAS, ARPA funds may be used to combat the public health and negative economic impacts of the pandemic; and assisting nonprofits is an allowable use of funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council hereby accepts the recommendation of the City Manager and further authorizes the City Manager to grant \$300,000.00 of the City's American Rescue Plan Act (ARPA) funds to the Talawanda Oxford Pantry and Social Services (TOPSS).

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

—

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)



Talawanda Oxford Pantry & Social Services

5445 College Corner Pike, Oxford, Ohio 45056

Phone No: 513-523-3851

www.topss.org

December 14, 2023

Dear Members of the Oxford City Council,

I hope this letter finds you all well. We at TOPSS Food Pantry express our sincere gratitude for your ongoing support and commitment to the One Stop Shop for Social Services project. We are writing to request additional funds to support the One Stop Shop project, which has the potential to be truly transformative for our clients.

We sought assistance from Scott Webb to develop our project, and he provided us with invaluable insights. Scott has been working closely with the folks at Bayer Becker, and they discovered unexpected expenses for each building site during their analysis of the FRC and Merry Day properties. The Merry Day property had the most complicated and expensive issues to address among these two. Therefore, our board has chosen to build on the FRC property. Unfortunately, we were still advised to scale back from our original plans to stay within budget. We are inquiring about additional funds you may have to offer, as we want to use our funds in the most efficient way possible and continue progressing toward our original vision.

As you may recall, the initial building proposal presented to Butler County included \$250,000 from the city towards the One Stop for Social Services. However, during subsequent revisions, this amount was reallocated elsewhere. The reinstatement of these funds and any additional funds you can provide will ensure the project's success.

We have prepared three funding tiers for your consideration:

1. \$250,000 Level:

- Reinstating the original commitment from the city to support the project will be used toward preconstruction costs and infrastructure needs (design, permits, excavation, piping, and stormwater management).

2. \$500,000 Level:

- All components of the \$250,000 level.
- Successful completion of:
 - a. A tornado shelter within our structure (whether as a basement or above-ground reinforcement) for the neighboring mobile home park. This includes the technology to have the doors unlocked remotely during emergencies.
 - b. A new pantry with adequate storage and a walk-in freezer will bring pantry operations into one space and increase efficiency in operations and costs. This will allow us to accept and store more food to meet the increasing demand.
 - c. Office spaces will allow TOPSS and FRC staff to be under one roof and let some of our partner agencies to have room to visit our clients. This will provide seamless and holistic care for our guests.

- d. Space for a commercial kitchen in the future that will eventually enable us to rescue more food and prepare meals for individuals in our community who may be unsheltered, barely sheltered, lacking the necessary cooking utilities, or experiencing mobility issues or disabilities that hinder their ability to cook for themselves.
- e. A multipurpose room/classroom that will serve as a dining area for our guests, who will enjoy the food prepared for them. This space can also be a community meeting spot where guests can build social capital with our partners and volunteers over coffee. Additionally, we plan to use this space as a classroom to expand our services in the next few years. We know that many of our clients need a GED or high school equivalent to acquire employment, but no services are available in our area to help them.

3. \$1,000,000 Level:

- All components from the \$500,000 level.
- Assurance that we do not have to “scale back” our original plans or sacrifice space or service to our clients, including all finishes and furnishings.
- Renovations of one of our current structures to create two ‘motel’ rooms for temporary emergency sheltering. This will eliminate the need to utilize costly hotel rooms for emergency sheltering in the future.

The proposed funding tiers are designed to address the different financial levels and their corresponding impact on the project's scope. By providing us with additional support, we can create a comprehensive and sustainable solution that addresses the diverse needs of our community.

Everyone at TOPSS and the FRC appreciates your dedication to the well-being of our community! Please let us know if you need anything more from us.

Sincerely,

Sherry Martin
Executive Director
TOPSS



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Douglas Elliott
DATE PREPARED:	1/23/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	An Ordinance to Approve Current Replacement Pages to the Oxford Codified Ordinances. (Douglas Elliott, City Manager)
COUNCIL GOAL AREA:	Essential Operations
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	DRE

DISCUSSION:

The City of Oxford utilizes the services of Walter H. Drane Co. to codify city ordinances. This includes ordinances adopted by a City Council. It also includes changes to the City's Traffic and General Offenses Codes to comply with state law. The codification process includes making revisions, rearranging, and consolidating into various titles, chapters, and sections. Once adopted by the City Council, these revisions are published both electronically and in limited hardcopies. On the agenda is an ordinance to add, amend, or repeal certain sections and chapters.

ORDINANCE NO.

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT
PAGES TO THE OXFORD CODIFIED ORDINANCES.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF
OXFORD HEREBY ORDAINS THAT:

SECTION 1: Council has determined that certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution. Various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances. The City has heretofore entered into a contract with Walter H. Drane Co. to prepare and publish revisions which are before Council.

SECTION 2: The Ordinances of the City of Oxford, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2023 Replacement Pages so the Codified Ordinances are hereby approved and adopted.

SECTION 3: The following sections and chapters are hereby added, amended or repealed and respectfully indicated in order to comply with the current State law:

Traffic Code

303.081	Impounding Vehicles on Private Residential or Agricultural Property. (Amended)
303.082	Private Tow-Away Zones. (Amended)
303.083	Impounding Vehicles on Public Property. (Amended)
303.991	Committing an Offense While Distracted Penalty. (Amended)
331.35	Occupying Travel Trailer, Fifth Wheel Vehicle or Manufactured or Mobile Home While in Motion. (Amended)
333.01	OVI; Willful Misconduct; Speed. (Amended)
333.03	Maximum Speed Limits; Assured Clear Distance Ahead. (Amended)
333.11	Electronic Wireless Communication Device Use Prohibited While Driving. (Amended)
335.07	Driving Under Suspension or License Restriction. (Amended)
335.071	Driving Under OVI Suspension. (Amended)
335.072	Driving Under Financial Responsibility Law Suspension or Cancellation; Driving Under a Nonpayment of Judgment Suspension. (Amended)
335.073	Driving Without Complying With License Reinstatement Requirements. (Amended)
335.074	Driving Under License Forfeiture or Child Support Suspension.

(Amended)

Traffic Code (Cont.)

- 337.10 Lights, Emblems, and Reflectors on Slow-Moving Vehicles, Farm Machinery, Agricultural Tractors, and Animal-Drawn Vehicles. (Amended)
- 337.16 Number of Lights; Limitations on Flashing, Oscillating or Rotating Lights. (Amended)
- 337.22 Windshield and Windshield Wiper; Sign or Poster Thereon. (Amended)
- 341.01 Commercial Drivers Definitions. (Amended)
- 351.04 Parking Near Curb; Handicapped Locations on Public and Private Lots and Garages. (Amended)

General Offenses Code

- 501.01 General Provisions and Penalty Definitions. (Amended)
- 501.99 Penalties for Misdemeanors. (Amended)
- 505.071 Cruelty to Companion Animals. (Amended)
- 505.12 Coloring Rabbits or Baby Poultry; Sale or Display of Poultry. (Amended)
- 509.04 Disturbing a Lawful Meeting. (Amended)
- 509.14 Impeding Public Passage of an Emergency Service Responder. (Added)
- 513.01 Drug Abuse Control Definitions. (Amended)
- 513.03 Drug Abuse; Controlled Substance Possession or Use. (Amended)
- 513.04 Possessing Drug Abuse Instruments. (Amended)
- 513.12 Drug Paraphernalia. (Amended)
- 513.121 Marihuana Drug Paraphernalia. (Amended)
- 517.08 Raffles. (Amended)
- 521.10 Nonsmoking Areas in Places of Public Assembly. (Amended)
- 521.17 Spreading Contagion. (Added)
- 525.05 Failure to Report a Crime, Injury or Knowledge of Death. (Amended)
- 525.15 Assaulting Police Dog or Horse or an Assistance Dog. (Amended)
- 529.02 Sales to and Use By Underage Persons; Securing Public Accommodations. (Amended)
- 529.07 Open Container Prohibited. (Amended)
- 533.01 Obscenity and Sex Offenses Definitions. (Amended)
- 533.06 Voyeurism. (Amended)
- 533.08 Procuring; Engagement in Sexual Activity for Hire. (Amended)
- 537.03 Assault. (Amended)
- 537.06 Menacing. (Amended)
- 537.07 Endangering Children. (Amended)
- 537.15 Temporary Protection Order. (Amended)
- 545.05 Misdemeanor Theft. (Amended)
- 549.02 Carrying Concealed Weapons. (Amended)
- 549.04 Improperly Handling Firearms in a Motor Vehicle. (Amended)

SECTION 4: The complete text of the Traffic and General Offenses Code sections listed above are set forth in full in the current replacement pages to the Codified Ordinances which are hereby attached to this Ordinance as Exhibit A. Any summary publication of this Ordinance shall include a complete listing of these sections. Notice of adoption of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

SECTION 5: This Ordinance shall take effect at the earliest date allowed by law.

ADOPTED:

MAYOR

ATTEST:

CLERK OF OXFORD CITY COUNCIL



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	12/13/2023
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	An Ordinance Amending the Official Zoning Map of the City of Oxford, Ohio for Approximately 3.33 Acres of Land Located at 601, 603, and 607 West Chestnut Street From Single-Family Low-Density Residential (R-1A) District to Single and Two-Family Residential (R-2A) District (Sam Perry, Community Development Director)
COUNCIL GOAL AREA:	Housing for All
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approve as recommended
CITY MANAGER/DEPT HEAD APPROVAL:	SP

DISCUSSION:

The Oxford Planning Commission held a public hearing on Tuesday, December 12, 2023 to review a city-initiated zoning map amendment application. The City of Oxford is actively pursuing a potential housing development on 3.33 acres of land located at 601, 603 and 607 West Chestnut Street. To prepare for the possibility of higher density development, a zoning map amendment from R-1A to R-2A is requested. The map amendment would increase the potential number of dwelling units from 10 to 38. This is a similar dwelling unit density as the property to the west, which is zoned R-3.

The staff analyzed the application utilizing the four decision standards. At least one of the four decision standards must be in support of the map amendment per Oxford Code Section 1135. Staff findings were that Criterion D was in support of the amendment. Criterion D asks if there is a legitimate need for additional land area in the zoning district that will be expanded. The lack of available R-2A land was discussed.

The Commission heard from 16 individuals during the public hearing and then held their own

deliberation following the hearing. The 16 individuals identified several areas of concern, related to property value, crime, government transparency, and neighborhood input. Some of the 16 also identified areas of support for the amendment, such as lack of affordable housing, housing instability and homelessness. The Commission deliberation found that Criterion B and Criterion D were in support of the map amendment. Criterion B asks if the proposed map amendment will make the map conform more closely with the Comprehensive Plan. The Commission identified Comprehensive Plan Objective H2 as the supporting objective of the Comprehensive Plan for Criterion B. Objective H2 states: Ensure housing affordability and attainability for all income levels.

Commission members and staff attempted to clarify with those in attendance that the Commission's task with the zoning map amendment consideration was related to land use regulations, not the details of a specific development plan or developer. No development details were discussed by the Commission.

The Commission voted 4-1 to recommend approval of the amendment to City Council. Commission members encouraged those present to stay involved with city housing initiatives and provide public input whenever possible.

ORDINANCE NO.

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF OXFORD OHIO FOR APPROXIMATELY 3.33 ACRES OF LAND LOCATED AT 601, 603, AND 607 WEST CHESTNUT STREET FROM SINGLE-FAMILY LOW-DENSITY RESIDENTIAL (R-1A) DISTRICT TO SINGLE AND TWO-FAMILY RESIDENTIAL (R-2A) DISTRICT.

WHEREAS, in accordance with Section 1135 of the Codified Ordinances of the City of Oxford, the Oxford Planning Commission held a public hearing on December 12, 2023, on the application of Sam Perry, Community Development Director for a Zoning Map Amendment for 3.33 acres of land located at 601, 603, and 607 West Chestnut Street, Oxford, Ohio, rezoning the property from single-family low-density residential (R-1A) district to single and two-family residential (R-2A) district; and

WHEREAS, the Oxford Planning Commission, after public hearing and due deliberation, recommended approval of the Zoning Map Amendment, and found that the application complies with the Decision Standards of Oxford Codified Ordinance Chapter 1135.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD,
BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Planning Commission held a hearing on December 12, 2023 to consider the amendment. The Commission voted 4-1 to recommend approval of the zoning map amendment to City Council, thus amending the official zoning map.

