



ENVIRONMENTAL COMMISSION AGENDA:

May 1, 2024

Municipal Building 15 South College Ave. Oxford, Ohio 45056 First Floor Conference Room

7:00 PM

Jon Ralinovsky, Chair; Chantel Raghu, Vice-Chair and City Council Representative; Jason Bracken, Planning Commission Representative and City Council Member; Heather Barrett; Peggy Branstrator; Anna Abey; Jim Vinch

Reena Murphy

Approval of Agenda

Approval of Minutes

1. Minutes from the April 3rd 2024, Environmental Commission Meeting

Old Business

1. 2025 Research Areas and Priorities

New Business

1. Waste and Recycling Bid
2. Zero Waste Events:
 - Eclipse Wrap Up
 - New Waste Station(s)
 - Upcoming Events
3. Member Updates:
 - City Council
 - Planning Commission
 - OPTAB
 - OCASC
4. Staff Updates

Adjournment



MINUTES
OXFORD ENVIRONMENTAL COMMISSION
MUNICIPAL BUILDING 15 SOUTH COLLEGE AVE. OXFORD, OHIO 45056
FIRST FLOOR CONFERENCE ROOM
WEDNESDAY, APRIL 3, 2024 AT 7:00 PM

Approval of Agenda

Commission members present were: Jon Ralinovsky, Chair; Jason Bracken, Planning Commission Representative and City Council Member; Heather Barrett; Peggy Branstrator; Anna Abey
Staff Liason: Reena Murphy
Members of the public present: Jim Vinch, Alex Wolfe

Motion to approve the agenda: Ms. Barrett
2nd: Ms. Abbey
Vote: Unanimous

Approval of Minutes

1. Minutes from the March 6th, 2024 meeting
- Motion to approve: Ms. Branstrator
2nd: Ms. Barrett
Vote: Unanimous

Old Business

1. Zero Waste Events

The commissioners discussed the revised draft of a zero waste events policy for municipally hosted events, provided by Mr. Ralinovsky. The commission clarified that in the long term, they hope all events that require a ROW will be zero waste. However, the priority for this year is to focus on city-hosted events. This will allow the city to pilot and troubleshoot the logistics of zero waste event before requiring it of other event planners. There was a motion made to support moving forward with just municipal events for this year.
Motion: Mr. Ralinovsky

2nd: Mr. Bracken
Vote: Unanimous

New Business

1. Eclipse

Ms. Murphy provided an update on Eclipse weekend, including the volunteers needed to make Saturday's festival and Sunday's Space Race a Zero Waste Event.

2. Updates from Members:

- City Council
- Planning Commission
- OPTAB
- CASC

No updates from City Council, Planning, or OPTAB. Ms. Branstrator provided an update from CASC regarding the need for more education on the climate action plan.

3. Staff Updates

Staff provided the following updates:

- The City's Refuse and Recycling contract is up in 2024 and the Environmental Division has requested feedback on the drafted RFP before it is posted.
- Oxford received our annual Tree City USA designation
- Oxford is participating in Green Umbrella's Climate Action Fellowship and will be a host site for a fellow this summer.
- Staff is working with 513 Green from Hamilton County and a Miami class to promote sustainable business practices in Oxford.

Adjournment

Agenda items for next month's meeting: Goals for 2025 and budget proposals.

Motion to adjourn: Ms. Barrett
2nd: Mr. Bracken
Vote: Unanimous

The Environmental Commission adjourned at 7:40pm. The next meeting will be May 1st, 2024 at 7pm.

Department	Comp Plan Goal	Area To Research	B&C or Staff Assigned
Community Development	1. L: Smart Growth and Quality Places	Update historic preservation guidelines and make recommendation on contributing historic structures or expansion of historic districts.	HAPC
City Manager	2. M: Safe and Efficient Travel for All Modes of Transportation	Develop an area plan for Chestnut Fields	CIC
Community Development	2. M: Safe and Efficient Travel for All Modes of Transportation	Examine Main Street corridor between BCRTA and Uptown to improve transit access.	OPTAB
Service	2. M: Safe and Efficient Travel for All Modes of Transportation	Feasibility study to cover open ditch on Locust Street across from Kroger gas station.	Mike Dreisbach
Community Development	2. M: Safe and Efficient Travel for All Modes of Transportation	Develop a parking in lieu of fee as an alternative to required on site parking .	Sam Perry
City Manager	2. M: Safe and Efficient Travel for All Modes of Transportation	Develop better metrics for mobility chapter. % of complete streets or # of intersections made accessible.	Jessica Greene
City Manager	3. H: Housing Opportunities for Everyone	Explore regulation of manufactured/mobile homes (Raghu)	HAC
City Manager	3. H: Housing Opportunities for Everyone	develop eviction diversion programs (Raghu)	HAC
	3. H: Housing Opportunities for Everyone	Explore TOPA/COPA first right of refusal. (Raghu)	HAC
Community Development	3. H: Housing Opportunities for Everyone	Improve inspection enforcement. (Raghu)	Sam Perry
City Manager	3. H: Housing Opportunities for Everyone	Develop a ban on source of income discrimination. (Raghu)	HAC
Community Development	3. H: Housing Opportunities for Everyone	Develop inclusionary zoning- density bonus, set asides, fee waivers, expedited approval, no parking minimums.	Sam Perry

City Manager	3. H: Housing Opportunities for Everyone	Develop a community land trust	HAC
Community Development	3. H: Housing Opportunities for Everyone	Develop a mixed income neighborhood overlay district.	Sam Perry
City Manager	3. H: Housing Opportunities for Everyone	Explore ways to prevent corporate purchase of homes.	HAC
City Manager	3. H: Housing Opportunities for Everyone	Develop RFP for 47 acres for mixed income, mixed types housing and include some small neighborhood business.	HAC
City Manager	4. E: A Thriving and Resilient Year-Round Economy	Explore ways to improve and expand outdoor dining	CIC
City Manager	4. E: A Thriving and Resilient Year-Round Economy	Explore ways to redevelop uptown surface lot. Look at Lexington Greyline Station as example https://www.greylinestation.com/about	CIC
City Manager	4. E: A Thriving and Resilient Year-Round Economy	Restaurant week + night markets (raghu)	CIC. Share idea with Chamber and Enjoy Oxford
City Manager	5. S: A Sustainable Oxford	<u>To address S1-A1 “Develop an energy plan to meet Oxford’s demand with renewables generated locally/regionally” and 2024 staff priority (“By December 2024, develop an action plan...), should we envision a 2025 priority related to implementation? For example, to solarize municipal operations – and build community generating capacity – would require both an RFP for installation and a financing strategy (e.g. issue bonds). Should we set out such goals (issue RFP, assemble funding package)</u>	Environmental Commission

City Manager	5. S: A Sustainable Oxford	S4-A2 “Expand the city’s urban tree canopy by supporting tree planting and urban forestry programs.” We’ve budgeted a bit more in 2024, but need a 2025 goal related to this, maybe “Develop an urban forestry plan and implementation strategies, including additional funding to support municipal and community tree planting.” (D. Prytherch) Increase funding for urban forestry and identify funding source.	Environmental Commission
City Manager	5. S: A Sustainable Oxford	S4-A5 “Revise Street Guidelines to incorporate green infrastructure...” Should we budget in 2025 to formalize and update Oxford Street Design Guidelines both to align with this priority and our Complete Street policies/M3-A1 “treat pedestrian and cyclist mobility with equal importance...”)? (D. Prytherch) Staff note: A stormwater revenue source could potentially support green infrastructure. We have the fund, but not the revenue source.	Environmental Commission
City Manager	5. S: A Sustainable Oxford	Explore incentives for furnished apartments (mattresses, etc.)	Environmental Commission
City Manager	5. S: A Sustainable Oxford	Curbside composting +/- biomass fuel (raghu)	Environmental Commission
City Manager	5. S: A Sustainable Oxford	Support for TOPSS food rescue/food waste prevention (ordinance to divert tonnage from the landfill such as from grocery stores and cafeterias) (raghu)	Environmental Commission
City Manager	5. S: A Sustainable Oxford	Comment from retreat: Develop more concrete measures toward goals. Reduction in GHG,	Environmental Commission

City Manager	5. S: A Sustainable Oxford	S1-A6: Install EV charging stations in places available for public use. We need Level 3 charging stations. Staff Note: Grant application submitted for 6 class 3 rapid chargers. Award notice TBD.	Environmental Commission
City Manager	5. S: A Sustainable Oxford	S4-A1: Our Comp. Plan calls for strengthening conservation of mature forests in development review. We need to review our existing Tree Ordinance – and its balance of tree preservation and development friendliness – to consider how well this ordinance is and isn’t working, and consider strengthening it. (Prytherch)	Environmental Commission
City Manager	5. S: A Sustainable Oxford	S4-A8 calls for expanding public education using public lands and our <i>Climate Action Plan</i> has goals to “optimize soil carbon sequestration.” To achieve these we should begin implementing our <i>Landscape Naturalization Master Plan</i> , doing preparation on selected sites in 2024 and budgeting and planning for seeding in 2025. (Prytherch)	PACO
City Manager	6. R: Celebration of the People and Places that Make Oxford Unique	Implementation of Public Art projects (Snavelly), (agree- Raghu; public arts/murals that celebrates multicultural history including indigenous people - Raghu) Staff note: Councilors Bracken and French are working with HAPC on a related legislation which would seek to preserve indigenous cultural sites as Oxford expands.	PACO
City Manager	6. R: Celebration of the People and Places that Make Oxford Unique	Order creative bike racks with a theme developed by PACO and public input.	PACO
City Manager	6. R: Celebration of the People and Places that Make Oxford Unique	Explore community tile art and ID community partners	PACO
City Manager	6. R: Celebration of the People and Places that Make Oxford Unique	Develop crosswalk art.	CIC. Share idea with Chamber and Enjoy Oxford

City Manager	7. C: A Connected, Livable, and Equitable Community for All	Housing stabilization services Funding for FRC for emergency payments for rent, utilities, and other expenses (including car repair so individuals can commute to work) (raghu)	HAC
City Manager	7. C: A Connected, Livable, and Equitable Community for All	Restructuring civil rights commission with council representation (raghu)	CRC
City Manager	9. Essential Services	Participatory budgeting (raghu)	Doug and Jessica
Parks & Recreation		Two generation childcare approach at senior center (raghu)	Casey and community partners
Parks & Recreation		Head Start for before and after school (raghu)	Casey and community partners

BIDDER PROPOSAL SHEET

(Page 1 of 26 pages)

OPTION A

A two year contract (2020-2021), with up to three (3) one-year extensions (2022, 2023, and 2024)

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18- to 23-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent)).

Assume: 3,410 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,974 residential accounts utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications.

Collection/Disposal* \$ 8.95

Recycling (bins or totes)* \$ 4.00

Total **I.A \$ 12.95**

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications.

Collection/Disposal* \$ 32.95

Recycling (bins or totes)* \$ 15.00

Total **I.B \$ 47.95**

ITEM II **"Discounted Service" residential refuse and recycling services for the following volume (or near equivalent) containers**

For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications of the following number and volumes (or equivalent volume) of containers:

II.A **"Discounted Service" Refuse Service**

Single 65-Gallon Waste Wheeler Tote* \$ 7.95

****Residential unit prices for refuse collection do not include state, district, or local surcharge fees. These will be invoiced separately on a monthly basis.**

BIDDER PROPOSAL SHEET

(Continued, 2 of 26 pages)

II.B. "Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ 4.00

65-Gallon Recycling Tote* \$ 4.00

II.C For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications.

"Discounted Service" Refuse Service:

Single 65-Gallon Waste Wheeler Tote* \$ 31.95

"Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ 15.00

65-Gallon Recycling Tote* \$ 15.00

* The City of Oxford reserves the right to reject, at its discretion, the recycling portion of any selected bid option and simultaneously accept the refuse collection/disposal portion of said option.

ITEM III Collection/disposal of solid waste and recyclables for commercial customers

III.A For the figures shown below, the contractor agrees to provide regularly, weekly scheduled refuse collection and disposal per dumpster size per calendar month for a period of 2 (two) years. **For commercial refuse waste customers, assume:**

110 two-cubic yard dumpster customers with 184 total collections weekly;
71 three-cubic yard dumpster customers with 150 total collections weekly;
46 four-cubic yard dumpster customers with 78 total collections weekly;
44 six-cubic yard dumpster customers with 94 total collections per week;
44 eight-cubic yard dumpster customers with 78 total collections per week; and
445 ninety-gallon (or equivalent) wheeled tote customers, with 749 total collections per week.

BIDDER PROPOSAL SHEET

(Continued, 3 of 26 pages)

Commercial Refuse:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional Extra Serv
2 Cu YD	37.27	59.02	88.39	114.50	142.78	171.06	27.19
3 Cu YD	48.20	85.18	123.26	161.32	198.31	236.39	28.25
4 Cu YD	62.41	110.26	158.12	207.07	254.93	301.71	32.64
6 Cu YD	92.92	160.36	227.80	282.19	367.04	436.65	35.64
8 Cu YD	122.35	211.55	299.66	388.85	476.95	566.14	38.08
90-gal. tote	15.25	26.10	36.99	47.86	58.74	69.62	10.88

Rates above do not include container rental charges.

