



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, APRIL 2, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Enter Executive Session at 6:30 p.m. O.R.C.121.22(E)(1) To Consider Appointments to Boards and Commissions and O.R.C. 121.22 (G)(1) To consider the investigation of complaints against a public employee pertaining to the events that occurred on November 17/18, 2023 and the use of force.

(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prutherch

AYE # 7

Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, and Mayor Snavely

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:39 p.m. O.R.C.121.22(E)(1) To Consider Appointments to Boards and Commissions and O.R.C. 121.22 (G)(1) To consider the investigation of complaints against a public employee pertaining to the events that occurred on November 17/18, 2023 and the use of force.

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 7

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snavely on Tuesday, April 2, 2024, at 7:40 p.m. Members in attendance were Amber Franklin, Jason Barcken, Michael Smith, David Prytherch, Alex French, and Chantel Raghu.

Staff Members in Attendance:

Mr. Douglas Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Geoff Robinson, Police Lieutenant; Ms. Heidi Hill, Finance Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Zachary Morre, City Planner/GIS Coordinator; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Remove Item C. and Adopt the Amended Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 7

NAY # 0

ABS # 0

4. Public Participation.

A. Presentation - Age Friendly Oxford, Ms. Jennifer Heston-Mullins

Ms. Jennifer Heston-Mullins, Associate Director of Research at the Scripts Gerontology Center, sp on behalf of the Age Friendly Oxford Leadership Team. Ms. Heston-Mullins shared information on the first cycle ending in January 2023 and presented updates on the second cycle ending in 2028. Ms. Heston-Mullins addressed questions and comments from the Council. Mayor Snavelly thanked Ms. Heston-Mullins for her presentation. (Slides included in minutes)

B. Appointments to Boards and Commissions

Motion – To Re-Appoint Dr. Molly Emmertt to the Butler County Board of Health.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0
ABS # 0

C. Discussion Item - Use of Force Report by Special Counsel

Rescheduled for April 16, 2024, due to illness and weather-related issues.

D. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Ms. Ann Fuehrer, Dana Drive - Ms. Fuehrer mentioned the importance of the partnerships involved with Age Friendly Oxford, making it the ideal collaboration. Ms. Fuehrer intended to speak on the report of the November 18th incident as the secretary of the NAACP and facilitator for the OCPJ. Ms. Fuehrer invited members of the public to come speak tonight to hear the report and represent the public.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

A. Minutes of the March 19, 2024, City Council Meeting (Heather Barbour, Clerk of Council)

- B. A Resolution Declaring Certain City Property No Longer Needed For Any Municipal Purpose as Surplus and Authorizing its Advertisement and Sale to the Highest Bidder at Public Auction or Internet Auction. (Lt. Geoff Robinson, Division of Police)

6. Resolutions.

- A. A Resolution Placing A Moratorium, Not To Exceed Twelve (12) Months, On Alley Development Within The City Of Oxford, Ohio. (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7587.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

NAY # 1

ABS # 0

Motion – To Amend Resolution No. 7587 to be Six (6) Months Instead of Twelve (12) Months.

(Voice Vote) 1st Mr. Prytherch 2nd Mr. Bracken

AYE # 7

NAY # 0

ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.
(Slides included in minutes)

Public Comment - Mr. Jim Clawson, 6405 Contreras Road - Mr. Clawson noted that property owners were not notified. Mr. Clawson questioned the rights of the property owners from a legal standpoint.

Public Comment - Mr. Jim Clatt, 6583 Tall Timbers Court Mason Ohio - Mr. Clatt is a partner in Juniper Properties. Mr. Clatt mentioned purchasing the blue house shown in the slides in 2018 with the understanding they could build on it. Mr. Clatt mentioned in other cities property owners have a placard on the building that has the company name and contact information in case of emergency.

Public Comment - Mr. Scott Webb, Architect; 103 W Walnut St. - Mr. Webb mentioned he enjoyed seeing several of his projects in the slides presented. Mr. Webb noted it wasn't that long ago that Planning Commission made major changes to the zoning code specifically for the Mile Square. Mr. Webb mentioned that Planning Commission wanted to increase density in the that area and created incentives. Mr. Webb asked to send this back to the Planning Commission to let

them do that work instead of a Resolution.

- B. A Resolution Authorizing The City Manager To Develop A Design And Cost Estimation Proposal For A Permanent Public Restroom In The Dr. Martin Luther King Jr. Uptown Park. (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7588.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.
(slides included in minutes)

Public Comment - Mr. Glenn Ellerbe Jr., 158 Silverleaf Drive - Mr. Ellerbe, on behalf of the Chamber of Commerce. Mr. Ellerbe stated the Chamber fully supports this amenity. Mr. Ellerbe personally commented spend the money on this. Mr. Ellerbe mentioned including the businesses near that area and keeping all stakeholders in mind.

Public Comment - Ms. Toni Smith, 716 South College Ave. - Ms. Smith teaches at Miami University in the Arts. Ms. Smith noted her excitement about art contest and would love for the students to be involved. Ms. Smith offered her help in facilitating this project.

- C. A Resolution Opposing Partisan Gerrymandering and Supporting a Proposed "Citizens Not Politicians" Initiative for Balanced Legislative Districts in Ohio. (David Prytherch, Councilor)

Motion – To Adopt Resolution No. 7589.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

Councilor Prytherch presented his report and addressed questions and comments from the Council.

Public Comment - Ms. Kathie Brinkman, Emerald Woods Drive - Ms. Brinkman spoke on behalf of the League of Women Voters. Ms. Brinkman spoke in favor of this Resolution and read a prepared statement. (written statement included in minutes)

- D. A Resolution Accepting the Insurance Bid of Insurance Specialist Group, Inc., DBA Love Insurance Partners for the City's Property and Casualty Insurance Coverage for 2024. (Heidi Hill, Finance Director)

Motion – To Adopt Resolution No. 7590.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Ms. Hill presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance #2 to Make Supplemental Appropriations for Fiscal Year 2024. (Heidi Hill, Finance Director)

Ms. Hill presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Date	Meeting	Location	Time
	Apr 3	Environmental Commission	Municipal Building	7:00 p.m.
	Apr 4	Housing Advisory Commission	Municipal Building	5:00 p.m.
	Apr 8	Oxford Recreation Board - CANCELED	Municipal Building	11:30 a.m.
	Apr 9	Oxford Parking & Transportation Advisory Board	Municipal Building	8:30 a.m.
	Apr 10	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
	Apr 15	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
	Apr 16	City Council	Courthouse	7:30 p.m.
	Apr 17	Board of Building Appeals	Courthouse	5:30 p.m.
	Apr 23	Board of Zoning Appeals	Courthouse	6:30 p.m.
	May 2	Housing Advisory Commission	Municipal Building	5:00 p.m.
	May 7	Records Commission	Municipal Building	4:45 p.m.
	May 7	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 9:12 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0