SECTION 2: Based on the Planning Commission recommendation, The City Manager and Community Development Director also recommend that the official zoning map be amended to R-2A for 601, 603, and 607 West Chestnut Street.

SECTION 3: Council accepts the recommendation of the City Manager and Community Development Director to amend the official zoning map to R-2A for 601, 603, and 607 West Chestnut Street.

SECTION 4: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:
ATTEST:

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: DAVID PRYTHERCH
PREPARED BY: COMMUNITY DEVELOPMENT STAFF AND LAW

STAFF REPORT

Community Development | Planning Commission

APPLICATION DETAILS

Applicant	City of Oxford, c/o Sam Perry
Location	601, 603, 607 West Chestnut St. – Parcel ID H4100121000125, H4100121000006, H4000121000007
Action Request	Zoning Map Amendment from R-1A to R-2A
Owner	City of Oxford
Current Use	Single-Family Residential, Vacant Single-Family Residential
Current Zoning	R-1A Single-Family Low-Density Residential District
Proposed Zoning	R-2A Single and Two-Family Residential District
Site Area	Approximately 3.33 Acres
Site Frontage	Approximately 322 feet
Surrounding Land Uses	Undeveloped creek basin and Southern Knolls Subdivision to the south; Townhomes and apartments to the west; Single-Family Residential to the north and east
Staff Recommendation	Approval

PROPOSAL SUMMARY

Starting in 2021, the City of Oxford set a bold goal to provide “Housing for All.” As noted in the City’s 2020 [Housing Study](#) and the 2023 [Comprehensive Plan](#), the critical housing needs are for low to moderate income. In order to achieve the goal, the City’s research has shown that land acquisition and zoning preparation are key tools supporting the goal. The City acquired three adjacent parcels of land on West Chestnut Street with plans to increase the number of affordable housing units on the land. Currently the subject property is zoned R-1A which would allow three individual single-family homes, or a potential planned development of up to 10 dwelling units (single homes, apartments, townhomes). R-1B zoning would allow three individual single-family homes, or a potential planned development of up to 19 dwelling units. The proposed R-2A zoning would allow up to three duplexes or a potential planned development of up to 38 dwelling units.

The City is actively seeking to partner with an affordable housing developer. A Request For Proposals was advertised and three responses were submitted. The respondents were YWCA, Habitat for Humanity and Cristo Homes. If and when the City decides on a developer partnership, then the details of the site design will begin under a separate process.

PUBLIC COMMENTS

Neighbors to the west of the subject property, Cathy Titus and Stefan Davis have inquired about this project. Ms. Titus and Mr. Davis are both residents of the townhomes to the west. Cathy has spoken at City Council meetings requesting to be involved in decision processes regarding the subject property acquisition, zoning and development. Stefan is president of the Charleston Square Condominium Association. Stefan has written that he is opposed to the zoning map amendment until more information about the details of the development is shared. See attached email from Stefan. Staff has been informed that the townhomes are represented by two separate home owner associations. One home owner association has designated a representative to attend city meetings (Stefan Davis) while the other has not designated a representative at the time of the writing of this report.

DEPARTMENT COMMENTS

Below are comments from City departments:

Department	Respondent	Response
Economic Development	Seth Copenbaker, Economic Development Specialist	Returned with Comments
<i>The Economic Development Staff fully support the proposed Zoning Map Amendment for the property at 601 W. Chestnut.</i> <i>The change in zoning from the current R1-A to the proposed R2-A is a vital and necessary step to the creation of both the number and type of housing to support the citizens and economy of Oxford.</i> <i>The proposed zoning change would allow for a significant number of additional dwelling units on this parcel, facilitating a meaningful increase the number of available housing units in Oxford.</i> <i>The proposed zoning change would also allow for the development of 2-family attached units, facilitating the affordability of the housing units to better support the Oxford economy and members of our workforce.</i> <i>Further, this proposed zoning change supports multiple findings and recommendations put forth by the Oxford Tomorrow Comprehensive plan through modernization of our zoning code and application to achieve;</i> <i>H1-A1 "increase density and promote diversity of residential housing types"</i> <i>H1-A3 "Identify areas of town which are appropriate for increased density allowance, housing diversity..."</i> <i>H1-A4 "Leverage land and other tangible assets to address housing supply gaps by boosting inventory"</i> <i>H3-A1 "Identify exiting NOAH areas and developments"</i> <i>The Economic Development Staff support and encourage the proposed Zoning Map Amendment for the property at 601 W. Chestnut without reservation or concern.</i>		
Engineering	Scott Otto, City Engineer	Returned with Comments
<i>Future development of the properties will require proper abandonment of existing septic system, water cisterns, wells and other rural utility systems known or found during demolitions.</i>		

Fire	John Detherage, Fire Chief	Returned without Comments
Police	John Jones, Police Chief	Returned without Comments

CASE HISTORY

There is no recorded planning and zoning case history with the subject property.

DECISION CRITERIA

Section 1135.02(c)(1) specifies that *a proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls*. The table below provides a summary of the four review criteria applicable to Map Amendment requests:

Criterion A	There is an error on the Official Zoning Map or in the delineation between districts thereon.
N/A No additional support toward granting the request	This criterion does not apply to the case at hand. There is no evidence or reason to believe that the current R-1A zoning designation was previously applied in error.
Criterion B	The proposed amendment will make the map conform more closely with the Comprehensive Plan
No This criterion does not provide support toward granting the request.	The new Oxford Tomorrow Comprehensive Plan adopted in January classifies the property as Suburban Neighborhood on the Future Land Use Map, a character type shaped by residential subdivisions of medium-lot neighborhoods with relatively uniform housing types and densities. Homes typically include attached front- or side-loaded garages. New residential subdivisions in this district should be designed with sidewalks, street trees, neighborhood parks, and trail connections. For the proposed Map Amendment to be supported by this criterion, a Comprehensive Plan Future Land Use Map Amendment to Transitional Suburban Neighborhood or Urban Mile Square Neighborhood would be recommended.
Criterion C	There has been a substantial change in area conditions that necessitates the amendment
No This criterion does not provide support toward granting the request.	At present, the subject properties contain three separate single-family homes. The surrounding area is existing developed neighborhoods. These were the same conditions in place at the time of the most recent adoption of the 2023 Comprehensive Plan.

Criterion D	There is a legitimate need for additional land area in the zoning district that will be expanded
Yes This criterion <i>could</i> provide additional support toward granting the request.	Based on the critical need for additional affordable housing units identified on pages 76-79 of the Oxford Tomorrow Comprehensive Plan, there is legitimate need for additional R-2A land. The R-2A and R-3 land areas that are in locations walkable to community services are already developed and therefore unlikely to be redeveloped within the 10-year time horizon of the Oxford Tomorrow Plan. There is vacant R-2A land along Lake Forest Drive, but it is planned for development in the near future and therefore not available. Based on this, it could be determined that there is legitimate need for the additional R-2A land area.

ADDITIONAL COMMENTARY

Zoning Map amendments are almost always inspired by potential developments. The Zoning Map is one of the regulatory parameters for the land use development policies of the city. However, the details of potential developments cannot be used to decide on regulatory parameters. The proposed development must comply with whatever the set parameters are, within the prescribed processes for those parameters. Therefore, while the two aspects are intertwined, their decision processes are separate. The decision processes could be administrative only (no hearings) or it could require public hearings if a Planned Development or Conditional Use is requested. For these reasons, it may be helpful for the Commission to compare and contrast some of the following in its analysis, rather than consider potential developments.

- Review Land Use Character types in the [2023 Comprehensive Plan](#), or on the [Future Land Use Viewer Map](#) or [Zoning Viewer Map](#)
- Review existing residential dwelling densities in the area and citywide
 - As a comparable density analysis, the townhome neighborhood to the west contains 26 units and sits on 3 acres of land. The townhome neighborhood is zoned R-3 but is developed at a density below R-2A. The townhome neighborhood is designated Transitional Suburban Neighborhood on the Comprehensive Plan Future Land Use Map.
- Review existing building types in the area and citywide

STAFF RECOMMENDATION

Based upon a review of the relevant Decision Standards, staff recommends **approval** of the zoning map amendment.

SUBMITTED BY:

A handwritten signature in black ink, appearing to read "Sam Perry", with a long horizontal flourish extending to the right.

Sam Perry, AICP
Community Development Director

DATE: December 6, 2023

APPENDIX A

RELEVANT PROVISIONS FROM THE ZONING CODE

Within the Oxford Zoning Code, *Chapter 1135* governs zoning amendments, *Section 1143.01* provides the base standards for the R-1A zoning district, and *Section 1143.04* provides the base standards for the R-2A zoning district.

Chapter 1135 – Zoning Code Amendments

1135.01 – General.

- (a) This Zoning Code is generally intended to provide for long-term land use and site planning in Oxford. However, there are times that the public necessity, convenience, general welfare, or good zoning practice require amendments to this Code. This section provides the procedures and standards by which this Code will be amended.
- (b) There are two types of possible amendments to this Code. A text amendment changes the written text of the Code, which equally affects all land and improvements that are subject to such regulation. A map amendment (also called rezoning) changes the boundaries between zoning districts on the Zoning Map, which equally affects all of the land that is so rezoned.

1135.02 – Procedure.

- (a) Initiation.

A text amendment may be initiated by the Chair of the Planning Commission, by adoption of a motion by Council or the Planning Commission, or by application to Planning Commission by a landowner or a resident of the City of Oxford.

A map amendment may be initiated by adoption of a motion by Planning Commission, by adoption of a motion by Council, or by application to Planning Commission by at least one owner of the property within the area proposed to be rezoned.

 - (1) Referral to Planning Commission.

After the proper initiation of a text amendment, the Zoning Administrator shall place the item on the Planning Commission agenda as required by Section 1129.09, Application Administration.
- (b) Application.

If Planning Commission or Council initiates an amendment, then the Zoning Administrator shall provide information as necessary for proper consideration of the motion. The information provided shall be substantially similar to that required of an application for amendment.

An application for amendment shall be filed with the Zoning Administrator. An application shall be complete prior to being scheduled for a public hearing. An application will be considered complete only if the Zoning Administrator is satisfied that all of the materials required by this chapter are included and are sufficient in their content to satisfy the intent of the application requirements.

 - (1) Contents of application.

The applicant shall contact the Zoning Administrator prior to submitting an application to discuss the submission requirement, which includes the following information. A written, detailed description, where applicable, is required for each subsection.

All applications:

 - A. Application Fee.
 - B. The name, mailing address, and telephone number of the applicant.
 - C. A general description of the proposed amendment.
 - D. A narrative statement that describes how the proposed amendment relates to the Comprehensive Plan.

- E. A statement that identifies potential negative consequences of the proposed amendment.
- F. Such other information regarding the proposed amendment as may be pertinent to the application or required by Planning Commission or Council.

Also required for text amendments:

- A. Any existing section number and text that is proposed to be deleted or amended.
- B. Any new or amended text as it is proposed to be codified including its proposed location in the Code. (section numbers)
- C. A narrative statement that describes the expected effects of the proposed text.
- D. A narrative statement that compares the expected effects of the proposed text with any existing text that it will replace, if applicable.

Also required for map amendments:

- A. A legal description of the area to be rezoned.
- B. The proposed zoning of the area.
- C. The current zoning of the area.
- D. A description of existing uses in the area.
- E. A vicinity map, at a scale approved by the Zoning Administrator, showing property lines, streets, existing and proposed zoning and other items required by the Zoning Administrator.
- F. A list of the names and mailing addresses of all owners of land that is proposed to be rezoned and all land owners within 200 feet of every parcel proposed to be rezoned.

(2) Reapplication.