III.B For the figures shown below, the contractor agrees to provide weekly recycling collection and disposal per dumpster size per calendar month for a period of 2 (two) years.

For commercial recycling customers, assume:

21 two-cubic yard dumpster customers with 33 total collections weekly;

2 three cubic yard dumpster customers with 5 total collections per week;

20 four cubic yard dumpster customers with 21 total collections per week;

4 six cubic yard dumpster customers with 10 total collections per week;

Presently, no eight cubic yard dumpster customers; and

263 ninety-gallon wheeled totter customers, with 247 total collections per week.

Commercial Recycling:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional Extra Serv
2 Cu YD	39.54	57.12	72.49	90.06	105.45	123.02	27.46
3 Cu YD	52.72	76.89	101.05	127.42	151.59	175.75	28.53
4 Cu YD	65.90	98.86	131.81	164.77	197.71	230.67	32.96
6 Cu YD	90.06	137.30	185.63	235.06	285.59	333.92	35.96
8 Cu YD	108.75	174.65	240.56	306.46	372.37	437.16	38.45
90-gal. tote	13.25	19.87	26.49	33.12	39.73	46.36	11.05

Recycling rates include container rental charges.

BIDDER PROPOSAL SHEET

(Continued, 4 of 26 pages)

ITEM IV Dumpster and waste wheeler tote rental and purchase charge

IV.A For the figures shown below, the contractor agrees to rent dumpsters and waste wheeler totes by size per calendar month for a period of at least 2 (two) years, per specification.

IV.A.1	One cubic yard dumpster	IV.A.1 \$ <u>N/A</u>
IV.A.2	Two cubic yard dumpster	IV.A.2 \$ <u>14.00</u>
IV.A.3	Three cubic yard dumpster	IV.A.3 \$ <u>17.00</u>
IV.A.4	Four cubic yard dumpster	IV.A.4 \$ <u>20.00</u>
IV.A.5	Six cubic yard dumpster	IV.A.5 \$ <u>23.00</u>
IV.A.6	Eight cubic yard dumpster	IV.A.6 \$ <u>26.00</u>
IV.A.7	Waste Wheeler: Residential refuse 65 to 90-gal (or equivalent)	IV.A.7 \$ <u>3.00</u>
IV.A.8	Waste Wheeler: Commercial refuse &/or recycling Specify size: <u>95 gallon</u>	IV.A.8 \$ <u>9.00</u>

IV.B For the figures shown below, the contractor agrees to sell dumpsters and waste wheeler totes for a period of 2 (two) years, per specification.

IV.B.1	One cubic yard dumpster	IV.B.1 \$ <u>N/A</u>
IV.B.2	Two cubic yard dumpster	IV.B.2 \$ <u>594.00</u>
IV.B.3	Three cubic yard dumpster	IV.B.3 \$ <u>720.00</u>
IV.B.4	Four cubic yard dumpster	IV.B.4 \$ <u>794.00</u>
IV.B.5	Six cubic yard dumpster	IV.B.5 \$ <u>1,050.00</u>
IV.B.6	Eight cubic yard dumpster	IV.B.6 \$ <u>1,350.00</u>
IV.B.7	Waste Wheeler: 65-gal (or equivalent)	IV.B.7 \$ <u>85.00</u>
IV.B.8	Waste Wheeler: Commercial Specify size: <u>95 gallon</u>	IV.B.8 \$ <u>95.00</u>

* Plus Tax on all purchases

BIDDER PROPOSAL SHEET
(Continued, 5 of 26 pages)

ITEM V Refuse collection and disposal for compactor/dumpster customers

Contractor shall provide a rate schedule of charges to apply for the collection and disposal of solid waste and recyclable dumpsters in addition to the customer's regularly scheduled weekly event(s). The Contractor shall provide a schedule of monthly charges for compactor equipment rental and collection. After the award of this contract, the Contractor shall provide a listing of all customers receiving compactor services to the City and be responsible for keeping the City informed of changes associated with compactor services and/or compactor customers.

ITEM VI Collection and disposal service for "Move-In/Move-Out week" and other special events

VI.A Rate for vehicle(s) and crew(s) to provide additional collection and disposal services for these events or at other times at the discretion of the City for at least 2 (two) years.

VI.A. \$ 175.00

VI.B Per ton disposal rate for materials collected for at least 2 (two) years:

VI.B. \$ included

ITEM VII Yard waste collection and disposal

VII.A For the unit cost figures shown below, the Contractor agrees to sell a weekly tag for up to 40/45 gallon paper bag or rigid container for the collection and disposal service per specifications for at least 2 (two) years.

VII.A. \$ No Bid

VII.B For the lump sum figures shown below, the Contractor agrees to provide once-a-week SPECIAL, REAR and/or SIDE-OF-PROPERTY collection of yard waste once per calendar month for a period of 2 (two) years, per specifications.

VII.B. \$ No Bid

ITEM VIII Residential food scraps curbside collection for composting

VIII For the figure shown below, the Contractor agrees to weekly collect up to 15-gallons in volume of residentially-generated food scraps, and transport the collected food scraps to an appropriate Ohio Environmental Protection Agency-licensed composting facility for at least 2 (two) years.

VIII \$ No Bid

* Rumpke acknowledges City Staff will collect yardwaste trimmings from residents. Rumpke accepts "grass clippings" with the solid waste refuse collection.

BIDDER PROPOSAL SHEET

(Continued, 6 of 26 pages)

ITEM IX Compactor/"Transfer Station" service for the City of Oxford

IX For the unit rate per recovery/removal below, the Contractor agrees to transport and dispose of the waste collected at the transfer station per specification for a period of at least 2 (two) years.

IX \$ 525.00 / 42 cu. yd. *

* Compactor rental charge at \$495.00 per month Container

ITEM X "One-time" collection tags

X.A For the figure shown below, the Contractor agrees to collect, transport and dispose items from residential accounts (in excess of the customer's selected and/or allotted volume of service) that have the "one-time" collection tag affixed and not exceeding 75 pounds in weight, for a period of at least 2 (two) years:

X.A \$ 15.00 / tag

X.B For the figure shown below, the Contractor agrees to collect, transport and dispose items from commercial accounts (due to volume in excess of capacity or over-sized items that will not fit into refuse container) that have the "one-time" collection tag affixed, and are manageable for collection by a two (2) person crew, for a period of at least 2 (two) years:

X.B \$ 15.00 / tag

ITEM XI Other waste disposal services

XI.A Roll-Off container rental

For the rates shown below, the Contractor agrees to rent a roll-off container on a per day basis and to collect and dispose of solid waste in it on a per load basis.

	Per Load [*] **	Per Day Rental	Per Month Rental
XI.A.1 15 cubic yard	\$ <u>450.00</u>	\$ <u>3.50</u>	\$ <u>105.00</u>
XI.A.2 30 cubic yard	\$ <u>480.00</u>	\$ <u>3.50</u>	\$ <u>105.00</u>
XI.A.3 40 cubic yard	\$ <u>510.00</u>	\$ <u>3.50</u>	\$ <u>105.00</u>

* Includes delivery, disposal and current surcharges

** All 15, 30 and 40 yard loads include up to 8 tons of material. All loads that exceed 8 tons, will be charged \$33.00 per ton over 8 tons.

BIDDER PROPOSAL SHEET
(Continued, 7 of 26 pages)

Optional yearly extension(s) of the initial two-year contract

Solid waste collection and disposal services may be extended beyond the two-year (2020-2021) contract provided that the increases for services do not exceed the following annual percentages as specified by the contractor:

Residential: 2022: 2.5 % 2023: 2.5 % 2024: 2.5 %

Commercial: 2022: 2 % 2023: 2 % 2024: 2 %

BIDDER PROPOSAL SHEET

(Continued, 8 of 26 pages)

OPTION B

Five year contract (~~2015-2020~~) (2020-2024)

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18- to 23-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent).

Assume: 3,410 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,974 residential accounts utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

Collection/Disposal* \$ 9.40

Recycling (bins or totes)* \$ 4.20

Total **I.A \$** 13.60

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

Collection/Disposal* \$ 34.60

Recycling (bins or totes)* \$ 15.75

Total **I.B \$** 50.35

ITEM II **"Discounted Service" residential refuse and recycling services for the following volume (or near equivalent) containers**

For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications of the following number and volumes (or equivalent volume) of containers:

II.A "Discounted Service" Refuse Service

Single 65-Gallon Waste Wheeler Tote* \$ 8.40

BIDDER PROPOSAL SHEET

(Continued, 9 of 26 pages)

II.B. "Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ 4.20

65-Gallon Recycling Tote* \$ 4.20

II.C For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

"Discounted Service" Refuse Service:

Single 65-Gallon Waste Wheeler Tote* \$ 33.60

"Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ 15.75

65-Gallon Recycling Tote* \$ 15.75

* The City of Oxford reserves the right to reject, at its discretion, the recycling portion of any selected bid option and simultaneously accept the refuse collection/disposal portion of said option.

ITEM III Collection/disposal of solid waste and recyclables for commercial customers

III.A For the figures shown below, the contractor agrees to provide regularly, weekly scheduled refuse collection and disposal per dumpster size per calendar month for a period of 5 (five) years. **For commercial refuse waste customers, assume:**

110 two-cubic yard dumpster customers with 184 total collections weekly;
71 three-cubic yard dumpster customers with 150 total collections weekly;
46 four-cubic yard dumpster customers with 78 total collections weekly;
44 six-cubic yard dumpster customers with 94 total collections per week;
44 eight-cubic yard dumpster customers with 78 total collections per week; and
445 ninety-gallon (or equivalent) wheeled tote customers, with 749 total collections per week.

BIDDER PROPOSAL SHEET

(Continued, 10 of 26 pages)

Commercial Refuse:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional Extra Serv
2 Cu YD	38.77	61.41	91.96	119.13	148.55	177.97	29.38
3 Cu YD	50.15	88.63	128.24	167.83	206.32	245.94	30.98
4 Cu YD	64.93	114.72	164.51	215.44	265.23	313.90	33.95
6 Cu YD	96.68	166.83	237.00	293.59	381.87	454.29	35.95
8 Cu YD	127.29	220.09	311.76	404.56	496.22	589.01	39.60
90-gal. tote	15.86	27.14	38.46	49.77	61.09	72.40	11.32

Rates above do not include container rental charges.

III.B For the figures shown below, the contractor agrees to provide weekly recycling collection and disposal per dumpster size per calendar month for a period of 5 (five) years. **For commercial recycling customers, assume:**

21 two-cubic yard dumpster customers with 33 total collections weekly;

2 three cubic yard dumpster customers with 5 total collections per week;

20 four cubic yard dumpster customers with 21 total collections per week;

4 six cubic yard dumpster customers with 10 total collections per week;

Presently, no eight cubic yard dumpster customers; and

263 ninety-gallon wheeled totter customers, with 247 total collections per week.

Commercial Recycling:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional EXTRA SERV
2 Cu YD	41.14	59.43	75.42	93.70	109.71	127.99	20.67
3 Cu YD	54.85	80.00	105.14	132.57	157.71	182.85	30.67
4 Cu YD	68.56	102.85	137.13	171.43	205.70	239.99	34.28
6 Cu YD	93.70	142.85	193.13	244.55	297.13	374.41	36.98
8 Cu YD	113.14	181.70	250.27	318.84	387.41	454.82	39.98
90-gal. tote	13.78	20.65	27.55	34.45	41.32	48.21	11.50

Recycling rates include container rental charges.

BIDDER PROPOSAL SHEET

(Continued, 11 of 26 pages)

ITEM IV Dumpster and waste wheeler tote rental and purchase charge

IV.A For the figures shown below, the contractor agrees to rent dumpsters and waste wheeler totes by size per calendar month for a period of 5 (five) years, per specification.

IV.A.1	One cubic yard dumpster	IV.A.1 \$ <u>N/A</u>
IV.A.2	Two cubic yard dumpster	IV.A.2 \$ <u>14.00</u>
IV.A.3	Three cubic yard dumpster	IV.A.3 \$ <u>17.00</u>
IV.A.4	Four cubic yard dumpster	IV.A.4 \$ <u>20.00</u>
IV.A.5	Six cubic yard dumpster	IV.A.5 \$ <u>23.00</u>
IV.A.6	Eight cubic yard dumpster	IV.A.6 \$ <u>26.00</u>
IV.A.7	Waste Wheeler: Residential refuse 65 to 90-gal (or equivalent)	IV.A.7 \$ <u>3.00</u>
IV.A.8	Waste Wheeler: Commercial refuse &/or recycling Specify size: <u>95 gallon</u>	IV.A.8 \$ <u>9.00</u>

IV.B For the figures shown below, the contractor agrees to sell dumpsters and waste wheeler totes for a period of 5 (five) years, per specification.

