



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, MARCH 5, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, March 5, 2024, at 7:30 p.m. Members in attendance were Michael Smith, Amber Franklin, Alex French, Jason Bracken, David Prytherch, and Chantel Raghu.

Staff Members in Attendance

Mr. Douglas Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Hill, Finance Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

4. Public Participation.

- A. Notice to Legislative Authority - Weisman Enterprises Holdings Inc. 151 West High Street Oxford, Ohio 45056 (Douglas Elliott, City Manager)

Motion – To Receive without Comment.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Raghu
AYE # 7
NAY # 0
ABS # 0

- B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Ms. Ann Fuehrer, Dana Drive - Ms. Fuehrer, one of the facilitators for OASH, forwarded a report from July 2023 through January 2024 to the Councilors and City Staff. Ms. Fuehrer noted the report contained the results of the point-in-time count conducted during the week of December 11, 2023. Ms. Fuehrer mentioned the importance of the availability of housing vouchers. Ms. Fuehrer shared that OASH is now a registered nonprofit corporation in Ohio. Ms. Fuehrer commented on the Work Session and the need for public input because of the possible tax increase.

Public Comment - Ms. Anne Bailey, 192 Stone Creek Drive - Ms. Bailey, chair of the Eradicating Systemic Poverty Team of Oxford and one of four facilitators of OASH. Ms. Bailey shared that on March 18th, OASH will host a meeting for anyone interested in learning more about housing choice vouchers (HCV).

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

- A. Minutes of the February 20, 2024, City Council Work Session (Heather Barbour, Clerk of Council)
- B. Minutes of the February 20, 2024, City Council Meeting (Heather Barbour, Clerk of Council)
- C. A Resolution Approving Then and Now Certificates for Purchase Orders Issued Above \$3,000.00 where an Invoice was Received Prior to the Purchase Order Date, as a Requirement of Ohio Revised Code 5705.41(d). (Heidi Hill, Finance Director)
- D. A Resolution Authorizing the Oxford Division of Police to Retain for Use by the Municipality Certain Unclaimed Property in its Possession (John Jones, Police Chief)
- E. A Resolution Declaring Certain Property in the Police Division's Possession as Surplus and Not Needed for Any Municipal Purpose and Authorizing its Advertisement and Sale to the Highest Bidder at Public Auction or Internet Auction. (John Jones, Police Chief)
- F. A Resolution Declaring Certain City Property No Longer Needed for Any Municipal Purpose and Authorizing its Trade to An Authorized Firearms Dealer. (John Jones, Police Chief)

6. Resolutions.

- A. A Resolution Placing A Moratorium, Not To Exceed Six (6) Months, On New Short-Term Rentals Within The City Of Oxford, Ohio. (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7577.

(Voice Vote) 1st Mr. Prytherch 2nd Ms. Raghu

AYE # 7

NAY # 0

ABS # 0

Motion – To Amend Resolution No. 7577 by striking the 10th Whereas statement on page 62 of Council's packet, that reads Whereas, existing regulations do not prohibit homes being purchased for the sole purpose of short term rental usage; and.

(Voice Vote) 1st Mr. Prytherch 2nd Mr. Bracken

AYE # 7

NAY # 0

ABS # 0

Motion – To Amend Resolution No. 7577 by changing Section 2 to read No New Short Term Rental shall be permitted license adding as principal uses within the City of Oxford and only those accessory for a primary use may be permitted.

(Voice Vote) 1st Mr. Prytherch 2nd Mr. Bracken

AYE # 0

NAY # 0

ABS # 0

After Mr. Conard had concerns with this amendment Mr. Prytherch withdrew the motion.

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Authorizing the City Manager to Enter into a New Commitment with the Electrification Coalition to Receive Technical Assistance Related to Electric Vehicle (EV) Infrastructure and Policy (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7578.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- C. A Resolution Authorizing the City Manager to Amend the Professional Services Project Contract with Bayer Becker, Inc. for the Re-alignment and Design of Oxford Area Trail System (OATS) Phase V at a Cost of \$798,164.00 (Including Contingency) Plus Additional Expenses in the Amount of \$113,267.00 for a Total Cost Not to Exceed \$911,431.00. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7579.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Ms. Greene presented her staff report addressing questions and comments from Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

- A. First Reading

None.

- B. Second Reading

None.

8. Discussion Item

- A. Possible amendment to the Rules of Council, Rule 10 - Oral Communications to Council (at a meeting of Council) are encouraged but shall be permitted pursuant to Rule #10.

Mayor Snively began the discussion by mentioning the request for discussion that came from a public comment from the February 20, 2024, meeting (pages 43 -45 of Council's agenda packet).

9. Announcements & Communications.

- A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

- B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Date	Meeting	Location	Time
	Mar 6	Environmental Commission	Municipal Building	7:00 p.m.
	Mar 7	Housing Advisory Commission	Municipal Building	5:00 p.m.
	Mar 11	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Mar 12	Planning Commission	Courthouse	7:00 p.m.
	Mar 13	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
	Mar 14	Oxford Parking & Transportation Advisory Board	LCNB Community Room	2:30 p.m.

Mar 14	Civil Rights Commission	Municipal Building	4:00 p.m.
Mar 19	City Council	Courthouse	7:30 p.m.
Mar 20	Board of Building Appeals	Courthouse	5:30 p.m.
Mar 26	Board of Zoning Appeals	Courthouse	6:30 p.m.
Apr 2	City Council	Courthouse	7:30 p.m.
Apr 3	Environmental Commission	Municipal Building	7:00 p.m.
Apr 8	Oxford Recreation Board	Municipal Building	11:30 a.m.

10. Adjourn.

Motion – To Adjourn at 8:47 p.m.
 (Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
 AYE # 7
 NAY # 0
 ABS # 0