No application for a Zoning Code amendment that is substantially similar to an application that has been denied, wholly or in part, shall be accepted for one year from the date of denial. The Zoning Administrator shall determine if a similar application differs enough to be considered a different application and not subject to this section. The Zoning Administrator may consider factors such as the nature or size of a proposal, changes in the development or traffic patterns of the area, or newly discovered evidence pertinent to a decision on a previous application. An applicant may appeal the decision of the Zoning Administrator to the Board of Zoning Appeals.

(c) Planning Commission and Council Review.

The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall also consider the Planning Commission recommendation.

If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

(1) Decision standards.

A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

Text Amendments

- A. The proposed amendment will make the Code conform more closely with the Comprehensive Plan.
- B. The proposed amendment will improve the public health, safety, and general welfare of Oxford.
- C. The proposed amendment will clarify the intent of the Code.
- D. The proposed amendment will better implement the intent of the Code.
- E. The proposed amendment will improve enforcement of the Code.

Map Amendments

- A. There is an error on the Official Zoning Map or in the delineations between districts thereon.
 - B. The proposed amendment will make the map conform more closely with the Comprehensive Plan.
 - C. There has been a substantial change in area conditions that necessitates the amendment.
 - D. There is a legitimate need for additional land area in the zoning district that will be expanded.
- (d) Action by Planning Commission and Council.
 - (1) The Planning Commission shall recommend to Council approval, approval with modifications, or denial of an application as presented and shall clearly state the findings upon which its recommendation is based.
 - (2) Council shall base its decision on the recommendation of Planning Commission and the decision standards of this section.
- (e) Implementation of Amendment.
 - (1) The Zoning Administrator shall implement all Code amendments approved by Council when the ordinance approving the amendment becomes effective, regardless of when the amendment appears in the Zoning Code text or on the Zoning Map.
 - (2) Zoning Code amendments do not expire.

1143.01 – R-1A Single-Family Low-Density Residential District.

- (a) Purpose.

This district is intended to provide areas for low-density single-family residential development, generally located within the outlying areas of the City. Such development would be located and designed to protect and enhance the open space character of selected areas within the City.
- (b) Uses.
 - (1) Permitted uses.
 - A. Single-family dwellings.
 - B. Accessory buildings and uses incidental to the principal use as provided in Chapter 1141.
 - C. Day Care Home Type B family.
 - (2) Conditional uses.

The following Conditional Uses are subject to review and regulation in accordance with Chapter 1141.

 - A. Community-Oriented Residential Social Service Facilities (CORSSF's).
 - B. Shared Housing and Congregate Housing for the elderly.
 - C. Government owned and/or operated parks and recreation facilities.
 - D. Bed & Breakfasts.
 - E. Open space recreation areas that are privately or publicly owned, such as golf courses, tennis courts, parks, forests, or wildlife preserves.
 - F. Cemeteries.
 - G. Day care facilities, including Child Day Care, Child Day Care Center, and Day Care Home Type A family.
 - H. Schools: primary, intermediate, and secondary, both public and private.
 - I. Places of worship.
- (c) Site Development Regulations. (Unless superseded by Conditional Use Requirements)
 - (1) Lot requirements.
 - A. Minimum lot area 15,000 sq. feet
 - B. Minimum lot width 90 feet
 - C. Minimum lot frontage 90 feet (not applicable to cul-de-sac lots)
 - (2) Yard requirements.
 - A. Minimum front yard depth 30 feet

- B. Minimum rear yard depth 40 feet
- C. Minimum side yard width 10 feet on each side
- (3) Structural requirements.
 - A. Maximum building height 35 feet
- (4) Lot coverage.
 - A. Lots with vehicular access from a public street
 - 1. Lot total – Maximum 35 percent
 - 2. All enclosed buildings – Maximum 25 percent of lot
 - 3. Front yard – Maximum 25 percent of front yard
 - B. Lots with vehicular access from a rear or side alley, and no access from a public street
 - 1. Lot total – Maximum 40 percent
 - 2. All enclosed buildings – Maximum 25 percent of lot
 - 3. Front yard – Maximum 15 percent of front yard

1143.04 – R-2A Single- and Two-Family Residential District.

- (a) Purpose.
This district is designed to provide and preserve neighborhoods of smaller single-family residences within and adjacent to areas of similar development. This district also provides for a limited number of two-family residences.
- (b) Uses.
 - (1) Permitted uses.
 - A. Single-family dwellings.
 - B. Two-family dwellings.
 - C. Accessory buildings and uses incidental to the principal use as provided in Chapter 1141.
 - D. Day Care Home Type B family.
 - (2) Conditional uses.
The following Conditional Uses are subject to review and regulation in accordance with Chapter 1147.
 - A. Community-Oriented Residential Social Service Facilities (CORSSF's).
 - B. Shared Housing and Congregate Housing for the elderly.
 - C. Government owned and/or operated parks and recreation facilities.
 - D. Bed & Breakfasts.
 - E. Private and publicly owned commercial and noncommercial recreational areas, uses and facilities of an open space nature, such as golf courses, tennis courts, parks, forests, wildlife preserves, etc.
 - F. Day care facilities, including Child Day Care, Child Day Care Center, and Day Care Home Type A family.
 - G. Schools: primary, intermediate, and secondary, both public and private.
 - H. Places of worship.
- (c) Site Development Regulations. (Unless superseded by Conditional Use Requirements)

	<u>1-family</u>	<u>2-family</u>
(1) <u>Lot requirements.</u>		
A. Minimum lot area	6,000 sq. ft	7,500 sq. ft.
B. Minimum lot width	60 feet	75 feet
C. Minimum lot frontage	60 feet	75 feet
	(lot frontage requirements not applicable to cul-de-sac lots)	
(2) <u>Yard requirements.</u>		
A. Minimum front yard depth	30 feet	30 feet
B. Minimum rear yard depth	30 feet	30 feet
C. Minimum side yard width	7.5 feet	7.5 feet
(3) <u>Structural requirements.</u>		
A. Maximum building height	35 feet	35 feet
(4) <u>Lot coverage.</u>		

- A. Lots with vehicular access from a public street
 - 1. Lot total – Maximum 35 percent
 - 2. All enclosed buildings – Maximum 25 percent of lot
 - 3. Front yard – Maximum 25 percent of front yard
- B. Lots with vehicular access from a rear or side alley, and no access from a public street
 - 1. Lot total – Maximum 40 percent
 - 2. All enclosed buildings – Maximum 25 percent of lot
 - 3. Front yard – Maximum 15 percent of front yard



Memo

Service Department
Engineering Division
513/524-5208

TO: Community Development Department

FROM: Scott Otto, P.E.
City Engineer

RE: Application #PPC-2023-16
601 W. Chestnut St. – Zoning Map Amendment

DATE: November 17, 2023

The Engineering Division offers the following comment:

- Future development of the properties will require proper abandonment of existing septic system, water cisterns, wells and other rural utility systems known or found during demolitions.



PC-2023-16

Surrounding
Property Owners
Notifications Map

Legend

- Subject Area
- 200 Ft. Buffer
- Oxford Corp. Limit
- Address Point
- 16.5' Vacated ROW
- Building Footprint



1 inch = 200 feet

Prepared on Thursday, November 16, 2023

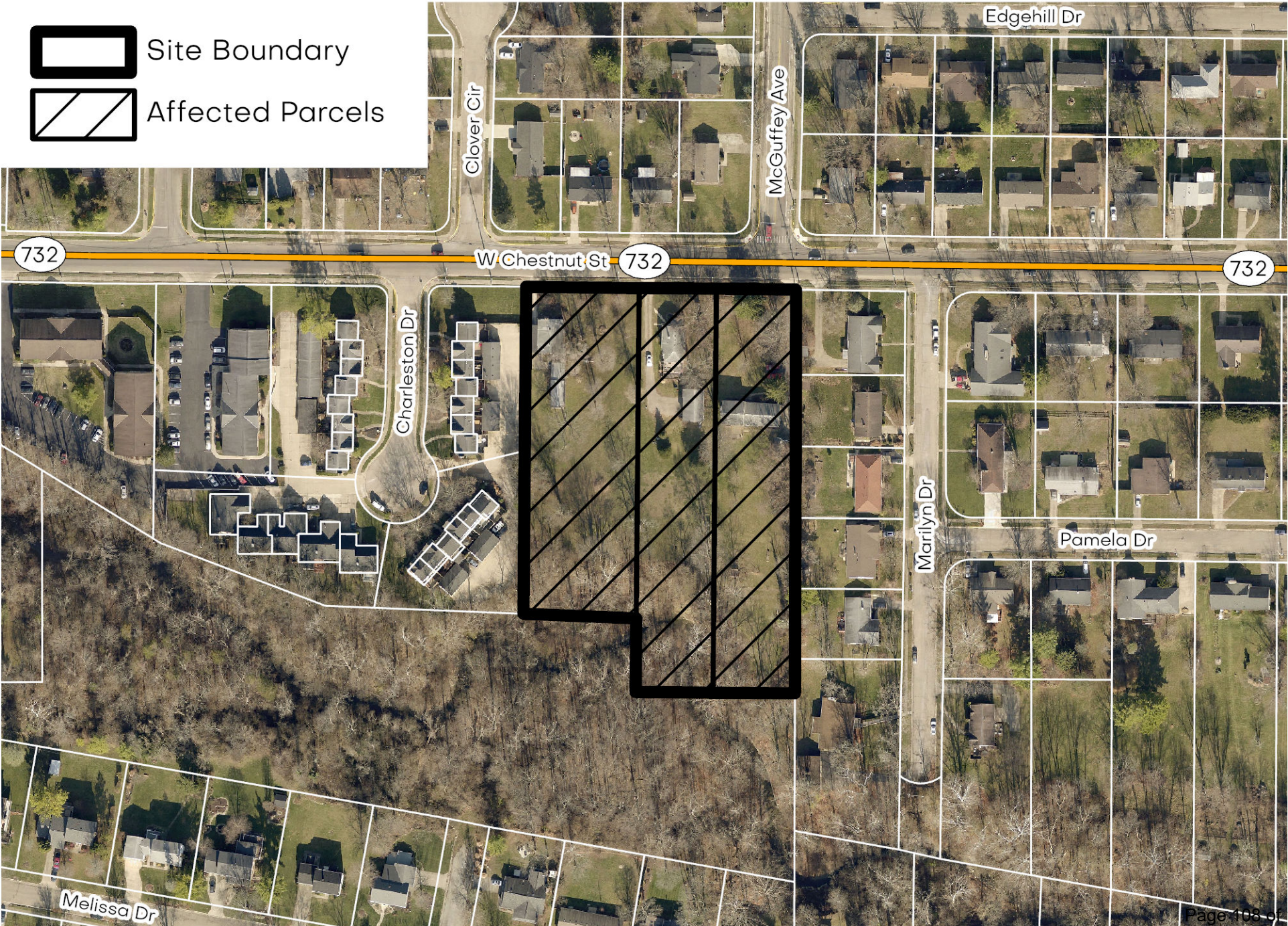
The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.