IV.B.1	One cubic yard dumpster	IV.B.1 \$ <u>N/A</u>
IV.B.2	Two cubic yard dumpster	IV.B.2 \$ <u>594.00</u>
IV.B.3	Three cubic yard dumpster	IV.B.3 \$ <u>720.00</u>
IV.B.4	Four cubic yard dumpster	IV.B.4 \$ <u>794.00</u>
IV.B.5	Six cubic yard dumpster	IV.B.5 \$ <u>1,050.00</u>
IV.B.6	Eight cubic yard dumpster	IV.B.6 \$ <u>1,350.00</u>
IV.B.7	Waste Wheeler: 65-gal (or equivalent)	IV.B.7 \$ <u>85.00</u>
IV.B.8	Waste Wheeler: Commercial Specify size: <u>95 gallon</u>	IV.B.8 \$ <u>95.00</u>

Plus tax on all purchases

BIDDER PROPOSAL SHEET

(Continued, 5 of 26 pages)

ITEM V Refuse collection and disposal for compactor/dumpster customers

Contractor shall provide a rate schedule of charges to apply for the collection and disposal of solid waste and recyclable dumpsters in addition to the customer's regularly scheduled weekly event(s). The Contractor shall provide a schedule of monthly charges for compactor equipment rental and collection. After the award of this contract, the Contractor shall provide a listing of all customers receiving compactor services to the City and be responsible for keeping the City informed of changes associated with compactor services and/or compactor customers.

ITEM VI Collection and disposal service for "Move-In/Move-Out week" and other special events

VI.A Rate for vehicle(s) and crew(s) to provide additional collection and disposal services for these events or at other times at the discretion of the City for 5 (five) years.

VI.A. \$ 183.75

VI.B Per ton disposal rate for materials collected for 5 (five) years:

VI.B. \$ included

ITEM VII Yard waste collection and disposal

VII.A For the unit cost figures shown below, the Contractor agrees to sell a weekly tag for up to 40/45 gallon paper bag or rigid container for the collection and disposal service per specifications for 5 (five) years.

VII.A. \$ No Bid

VII.B For the lump sum figures shown below, the Contractor agrees to provide once-a-week SPECIAL, REAR and/or SIDE-OF-PROPERTY collection of yard waste once per calendar month for a period of 5 (five) years, per specifications.

VII.B. \$ No Bid

ITEM VIII Residential food scraps curbside collection for composting

VIII For the figure shown below, the Contractor agrees to weekly collect up to 15-gallons in volume of residentially-generated food scraps, and transport the collected food scraps to an appropriate Ohio Environmental Protection Agency-licensed composting facility for 5 (five) years.

VIII \$ No Bid

*Rumpke acknowledges City Staff collects yardwaste trimmings from residents.
Rumpke will collect "grass clippings" with the solid waste refuse collection.

BIDDER PROPOSAL SHEET

(Page 14 of 26 pages)

OPTION C

A two year contract (2020-2021), with up to three (3) one-year extensions (2022, 2023, and 2024), with the requirement of the contractor's refuse and recycling vehicles **EXCLUSIVELY** servicing the City of Oxford accounts on any given load

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18- to 23-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent).

Assume: 3,410 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,974 residential accounts utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications.

Collection/Disposal* \$ NO BID

Recycling (bins or totes)* \$ NO BID

Total **I.A** \$ NO BID

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications.

Collection/Disposal* \$ NO BID

Recycling (bins or totes)* \$ NO BID

Total **I.B** \$ NO BID

ITEM II **"Discounted Service" residential refuse and recycling services for the following volume (or near equivalent) containers**

For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications of the following number and volumes (or equivalent volume) of containers:

II.A "Discounted Service" Refuse Service

Single 65-Gallon Waste Wheeler Tote* \$ NO BID

BIDDER PROPOSAL SHEET

(Continued, 15 of 26 pages)

II.B. "Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ NO BID

65-Gallon Recycling Tote* \$ NO BID

II.C For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications.

"Discounted Service" Refuse Service:

Single 65-Gallon Waste Wheeler Tote* \$ NO BID

"Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ NO BID

65-Gallon Recycling Tote* \$ NO BID

* The City of Oxford reserves the right to reject, at its discretion, the recycling portion of any selected bid option and simultaneously accept the refuse collection/disposal portion of said option.

ITEM III Collection/disposal of solid waste and recyclables for commercial customers

III.A For the figures shown below, the contractor agrees to provide regularly, weekly scheduled refuse collection and disposal per dumpster size per calendar month for a period of 2 (two) years. **For commercial refuse waste customers, assume:**

110 two-cubic yard dumpster customers with 184 total collections weekly;
71 three-cubic yard dumpster customers with 150 total collections weekly;
46 four-cubic yard dumpster customers with 78 total collections weekly;
44 six-cubic yard dumpster customers with 94 total collections per week;
44 eight-cubic yard dumpster customers with 78 total collections per week; and
445 ninety-gallon (or equivalent) wheeled tote customers, with 749 total collections per week.

BIDDER PROPOSAL SHEET

(Continued, 16 of 26 pages)

Commercial Refuse:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
3 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
4 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
6 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
8 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
90-gal. tote	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

III.B For the figures shown below, the contractor agrees to provide weekly recycling collection and disposal per dumpster size per calendar month for a period of 2 (two) years. **For commercial recycling customers, assume:**

21 two-cubic yard dumpster customers with 33 total collections weekly;

2 three cubic yard dumpster customers with 5 total collections per week;

20 four cubic yard dumpster customers with 21 total collections per week;

4 six cubic yard dumpster customers with 10 total collections per week;

Presently, no eight cubic yard dumpster customers; and

263 ninety-gallon wheeled totter customers, with 247 total collections per week.

Commercial Recycling:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
3 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
4 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
6 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
8 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
90-gal. tote	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

BIDDER PROPOSAL SHEET

(Continued, 17 of 26 pages)

ITEM IV Dumpster and waste wheeler tote rental and purchase charge

IV.A For the figures shown below, the contractor agrees to **rent** dumpsters and waste wheeler totes by size per calendar month for a period of at least 2 (two) years, per specification.

IV.A.1	One cubic yard dumpster	IV.A.1 \$ <u>NO BID</u>
IV.A.2	Two cubic yard dumpster	IV.A.2 \$ <u>NO BID</u>
IV.A.3	Three cubic yard dumpster	IV.A.3 \$ <u>NO BID</u>
IV.A.4	Four cubic yard dumpster	IV.A.4 \$ <u>NO BID</u>
IV.A.5	Six cubic yard dumpster	IV.A.5 \$ <u>NO BID</u>
IV.A.6	Eight cubic yard dumpster	IV.A.6 \$ <u>NO BID</u>
IV.A.7	Waste Wheeler: Residential refuse 65 to 90-gal (or equivalent)	IV.A.7 \$ <u>NO BID</u>
IV.A.8	Waste Wheeler: Commercial refuse &/or recycling Specify size: <u>N/A</u>	IV.A.8 \$ <u>NO BID</u>

IV.B For the figures shown below, the contractor agrees to sell dumpsters and waste wheeler totes for a period of 2 (two) years, per specification.

IV.B.1	One cubic yard dumpster	IV.B.1 \$ <u>NO BID</u>
IV.B.2	Two cubic yard dumpster	IV.B.2 \$ <u>NO BID</u>
IV.B.3	Three cubic yard dumpster	IV.B.3 \$ <u>NO BID</u>
IV.B.4	Four cubic yard dumpster	IV.B.4 \$ <u>NO BID</u>
IV.B.5	Six cubic yard dumpster	IV.B.5 \$ <u>NO BID</u>
IV.B.6	Eight cubic yard dumpster	IV.B.6 \$ <u>NO BID</u>
IV.B.7	Waste Wheeler: 65-gal (or equivalent)	IV.B.7 \$ <u>NO BID</u>
IV.B.8	Waste Wheeler: Commercial Specify size: <u>N/A</u>	IV.B.8 \$ <u>NO BID</u>

BIDDER PROPOSAL SHEET

(Continued, 18 of 26 pages)

ITEM V Refuse collection and disposal for compactor/dumpster customers

Contractor shall provide a rate schedule of charges to apply for the collection and disposal of solid waste and recyclable dumpsters in addition to the customer's regularly scheduled weekly event(s). The Contractor shall provide a schedule of monthly charges for compactor equipment rental and collection. After the award of this contract, the Contractor shall provide a listing of all customers receiving compactor services to the City and be responsible for keeping the City informed of changes associated with compactor services and/or compactor customers.

ITEM VI Collection and disposal service for "Move-In/Move-Out week" and other special events

VI.A Rate for vehicle(s) and crew(s) to provide additional collection and disposal services for these events or at other times at the discretion of the City for at least 2 (two) years.

VI.A. \$ NO BID

VI.B Per ton disposal rate for materials collected for at least 2 (two) years:

VI.B. \$ NO BID

ITEM VII Yard waste collection and disposal

VII.A For the unit cost figures shown below, the Contractor agrees to sell a weekly tag for up to 40/45 gallon paper bag or rigid container for the collection and disposal service per specifications for at least 2 (two) years.

VII.A. \$ NO BID

VII.B For the lump sum figures shown below, the Contractor agrees to provide once-a-week SPECIAL, REAR and/or SIDE-OF-PROPERTY collection of yard waste once per calendar month for a period of 2 (two) years, per specifications.

VII.B. \$ NO BID

ITEM VIII Residential food scraps curbside collection for composting

VIII For the figure shown below, the Contractor agrees to weekly collect up to 15-gallons in volume of residentially-generated food scraps, and transport the collected food scraps to an appropriate Ohio Environmental Protection Agency-licensed composting facility for at least 2 (two) years.

VIII \$ NO BID

BIDDER PROPOSAL SHEET

(Continued, 19 of 26 pages)

ITEM IX Compactor/"Transfer Station" service for the City of Oxford

IX For the unit rate per recovery/removal below, the Contractor agrees to transport and dispose of the waste collected at the transfer station per specification for a period of at least 2 (two) years.

IX \$ NO BID / 42 cu. yd.
Container

ITEM X "One-time" collection tags

X.A For the figure shown below, the Contractor agrees to collect, transport and dispose items from residential accounts (in excess of the customer's selected and/or allotted volume of service) that have the "one-time" collection tag affixed and not exceeding 75 pounds in weight, for a period of at least 2 (two) years:

X.A \$ NO BID / tag

X.B For the figure shown below, the Contractor agrees to collect, transport and dispose items from commercial accounts (due to volume in excess of capacity or over-sized items that will not fit into refuse container) that have the "one-time" collection tag affixed, and are manageable for collection by a two (2) person crew, for a period of at least 2 (two) years:

X.B \$ NO BID / tag

ITEM XI Other waste disposal services

XI.A Roll-Off container rental

For the rates shown below, the Contractor agrees to rent a roll-off container on a per day basis and to collect and dispose of solid waste in it on a per load basis.

	Per Load	Per Day Rental	Per Month Rental
XI.A.1 15 cubic yard	\$ <u>NO BID</u>	\$ <u>NO BID</u>	\$ <u>NO BID</u>
XI.A.2 30 cubic yard	\$ <u>NO BID</u>	\$ <u>NO BID</u>	\$ <u>NO BID</u>
XI.A.3 40 cubic yard	\$ <u>NO BID</u>	\$ <u>NO BID</u>	\$ <u>NO BID</u>

BIDDER PROPOSAL SHEET

(Continued, 20 of 26 pages)

Optional yearly extension(s) of the initial two-year contract

Solid waste collection and disposal services may be extended beyond the two-year (2020-2021) contract provided that the increases for services do not exceed the following annual percentages as specified by the contractor:

Residential: 2022:NO BID % 2023:NO BID % 2024:NO BID%

Commercial: 2022:NO BID % 2023:NO BID % 2024:NO BID%

BIDDER PROPOSAL SHEET

(Continued, 21 of 26 pages)

OPTION D

Five year contract (2015 -2020), with the requirement of the contractor's refuse and recycling vehicles **EXCLUSIVELY** servicing the City of Oxford accounts on any given load

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18- to 23-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent).

Assume: 3,410 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,974 residential accounts utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

Collection/Disposal* \$ NO BID

Recycling (bins or totes)* \$ NO BID

Total **I.A \$** NO BID

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

Collection/Disposal* \$ NO BID

Recycling (bins or totes)* \$ NO BID

Total **I.B \$** NO BID

ITEM II **"Discounted Service" residential refuse and recycling services for the following volume (or near equivalent) containers**

For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications of the following number and volumes (or equivalent volume) of containers:

II.A "Discounted Service" Refuse Service

Single 65-Gallon Waste Wheeler Tote* \$ NO BID

BIDDER PROPOSAL SHEET

(Continued, 22 of 26 pages)

II.B. "Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ NO BID

65-Gallon Recycling Tote* \$ NO BID

II.C For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

"Discounted Service" Refuse Service:

Single 65-Gallon Waste Wheeler Tote* \$ NO BID

"Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ NO BID

65-Gallon Recycling Tote* \$ NO BID

* The City of Oxford reserves the right to reject, at its discretion, the recycling portion of any selected bid option and simultaneously accept the refuse collection/disposal portion of said option.

