



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, MARCH 19, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, March 19, 2024, at 7:30 p.m. Members in attendance were Amber Franklin, Alex French, Jason Bracken, Michael Smith, and David Prytherch. Chantel Raghu was excused.

Staff Members in Attendance:

Mr. Douglas Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Geoff Robinson, Police Lieutenant; Ms. Heidi Hill, Finance Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approval of the Agenda.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 6
NAY # 0
ABS # 0

4. Public Participation.

A. Presentation - Enjoy Oxford Kim Daggy, Executive Director

Ms. Daggy presented Enjoy Oxford's Annual Report (slides included in minutes) and offered to answer any questions. Mayor Sanvely thanked Ms. Daggy for her presentation.

B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Mr. Steve Chaffin, 6022 Fairfield Road - Thanked Council for having a discussion about the proposed rule change. Mr. Chaffin noted his intent was to increase dialogue with the public to improve trust in local government. Mr. Chaffin commented on the Fire/EMS discussion item by stating we still don't know the full nature of the problem. Mr. Chaffin mentioned one issue facing the city is the lack of adequate staffing due to inadequate recruitment and retention of new staff.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

- A. Minutes of the March 5, 2024, City Council Work Session (Heather Barbour, Clerk of Council)
- B. Minutes of the March 5, 2024, City Council Meeting (Heather Barbour, Clerk of Council)
- C. A Report Regarding the March 6, 2024, Environmental Commission Meeting (Jessica Greene, Assistant City Manager)
- D. A Resolution Authorizing the City Manager to Waive the Fees Adopted in the Fee Ordinance for the Street Closures for the Visitors Bureau (Enjoy Oxford) for the 2024 Annual Summer Music Festival (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Authorizing the City Manager to Waive the Fees Adopted in the Fee Ordinance for the Street Closures for the Oxford Chamber of Commerce for the 2024 Annual Oxford Wine & Craft Beer Festival (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7581
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 5
NAY # 1
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council. Ms. Kelli Riggs, President of the Oxford Chamber of Commerce, spoke about placemaking through community events and the success of Oxford's economy and culture. Ms. Riggs mentioned the Otoberfest partnership with the City, and it is a great example of organizations working together to benefit the community and celebrate our City. Ms. Riggs noted the Chamber

is an active part of the community that advocates for our businesses. Ms. Riggs shared that this is the 17th anniversary of the Oxford Wine and Craft Beer Festival. Ms. Carol Havens, Treasure and Board member of the Oxford Chamber of Commerce. Ms. Havens mentioned the Chamber tries to support businesses on a daily basis and bring people into to town.

Public Comment - Ms. Ann Fuehrer, Dana Drive - Ms. Fuehrer mentioned the notion of equity. Ms. Fuehrer remembered the conversation when Mason's held their car show and would like to know what criteria would be used to determine what would be an equitable waving of fees for parking.

Motion – To Amend the title and Section 1 to add "parking meter costs" to read; waiving the fees for street closures and parking meter costs is in thee best interest of the community.

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 5

NAY # 1

ABS # 0

Motion – To Table Resolution No. 7581 until more information is gathered from the High Street businesses.

(Voice Vote) 1st Mr. Bracken 2nd None

AYE #

NAY #

ABS #

- B. A Resolution Accepting the Bid and Authorizing the City Manager to Enter into an Agreement with Barrett Paving Materials, Inc. for the 2024 Street Resurfacing and Maintenance Program at a Cost of \$669,469.00 With Alternate #3 Costing \$31,346.00 Plus a Contingency in the Amount of \$70,000 for a Total Cost Not to Exceed \$770,815.00.(Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No.7582.

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

NAY # 0

ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- C. A Resolution Authorizing the City Manager to Apply for, Accept, and Enter Into a Water Supply Revolving Loan Account (WSRLA) Agreement on Behalf of the City of Oxford for 100% of Private-Side Lead Service Line Costs for Customers Participating in the City's Lead Service Line Replacement Program. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7583.
(Voice Vote) 1st Ms. French 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution of Council Authorizing the City Manager to Submit a Grant Application to the Ohio Department of Natural Resources Clean Ohio Trails Fund for \$500,000.00 as a Matching Grant to the OKI Funding Received for the Construction of Phase V of the Oxford Area Trail and Authorizing the City Manager to Utilize Funds Raised By the OATS Property Tax Levy to Fund a 20% Local Match for this Grant if Awarded. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7584
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 6
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

- E. A Resolution Authorizing the City Manager to Waive the Water and Sanitary Capacity Benefit Charges for the Butler County Regional Transit Authority's Multimodal Transportation Center. (Douglas Elliott, City Manager)

Motion – To Adopt Resolution No. 7585.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

None.

B. Second Reading

None.

8. Discussion Item

A. Fire/EMS Staffing and Additional Funding

Mr. Elliott began the discussion by introducing Chief Detherage. Chief Detherage presented the details of three proposals and recommended the third option (slides included in minutes). Ms. Greene presented information on additional funding options (slides included in minutes). Mr. Elliott shared the 2023 assessed valuation of exempted real property for Miami University (slide included in minutes). Mr. Elliott, Ms. Greene, and Chief Detherage addressed questions and comments from the Council.

Public Comment - Mr. Chris Conard, Dayton, Ohio - Mr. Conard spoke as a father of a Miami Student. Mr. Conard noted that having listened to the discussion and understood the issues, he would have no problem if the Council approached the university to recommend a student fee. Mr. Conard shared he considers this a modest price to pay to have the type of safety net in place to protect his daughter, her roommates, and the other students.

Public Comment - Mr. Geoff Robinson, Emerald Woods Drive - Mr. Robinson speaking as a citizen of Oxford. Mr. Robinson mentioned having used the Oxford Fire/EMS service and it was very comforting knowing the level of professionalism they carry knowing they are full paramedics that they can treat patients with prehospital care that is second to none. Mr. Robinson noted the loss of paramedics we won't be able to offer that service on a first or second bound ambulance service is very troubling. Mr. Robinson stated that having people there for us when we need them should be the most important thing this Council talks about this year.

9. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Date	Meeting	Location	Time
	Mar 20	Board of Building Appeals	Courthouse	5:30 p.m.
	Mar 26	Board of Zoning Appeals	Courthouse	6:30 p.m.
	Apr 2	City Council	Courthouse	7:30 p.m.
	Apr 3	Environmental Commission	Municipal Building	7:00 p.m.
	Apr 4	Housing Advisory Commission	Municipal Building	5:00 p.m.
	Apr 8	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Apr 9	Oxford Parking & Transportation Advisory Board	Municipal Building	8:30 a.m.
	Apr 10	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
	Apr 15	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
	Apr 16	City Council	Courthouse	7:30 p.m.

10. Adjourn.

Motion – To Adjourn at 9:20 p.m.
(Voice Vote) 1st Ms. French 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0