Aerial Map



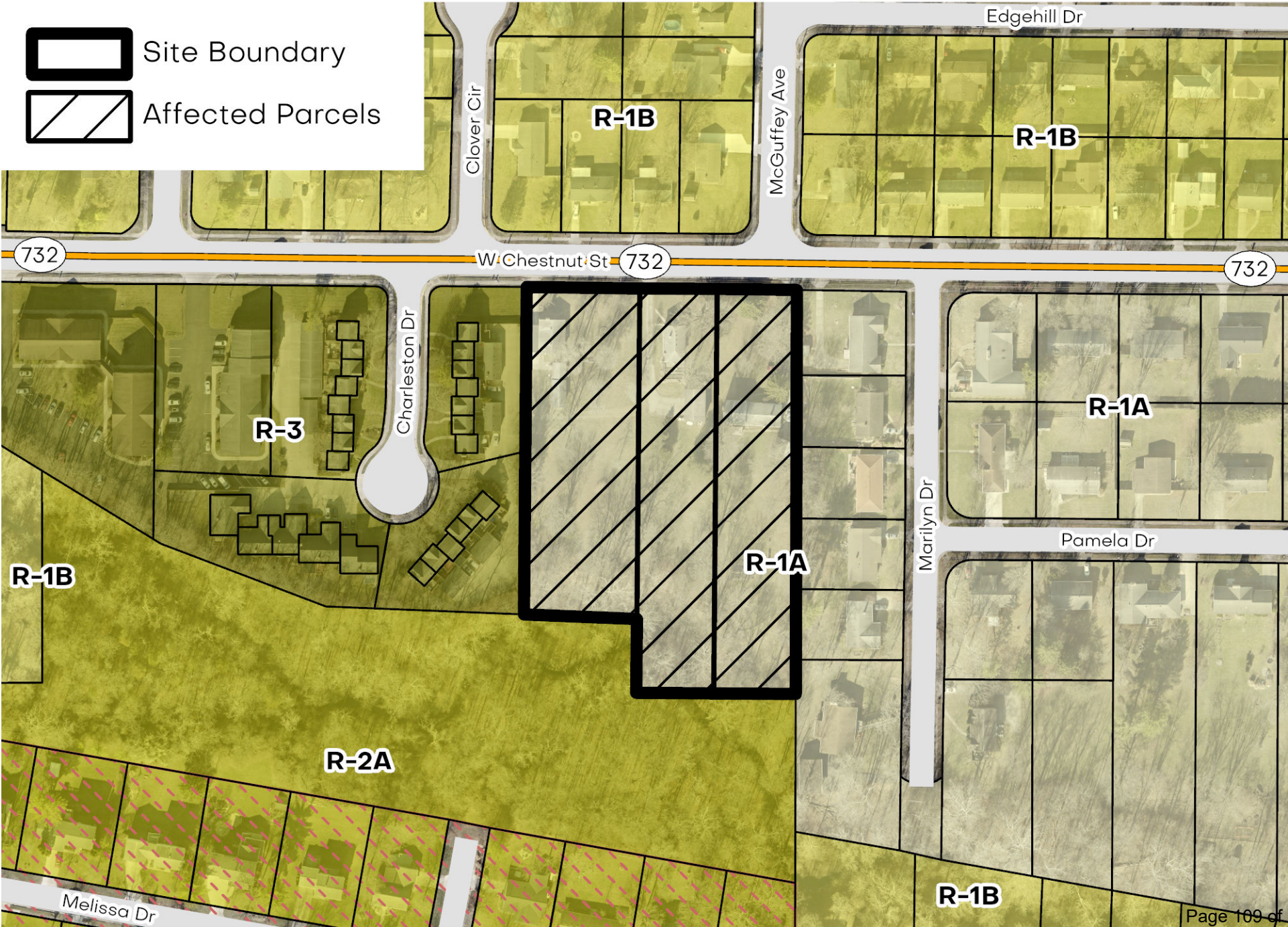
-  Site Boundary
-  Affected Parcels



Current Zoning



-  Site Boundary
-  Affected Parcels



Proposed Zoning

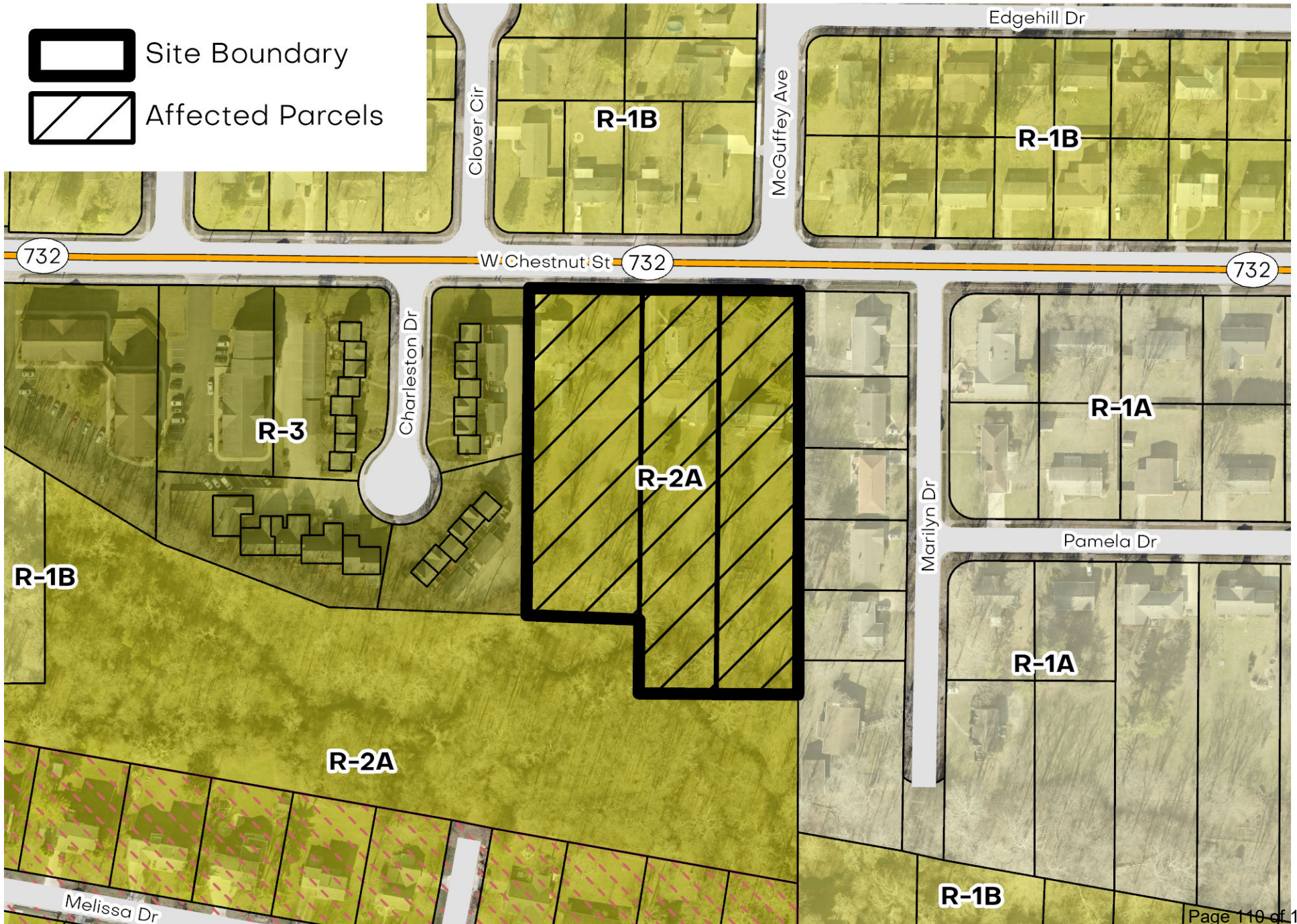
0 100 200 400 Feet



Site Boundary



Affected Parcels



**Internal Use Only:**Case No. **PC-2023-16**Date Filed **10/30/2023**

Zoning Map Amendment Application

Applicant Information

Attach a Letter of Agency if the Applicant is not the property owner.

Name *	Sam Perry
Mailing Address *	15 South College Ave
City, State & Zip Code *	Oxford, Ohio 45056
Telephone Number(s) *	513-524-5204
Email Address	sperry@cityofoxford.org

Location and Lot Information

Location *	601, 603, 607 West Chestnut St
General Description of Proposed Amendment *	Zoning Map Amendment of 3.33 Acres from R-1A to R-2A
Current Zoning *	R-1A
Proposed Zone(s) *	R-2A

Submission Requirements and Documentation

From Section 1135.02 Procedure¹.

- (a) Initiation. A map amendment may be initiated by adoption of a motion by Planning Commission, by adoption of a motion by Council, or by application to Planning Commission by at least one owner of the property within the area proposed to be rezoned.
- (b) Application. If Planning Commission or Council initiates an amendment, then the Zoning Administrator shall provide information as necessary for proper consideration of the motion. The information provided shall be substantially similar to that required of an application for amendment.

An application for amendment shall be filed with the Zoning Administrator. An application shall be complete prior to being scheduled for a public hearing. An application will be considered complete only if the Zoning Administrator is satisfied that all of the materials required by this chapter are included and are sufficient in their content to satisfy the intent of the application requirements.

- (1) Contents of application. The applicant shall contact the Zoning Administrator prior to submitting an application to discuss the submission requirement, which includes the following information. A written, detailed description, where applicable, is required for each subsection.
 - A. Application Fee.
 - B. The name, mailing address, and telephone number of the applicant.
 - C. A general description of the proposed amendment.
 - D. A narrative statement that describes how the proposed amendment relates to the Comprehensive Plan.
 - E. A statement that identifies potential negative consequences of the proposed amendment.
 - F. Such other information regarding the proposed amendment as may be pertinent to the application or required by Planning Commission or Council.
 - G. A legal description of the area to be rezoned.
 - H. The proposed zoning of the area.
 - I. The current zoning of the area.
 - J. A description of existing uses in the area.

- K. A vicinity map, at a scale approved by the Zoning Administrator, showing property lines, streets, existing and proposed zoning and other items required by the Zoning Administrator.
- L. A list of the names and mailing addresses of all owners of land that is proposed to be rezoned and all land owners within 200 feet of every parcel proposed to be rezoned (see later section).

Surrounding Property Owners

On a separate sheet, provide the parcel numbers, names, and mailing addresses of all property owners within 200 feet of all boundaries of the property in question. The [Butler County Auditor Real Estate Search](#)² is helpful when searching for the mailing address of adjoining property owners. It allows you to search by owner, address, or parcel number. *Property Owner names will not be provided in the agenda packet.*

Decision Process

From Section 1135.02(c)(1) Decision Standards¹.

A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

- A. There is an error on the Official Zoning Map or in the delineations between districts thereon.
- B. The proposed amendment will make the map conform more closely with the Comprehensive Plan.
- C. There has been a substantial change in area conditions that necessitates the amendment.
- D. There is a legitimate need for additional land area in the zoning district that will be expanded.

Fees & Receipt

The required fee is \$375.00, plus \$10.00 postage charge. Write a check payable to **City of Oxford**. You may also pay in-person using Visa, MasterCard, and Discover.

Sign and Date

Applicant Signature *



Date *

10/27/2023

Submit Application, Submission Requirements and Documentation, and Fees

We will not accept incomplete applications and/or plans and documentation.

Send or drop off this application with required documentation as attachments and a check for fee and postage charge made payable to **City of Oxford**, to Community Development Director, 15 South College Avenue, Oxford, OH 45056.

Direct questions to the Community Development Dept. at (513) 524-5204. The application will be placed on the next possible agenda.

Note: You must adhere to notification and publication requirements. Submit materials 45 days prior to the proposed Planning Commission meeting on which the action is requested. City Staff will place a public hearing sign on the subject property. **The Applicant is responsible for removing the signage at the completion of the hearing(s).**

¹ City of Oxford Codified Ordinances: <http://www.cityofoxford.org/fees-ordinances-and-charter>

² Butler County Auditor Real Estate Search: <http://www.butlercountyauditor.org/>

LETTER OF AGENCY

To Whom It May Concern:

Please be advised that

City of Oxford, Ohio

(Applicant Name)

has permission to represent our interest with the City of Oxford regarding

Proposed rezoning

(Application Description)

located at

601 W. Chestnut St. Oxford, OH 45056

(Property Address/Location)

Thank you,

Linda J Lukac

(Property Owner Printed Name – must be a person)

(Property Owner Company Name – if applicable)

Linda J Lukac

(Property Owner Signature – must correspond to printed name above)

12/12/2023

(Date)



MEMORANDUM
Community Development Department
513-524-5204

TO: Planning Commission

FROM: Sam Perry, AICP
Community Development Director

DATE: October 27, 2023

RE: **Narrative for Chestnut Street Re-zoning submitted with application on behalf of the City of Oxford**

On behalf of the City of Oxford, I am submitting a Zoning Map Amendment application for three parcels of land owned by the City of Oxford. The properties are 601, 603 and 607 West Chestnut Street. The property is currently zoned R-1A. The proposed zoning district is R-2A. The total land area is approximately 3.33 Acres. The existing use of the area is single-family residential. The proposed use is not determined at this time. The City is seeking to partner with an affordable housing developer by offering its own land for affordable housing development.