ITEM III Collection/disposal of solid waste and recyclables for commercial customers

III.A For the figures shown below, the contractor agrees to provide regularly, weekly scheduled refuse collection and disposal per dumpster size per calendar month for a period of 5 (five) years. **For commercial refuse waste customers, assume:**

110 two-cubic yard dumpster customers with 184 total collections weekly;
71 three-cubic yard dumpster customers with 150 total collections weekly;
46 four-cubic yard dumpster customers with 78 total collections weekly;
44 six-cubic yard dumpster customers with 94 total collections per week;
44 eight-cubic yard dumpster customers with 78 total collections per week; and
445 ninety-gallon (or equivalent) wheeled tote customers, with 749 total collections per week.

BIDDER PROPOSAL SHEET
(Continued, 23 of 26 pages)

Commercial Refuse:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
3 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
4 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
6 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
8 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
90-gal. tote	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

III.B For the figures shown below, the contractor agrees to provide weekly recycling collection and disposal per dumpster size per calendar month for a period of 5 (five) years. **For commercial recycling customers, assume:**

21 two-cubic yard dumpster customers with 33 total collections weekly;

2 three cubic yard dumpster customers with 5 total collections per week;

20 four cubic yard dumpster customers with 21 total collections per week;

4 six cubic yard dumpster customers with 10 total collections per week;

Presently, no eight cubic yard dumpster customers; and

263 ninety-gallon wheeled totter customers, with 247 total collections per week.

Commercial Recycling:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
3 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
4 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
6 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
8 Cu YD	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
90-gal. tote	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

BIDDER PROPOSAL SHEET

(Continued, 24 of 26 pages)

ITEM IV Dumpster and waste wheeler tote rental and purchase charge

IV.A For the figures shown below, the contractor agrees to rent dumpsters and waste wheeler totes by size per calendar month for a period of 5 (five) years, per specification.

IV.A.1	One cubic yard dumpster	IV.A.1 \$ <u>NO BID</u>
IV.A.2	Two cubic yard dumpster	IV.A.2 \$ <u>NO BID</u>
IV.A.3	Three cubic yard dumpster	IV.A.3 \$ <u>NO BID</u>
IV.A.4	Four cubic yard dumpster	IV.A.4 \$ <u>NO BID</u>
IV.A.5	Six cubic yard dumpster	IV.A.5 \$ <u>NO BID</u>
IV.A.6	Eight cubic yard dumpster	IV.A.6 \$ <u>NO BID</u>
IV.A.7	Waste Wheeler: Residential refuse 65 to 90-gal (or equivalent)	IV.A.7 \$ <u>NO BID</u>
IV.A.8	Waste Wheeler: Commercial refuse &/or recycling Specify size: <u>N/A</u>	IV.A.8 \$ <u>NO BID</u>

IV.B For the figures shown below, the contractor agrees to sell dumpsters and waste wheeler totes for a period of 5 (five) years, per specification.

IV.B.1	One cubic yard dumpster	IV.B.1 \$ <u>NO BID</u>
IV.B.2	Two cubic yard dumpster	IV.B.2 \$ <u>NO BID</u>
IV.B.3	Three cubic yard dumpster	IV.B.3 \$ <u>NO BID</u>
IV.B.4	Four cubic yard dumpster	IV.B.4 \$ <u>NO BID</u>
IV.B.5	Six cubic yard dumpster	IV.B.5 \$ <u>NO BID</u>
IV.B.6	Eight cubic yard dumpster	IV.B.6 \$ <u>NO BID</u>
IV.B.7	Waste Wheeler: 65-gal (or equivalent)	IV.B.7 \$ <u>NO BID</u>
IV.B.8	Waste Wheeler: Commercial Specify size: <u>N/A</u>	IV.B.8 \$ <u>NO BID</u>

BIDDER PROPOSAL SHEET

(Continued, 25 of 26 pages)

ITEM V Refuse collection and disposal for compactor/dumpster customers

Contractor shall provide a rate schedule of charges to apply for the collection and disposal of solid waste and recyclable dumpsters in addition to the customer's regularly scheduled weekly event(s). The Contractor shall provide a schedule of monthly charges for compactor equipment rental and collection. After the award of this contract, the Contractor shall provide a listing of all customers receiving compactor services to the City and be responsible for keeping the City informed of changes associated with compactor services and/or compactor customers.

ITEM VI Collection and disposal service for "Move-In/Move-Out week" and other special events

VI.A Rate for vehicle(s) and crew(s) to provide additional collection and disposal services for these events or at other times at the discretion of the City for 5(five) years.

VI.A. \$ NO BID

VI.B Per ton disposal rate for materials collected for 5 (five) years:

VI.B. \$ NO BID

ITEM VII Yard waste collection and disposal

VII.A For the unit cost figures shown below, the Contractor agrees to sell a weekly tag for up to 40/45 gallon paper bag or rigid container for the collection and disposal service per specifications for 5 (five) years.

VII.A. \$ NO BID

VII.B For the lump sum figures shown below, the Contractor agrees to provide once-a-week SPECIAL, REAR and/or SIDE-OF-PROPERTY collection of yard waste once per calendar month for 5 (five) years, per specifications.

VII.B. \$ NO BID

ITEM VIII Residential food scraps curbside collection for composting

VIII For the figure shown below, the Contractor agrees to weekly collect up to 15-gallons in volume of residentially-generated food scraps, and transport the collected food scraps to an appropriately Ohio Environmental Protection Agency-licensed composting facility for 5(five) years.

VIII \$ NO BID

BIDDER PROPOSAL SHEET

(Continued, 26 of 26 pages)

ITEM IX Compactor/ "Transfer Station" service for the City of Oxford

IX For the unit rate per recovery/removal below, the Contractor agrees to transport and dispose of the waste collected at the transfer station per specification for a period of 5 (five) years.

IX \$ NO BID / 42 cu. yd.
Container

ITEM X "One-time" collection tags

X.A For the figure shown below, the Contractor agrees to collect, transport and dispose items from residential accounts (in excess of the customer's selected and/or allotted volume of service) that have the "one-time" collection tag affixed and not exceeding 75 pounds in weight, for a period of 5 (five) years:

X.A \$ NO BID / tag

X.B For the figure shown below, the Contractor agrees to collect, transport and dispose items from commercial accounts (due to volume in excess of capacity or over-sized items that will not fit into refuse container) that have the "one-time" collection tag affixed, and are manageable for collection by a two (2) person crew, for a period of 5 (five) years:

X.B \$ NO BID / tag

ITEM XI Other waste disposal services

XI.A Roll-Off container rental

For the rates shown below, the Contractor agrees to rent a roll-off container on a per day basis and to collect and dispose of solid waste in it on a per load basis.

	Per Load	Per Day Rental	Per Month Rental
XI.A.1 15 cubic yard	\$ <u>NO BID</u>	\$ <u>NO BID</u>	\$ <u>NO BID</u>
XI.A.2 30 cubic yard	\$ <u>NO BID</u>	\$ <u>NO BID</u>	\$ <u>NO BID</u>
XI.A.3 40 cubic yard	\$ <u>NO BID</u>	\$ <u>NO BID</u>	\$ <u>NO BID</u>

3) Refuse serviceService TypeMonthly Charge

Hand Service refuse

32.95

Hand Service recycling

15.00

Move in/out solid waste removal fee for all dwelling units with Rental permits within the Mile Square "Plus" area, as designated by Section 931.02 of the Oxford Codified Ordinance, excluding multiple dwelling units utilizing commercial dumpsters.

5.60

<u>Refuse</u>	Rumpke	Admin	Total
Residential (Single family or multi-unit dwellings with four or less units)	13.60	3.32	16.92
Rental for Waste wheeler	3.00	-	3.00
Residential rates include 4.00 Recycle fee			
Commercial			
2 Cubic Yard dumpster			
1x/week	38.78	9.46	48.24
2x/week	61.40	14.97	76.37
3x/week	91.96	22.39	114.35
4x/week	119.13	28.98	148.11
5x/week	148.55	36.26	184.81
6x/week	177.97	43.45	221.42
Requested extra pick up (outside of normal schedule)	28.28	6.88	35.16
Rental fee	14.00	-	14.00
3 Cubic Yard dumpster			
1x/week	50.14	12.22	62.36
2x/week	88.62	21.55	110.17
3x/week	128.24	31.17	159.41
4x/week	167.84	40.81	208.65
5x/week	206.33	50.19	256.52
6x/week	245.94	59.96	305.90
Requested extra pick up (outside of normal schedule)	29.40	7.16	36.56
Rental fee	17.00	-	17.00
4 Cubic Yard dumpster			
1x/week	64.93	15.86	80.79
2x/week	114.72	27.98	142.70
3x/week	164.51	40.10	204.61
4x/week	215.43	52.43	267.86
5x/week	265.23	64.52	329.75
6x/week	313.89	76.37	390.26
Requested extra pick up (outside of normal schedule)	33.96	8.26	42.22
Rental fee	20.00	-	20.00
6 Cubic Yard dumpster			
1x/week	96.68	23.59	120.27
2x/week	166.84	40.60	207.44
3x/week	237.01	57.96	294.97
4x/week	293.59	71.53	365.12
5x/week	381.87	93.18	475.05
6x/week	454.29	110.84	565.13
Requested extra pick up (outside of normal schedule)	37.08	9.02	46.10
Rental fee	23.00	-	23.00

8 Cubic Yard dumpster			
1x/week	127.30	31.03	158.33
2x/week	220.10	53.58	273.68
3x/week	311.76	76.02	387.78
4x/week	404.56	98.47	503.03
5x/week	496.22	120.63	616.85
6x/week	589.01	144.02	733.03
Requested extra pick up (outside of normal schedule)	39.62	9.67	49.29
Rental fee	26.00	-	26.00

Waste wheeler	Rumpke	Admin	Total
1x/week	15.87	3.86	19.73
2x/week	27.15	6.62	33.77
3x/week	38.48	9.37	47.85
4x/week	49.80	12.15	61.95
5x/week	61.11	14.88	75.99
6x/week	72.43	17.63	90.06
Requested extra pick up (outside of normal schedule)	11.32	2.76	14.08
Rental fee	9.00	-	9.00

Recycling

2 Cubic Yard dumpster	
1x/week	40.33
2x/week	58.26
3x/week	73.94
4x/week	91.86
5x/week	107.56
Requested extra pick up (outside of normal schedule)	27.88

3 Cubic Yard dumpster	
1x/week	53.77
2x/week	78.43
3x/week	103.07
4x/week	129.97
5x/week	154.62
Requested extra pick up (outside of normal schedule)	29.10

4 Cubic Yard dumpster	
1x/week	67.22
2x/week	100.84
3x/week	134.45
4x/week	168.07
5x/week	201.66
Requested extra pick up (outside of normal schedule)	33.62

6 Cubic Yard dumpster	
1x/week	91.86
2x/week	140.05
3x/week	189.34
4x/week	239.76
5x/week	291.30
Requested extra pick up (outside of normal schedule)	36.68

8 Cubic Yard dumpster			
1x/week			110.93
2x/week			178.14
3x/week			245.37
4x/week			312.59
5x/week			379.82
Requested extra pick up (outside of normal schedule)			39.22
Waste wheeler	Rumpke	Admin	Total
1x/week			13.52
2x/week			20.27
3x/week			27.02
4x/week			33.78
5x/week			40.52
Requested extra pick up (outside of normal schedule)			11.27
Late fee			10%
One time additional pickup permit stickers			15.00 per sticker
Compactor tickets			46.25 per 1 cubic yard

4) Video service provider fee 5% of annual gross revenue

5) Miscellaneous

Tree Plantings required by Codified Ordinance Chapter 1148 495.00 per tree

G) ENGINEERING DIVISION

1) Design manual fees:

Water and sanitary sewer improvement specifications	30.00	
Storm water management design	25.00	
Digital city standard drawings	15.00	Media

2) Map Order

Media:	Bond	8 1/2 x 11 B/W	4.00
	Bond	8 1/2 x 11 Color	4.00
	Bond	11 x 17 B/W	4.00
	Bond	11 x 17 Color	4.50
	Bond	24 x 36 B/W	10.00
	Bond	24 x 36 Color	11.00
	Bond	36 x 48 B/W	18.00
	Bond	36 x 48 Color	20.00

Base and Zoning maps:

Lots	5.00	plus media cost
Oxford Historic District	1.00	plus media cost
Corporation limits	Free	
Water lines	5.00	plus media cost
Sewer lines	5.00	plus media cost
Storm sewer lines	5.00	plus media cost
Zoning	5.00	plus media cost
Proposed development	5.00	plus media cost
Additional use permits	5.00	plus media cost
P.U.D.'s	5.00	plus media cost
Special use permits	5.00	plus media cost
Street index	1.00	plus media cost
Digital base map section	15.00	plus media cost

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: October 17, 2019

Service
Originating Department

Account Code #: N/A

David Treleven
Prepared By

Budgeted Amount: N/A

October 3, 2019
Date Prepared

Agenda Title: 2020 Refuse and Recycling Collection and Disposal Contract

Recommendation: Approve

Discussion:

The City advertised for proposals for the collection of solid waste and recyclable materials in the Hamilton *Journal-News* newspaper on September 13 and 20, 2019. City Staff directly contacted local solid waste haulers (Bavarian Trucking, Best Way Disposal, Republic Services/CSI, Rumpke, and Waste Management) to alert them of the bidding opportunity. Bavarian Trucking and Best Way Disposal stated they did not perform residential solid waste and/or recycling services, Best Way Disposal indicated Oxford was too far away from their base of operations to provide residential solid waste and/or recycling services, and no responses were received from Republic Services/CSI or Waste Management. Rumpke currently has the City's refuse and recycling contract (that will expire December 31, 2019).

