



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, FEBRUARY 20, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, February 20, 2024, at 7:30 p.m. Members in attendance were David Prytherch, Amber Franklin, Michael Smith, Alex French, Jason Bracken, and Chantel Raghu.

Staff Members in Attendance:

Mr. Douglas Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Hill, Finance Director; Mr. Ben Mazer, Assistant Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Ms. French
AYE # 7
NAY # 0
ABS # 0

4. Public Participation.

- A. Presentation - HRSA 1 Rural Communities Opioid Response- Implementation Grant updates and HRSA 2 Rural Communities Opioid Response Program - Mental and Behavioral Health Grant. (Ms. Danielle Foulk, Community Prevention Initiatives Coordinator)

Ms. Amy Macechko, Health and Wellness Coordinator for the Talawanda School District and Director of the Coalition for a Healthy Community. Ms. Macechko shared some updates regarding the mental and behavioral health projects, partnerships, and investments the Coalition has been working on. Ms. Macechko introduced the Hope Cooperative and presented slides (slides are included in minutes). Ms. Charlie Musinski, Project Director for the HERSA 2 Grant and McCullough-Hyde Memorial Hospital in the Community Relations Department, shared details regarding the HRSA Grant 2022-2026. Ms. Macechko and Ms. Musinski offered to answer any questions.

- B. Notice to Legislative Authority - FA&M Perez Company LLC 1st FL & Large End of BSMT 37 E High St. Excludes Small End of BSMT Oxford, Ohio 45056 (Douglas Elliott, City Manager)

Motion – To Receive without Comment.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Raghu
AYE # 7
NAY # 0
ABS # 0

- C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Mr. Steve Chaffin, 6022 Fairfield Rd - Mr. Chaffin proposed an amendment to the Rules of Council Rule No. 10 (proposed amendment included in minutes).

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Ms. French

AYE # 7

NAY # 0

ABS # 0

- A. Minutes from the February 6, 2024, City Council Work Session Meeting. (Heather Barbour, Clerk of Council)
- B. Minutes from the February 6, 2024, City Council Meeting. (Heather Barbour, Clerk of Council)
- C. A Report Regarding the February 7, 2024 Environmental Commission Meeting (Jessica Greene, Assistant City Manager)
- D. Uptown Parks Permit Request - Yoga in the Park, Coalition for a Healthy Community (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution to Adopt the 2024 Measurable Action Items to Progress Toward Comprehensive Plan Goals (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No.7570.
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE # 7
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Accepting the Recommendation of the Environmental Commission and Authorizing the City Manager to Submit Public Comment on the Butler County Recycling and Solid Waste District Solid Waste Management Plan Update. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7571.
(Voice Vote) 1st Ms. Raghu 2nd M. French
AYE # 7
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - Ms. Christina Hool, local property management company - Ms. Hool voiced support for the apartment complex recycling project and hopes to see it implemented as soon as possible.

- C. A Resolution Accepting the Bid and Authorizing the City Manager to Enter Into a Contract with W. G. Stang, LLC for the Replacement of a Culvert on Kehr Road at a Cost of \$101,140.00 Plus a Ten Percent Contingency in the Amount of \$10,114.00 for a Total Cost Not to Exceed \$111,254.00 (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7572.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

None.

B. Second Reading

1. An Ordinance to Approve Current Replacement Pages to the Oxford Codified Ordinances. (Douglas Elliott, City Manager)

Motion – To Adopt Ordinance No. 3763.
(Roll Call Vote) 1st Ms. Raghu 2nd Ms. French

AYE # 7

Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, and Mayor Snavely

NAY # 0

ABS # 0

Mr. Elliott mentioned there were no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Discussion Item

A. Council Retreat Next Steps and 2025 Action Items

Ms. Greene began the discussion by presenting her staff report. Ms. Greene was directed by the Council to work with Boards & Commissions and schedule a Council Work Session in May before the budgeting season.

B. Public Wi-Fi

Ms. Greene began the discussion by presenting her staff report and addressed questions and comments from the Council. Ms. Greene, directed by the Council, will gather more information and report back.

9. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE Meeting

1.	Date	Meeting	Location	Time
	Feb 21	Board of Building Appeals	Courthouse	5:30 p.m.
	Feb 27	Board of Zoning Appeals - CANCELED	Courthouse	6:30 p.m.
	Mar 5	City Council Work Session	Courthouse	6:45 p.m.
	Mar 5	City Council	Courthouse	7:30 p.m.
	Mar 6	Environmental Commission	Municipal Building	7:00 p.m.
	Mar 7	Housing Advisory Commission	Municipal Building	5:00 p.m.
	Mar 11	Oxford Recreation Board	Municipal Building	11:30 a.m.

Mar 12 Planning Commission	Courthouse	7:00 p.m.
Mar 13 Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
Mar 14 Civil Rights Commission	Municipal Building	4:00 p.m.
Mar 19 City Council	Courthouse	7:30 p.m.

10. Adjourn.

Motion – To Adjourn at 9:01 p.m.
 (Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
 AYE # 7
 NAY # 0
 ABS # 0