Relationship to Comprehensive Plan: The Housing and Land Use/Development Chapters within the Oxford Tomorrow Comprehensive Plan identifies several goals, objectives and actions. H1-A4 on page 80 states the following: Leverage land and other tangible assets to address housing supply gaps by boosting inventory. "...the City and other public agencies and major institutions can utilize their real estate assets to encourage new housing developments." ***The subject property is owned by the City, which is in direct alignment with this objective.*** H1-A5 on page 81 states the following: Support developments and programs addressing supportive and transitional housing. ***It is possible that a non-profit agency with supportive services could develop the subject property if the zoning map is amended as proposed. The current zoning district would likely prevent this from happening.*** L3-A3 on page 54 states the following: "...the development of dense, walkable, mixed-use development near transit attracts people and adds to vibrant, connected communities." H3-A2 and H3-A3 on page 83 state that: "Existing NOAH (Naturally Occurring Affordable Housing) should be protected." ***The subject property is adjacent to older housing stock, which tends to be lower cost than newer housing stock on the edge of the community. Because the City is the owner, it is feasible for the City to guide the details of the development such that it is designed sensitively and appropriately to fit into the neighborhood and not negatively affect the character and stability of the existing surrounding housing stock.***

Decision Standards:

- A. There is an error on the Official Zoning Map or in the delineations between districts thereon. *There is not an error on the map in this location nor any delineation errors resulting from parcel line or survey plat corrections.*
- B. The proposed amendment will make the map conform more closely with the Comprehensive Plan. *The subject properties are shown on the Future Land Use Map (FLUM) as Suburban Neighborhood which anticipates single-family detached subdivision development as the primary use.*
- C. There has been a substantial change in area conditions that necessitates the amendment. *There have not been any substantial changes in area conditions since the adoption of the Oxford Tomorrow Plan earlier this year.*
- D. There is a legitimate need for additional land area in the zoning district that will be expanded. *Based on the critical need for additional affordable housing units identified on pages 76-79 of the Oxford Tomorrow Plan, there is legitimate need for additional R-2A land. The R-2A and R-3 land areas that are in locations walkable to community services are already developed and therefore unlikely to be redeveloped within the 10-year time horizon of the Oxford Tomorrow Plan. There is vacant R-2A land along Lake Forest Drive, but it is planned for development in the near future and therefore not available. Based on this, there is legitimate need for the additional R-2A land area.*

RESOLUTION NO. 7537

A RESOLUTION DIRECTING THE CITY MANAGER TO DEVELOP AN RFP FOR THE CONSTRUCTION OF AFFORDABLE HOUSING ON CITY-OWNED CHESTNUT STREET PROPERTIES AND BEGIN THE REZONING PROCESS.

WHEREAS, the availability of affordable housing has become a pressing issue in our community, adversely affecting the well-being and stability of many residents; and

WHEREAS, the 2020 Oxford Housing Needs Assessment listed a critical need for affordable housing, stating the need for an additional 323 units.

WHEREAS, the 2023 Oxford Comprehensive Plan has a goal of Housing for Everyone and action items related to changing zoning to increase density and working to provide supportive housing services; and

WHEREAS, rezoning the property will allow for higher density housing construction and;

WHEREAS, a Request for Proposals process will allow the City to review proposals for create affordable housing for our community and;

WHEREAS, the affordable housing developments must serve people at 80% of the Area Median Income (AMI) or lower and;

WHEREAS, the City of Oxford is extending our income eligibility for affordable housing beyond the standard 60% AMI American Rescue Plan qualification level because of the high rent trends in Oxford when compared to the rest of the County.

WHEREAS, the evidence of high rent trends in Oxford is provided by the 2020 Housing Needs Assessment conducted by Bowen National Research

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council hereby authorizes the City Manager develop a request for proposals for the construction of affordable housing on city-owned Chestnut Street properties and begin the rezoning process.

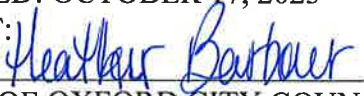
SECTION 2: This resolution shall take effect at the earliest date allowed by law.



MAYOR

ADOPTED: OCTOBER 17, 2023

ATTEST:



CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

601/603.607 West Chestnut

Davis, Stefan S. <ssdavis@iupui.edu>

Mon 11/20/2023 1:42 PM

To: Sam Perry <sperry@cityofoxford.org>;

Mr. Perry:

I have the notice regarding zoning of the West Chestnut property. I serve as President of the Charleston Square Condominium Association. It is very difficult to make any kind of informed statement when the materials being presented are so vague. Saying affordable housing is not very helpful. What does that mean. Houses, apartments, condos? How many? What is the plan to protect the value of surrounding property owners given the likelihood the density and affordable tag will result in a decrease? How will sound be approached and protection from incursion onto our land be handled? Will there be a property manager for the development as required for other Oxford properties.

It would seem that since the city of Oxford is making the zoning request there is little doubt but that it will be approved. Better transparency would be helpful for those of us who will have a direct impact from this project. Until such time as better information is provided, I would be opposed to any change.

Stefan

Stefan S. Davis

317-287-4076 Mobile
ssdavis@iu.edu

Opposition to 601/603/607 W Chestnut Street Zoning Map Amendment, for 3.33 acres from Single-Family Low Density Residential (R1A) District to Single-and Two-Family Residential (R-2A)

Case No: PC-2023-16

The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of “affordable housing”. We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

Table of Contents

Attachment 1	Map and numerical summary of opposition signatures
Attachment 2	List of opposition signatures to rezoning
Attachment 3	Petition of opposition original signatures (8 pages)

Submitted by:

Harrison Titus (513) 291-5901

Cathy Titus (513) 404-7645

101 Charleston Dr.

December 6, 2023



Blue highlighted area indicates signed petition in opposition to amending zoning map for **Case No: PC-2023-16**

51 properties within 200 ft of Chestnut St properties

40 signatures on petition of opposition

7 properties with both homeowners signing

17 property owners waiting for response

1 property owner has conflict of interest

1 property owner declined to sign

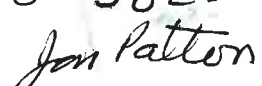
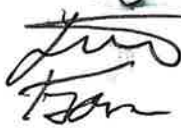
Signatures in
opposition to
Case No: PC-2023-16

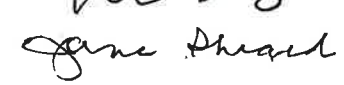
	A	B	C	D
1	<u>NAME</u>	<u>NUMBER</u>	<u>STREET</u>	<u>PHONE</u>
2	Cana DeGirolamo	10	Charleston	440-829-1696
3	Jane Sheard	11	Charleston	513-523-3817
4	Timothy Demarks	20	Charleston	513-739-5810
5	Scott Saddler	21	Charleston	812-350-1844
6	Lisa Saddler	21	Charleston	812-350-1844
7	Elaine Brandner	30	Charleston	513-330-2054
8	Marie Meade	31	Charleston	513-461-3383
9	Lei Song	40	Charleston	513-593-5510
10	Larysa Bobrova	60	Charleston	814-206-4662
11	Yurig Bobrov	60	Charleston	
12	Vangie Elzey	61	Charleston	513-461-4285
13	Sandra Manning	70	Charleston	917-348-8670
14	Stefan Davis	71	Charleston	317-287-4076
15	Jon Patton	80	Charleston	513-290-5827
16	Cathy Titus	101	Charleston	513-404-7645
17	Jim Clawson	110	Charleston	513-383-2112
18	Jean Sears	111	Charleston	513-523-3513
19	Daniel C Cox	121	Charleston	513-839-0754
20	Ricardo Tipton	131	Charleston	513-523-3932
21	Joy Tipton	131	Charleston	513-523-3932
22	Matt Arbuckle	140	Charleston	303-570-9576
23	Kathy McClellan	141	Charleston	513-319-8971
24	Michael Henn	150	Charleston	513-200-6118
25	Jason D. Puckett	602	Chestnut west	513-377-0003
26	Latricia Hillman	820	Clover	513-461-4561
27	Virginia Preston	902	Marilyn	513-523-6265
28	Kate Francis	906	Marilyn	808-254-5528
29	David Smith	910	Marilyn	513-309-9005
30	Saleh Yousef	914	Marilyn	513-255-3828
31	Lori Libby	914	Marilyn	513-255-0523
32	Kathy Pechan	1010	Marilyn	513-382-7495
33	Michael Pechan	1010	Marilyn	513-330-4114
34	Hank Stevens	558	Melissa	513-461-1704
35	William Mundy	602	Melissa	765-580-1004
36	Dale Robinson	606	Melissa	513-523-3848
37	James A Robinson	606	Melissa	513-523-3848
38	Janelle Rainey	614	Melissa	513-706-9410
39	David Wespiser JRJ		Melissa	513-524-9500
40	Craig Hunter	517	Pamela	513-317-7393
41	Nancy Hunter	517	Pamela	513-460-3423

Opposition to 601/603/607 W Chestnut Street Zoning Map Amendment, for 3.33 acres from Single-Family Low Density Residential (R1A) District to Single-and Two-Family Residential (R-2A)

Case No: PC-2023-16

The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of "affordable housing". We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

NAME	ADDRESS	PHONE	SIGNATURE
			
Cathy Titus	101 Charleston Dr	813 404-7645	C Titus
Matt Albright	140 Charleston Dr	303-520-9526	
JON PATTON	80 Charleston Dr.	513-290-5827	
Larysa Bobrova	60 Charleston Dr	814 206-4662	
Yuriy Bobrov	60 Charleston Dr		

NAME	Address	Phone	Signature
Lei Song	40 Charleston Dr	513-593-5510	
Jane Sheard	11 Charleston Dr.	513-523-381	

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>SIGNATURE</u>
Jean L. Sears	111 Charleston Dr	513-523-3513	Jean L. Sears
Ricardo Tipton	131 CHARLESTON	513-523-3932	Ricardo Tipton
Jay Tipton	131 Charleston	513-523-3932	Jay Tipton
Kathy McClellan	141-Charleston Dr	513-319-8971 513-461-4285	Kathy McClellan
Vargile Elzey	61 Charleston Dr		V. Elzey
Virginia Preston	902 Marilyn Dr.	513-523-6268	Virginia Preston
Kate Francis	906 Marilyn Dr	818.254.5528	Kate Francis
David Smith	513-309 9005 900 Marilyn Dr	phone	David Smith

Daniel C. Cox	121 Charleston Dr.	513-839-0754	Daniel C. Cox
Timothy Delmaris	20 Charleston Dr.	513-739-5810	Timothy Delmaris
ELAINE BRANDNER	30 CHARLESTON DR	513-330-2054	Elaine Brandner
Sandra Manning	70 Charleston Dr.	917-348-8670	Sandra Manning
Michael Henn	150 Charleston Dr.	513-200-6118	Michael Henn

NAME	ADDRESS	PHONE	SIGNATURE
CRAIG Hunter	517 Pamela	513 317 7353	[Signature]
Nancy Hunter	517 Pamela	513 460 3423	Nancy Hunter
Latricia Hillman	820 Clover Cir	513-461-1561	[Signature]
ASON D. POULETT	602 W. CHESTNUT	513-317-0003	[Signature]
Dale H. Robinson	606 Melissa Dr	513-523-3848	
James A Robinson	606 Melissa Dr	513-523-3848	Dale Robinson
Saleh Yusef	914 Marilyn Dr.	513-255-3828	
Don Libby	914 Marilyn Dr.	513-255-0523	[Signature]
Cara DeGiroLamo	10 Charleston Dr.	440 829 1696	[Signature]
Maie Meade	31 Charleston Dr	513-461-3338	[Signature]
Hank Stevens	558 Melissa Dr.	513-461-1700	[Signature]
Janelle Rainey	614 Melissa Dr	513-706-9410	Janelle Rainey
William Mundy	602 Melissa Dr	765-580-1004	[Signature]

did not
sign
her
husband
died

Opposition to 601/603/607 W Chestnut Street Zoning Map Amendment, for 3.33 acres from Single-Family Low Density Residential (R1A) District to Single-and Two-Family Residential (R-2A)