The City of Oxford requested bids for two contract time periods. The first was for solid waste services for the 2020 and 2021 time period, with the possibility of three additional one-year extensions (2022, 2023 and 2024), with not-to-exceed annual percentage increases allowed. This duplicates the existing contract. The second was for the entire five year time period of 2020-2024. Additionally, the City of Oxford requested bids for various levels of residential refuse service: up to ten items and/or containers of refuse weekly (the existing level of service), and a "Discounted Service" residential option with the weekly trash volume limited to fitting in a single 65-gallon lidded, wheeled waste cart, one trash item outside of the cart, and recycling.

Both contract periods required the contractor to provide residential 65-gallon recycling lidded, wheeled carts with no monthly rental fee (currently \$1.00 per month). The elimination of the monthly rental fee is intended to encourage an increase in residential recycling volume, while reducing the potential for wind-blown litter from the open-topped recycling bins currently provided to residential accounts at no additional expense.

Pricing requests for curbside food scraps collections for composting were included for each contract period.

(Continued)

Approved By:

Department Head:
City Manager:

Initial Date

A sealed proposal from Rumpke was publicly opened and read aloud on September 29, 2019. Rumpke submitted bids for the requested services described above. However, no pricing was provided for the residential food scrap collections as Rumpke does not have the facilities with the necessary State license to provide for food scraps composting, and the closest State-licensed facilities are too far away (both southeast of Dayton, Ohio) to be cost efficient for transportation.

The proposed costs of the “Discounted Service” were \$1 per month less than the 10-Item trash collection for both the two-year contract with annual extensions and the five-year contract periods. It was deemed that the \$1 reduction for an approximate 80% decrease in the volume of solid waste collected weekly by the “Discounted Service” option was not worthwhile.

The total cost differences between Rumpke’s two-year contract with annual extension options versus the five year contract had the five year contract prices costing the City more in the long run, for both residential and commercial services. For residential service, the five year total was \$51,968 more expensive to the City. Summaries of the existing and proposed Rumpke fees are attached. Discussion below will focus on the two-year contract, with the three annual extensions.

The monthly residential service charges to the City with the two-year contract and possible three annual extensions are \$12.95 (\$8.95 for solid waste and \$4.00 for recycling) during the 2020-2021 time period. The current monthly residential service charges for 2019 to the City are either \$12.21 or \$13.21 (\$8.53 for solid waste and \$3.68 for recycling, with an additional \$1 rental fee for the 65-gallon recycling cart, if utilized). The 2020-2021 residential account’s expense to the City has increased by \$0.74 per month for recycling and trash collections when compared to the current charges. However, if the residential account is already utilizing the 65-gallon recycling cart (1,024 out of 3,410 residential accounts are), these accounts will see a \$0.26 decrease in the monthly recycling and trash charges compared to current charges, as the \$1 rental fee for the recycling cart has been eliminated.

During the 2020-2021 contract period, the monthly commercial refuse collection prices for once weekly collection increased between \$0.30 (1.98% for a 96-gallon lidded, wheeled tote) and \$2.91 (2.44% for an 8-cubic yard dumpster). Monthly commercial recycling collection prices for once weekly collection increased between \$0.45 (11.84% for a 96-gallon lidded, wheeled tote) and \$3.17 (3.98% for an 8-cubic yard dumpster).

It is the recommendation of staff that City Council authorize the City Manager to enter into an agreement with Rumpke of Ohio, Inc. for the collection and disposal of solid waste and for the collection and processing of recyclable materials. This agreement would be for a two-year period commencing on January 1, 2020 and could be extended by annual options through December 31, 2024.

SPECIFICATIONS
CITY OF OXFORD
2020
SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING
COLLECTION/PROCESSING/MARKETING

I. General

The City is considering having the refuse and recycling contract either as an initial two-year contract with up to three one-year extensions at not-to-exceed percentages (Option A), or as a five year contract (Option B) for the services specified herein. Costs and rates associated with the specifications for both contract lengths shall be included in the Bidder Proposal Sheet (Attachment A). The Contractor shall bill the City on a monthly basis, and the City shall subsequently bill the customers. The City reserves the right to separate out portions of the proposed work and award various portions of the project to various contractors.

Along with the time period of the contract, prices for the Contractor's vehicles solely servicing the City of Oxford on any given collection route and day shall be provided (Bidder Proposal Sheet Option C and Option D). Adjacent areas or areas to/from Oxford that the Contractor services shall not be combined with the City of Oxford's residential or commercial refuse and/or recycling services.

A. Collection and Disposal of Refuse and Collection, Transportation, Processing, and Marketing of Recyclables

1a. Flat-rate fee for up to ten refuse ("10 Item") and/or recycling containers per customer

The Contractor would be responsible for the collection and disposal of all refuse and recyclable materials placed curbside (or at other approved location) in appropriate containers and/or appropriately prepared (as described in Section II.) on a weekly schedule. Currently, the residential collection schedule is Monday through Friday.

1b. "Discounted Service" based upon various volumes of refuse and/or recycling containers per customer

The City would like to consider offering residential customers the option of a reduced volume of refuse and recycling disposal ("Discounted Service"). "Discounted Service" shall consist of 1 (one) 65-gallon waste wheeler tote for refuse, a recycling bin or tote, and 1 (one) large item or 1 (one) properly prepared waste refuse (as described in Section II.A.) refuse beyond what will fit in the refuse tote weekly. The rental costs of any refuse and recycling containers shall be covered by the Contractor. The Contractor shall be responsible as described in 1a. of these specifications.

1c. Curbside collection of residential food scraps for composting

The City would like to consider offering residential customers the option of diverting food scrap products from being disposed in a sanitary landfill. The food scraps are to be processed into compost at a facility licensed by the Ohio Environmental Protection Agency. The Contractor shall be responsible as described in 1a. of these specifications. If the Contractor requires a specific container for curbside food scraps collection (up to 15 gallons per residential account weekly), its cost shall be covered by the Contractor.

2. Dumpster collection

The Contractor would be responsible for collecting and disposing of all refuse and/or recyclable materials placed in dumpsters on a weekly schedule. The solid waste and recyclable materials shall not be co-mingled in the same collection vehicle. Customers will arrange with the City for the level of service they desire and the City shall provide this information to the Contractor. The Contractor shall bill the City monthly for each customer and the City will subsequently bill the customer.

3. “Move-In/Move-Out” collections

Given the presence of Miami University students within the community, the City requests hourly rates (per truck and crew) and/or per ton disposal rates for collection and disposal services during "move-in/move-out" time periods, typically at the start and end of semesters at Miami University. During these collection periods (two or three times a calendar year at City's discretion), refuse, recyclables, furniture and white goods (white goods are defined in Section II. A.6. of these specifications) shall be removed even though they may not necessarily comply with the specification document. The “Move-In/Move-Out” collection associated with the start and completion of the academic year at Miami University typically lasts one week to 10 days each and occurs during April and/or May and during August and/or September.

4. Yard waste collection

The Contractor would be responsible for the collection of grass and yard waste that has been prepared and placed curbside in accordance with the Contractor's specifications. The service will be provided through the Contractor on an individual basis with a pay-by-bag sticker purchase, or weekly subscription service. The City shall be responsible for collection of loose fall leaves that are raked to the street and Christmas trees, and also operates a curbside yard waste collection program that compliments the commercial service, but does not accept grass clippings.

5. Compactor “Transfer Station”

The Contractor shall maintain and service a “transfer station” with a 42 cubic yard compactor for refuse at the City Streets and Maintenance Division garage facility, 945 South Main Street. The compactor typically receives primarily building and bulky

materials. The City shall be responsible for loading and fee collection. The invoice for this compactor service shall be billed separately from any other monthly service billings.

B. Existing Situation

As of April 30, 2019, the total weekly units billed for solid waste accounts (refuse and recycling, residential and commercial collections) in Oxford totaled 5,093. Oxford had 3,410 single- and multi-family residential customers with once weekly refuse and recycling collections. Residential recycling is on a non-subscription basis.

There are a total of 315 commercial refuse dumpsters (ranging from 2 to 8 cubic yards) collected weekly, with a total of 269 additional dumpster collections during the week. Commercial recycling within the community consists of 47 weekly dumpster (ranging from 2 to 6 cubic yards) collections, with an additional 27 dumpster collections made during the week. Commercial waste wheeler recycling had 51 weekly participants, with an additional 18 waste wheeler collections made through the week. A summary of the presented information is included in Attachment B.

During the last two full years (2017 and 2018), the City's residential refuse and recycling collections averaged approximately 5,087 and 1,036 tons, respectively (the City does not actively track commercial refuse and/or recycling volumes).

For any given year, it should be expected that the transfer station shall require approximately 70 (seventy) 42-cubic yard dumpster loads. In 2018, the 20-yard open-top dumpster at the garage facility was changed out a total of 71 times.

The City is not responsible for the collection and disposal of refuse and/or recycling materials from Miami University. Miami University's solid waste is covered by a separate solid waste contract that is controlled by the University.

II. Service Specifications Applying to Non-Dumpster (Residential) and/or Dumpster (Commercial) Refuse Collection and Disposal

As used in these specifications, the terms "solid waste" and/or "refuse" shall include all solid refuse or putrescible wastes which are rejected or discarded as being spent, useless, worthless or in excess and originating from the use of residential, commercial, industrial, and institutional property within the corporate limits of the City (excluding Miami University). This excludes yard waste and recyclable materials placed in specially designated recycling containers.

The Contractor shall provide for daily contact with the City's Finance Department, via contract manager, route collection supervisor, collection crew(s), etc. to receive reports from, and update the City on, missed collections, tagged non-collections, blocked road and/or alleys, special/recent developments, etc. immediately upon their occurrence or observation.

The Contractor is responsible for collecting the following properly prepared waste:

A. Non-dumpster (Residential)

1. Any solid waste capable of being enclosed in sound containers not larger than 40/45 gallons capacity or in a 90-gallon waste wheeler tote (or approximate equivalent volume), and/or with a gross weight of not more than 75 pounds, excluding solid wastes contained within waste wheeler totes (maximum gross weight not to exceed 250 pounds);
2. Residential, non-dumpster collection shall be made once a week at the curb, edge of street right of way, or at the rear of the property where applicable. If the customer has selected a special pickup at the side or rear of the house, the Contractor shall collect the properly prepared solid wastes from the customer at that location and may charge an extra monthly fee as provided on the bid form and shall bill the City directly for this extra charge on a monthly basis. Currently, no residential accounts are receiving this additional level of service within the City.
3. Wooden boxes, crates, and paper boxes (either whole or broken down and tied in small bundles if broken down), each shall be considered as a single item;
4. Magazines not placed in containers shall be collected if tied in small bundles or placed in boxes with a gross weight not-to-exceed 75 pounds (these may also be collected as recyclable materials), each container or bundle shall be considered as a single item;
5. Lumber and building materials cut down to lengths of four (4) feet or less, and securely bundled or placed in container(s) with a gross weight not-to-exceed 75 pounds (if not contained within a container or tote, each piece shall be considered a single item); and
6. Large items such as "white goods" (refrigerators, dishwashers, washing machines, dryers, hot water heaters, etc.), carpets, mattresses, furniture, etc. White goods containing gaseous refrigerants regulated by sections 608 and 609 of the Clean Air Act must have had the gas appropriately recovered from the appliance and display a decommission tag for their collection/disposal to be allowed. Oxford shall incorporate the Contractor's refrigerant recovery statement/paperwork (if any) into its requirement for collection of applicable white goods. Carpets are to be collected if they are prepared in tied bundles, with lengths not exceeding 4 feet and 2 feet in diameter and not weighing more than 75 pounds total (wet or dry), each bundle being considered as a single item. Each large item (white good, carpet bundle, mattress, furniture piece, etc.) shall count as a single item in terms of the "10-item" limit and the "Discounted Service". Additional items with a gross weight not-to-exceed 75 pounds in excess of the "10-item" limit (or "Discounted Service", depending upon the service option selected by the City) are

purchased from the City.