Case No: PC-2023-16

The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of “affordable housing”. We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

NAME	ADDRESS	PHONE	SIGNATURE
Kathy Lechan	1010 Marilyn Dr. Oxford, Ohio	513-382-7495	Kathy Lechan
Michael J. Lechan	1010 Marilyn Dr Oxford	(513) 330-4114	M. Lechan

Opposition to 601/603/607 W Chestnut Street Zoning Map Amendment, for 3.33 acres from Single-Family Low Density Residential (R1A) District to Single-and Two-Family Residential (R-2A)

Case No: PC-2023-16

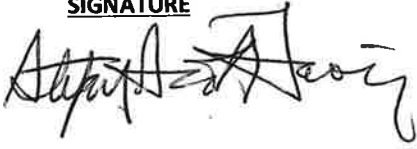
The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of "affordable housing". We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>SIGNATURE</u>
Scott Saddler Lisa Saddler	21 Charleston Dr.	812-350-1844	

Opposition to 601/603/607 W Chestnut Street Zoning Map Amendment, for 3.33 acres from Single-Family Low Density Residential (R1A) District to Single-and Two-Family Residential (R-2A)

Case No: PC-2023-16

The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of “affordable housing”. We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>SIGNATURE</u>
STEAN S. DAVIS	71 CHARLESTON OXFORD 4506	317-287 4076	

Opposition to 601/603/607 W Chestnut Street Zoning Map Amendment, for 3.33 acres from Single-Family Low Density Residential (R1A) District to Single-and Two-Family Residential (R-2A)

Case No: PC-2023-16

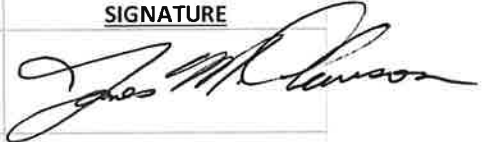
The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of “affordable housing”. We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

NAME	ADDRESS	PHONE	SIGNATURE
DAVID WESPISER TRI CO.	21 LYNN ST. STE 107-D	513-524-9500	

Opposition to 601/603/607 W Chestnut Street Zoning Map Amendment, for 3.33 acres from Single-Family Low Density Residential (R1A) District to Single-and Two-Family Residential (R-2A)

Case No: PC-2023-16

The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of “affordable housing’. We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

NAME	ADDRESS	PHONE	SIGNATURE
Cleason Properties II - Jim Cleason	125 West Spring Street Oxford, Ohio 45056	513 383 2112	

Opposition to 601/603/607 W Chestnut Street Zoning Map Amendment, for 3.33 acres from Single-Family Low Density Residential (R1A) District to Single-and Two-Family Residential (R-2A)

Case No: PC-2023-16

The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of "affordable housing". We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>SIGNATURE</u>
Randall S Wiseman	6006 W. Chestnut St	513-502-4976	Randall S Wiseman
Julie J Wiseman	6006 W. Chestnut St	513-502-4976	Julie J. Wiseman

From: plierman@fuse.net
Subject: Opposition Petition Case NO. PC-2023-16
Date: Dec 11, 2023 at 10:10:53 AM
To: Cathyctitus Cathyctitus@gmail.com

Cathy and Harry,
Thanks for your work and time on this issue.
Pat Lierman

Opposition to 601/603/607 W Chestnut Street Zoning Map
Amendment, for 3.33 acres from Single-Family Low Density
Residential (R1A) District to Single-and Two-Family Residential
(R-2A)

Case No: PC-2023-16

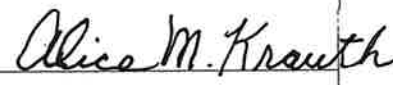
The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of
"affordable housing". We oppose the rezoning because we do not believe that the
city can ensure that this proposed development can be designed sensitively and
appropriately to fit into our neighborhood. We believe that value of, the
character of and the stability of our existing neighborhood will be negatively
affected.

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>SIGNATURE</u>
Pat Lierman Cathy Lierman	811 McGuffey	513-623-8012	P.O. Lierman
DALE O. LIERMAN	811 MCGUFFEY OXFORD, OH 45056	513-623-8012	D.O. Lierman

Opposition to 601/603/607 W Chestnut Street Zoning Map
Amendment, for 3.33 acres from Single-Family Low Density
Residential (R1A) District to Single and Two-Family Residential
(R-2A)

Case No: PC-2023-16

The rezoning of 601/603/607 W Chestnut street would allow up to 38 units of "affordable housing". We oppose the rezoning because we do not believe that the city can ensure that this proposed development can be designed sensitively and appropriately to fit into our neighborhood. We believe that value of, the character of and the stability of our existing neighborhood will be negatively affected.

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>SIGNATURE</u>
Melissa M. Metzger	818 McGuffey Ave.	(513) 255-7490	
Peggy Newton	817 McGuffey Ave	(513) 523-6641	
Don Krauth	907 Marilyn Dr	513-5238918	
Alice Krauth	907 Marilyn Dr	513 5238918	



Blue highlighted area indicates signed petition in opposition to amending zoning map for Case No: PC-2023-16

Signatures in
opposition to
Case No: PC-2023-16

	A	B	C	D
1	<u>NAME</u>	<u>NUMBER</u>	<u>STREET</u>	<u>PHONE</u>
2	Cana DeGirolamo	10	Charleston	440-829-1696
3	Jane Sheard	11	Charleston	513-523-381?
4	Timothy Demarks	20	Charleston	513-739-5810
5	Scott Saddler	21	Charleston	812-350-1844
6	Lisa Saddler	21	Charleston	812-350-1844
7	Elaine Brandner	30	Charleston	513-330-2054
8	Marie Meade	31	Charleston	513-461-3383
9	Lei Song	40	Charleston	513-593-5510
10	Larysa Bobrova	60	Charleston	814-206-4662
11	Yurig Bobrov	60	Charleston	
12	Vangie Elzey	61	Charleston	513-461-4285
13	Sandra Manning	70	Charleston	917-348-8670
14	Stefan Davis	71	Charleston	317-287-4076
15	Jon Patton	80	Charleston	513-290-5827
16	Cathy Titus	101	Charleston	513-404-7645
17	Jim Clawson	110	Charleston	513-383-2112
18	Jean Sears	111	Charleston	513-523-3513
19	Daniel C Cox	121	Charleston	513-839-0754
20	Ricardo Tipton	131	Charleston	513-523-3932
21	Joy Tipton	131	Charleston	513-523-3932
22	Matt Arbuckle	140	Charleston	303-570-9576
23	Kathy McClellan	141	Charleston	513-319-8971
24	Michael Henn	150	Charleston	513-200-6118
25	Jason D. Puckett	602	Chestnut west	513-377-0003
26	Julie Wiseman	606	Chestnut west	513-502-4976
27	Randall Wiseman	606	Chestnut west	513-502-4946
28	Latricia Hillman	820	Clover	513-461-4561
29	Virginia Preston	902	Marilyn	513-523-6265
30	Kate Francis	906	Marilyn	808-254-5528
31	Alice Krauth	907	Marilyn	513-523-8918
32	Don Drauth	907	Marilyn	513-523-8818
33	David Smith	910	Marilyn	513-309-9005
34	Saleh Yousef	914	Marilyn	513-255-3828
35	Lori Libby	914	Marilyn	513-255-0523
36	Kathy Pechan	1010	Marilyn	513-382-7495
37	Michael Pechan	1010	Marilyn	513-330-4114
38	Dale Lierman	811	McGuffey	513-623-8012
39	Pat Lierman	811	McGuffey	513-623-8010
40	Melissa M Metzger	818	Mc Guffey	513-255-7490
41	Peggy Newton	817	Mc Guffey	513-523-6641

Signatures in
opposition to
Case No: PC-2023-16

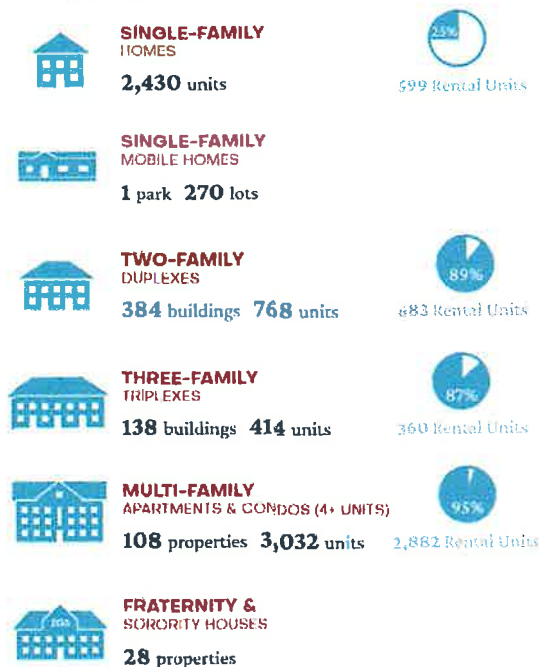
	A	B	C	D
42	Hank Stevens	558	Melissa	513-461-1704
43	William Mundy	602	Melissa	765-580-1004
44	Dale Robinson	606	Melissa	513-523-3848
45	James A Robinson	606	Melissa	513-523-3848
46	Janelle Rainey	614	Melissa	513-706-9410
47	David Wespiser JRJ		Melissa	513-524-9500
48	Craig Hunter	517	Pamela	513-317-7393
49	Nancy Hunter	517	Pamela	513-460-3423

As seen in the chart to the right, single-family homes are the predominant housing type in Oxford. Approximately three fourths of all single-family homes are owner-occupied, the majority of which are situated in the western and northern portions of the city. A heavy concentration of single-family homes for rent exists in the Mile Square, primarily to serve off-campus students. The most affordable stand-alone housing option in Oxford are manufactured or mobile homes, which can be found in Oxford's Miami Mobile Home Park in proximity to College Corner Pike (US 27). For attached units, the rental percentage increases substantially, comprising a significant portion of Oxford's 4,500+ rental units. A mix of multi-family complexes exist in Oxford, varying between those that are student-oriented and those catering more to permanent residents.

The 2020 Housing Needs Assessment identified a critical gap in rental housing priced at less than \$1,000 per month. In addition, there is a need for higher-end rental housing and new homes for sale priced above \$260k. An opportunity may exist to produce a greater abundance of missing middle housing, most commonly defined as a variation of unit types (such as duplexes and row houses) falling between the lighter intensity of traditional single-family homes and the grander scale of multi-unit buildings and complexes.

Housing Units by Type

Source: City of Oxford (2021)



Housing Cost by Type, Occupancy, and Number of Bedrooms

Source: Oxford, Ohio 2020 Housing Needs Assessment

NUMBER OF BEDROOMS	APARTMENTS		NON-CONVENTIONAL RENTALS*		FOR-SALE HOUSING
	Student Median Rent	Non-Student Median Rent	Student Average Rent	Non-Student Average Rent	Median List Price
One-Bedroom	\$999/mo.	\$550/mo.	N/A	\$750/mo.	N/A
Two-Bedroom	\$1,398/mo.	\$700/mo.	\$2,350/mo.	\$867/mo.	\$114,200
Three-Bedroom	\$1,572/mo.	\$950/mo.	\$3,240/mo.	\$954/mo.	\$224,900
Four-Bedroom	\$2,036/mo.	\$1,039/mo.	\$3,515/mo.	\$1,611/mo.	\$277,500

*Non-Conventional Rentals include single-family homes, duplexes, units over storefronts, mobile homes, etc.

Housing Unit Gap Estimates

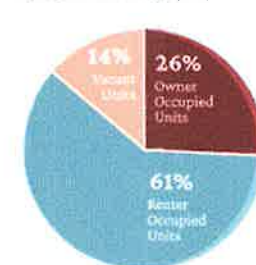
Source: Oxford, Ohio 2020 Housing Needs Assessment

INCOME SEGMENT	RENTAL HOUSING			OWNER HOUSING		
	Rent Range	Units Needed	Priority	Price Range	Units Needed	Priority
50% AMI* or less (\$43,000 or less)	\$0-999	323	Critical	\$0-160,000	92	Moderate
51% - 80% AMI* (\$43,001 - \$69,000)	\$1,000-1,700	69	Moderate	\$160,001-260,000	91	Moderate
81% AMI* and above (\$69,001 and above)	\$1,701 and up	135	High	\$260,001 and up	221	High

*AMI is an acronym for Area Median Income

Housing Units by Occupancy

Source: ESRI Business Analyst (2021)



Gross Rent as Percentage of Household Income

Source: ACS 5-Year Estimate (2020)

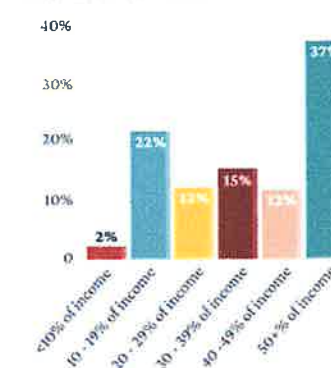


Table I - City records of Law Enforcement actions for 2023 (thru 10/31)

Name (Units)	HUD / Sec. 8 %	Violence ³	Harassment / Dispute ⁴	Theft / Drugs ⁵	Noise	Patrol / 911	Other
Park View Arms (84)	100	17	74	22	14	216	209
Indian Trace (160)	10 ²	7	32	15	16	45	92
Habitat (18) ¹	0	0	4	8	1	5	27
Charleston Dr. (26)	0	0	0	0	0	2	2 ⁶

1 Carter Ct. / Fuller Way 2 + LIHTC, below prime 3 Domestic, LE assault, Fight 4 + Unwanted 5 + Suspicious 6 - Chestnut corner (3)

By allowing a zoning amendment to R-2A the following scenarios would be granted to the City:

1. Federal subsidized rental property comparable to those shown above.
2. Long term management of the property out of City control.
3. Increased Law Enforcement, Courts and associated services.
4. Housing vouchers would be available to residents who work outside of Oxford Township.
5. Significant traffic safety (offset secondary's to 732) at McGuffey and Chestnut (76 cars)
6. \$16M of additional Federal Tax burden (3 bedroom) over 30 years

From: [Kathy Pechan](#)
To: [Sam Perry](#)
Subject: 601/603/607 Chestnut Street
Date: Sunday, December 10, 2023 2:56:40 PM

Sam and the Planning Board,

My husband and I own 1010 Marilyn Drive. At this time, we are renting out the home but we lived in that home 26 years. We have always enjoyed the natural view outside of our house and hope that that view could remain untouched.

We understand that Oxford would like to tear down three properties-601/603/607 Chestnut and convert that land to multifamily dwellings. We understand the need to encourage housing for people in Oxford who can't afford housing in this present economic environment.

If the land is converted to multi housing units, I would propose that the same type of housing units be built as they currently have on Charlestown Drive. I would like to see rent to own, three-bedroom multilevel townhouses with garages be built. If we truly want to help the working poor of Oxford, one way to increase wealth is through home ownership. I have heard that the proposal is for 34 units which could be a minimum of 68 cars and 136 people.

The goal for Oxford is to provide housing for the working poor of Oxford. I don't see how partnering with the victims of domestic violence from all over the county is accomplished if the goal is housing for the working poor of Oxford.

I know there must be best practice guidelines for these projects and I would encourage the city to follow those guidelines.

Thank you for listening to our concerns,

Kathy and Mick Pechan



Courtesy Notice

Community Development Department
513-524-5204

You are receiving this notice because your property is located within 200 feet of a site set for consideration by the Oxford Planning Commission and City Council for future development that requires special approval.

CASE NO.: **PC-2023-16**

CASE TITLE: **601/603/607 W Chestnut Street, ZONING MAP AMENDMENT**, for 3.33 acres from Single-Family Low-Density Residential (R-1A) District to Single- and Two-Family Residential (R-2A) District, **City of Oxford, Applicant**

HEARING DATE: **Tuesday, December 12, 2023, 7:00pm**

LOCATION: **Oxford Courthouse, 118 West High Street, Oxford OH 45056**

DESCRIPTION: The City of Oxford owns three parcels of land located at 601, 603 and 607 West Chestnut Street. The entirety of the property totals approximately 3.33 acres and is currently zoned R-1A. The City is applying to rezone all three parcels from R-1A to R-2A, to accommodate the potential for increased residential density. The existing use of the property and surrounding area is predominately single-family residential. Attached condominium units are located to the west along Charleston Drive. The proposed use for the City-owned property is not determined at this time, but the City is seeking to eventually partner with an affordable housing developer by offering its own land for affordable housing development. See the back side of this notice for maps of the current and proposed zoning classifications.

You are welcome to attend the scheduled City of Oxford Planning Commission hearing as noted above. If you cannot attend, but would like to comment on this matter, please complete this form and return it at your earliest convenience to **Sam Perry, Community Development Director, 15 S. College Avenue, Oxford, OH 45056**. You may also email any comments or questions to sperry@cityofoxford.org.

You can view the most up to date meeting information and agenda at any time by going to cityofoxford.org and scrolling to the bottom of the homepage to view the **Public Meetings** calendar

NAME (PRINT): Patricia Hierman

ADDRESS: 811 McGuffey

TELEPHONE: Home 513-863-1533 Cell 513-623-8010 Work _____

COMMENT (You may attach a separate note or letter if more space is needed):

Statement Attached

As an owner of properties in the City of Oxford I make the following observation and request. I am familiar with the property location that is the subject of your letter styled CASE NO.: PC-2023-16 sent to a limited number of home owners in the Chestnut Street area. As a contradictory point, I observe that your notice refers to both low-density and increased density housing and for a non-determined 38 ?housing units.

Your letter states that the City will be looking to partner with a developer(s) to work on this project and possibly developing the property as an affordable housing and/or increased density home area. Without wider public comment and involvement, such planning could lead to an area for tenants that qualify for low income, subsidized housing or lead to difficult to manage density that would reduce the attractiveness of the neighborhood, affect re-sale values and other unintended consequences. Affordable housing development is certainly fair to those in need but is one that should be entered into advisably and with actual knowledge to the larger community for its overall impact. Additionally, consideration should be given to the housing needs of others such as Senior Citizen housing and not just density and/or affordable housing units.

While I recognize your letter was directed to adjacent or surrounding property owners, such a decision could impact a larger portion of our homeowner community. It is for at least the above reasons, and more that might come from interested homeowners, that I request the issue be placed before the larger homeowner community, not just a select few, and that City Council suspend current consideration and give at least a thirty day written comment period before bringing this matter up for further review and discussion.

Respectfully,

A handwritten signature in cursive script, appearing to read "Patricia Lierman".

Patricia O. Lierman
811 McGuffey Avenue
Oxford, Ohio 45056

(513)-623-8010



Courtesy Notice

Community Development Department
513-524-5204

You are receiving this notice because your property is located within 200 feet of a site set for consideration by the Oxford Planning Commission and City Council for future development that requires special approval.

CASE NO.: PC-2023-16

CASE TITLE: 601/603/607 W Chestnut Street, ZONING MAP AMENDMENT, for 3.33 acres from Single-Family Low-Density Residential (R-1A) District to Single- and Two-Family Residential (R-2A) District, City of Oxford, Applicant

HEARING DATE: Tuesday, December 12, 2023, 7:00pm

LOCATION: Oxford Courthouse, 118 West High Street, Oxford OH 45056

DESCRIPTION: The City of Oxford owns three parcels of land located at 601, 603 and 607 West Chestnut Street. The entirety of the property totals approximately 3.33 acres and is currently zoned R-1A. The City is applying to rezone all three parcels from R-1A to R-2A, to accommodate the potential for increased residential density. The existing use of the property and surrounding area is predominately single-family residential. Attached condominium units are located to the west along Charleston Drive. The proposed use for the City-owned property is not determined at this time, but the City is seeking to eventually partner with an affordable housing developer by offering its own land for affordable housing development. See the back side of this notice for maps of the current and proposed zoning classifications.

You are welcome to attend the scheduled City of Oxford Planning Commission hearing as noted above. If you cannot attend, but would like to comment on this matter, please complete this form and return it at your earliest convenience to **Sam Perry, Community Development Director, 15 S. College Avenue, Oxford, OH 45056**. You may also email any comments or questions to sperry@cityofoxford.org.

You can view the most up to date meeting information and agenda at any time by going to cityofoxford.org and scrolling to the bottom of the homepage to view the **Public Meetings** calendar

NAME (PRINT): Andrew Cannizzaro

ADDRESS: 41 Charleston Drive

TELEPHONE: Home _____ Cell 412-613-7177 Work _____

COMMENT (You may attach a separate note or letter if more space is needed):



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service
PREPARED BY:	Mike Dreisbach
DATE PREPARED:	1/8/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	An Ordinance Levying Upon the Lots and Lands Enumerated in the List of Estimated Assessments (Exhibit A) the Amounts Set Forth on Such List and Setting Forth Terms for Payment of Assessments. (Michael Dreisbach, Service Director)
COUNCIL GOAL AREA:	Accessible, High-Quality Infrastructure
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	MBD 1/8/24

DISCUSSION:

Through a series of Resolutions, the City has caused the repair of deficient curb, gutter, and sidewalk on parcels identified in the attached Exhibit “A” including:

March 2023 Resolution No. 7483– Declaring the necessity to make improvements

May 2023 Resolution No. 7500 – Authorizing a contract to perform the improvements

October 2023 Resolution No. 7531 – Determination of the total cost of assessment by lot

The proposed assessment costs were advertised as required by Ohio Revised Code; any objections received from parcel owners have been resolved at the administrative level by the City Engineer; parcels and final costs are detailed in Exhibit “A”. Upon passage of this Ordinance, an owner may pay cash for the assessment within 30 days. Otherwise, the amount will be levied to the owner’s property tax bill and must be paid in five (5) annual installments with City assessed interest on deferred payments at a rate of 5% (this percentage rate has been in place for several years; the City Council may change this rate if they desire to do so).

Staff recommends City Council approve this special assessment Ordinance, and authorize the City

Manager, or his designee, to take all steps necessary to cause the amounts listed in Exhibit “A” to be levied upon the lots and lands enumerated in the listing.

ORDINANCE NO.

AN ORDINANCE LEVYING UPON THE LOTS AND LANDS ENUMERATED IN THE LIST OF ESTIMATED ASSESSMENTS (EXHIBIT A) THE AMOUNTS SET FORTH ON SUCH LIST AND SETTING FORTH TERMS FOR PAYMENT OF ASSESSMENTS.

WHEREAS, in accordance with Section 729.07 of the Ohio Revised Code, Council filed a list of estimated assessments (Exhibit A) with the Clerk of City Council and ordered it open for public inspection; and

WHEREAS, pursuant to Ohio Revised Code Section 729.08, Council published a notice in the *Journal News*, beginning March 2023, May 2023, and ending October 2023, stating that the list of estimated assessments (Exhibit A) was on file with the Clerk of City Council and was available for public inspection; and

WHEREAS, the Clerk of City Council has received no written objections to the assessments.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Property owners shall be assessed the actual cost over five years as set forth on Exhibit "A" attached hereto.

SECTION 2: Property owners may pay the assessment in five (5) annual installments with interest on deferred payments at 5%. Conversely, property owners may pay the assessment in cash within 30 days after passage of this Ordinance.