B. Dumpster

1. All materials/items included in Section II. A.1 to 5 shall be collected as long as the solid waste is placed in a dumpster and/or is applicable recyclable materials as described in Section III. in these specifications. White items containing gaseous refrigerants regulated by sections 608 and 609 of the Clean Air Act must have had the gas appropriately recovered from the appliance and display a decommission tag and/or any applicable Contractor recovery statement requirement.

Large items (including white goods) and/or additional solid waste materials not in the dumpster or waste wheeler tote shall not be collected unless each item/container is tagged with a commercial “one-time” collection tag. These commercial “one-time” tags are printed by the City and distributed as needed to various business locations within the community for sale to the customer, and/or may be purchased from the City. The Contractor shall quote the City with a per tag price in the Bidder Proposal Sheet for the collection, transport and disposal of these large items, that are manageable for collection by a two (2) person crew. The Contractor shall be provided with the number of tags provided to each business and shall bill the business directly for the “one-time” tags in their possession.

2. Waste wheeler totes, roll-off and/or dumpster container service shall be provided at City-operated facilities as needed at no cost to the City. These containers shall be utilized by the City, and the current situation is summarized in Attachment C. Refuse from the City provided street-side refuse containers shall be collected daily (seven times per week). By this reference, daily shall mean 7 (seven) days of the week for these specifications. The City reserves the right to add or remove waste wheeler totes, dumpsters, and/or City provided street-side refuse containers to this service contract specification as the need arises at City-operated facilities through the duration of the contract and its possible extensions.
3. The Contractor shall collect solid waste from all dumpsters at least once a week or more frequently at the customer’s request, the cost of which is shown on the bidder's proposal.

C. Both Non-Dumpster (Residential) and Dumpster

1. The Contractor shall pick up everything set out by dumpster and non-dumpster customers as long as the solid waste is in containers, plastic bags or boxes, is tied in bundles, is a large item as described in Section II. A.5. or a “one-time” tagged item described in Section II. B.1. Refuse materials generated from household construction and/or demolition activities shall be collected as the construction and demolition debris is properly prepared, containerized and/or does not exceed the ten item collection limit as outlined in Sections II.A. and II.B. above. Any item(s)

not collected shall be tagged by the Contractor with a notice on the uncollected materials indicating why they were not acceptable for recovery by the Contractor. The Contractor shall promptly notify the City of the tag.

2. The Contractor shall collect solid waste on days and over routes approved by the City. The Contractor may propose routes and collection schedules for City approval. If the Contractor changes the collection schedule, the Contractor shall be responsible for notifying the customers of the schedule change(s). Collections shall be made at least once a week, Monday through Saturday, and between the hours of 7:00 a.m. to 6:00 p.m. The Contractor shall make available daily (seven days per week) collection service for those customers who desire additional collection service, including Sunday. Sunday collections shall be scheduled with, and billed, directly by the Contractor without the City's involvement. Collections shall be made on all holidays except those specified by the Contractor. The Contractor shall provide the City with a list of these specified holidays. Collections for these holidays shall be made the next day of collections, excluding Sundays.
3. In the case of missed pick ups of acceptable material, the Contractor shall collect the solid waste materials from such customer within 24 hours of the City's notification to the Contractor, or the same day if Contractor is notified of missed collections prior to collection crew(s) completion of their daily route within the City. Missed collections reported to the City after the completion of the Contractor's daily route shall be submitted to the Contractor and collected the first thing the following day (including weekends).
4. The Contractor shall provide disposal capacity at rates determined in the contract for special events, such as festivals, celebrations, community clean-ups, etc.
5. The Contractor shall agree to handle all non-disposable containers without abuse. The containers shall be returned to the general location where they were set by the customer, and out of the travel or parking lane of the adjacent street or alley.
6. All receptacles or conveyances (transfer containers, vehicles, packer trucks, etc.) used by the Contractor for the collection and removal of waste material shall be kept clean and sanitary by the Contractor. Vehicles shall not leak leachate. **Any leachate release from a vehicle, regardless of the volume of the liquid released, shall be IMMEDIATELY recovered, including any residual liquids and/or solids from the impacted material(s), by the collection route crew or contractor's spill response operation.**
7. The Contractor shall provide at least one responsible person to serve as the City's dedicated contact. This person shall be responsible for billing inquiries, special service requests, taking reports of missed collections, and routing for prompt service, etc.

8. Nothing contained herein shall prevent the periodic transportation of waste material to the City's transfer station by private individuals.
9. Contractor shall not be responsible for collection of any lead-acid batteries, scrap or otherwise discarded tires, or materials defined as hazardous and/or infectious waste as defined in the Ohio Revised Code.
10. Contractor will deliver collected solid wastes only to a permitted, licensed solid waste facility that is operating in substantial compliance with all federal, state, local and board of health laws, ordinances, and/or regulations that pertain to that facility. The selection and use of any disposal facility is within the sole discretion of the Contractor, who shall provide with the proposal: 1) a list of the disposal facilities to be used; and 2) letters confirming that the facility is in substantial compliance with all applicable laws and regulations as the available capacity to accept the City's approximate annual volume of 9,250 tons of solid wastes, and will accept all solid wastes collected from the City pursuant to the terms of the Contract for a period of at least sixty months. If at any time during the term of the Contract, the Contractor makes any changes in the listing of disposal facilities which may be used to render the services required by the City, the Contractor shall obtain from the new facility the documentation described in 2) above. This documentation shall be provided immediately to the City, prior to the delivery of any solid wastes to a new disposal facility, and followed with a hard copy form of the documentation. In the event of emergency or temporary use by the Contractor of any disposal facility that is not on the list provided to the City by the Contractor, the Contractor will provide to the City written notice of the dates of use and name of that facility within 7 (seven) days.

III. Service Specifications Applying to Residential and Commercial Recycling

As used in these specifications, the term "recyclable materials" includes aluminum cans, steel cans, bi-metal containers, plastic materials of bottles, jars, and other containers with resin code numbers of 1 through 7 (inclusive), clear and colored glass (excluding window, automobile, drinking glasses, and light bulbs), cardboard, newspapers, office paper, computer paper and other like materials. The City and the Contractor agree that the definition of "recyclable materials" may be expanded or narrowed during the term of this contract by mutual agreement in writing. The City expects (at a minimum) the following materials to be considered as acceptable "recyclable materials" for curbside collection:

- Plastic bottles and containers of any color, resin coded numbers 1 through 7;
- Glass bottles and jars of any color;
- Aluminum, steel and bi-metal cans and containers;
- Aerosol cans that are empty, excluding the lids and dispensing nozzles;
- Newspapers and newspaper inserts;
- Magazines and telephone books;
- Brown paper "grocery" bags;

Computer paper;
Corrugated cardboard;
Paperboard containers; and
Mail items (advertisements and “junk” mail, envelopes, etc.)

The City is interested in the continued expansion of materials collected for recycling. The Contractor shall submit a summary report to the City by February 1st of each year, outlining activities undertaken in the previous year to increase the recyclable materials accepted by the Contractor, as well as any anticipated activities for the upcoming year.

1. The Contractor shall collect and remove all recyclable materials placed in City-approved recycling containers provided by the Contractor or in containers marked as recycling (if any) that are provided by the customer. Collection shall occur on a once a week basis at the curb, edge of the street right of way, or at the rear of the property for all customers in the city. If the customer has selected a special pickup at the side or rear of the house, the Contractor shall collect recyclable material from the customer at that location for an extra monthly charge as provided on the bid form and it will be the City's responsibility to bill the customer directly for this extra charge on a monthly basis.
2. Non-recyclable material(s) placed in a recycling container shall not be collected by the Contractor. The Contractor shall leave a completed notice with the recycling container explaining the reason the container and/or non-recyclable materials were not collected. The Contractor shall promptly notify the City of the notice.
3. The Contractor shall collect recyclable materials on the days and over routes approved by the City. The Contractor may propose routes and collection schedules for City approval. If the Contractor changes the collection schedule, the Contractor is responsible for notifying the customers of the schedule change(s). Collections shall be made at least once a week, Monday through Saturday, and between the hours of 7:00 a.m. to 6:00 p.m. The Contractor shall make available daily (seven days per week) collection service for those customers who desire additional collection service, including Sunday. Sunday collections shall be scheduled with, and billed, directly by the Contractor without the City's involvement. Collections shall be made on all holidays except those specified by the Contractor. The Contractor shall provide the City with a list of these specified holidays. Collections for holidays shall be made the next working day of collections.
4. In the case of missed pick ups of acceptable material, the Contractor shall collect the recyclable materials from such customer within 24 hours of the City's notification to the Contractor, or the same day if Contractor is notified of missed collections prior to collection crew(s) completion of their daily route within the City. Missed collections reported to the City after the completion of the Contractor's daily route shall be submitted to the Contractor and collected the first

thing the next working day of collections.

5. The Contractor shall purchase and distribute identifiable recycling containers to all curbside customers. Size of container may vary by type of customer. The Contractor shall be advised that dwelling units not having residential service (i.e. large apartment complexes) shall not receive individual recycling bins. Nothing shall prohibit, however, these complexes from recycling through other means (Contractor provided dumpsters, etc.). During the term of this agreement, ownership of the containers purchased by the Contractor shall rest on the Contractor and, on termination of the agreement, the ownership and right to dispose of the containers shall remain with the Contractor.
7. The Contractor shall make replacement containers available to households and businesses to replace lost or damaged Contractor-provided containers.
8. The Contractor shall agree to handle all non-disposable containers without abuse and to return containers to the general location where they were set by the customer.
9. All vehicles used by the Contractor for the collection and removal of recyclable materials shall be kept clean and sanitary by the Contractor.
10. The Contractor shall transport the collected recyclable materials to the material processing facility, and the Contractor shall have responsibility for the sale of such materials in a timely manner. The Contractor assumes all responsibility and liability for storage and disposal of the recyclable materials in the event that the Contractor is unable to sell them.
11. The Contractor shall provide, on its premises, a material processing facility satisfactory to the City.
12. Nothing contained herein shall limit or prevent the transportation of recyclable materials or the establishment of for-profit or not-for-profit "recycling centers" in the City where recyclable materials are purchased from or donated by the public.
13. Any person or business may provide drop boxes of their choosing for deposit of recyclable materials by the public.
14. The Contractor may retain the proceeds and/or profits associated with the sale of Recyclable Materials collected in the City.
15. Nothing herein shall prevent a resident of the City from contracting with another firm for collection of recyclables if the Contractor has elected not to accept said material.

IV. Service Specifications Applying to Yard Waste Collection

As used in these specifications, the term "yard waste" includes leaves, grass clippings, brush, garden waste (weeds, dead plants, etc.), branches, prunings from trees and shrubs, holiday trees and other such organic materials. These materials would be classified as "Type A feedstock" in the Ohio Administrative Code 3745-27-01 and 3745-27-47. The City currently offers a curbside yard waste collection program. Yard waste collection by the Contractor is currently anticipated to supplement the City's program by collecting materials not accepted by the City (grass clippings) or as a disposal option if a customer has an excess volume of yard waste beyond what is collected by the City.

The Contractor shall be responsible for the collection of "properly prepared yard waste" as described below. Materials that are loosely placed in a can or in a paper bag, that is clearly indicated as "yard waste" shall be collected. Bags and containers may not be larger than 40/45 gallons, with a gross weight of not more than 75 pounds. Further, brush bundled with cotton twine or other bio-degradable binding material, and in four foot lengths with a two foot diameter, weighing less than 75 pounds, and limbs with diameters of less than 8 inches shall be collected by the Contractor. Each container, bag, bundle or holiday tree must display a yard waste sticker purchased from the Contractor.

1. The Contractor shall collect and remove all yard waste properly prepared for collection placed in containers provided by the customer, and displaying "yard waste" tags provided by the Contractor. Collection shall occur on a once a week basis at the curb, edge of street right of way, or at the rear of the property where applicable from all customers in the city. If the customer has selected a special pickup at the side or rear of the house, the Contractor shall collect yard waste from the customer at that location for an extra monthly charge as provided on the bid form and shall bill the City for this extra charge on monthly basis.
2. Yard waste not properly prepared shall not be collected by the Contractor. The Contractor shall leave a notice with the waste indicating why it was not collected. The Contractor shall promptly notify the City of the notice.
3. The Contractor shall collect yard waste materials on days and over routes approved by the City. The Contractor may propose alternative routes and collection schedules for the City's consideration. If the Contractor changes the collection schedule, the Contractor is responsible for notifying the City's customers of the schedule change(s). Collections shall be made at least once a week, Monday through Saturday, and between the hours of 7:00 a.m. to 6:00 p.m. The Contractor shall make available daily collection service for those customers who desire additional collection service, including Sunday. Sunday collections shall be scheduled with and billed directly by the Contractor without the City's involvement. Collections shall be made on all holidays except those specified by the Contractor. The Contractor shall provide the City with a list of these specified holidays. Collections for the holidays shall be made the next day of collections.