SECTION 3: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Curb, Gutter, Sidewalk, for 2023 Resurfacing

											Final Cost	
Address	Direction	Street Name	Property Owner	Mailing Address	Parcel #	Lineal Ft Curb Installed	Square Feet Sidewalk Installed	Square Feet Sidewalk thru Driveway Installed	Square Ft Drive Apron Installed	Square Ft Drive Apron Removed		Estimated Cost
911		Tollgate Dr	Dallas Fletcher	Dallas Fletcher 911 Tollgate Dr. Oxford, OH 45056	H4100124000061	106	0	0	0	0	\$ 7,636.60	\$ 5,929.06
919		Tollgate Dr	Mark T. & Lisa A. Winstead	Mark T. & Lisa A. Winstead 919 Tollgate Dr. Oxford, OH 45056	H4100124000060	114	25	0	0	0	\$ 7,323.50	\$ 6,735.14
935		Tollgate Dr	Darren Cosgrove & Randee Mcardle	Darren Cosgrove & Randee Mcardle 935 Tollgate Dr. Oxford, OH 45056	H4000124000056	55	185	0	49	0	\$ 5,867.45	\$ 6,614.75
1201		Tollgate Dr	Russell L. & Brittany R. Peterson	Russell L. & Brittany R. Peterson 1201 Tollgate Dr. Oxford, OH 45056	H4100125000009	68	0	0	0	0	\$ 4,204.10	\$ 3,819.68
1205		Tollgate Dr	Thomas & Sue Ann Thompson	Thomas & Sue Ann Thompson 1205 Tollgate Dr. Oxford, OH 45056	H4100125000008	67	0	0	0	0	\$ 3,810.40	\$ 3,764.17
1221		Tollgate Dr	Toby & Terese Acheson	Toby & Terese Acheson 1221 Tollgate Dr. Oxford, OH 45056	H4100125000004	124	30	0	0	0	\$ 7,699.80	\$ 7,362.64
1225		Tollgate Dr	Stephen A. & Maureen R. Nimis	Stephen A. & Maureen R. Nimis 1225 Tollgate Dr. Oxford, OH 45056	H4100125000001	77	100	0	0	0	\$ 5,722.40	\$ 5,767.27
936		Tollgate Dr	Virginia D. Swanson	Virginia D. Swanson 936 Tollgate Dr. Oxford, OH 45056	H4100124000052	74	25	50	44	0	\$ 5,442.50	\$ 6,077.14
918		Tollgate Dr	Talaford Manor LLC	Talaford Manor LLC 912 Tollgate Dr. Oxford, Oh 45056	H4100124000049	8.5	0	0	0	0	\$ 961.00	\$ 617.64
900		Tollgate Dr	Talaford Manor LLC	Talaford Manor LLC PO Box 498008 Cincinnati, OH 45249	H4100124000048	107	0	0	0	0	\$ 9,069.20	\$ 5,984.57
Tollgate Drive Totals						800.5	365	50	93	0		\$ 52,672.06
		Stone Hedge Cir	Heath & Maureen Kelly	Heath & Maureen Kelly 11 Bull Run Dr. Oxford, OH 45056	H4100126000009	21	0	0	0	0	\$ 1,498.00	\$ 1,271.51
Stone Hedge Cir. Totals						21	0	0	0	0	\$ 1,498.00	\$ 1,271.51

220	S	Beech St	RT3 Oxford LLC	RT3 Oxford LLC 912 Tollgate Dr. Oxford, Oh 45056	H4100004000181	0	25	0	0	0	\$ 362.50	\$ 387.00
212	S	Beech St	John E. Pritchett	John E. Pritchett 2214 Lake Park Dr. Anacortes, WA 98221	H4100004000174	27	125	0	0	0	\$ 3,383.00	\$ 3,370.37

South Beech Street Totals						27	150	0	0	0		\$ 3,757.37
---------------------------	--	--	--	--	--	----	-----	---	---	---	--	-------------

116	W	Collins St	Hoelzer/Hoelzer Rentals INC	Hoelzer/Hoelzer Rentals INC 116 E High St. Oxford, OH 45056	H4100004000117	33	30	0	0	0	\$ 2,327.00	\$ 2,333.63
120	S	Main St	Tres Walnut LLC Properties	Tres Walnut LLC Properties 116 E High St. Oxford, OH 45056	H4100003000065	10.5	0	0	0	0	\$ 650.00	\$ 722.26
10	E	Collins St	Sous Le Ciel Investments LLC	Sous Le Ciel Investments LLC 21 N Poplar St. Oxford, OH 45056	H4100003000111	36	125	50	78	0	\$ 5,713.75	\$ 6,009.96
18	E	Collins St	Sergio & Linda Sanabria	Sergio & Linda Sanabria 18 E Collins St. Oxford, OH 45056	H4100003000132	7	25	0	0	24	\$ 1,676.50	\$ 1,004.37
114	E	Collins St	Hoelzer/Hoelzer Rentals INC	Hoelzer/Hoelzer Rentals INC 116 E High St. Oxford, OH 45056	H4100003000195	35	0	0	0	0	\$ 2,312.50	\$ 2,003.85
200	S	Campus Ave	200 S Campus LLC Miami Redhawk Investment LLC	200 S Campus LLC Miami Redhawk Investment LLC PO Box 91 West Chester, OH 45071	H4100003000213	18.5	0	0	54	0	\$ 1,872.00	\$ 2,064.14
101	E	Collins St	Tres Walnut LLC	Tres Walnut LLC 3401 Lanes Mill Rd. Oxford, OH 45056	H4100003000198	16	0	0	0	0	\$ 1,498.00	\$ 1,009.96
21	E	Collins St	PJ Kellems Consulting LLC	PJ Kellems Consulting LLC 8747 Mt. Hope Rd. Harrison, OH 45030	H4000003000130	0	0	0	0	0	\$ 464.50	\$ -
19	E	Collins St	Jacqueline Kenney Noblitt	Jacqueline Kenney Noblitt 5324 Anacala Ct. Westerville, OH 43082	H4100003000131	25.5	0	0	0	0	\$ 1,524.50	\$ 1,506.91
201	S	Main St	Jeffrey Henke ET AL	Jeffrey Henke ET AL 314 Quarter Trak Yorktown, VA 23693	H4100003000115	68	200	25	35	0	\$ 7,506.75	\$ 7,719.18
17	W	Collins St	17 W. Collins LLC	17 W. Collins LLC PO Box 91 West Chester, OH 45071	H4100003000047	0	95	0	0	0	\$ 1,307.50	\$ 1,400.60
131	W	Collins St	Prudence Z. Dana & Stephen F. Dann II	Prudence Z. Dana & Stephen F. Dann II 131 W. Collins St. Oxford, OH 45056	H4100004000115	69.5	285	0	0	0	\$ 7,865.90	\$ 8,029.75

Collins Street Totals						319	760	75	167	24		\$ 33,804.59
-----------------------	--	--	--	--	--	-----	-----	----	-----	----	--	--------------

316	S	Poplar St	Dollar Investments LLC	Dollar Investments LLC 116 E. High St. Oxford, OH 45056	H4100103000079	23	0	65	0	0	\$ 3,777.00	\$ 2,429.13
-----	---	-----------	------------------------	---	----------------	----	---	----	---	---	-------------	-------------

320	S	Poplar St	Dollar Investments LLC	Dollar Investments LLC 116 E. High St. Oxford, OH 45056	H4100103000080	30	0	0	0	0	\$ 1,763.00	\$ 1,742.30
322	S	Poplar St	Dollar Investments LLC	Dollar Investments LLC 116 E. High St. Oxford, OH 45056	H4100103000081	29	130	108	75	0	\$ 4,909.13	\$ 6,604.49
321	S	Poplar St	Dollar Investments LLC	Dollar Investments LLC 116 E. High St. Oxford, OH 45056	H4100103000082	42	55	137	109	0	\$ 5,522.00	\$ 7,256.12
315	S	Poplar St	Dollar Investments LLC	Dollar Investments LLC 116 E. High St. Oxford, OH 45056	H4100103000084	30	0	0	0	0	\$ 1,763.00	\$ 1,742.30
311	S	Poplar St	Dollar Investments LLC	Dollar Investments LLC 116 E. High St. Oxford, OH 45056	H4100103000085	40	75	75	0	0	\$ 4,524.25	\$ 4,566.40

South Poplar Street Totals						194	260	385	184	0		\$ 24,340.74
----------------------------	--	--	--	--	--	-----	-----	-----	-----	---	--	--------------

2		Wooster Pl	Natrey LLC Miami Redhawk Investment LLC	Natrey LLC Miami Redhawk Investment LLC PO Box 91 West Chester, OH 45071	H4100103000064	20.5	58	0	0	0	\$ 2,493.00	\$ 2,085.20
---	--	------------	---	--	----------------	------	----	---	---	---	-------------	-------------

Wooster Place Totals						20.5	58	0	0	0	\$ 2,493.00	\$ 2,085.20
----------------------	--	--	--	--	--	------	----	---	---	---	-------------	-------------

104		Oberlin Ct	Park Place Property Group LLC	Park Place Property Group LLC 11530 Fringe Tree Dr. Walton, KY 41094	H4100103000046	9	55	50	0	0	\$ 2,733.00	\$ 2,250.19
106		Oberlin Ct	Hot Pad Properties LLC	Hot Pad Properties LLC 7900 Brookville Rd. Oxford, OH 45056	H4100103000045	44	204	84	0	0	\$ 6,149.80	\$ 6,802.16
103		Oberlin Ct	Miami Campus Rentals LLC	Miami Campus Rentals LLC 11190 Terwilligers Hill Ct. Cincinnati, OH 45249	H4100103000050	8	0	0	0	0	\$ 813.00	\$ 591.48

Oberlin Court Totals						61	259	134	0	0	\$ 9,695.80	\$ 9,643.83
----------------------	--	--	--	--	--	----	-----	-----	---	---	-------------	-------------

COMPLAINT PROPERTIES												
----------------------	--	--	--	--	--	--	--	--	--	--	--	--

Address	Direction	Street Name	Property Owner	Parcel #	Lineal Ft Curb Installed	Square Feet Sidewalk Installed	Square Feet Sidewalk thru Driveway Installed	Square Ft Alley Apron Installed			
302	N	Main St	JLS PROPERTIES LLC	H4100007000066	0	75	0	0	0	\$ 1,900.50	\$ 1,111.00
200	S	Locust St.	Oxford Pharmacy DST	H4100016000110	55	0	0	0	0	\$ 3,098.05	\$ 3,098.05
					55	75	0	0	0	\$ 4,998.55	\$ 4,209.05



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Finance
PREPARED BY:	Heidi Hill
DATE PREPARED:	1/8/2024
COUNCIL MEETING DATE:	February 6, 2024
AGENDA TITLE:	An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 1 to Make Supplemental Appropriations for Fiscal Year 2024. (Heidi Hill, Finance Director)
COUNCIL GOAL AREA:	Essential Operations
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	DRE

DISCUSSION:

Issue 1:

To make adjustment to budget revenue and appropriations for increase costs in health insurance. The increase of the employer contribution will go from 1,275.00 per employee per month to 1,615.00 per employee per month.

Revenue:

Employee Benefit Fund 230 473,275.00

Expense:

General Fund 110 235,740.00

Parking Fund 130 12,648.00

Street Fund 122 36,475.00

OAT Fund 144 2,040.00

Water Fund 321 55,528.00

Wastewater Fund 331 71,848.00

Refuse Fund 341 10,036.00

Fire/EMS Fund 418 48,960.00

Net Effect on Fund Balance(s) 0.00

Breakdown by Fund

General Fund 110 -235,740.00

Parking Fund 130 - 12,648.00

Street Fund 122 -36,475.00

OAT Fund 144 -2,040.00

Water Fund 321 -55,528.00

Wastewater Fund 331 -71,848.00

Refuse Fund 341 -10,036.00

Fire/EMS Fund 418 -48,960.00

Employee Benefit Fund 230 473,275.00

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3750 SUPPLEMENTAL BUDGET ORDINANCE NUMBER 1 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2024.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds;

SECTION 2: The following increase/(decrease)in revenues be made:

Employee Benefit Fund 230	473,275.00
---------------------------	------------

SECTION 3: The following increase/(decrease)in expenditures be made:

General Fund 110	235,740.00
Parking Fund 130	12,648.00
Street Fund 122	36,475.00
OAT Fund 144	2,040.00
Water Fund 321	55,528.00
Wastewater Fund 331	71,848.00
Refuse Fund 341	10,036.00
Fire/EMS Fund 418	48,960.00

SECTION 4: In all other respects, Ordinance No. 3750 shall remain in full force and effect.

SECTION 5: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)