4. In the case of missed pick ups of acceptable material, the Contractor shall collect the yard waste materials from such customer within 24 hours of the City's notification to the Contractor, or the same day if Contractor is notified of missed collections prior to collection crew(s) completion of their daily route within the City. Missed collections reported to the City after the completion of the Contractor's daily route shall be submitted to the Contractor and collected the first thing the next working day of collections.
5. The Contractor shall agree to handle all non-disposable containers without abuse and to return containers to the general location where they were set by the customer.
6. All vehicles used by the Contractor for the collection and removal of yard waste materials shall be kept clean and sanitary by the Contractor.
7. The Contractor shall transport all collected materials to their composting OEPA-registered facility for processing. The Contractor assumes all responsibility and liability for storage and disposal of the yard waste materials.
8. Nothing contained herein shall limit or prevent the transportation of yard waste materials or the establishment of for-profit or not-for-profit centers where yard waste is purchased from or donated by the public. The City of Oxford reserves the right to collect all untagged yard waste according to its own specifications.
9. Alternative collection systems may be proposed providing that any deviations from these specifications are clearly defined in an attachment.
10. All general specifications apply to this contract.
11. All education and information specifications (Section V below) that apply to recycling service will apply to the yard waste collection and disposal program.

V. Residential Food Scraps/Kitchen Wastes Collection

Food scraps (including bio-plastics) are to be collected from residential customers on a weekly basis. The food scraps are to be transported to and processed by a facility licensed by the Ohio Environmental Protection Agency (Class I or Class II registered Compost Facility). The Contractor shall be responsible as described in 1a. If the Contractor requires a specific container for curbside food scraps collection, its cost shall be covered by the Contractor.

VI. Service Specifications for Education and Information Program

1. At a minimum, each solid waste, recycling, and yard waste Contractor will be required to attend quarterly public community meetings on issues related to

contract administration, provide a liaison (upon request) to Oxford's Environmental Commission, and pay for up to four (4) appropriately sized display advertisements in the Miami Student newspaper each year relating to solid waste collection, disposal and/or recycling. The Contractor shall also assist the City's educational efforts with respect to collection, disposal and recycling.

2. The Contractor shall prepare introductory packets of information regarding solid waste collection, recycling and yard waste in a sufficient amount for the City to distribute to homeowners and/or tenants. This information should contain, at a minimum: a card containing information on collection days, non-collection holidays, availability and cost of tags, method of affixing tags to containers, acceptable recyclable materials, and related instructions and administrative rules for the use of tags, and the preparation of solid waste materials. This packet shall be approved by the City Manager or his representative before final production.
3. During the term of the contract, the Contractor must semi-annually provide each customer with a current list of acceptable recycling materials if any changes have occurred during the semi-annual time period.
4. Within two weeks (14 calendar days) of the end of a quarterly reporting period, the Contractor shall submit monthly project reports referring to solid waste and recycling including the following:
 - a. Monthly and year-to-date tonnages for total solid waste collected and disposed, and recyclable materials collected. Weight receipts shall be available for inspection by the City upon request;
 - b. A report of any operational problems that have arisen and how the Contractor has addressed them, as applicable;
 - c. On a quarterly basis the Contractor shall submit a report describing the educational programs in which the contractor has participated or initiated; and
 - d. The City shall, not more often than quarter annually, require the Contractor to provide a one-time analysis of resident and business recycling participation rates in terms of total weekly set out counts as a percentage of total customers.

VII. Service Specifications for Billing

1. The City shall provide the Contractor with an accounting at the end of each month on which payment will be made. Payments shall be made monthly to the Contractor within 30 (thirty) days of the City's receipt of the Contractor's invoice. Such payments are to be based on the type and amount of service provided during

the previous period. Adjustments are to be based on the type of service provided or the number of new/departing customers added or subtracted during the period. The first payment under this contract shall be made as described above, following the first full month of this contract.

2. The City shall be responsible for billing customers under these specifications.

VIII. General Specifications

1. All work shall be done under the direction of the City of Oxford, Ohio, and all details of such work not herein particularly specified, shall be done in a manner acceptable to the City. The City Manager or his representative will provide the Contractor with the names of City employees responsible for each area of the Contract (i.e. billing questions, service provision questions, etc.).
2. The Contractor will assign one person who shall be responsible for the daily administration of the contract and will serve as the principal contact with the City. **The Contractor shall provide the City with the name(s) of the Collection's Route Supervisor(s). The City shall have a method of rapid communication access (such as current cellular telephone number, wireless digital direct access, etc.) to enable direct contact with the Route Supervisor(s).**
3. The Contractor shall indemnify and hold harmless the City, or any of its officers, employees or agents against any and all claims which may be made by any infringement of any patent right in use in the performance of its work hereunder, and said Contractor shall indemnify and hold harmless the City, or any of its officers, employees or agents from all suits or actions brought against said City, its officers, employees or agents; and also from damage and costs resulting from negligence or carelessness or otherwise in the performance of said contractor's obligations under this contract, or from defective or improper appliances in the performance of the same. The Contractor shall provide insurance as follows:

- a. **Workers' Compensation**

The Contractor shall carry, with a company authorized under the laws of the State of Ohio, a policy to protect against liability under the Workers' Compensation and Occupational Diseases statutes of the State of Ohio. **The City shall be named an additional insured under the policy.**

- b. **Vehicle liability insurance**

The Contractor shall carry, in its own name, a policy to insure the entire vehicle liability for its operations with at least \$5,000,000 in a combined single limit for bodily injury and/or property damage. **The City shall be named an additional insured under the policy.**

c. **General liability**

The Contractor shall carry, in its own name, a comprehensive liability insurance policy for its operations of at least \$5,000,000 in a combined single limit for bodily injury and/or property damage liability. **The City shall be named an additional insured under the policy.**

d. **Pollution liability**

The Contractor shall carry, in its own name, pollution liability and property damage insurance for the landfill site where the City's waste is delivered of at least \$5,000,000 for claims from personal injury, property damage and pollution damages which may arise because of the nature of the work or from operations under this Contract. **The City shall be named an additional insured under the policy.**

Evidence of insurance shall be provided to the City at the time the contract is signed.

4. All labor and equipment necessary to carry out the provisions of these specifications shall be furnished by the Contractor. The Contractor shall submit a statement describing the employment levels in terms of number of annual full time employees (40 hours/week) and equipment as part of the bid proposal. A list of all vehicles used for the collection and/or transport of solid waste and recyclable materials shall be enclosed.
5. Contractor vehicle drivers and helpers shall wear uniforms with visible name tags. All workers shall wear high visibility, reflective clothing (shirt, vest, jacket, etc.) that at the least complies with American National Standards Institute (ANSI), International Safety Equipment Association (ISEA) 107-1999 Class 2 High Visibility Safety Apparel Standard. Clothing shall be kept in a clean and sanitary condition.
6. The Contractor shall not assign, transfer, convey or otherwise hypothecate this agreement or contractor's rights, duties or obligations hereunder or any part thereof without the previous written consent of the City and the written concurrence of the Contractor's surety. In the event the Contractor attempts to assign, transfer, convey or otherwise hypothecate this agreement or Contractor's rights, duties or obligations hereunder or any part thereof without the prior written consent of the City, the City may, at its option, terminate this agreement immediately.
7. Contractor vehicle drivers shall obey **ALL** Ohio Motor Vehicle Laws.
8. If the Contractor fails to comply with provisions of this contract and the City notifies the Contractor in writing of the violations, with any one provision of the

contract with which the Contractor is alleged in such notice to have failed to comply and to which its attention is specifically directed by such notice, the City shall have the right to (a) order the Contractor to cease operations under the contract; (b) procure substitute waste collection; removal and disposal or recycling services pending advertisement for bids for a new contract for service; and (c) order the contractor to continue service until a new contract has been bid and contracted. If the City selects (a) and (b), in such event the Contractor shall promptly reimburse the City in full for the cost of such substitute services and of such advertisement provided, however, that if such substitute services are rendered over a period of more than 90 (ninety) days, the Contractor shall be liable with respect thereto only for such part of the cost of such services as is allowable to the period ending 90 (ninety) days after the effective date of the order to the Contractor to cease operations. The obligation of the contractor to reimburse the City as above stipulated shall, however, be without prejudice to the right of the City to sue for noncompliance with the contract. The performance security may also be forfeited in favor of the City.

9. All parts of these specifications are intended to be explanatory of each other, but in case of misunderstanding or doubt, the interpretation of the City shall be final.
10. If the two-year contract option is chosen, the contract to be awarded hereunder shall cover a period of 2 (two) years, effective January 1, 2020, and shall continue through December 31, 2021, provided, however, that prior to December 31, 2021, the City has the option of extending the contract for one additional calendar year by notifying the contractor of such intention, in writing, and provided further that the contractor may elect to raise the specific rates in an amount not to exceed a percentage specified in the bid proposal. If the City exercises its option to extend this contract for the year 2022, then it shall have the further option of extending the contract for one year at a time for the years 2023 and 2024 by notifying the Contractor, in writing, of its intention to so extend prior to December 31st of the current contract year and provided further that upon the City's exercise of an option to extend for such one year period, the Contractor may elect to raise the rates in effect at such time by an amount that does not exceed a percentage specified in the bid proposal for any specific service. The five-year contract option is effective January 1, 2020 and shall continue through December 31, 2024. Upon the termination date of this contract, or the termination of any extension hereof, the City may elect to re-bid the entire contract or to handle the contracted services in any other lawful manner.
11. Modification of the contract shall be made according to state law changes, revisions and/or alterations.
12. The Contractor, at their sole cost and expense, shall obtain and maintain through the term of this agreement all permits, licenses and approvals necessary or required for the Contractor to perform the work and services described.

13. The Contractor agrees that in the performance of work and services under this agreement the Contractor will qualify under, and comply with, any and all federal, state and local laws and regulations now in effect, or hereafter enacted during the term of this agreement, which are applicable to the contractor, its employees, agents and subcontractors, if any, with respect to the work and services described herein.
14. Nothing herein shall prevent the Contractor from contracting with customers in the City for purposes of additional solid waste collection, recycling and/or yard waste beyond the scope of this contract.
15. The City reserves the right to award based on all, part, or none of the services described in Section I. (General) of these specifications.
16. The Contractor shall provide annually to the City a performance bond equivalent to the cost for one year of the service to be provided.
17. In case it shall appear at any time that the work or any part thereof is not being properly done, the same shall be immediately corrected upon demand of the City.
18. Either the appointment of a receiver to take possession of all or substantially all of the assets of the Contractor or a general assignment by the contractor for the benefit of creditors, or any action taken by or suffered by the contractor under any insolvency or bankruptcy act shall constitute a breach of this agreement by the contractor and shall, at the option of the City, terminate this agreement.
19. The City shall not be responsible or liable to the contractor for delay or failure in the performance of promises or agreements to be performed by it if such delay or failure is due to any cause beyond the City's control such as, but not limited to, governmental regulations, permits or orders.
20. The Contractor shall not litter premises or streets in the process of making collections, nor allow any solid waste to blow or fall, or any leachate residue to spill from any vehicle used for collection. Each vehicle shall be equipped with tools, water and disinfectant to clean up any spillage.
21. The Contractor shall be held responsible for contract violations according to the following schedule of administrative charges. Each day may be deemed a separate incident and violation:
 - a. Co-mingling solid waste with recyclable materials. \$100.00 per incident per location.
 - b. Failure to clean-up spillage, (including leachate, oil and hydraulic fluids), caused by the Contractor. \$100.00 per incident per location.

c. Failure to repair or replace any container damaged by the Contractor or his personnel.	\$50.00 per incident per location damaged
d. Failure to maintain equipment in a clean, safe and sanitary manner.	\$50.00 per incident per location.
e. Failure to have vehicle operators properly licensed.	\$100.00 per incident per location.
f. Failure to maintain and/or submit to the City all documents and reports required under the provisions of this contract.	\$100.00 per incident per day.
g. Failure to comply with the hours of operation as required by this Contract.	\$100.00 per incident per day.
h. Failure or neglect to complete each route on the regular pick-up day.	\$1,000.00 for each route not completed.
i. Changing routes without proper notification.	\$100.00 per incident per day.
j. Failure to deliver any waste or recyclable materials to the appropriate designated facility.	\$1,000.00 per incident.
k. Failure or neglect to provide collection service to any dwelling unit in the service area.	\$100.00 per incident per location.
l. Throwing of containers or recycling bins.	\$100.00 per incident per location.
m. Dumpsters picked up before 7:00 a.m. (Except in business district).	\$100.00 per incident per location.
n. Blocking driveway with containers or recycling bins.	\$100.00 per incident per location.
o. Failure to submit required educational and/or operational reports and/or to follow education/information specifications.	\$100.00 per incident.
p. Failure for field employees to display name on uniform or wear reflective clothing. Field employees' uniforms and safety vests shall be maintained in a professional manner.	\$ 50.00 per incident.

22. Contractor violations will be assessed administrative charges which will be deducted from monthly invoices submitted by the Contractor.
23. Upon 120 days notice the City shall have the right to withdraw from this contract if its purpose is to enter into a collaborative bidding arrangement with Butler County or other municipalities/townships for solid waste and/or recycling services.

ATTACHMENTS TO BE PROVIDED BY CONTRACTOR:

- (1) Statement of employment levels and vehicle and equipment specifications;**
- (2) Specifications for recycling containers, description of collection process, rate schedules for dumpsters and compactors (described below);**
- (3) Description of mechanisms by which weekly tags and permits will be sold (describe location of vendors and types of tags);**
- (4) Proof of insurance with the City named as an additional insured on the policy;**
- (5) Financial statements;**
- (6) List of the disposal facilities to be used, and documentation confirming that the facility is in substantial compliance with all applicable laws and regulations, has the available capacity to accept the City's approximate annual volume of 10,000 tons of solid wastes, and will accept all solid wastes collected from the City pursuant to the terms of the Contract for a period of at least sixty months; and**
- (7) Name and contact information (telephone, cellular, radio, etc. number) of the appropriate, responsible individual(s), such as collection route supervisor, office administrator, contract administrator, etc., for the City's contract. The City shall be promptly informed if any changes are made in regards to the individual(s), method of contact, etc.**

ATTACHMENT A
BIDDER PROPOSAL SHEET

BIDDER PROPOSAL SHEET

(Page 1 of 26 pages)

OPTION A

A two year contract (2020-2021), with up to three (3) one-year extensions (2022, 2023, and 2024)

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18- to 23-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent)).

Assume: 3,410 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,974 residential accounts utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL “CURB-SIDE”** collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications.

Collection/Disposal* \$ _____

Recycling (bins or totes)* \$ _____

Total **I.A \$** _____

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications.

Collection/Disposal* \$ _____

Recycling (bins or totes)* \$ _____

Total **I.B \$** _____

ITEM II **“Discounted Service” residential refuse and recycling services for the following volume (or near equivalent) containers**

For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL “CURB-SIDE”** collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications of the following number and volumes (or equivalent volume) of containers:

II.A “Discounted Service” Refuse Service

Single 65-Gallon Waste Wheeler Tote* \$ _____

BIDDER PROPOSAL SHEET

(Continued, 2 of 26 pages)

II.B. "Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ _____

65-Gallon Recycling Tote* \$ _____

II.C For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications.

"Discounted Service" Refuse Service:

Single 65-Gallon Waste Wheeler Tote* \$ _____

"Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ _____

65-Gallon Recycling Tote* \$ _____

* The City of Oxford reserves the right to reject, at its discretion, the recycling portion of any selected bid option and simultaneously accept the refuse collection/disposal portion of said option.

ITEM III Collection/disposal of solid waste and recyclables for commercial customers

III.A For the figures shown below, the contractor agrees to provide regularly, weekly scheduled refuse collection and disposal per dumpster size per calendar month for a period of 2 (two) years. **For commercial refuse waste customers, assume:**

110 two-cubic yard dumpster customers with 184 total collections weekly;
71 three-cubic yard dumpster customers with 150 total collections weekly;
46 four-cubic yard dumpster customers with 78 total collections weekly;
44 six-cubic yard dumpster customers with 94 total collections per week;
44 eight-cubic yard dumpster customers with 78 total collections per week; and
445 ninety-gallon (or equivalent) wheeled tote customers, with 749 total collections per week.

BIDDER PROPOSAL SHEET

(Continued, 3 of 26 pages)

Commercial Refuse:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD							
3 Cu YD							
4 Cu YD							
6 Cu YD							
8 Cu YD							
90-gal. tote							

III.B For the figures shown below, the contractor agrees to provide weekly recycling collection and disposal per dumpster size per calendar month for a period of 2 (two) years. **For commercial recycling customers, assume:**

21 two-cubic yard dumpster customers with 33 total collections weekly;

2 three cubic yard dumpster customers with 5 total collections per week;

20 four cubic yard dumpster customers with 21 total collections per week;

4 six cubic yard dumpster customers with 10 total collections per week;

Presently, no eight cubic yard dumpster customers; and

263 ninety-gallon wheeled totter customers, with 247 total collections per week.

Commercial Recycling:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD							
3 Cu YD							
4 Cu YD							
6 Cu YD							
8 Cu YD							
90-gal. tote							

(Continued, 4 of 26 pages)

IV.A For the figures shown below, the contractor agrees to rent dumpsters and waste wheeler totes by size per calendar month for a period of at least 2 (two) years, per specification.

IV.A.6 Eight cubic yard dumpster **IV.A.6** \$ _____

IV.A.8 Waste Wheeler: Commercial refuse &/or recycling IV.A.8 \$ _____
Specify size: _____

IV.B.6 Eight cubic yard dumpster **IV.B.6** \$ _____

IV.B.8 Waste Wheeler: Commercial **IV.B.8** \$ _____
Specify size: _____

BIDDER PROPOSAL SHEET
(Continued, 5 of 26 pages)

ITEM V Refuse collection and disposal for compactor/dumpster customers

Contractor shall provide a rate schedule of charges to apply for the collection and disposal of solid waste and recyclable dumpsters in addition to the customer's regularly scheduled weekly event(s). The Contractor shall provide a schedule of monthly charges for compactor equipment rental and collection. After the award of this contract, the Contractor shall provide a listing of all customers receiving compactor services to the City and be responsible for keeping the City informed of changes associated with compactor services and/or compactor customers.

ITEM VI Collection and disposal service for "Move-In/Move-Out week" and other special events

VI.A Rate for vehicle(s) and crew(s) to provide additional collection and disposal services for these events or at other times at the discretion of the City for at least 2 (two) years.

VI.A. \$ _____

VI.B Per ton disposal rate for materials collected for at least 2 (two) years:

VI.B. \$ _____

ITEM VII Yard waste collection and disposal

VII.A For the unit cost figures shown below, the Contractor agrees to sell a weekly tag for up to 40/45 gallon paper bag or rigid container for the collection and disposal service per specifications for at least 2 (two) years.

VII.A. \$ _____

VII.B For the lump sum figures shown below, the Contractor agrees to provide once-a-week SPECIAL, REAR and/or SIDE-OF-PROPERTY collection of yard waste once per calendar month for a period of 2 (two) years, per specifications.

VII.B. \$ _____

ITEM VIII Residential food scraps curbside collection for composting

VIII For the figure shown below, the Contractor agrees to weekly collect up to 15-gallons in volume of residentially-generated food scraps, and transport the collected food scraps to an appropriate Ohio Environmental Protection Agency-licensed composting facility for at least 2 (two) years.

VIII \$ _____

BIDDER PROPOSAL SHEET
(Continued, 6 of 26 pages)

ITEM IX Compactor/“Transfer Station” service for the City of Oxford

IX For the unit rate per recovery/removal below, the Contractor agrees to transport and dispose of the waste collected at the transfer station per specification for a period of at least 2 (two) years.

**IX \$ _____ / 42 cu. yd.
Container**

ITEM X “One-time” collection tags

X.A For the figure shown below, the Contractor agrees to collect, transport and dispose items from residential accounts (in excess of the customer’s selected and/or allotted volume of service) that have the “one-time” collection tag affixed and not exceeding 75 pounds in weight, for a period of at least 2 (two) years:

X.A \$ _____ / tag

X.B For the figure shown below, the Contractor agrees to collect, transport and dispose items from commercial accounts (due to volume in excess of capacity or over-sized items that will not fit into refuse container) that have the “one-time” collection tag affixed, and are manageable for collection by a two (2) person crew, for a period of at least 2 (two) years:

X.B \$ _____ / tag

ITEM XI Other waste disposal services

XI.A Roll-Off container rental

For the rates shown below, the Contractor agrees to rent a roll-off container on a per day basis and to collect and dispose of solid waste in it on a per load basis.

		Per Load	Per Day Rental	Per Month Rental
XI.A.1	15 cubic yard	\$ _____	\$ _____	\$ _____
XI.A.2	30 cubic yard	\$ _____	\$ _____	\$ _____
XI.A.3	40 cubic yard	\$ _____	\$ _____	\$ _____

BIDDER PROPOSAL SHEET
(Continued, 7 of 26 pages)

Optional yearly extension(s) of the initial two-year contract

Solid waste collection and disposal services may be extended beyond the two-year (2020-2021) contract provided that the increases for services do not exceed the following annual percentages as specified by the contractor:

Residential: **2022:** _____ % **2023:** _____ % **2024:** _____ %

Commercial: **2022:** _____ % **2023:** _____ % **2024:** _____ %

BIDDER PROPOSAL SHEET

(Continued, 8 of 26 pages)

OPTION B

Five year contract (2015 -2020)

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18- to 23-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent)).

Assume: 3,410 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,974 residential accounts utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

Collection/Disposal* \$ _____

Recycling (bins or totes)* \$ _____

Total **I.A \$** _____

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

Collection/Disposal* \$ _____

Recycling (bins or totes)* \$ _____

Total **I.B \$** _____

ITEM II **"Discounted Service" residential refuse and recycling services for the following volume (or near equivalent) containers**

For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications of the following number and volumes (or equivalent volume) of containers:

II.A "Discounted Service" Refuse Service

Single 65-Gallon Waste Wheeler Tote* \$ _____

BIDDER PROPOSAL SHEET
(Continued, 9 of 26 pages)

II.B. “Discounted Service” Recycling

18 or 23-Gallon Recycling Bin* \$ _____

65-Gallon Recycling Tote* \$ _____

II.C For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

“Discounted Service” Refuse Service:

Single 65-Gallon Waste Wheeler Tote* \$ _____

“Discounted Service” Recycling

18 or 23-Gallon Recycling Bin* \$ _____

65-Gallon Recycling Tote* \$ _____

* The City of Oxford reserves the right to reject, at its discretion, the recycling portion of any selected bid option and simultaneously accept the refuse collection/disposal portion of said option.

ITEM III Collection/disposal of solid waste and recyclables for commercial customers

III.A For the figures shown below, the contractor agrees to provide regularly, weekly scheduled refuse collection and disposal per dumpster size per calendar month for a period of 5 (five) years. **For commercial refuse waste customers, assume:**

110 two-cubic yard dumpster customers with 184 total collections weekly;
71 three-cubic yard dumpster customers with 150 total collections weekly;
46 four-cubic yard dumpster customers with 78 total collections weekly;
44 six-cubic yard dumpster customers with 94 total collections per week;
44 eight-cubic yard dumpster customers with 78 total collections per week; and
445 ninety-gallon (or equivalent) wheeled tote customers, with 749 total collections per week.

BIDDER PROPOSAL SHEET

(Continued, 10 of 26 pages)

Commercial Refuse:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD							
3 Cu YD							
4 Cu YD							
6 Cu YD							
8 Cu YD							
90-gal. tote							

III.B For the figures shown below, the contractor agrees to provide weekly recycling collection and disposal per dumpster size per calendar month for a period of 5 (five) years. **For commercial recycling customers, assume:**

21 two-cubic yard dumpster customers with 33 total collections weekly;

2 three cubic yard dumpster customers with 5 total collections per week;

20 four cubic yard dumpster customers with 21 total collections per week;

4 six cubic yard dumpster customers with 10 total collections per week;

Presently, no eight cubic yard dumpster customers; and

263 ninety-gallon wheeled totter customers, with 247 total collections per week.

Commercial Recycling:

Number of Times per Week of Regularly Scheduled Collection/Disposal

Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD							
3 Cu YD							
4 Cu YD							
6 Cu YD							
8 Cu YD							
90-gal. tote							

BIDDER PROPOSAL SHEET

(Continued, 11 of 26 pages)

ITEM IV Dumpster and waste wheeler tote rental and purchase charge

IV.A For the figures shown below, the contractor agrees to rent dumpsters and waste wheeler totes by size per calendar month for a period of 5 (five) years, per specification.

IV.A.1 One cubic yard dumpster **IV.A.1** \$ _____

IV.A.2 Two cubic yard dumpster **IV.A.2** \$ _____

IV.A.3 Three cubic yard dumpster **IV.A.3** \$ _____

IV.A.4 Four cubic yard dumpster **IV.A.4** \$ _____

IV.A.5 Six cubic yard dumpster **IV.A.5** \$ _____

IV.A.6 Eight cubic yard dumpster **IV.A.6** \$ _____

IV.A.7 Waste Wheeler: Residential refuse
65 to 90-gal (or equivalent) **IV.A.7** \$ _____

IV.A.8 Waste Wheeler: Commercial refuse &/or recycling **IV.A.8** \$ _____
Specify size: _____

IV.B For the figures shown below, the contractor agrees to sell dumpsters and waste wheeler totes for a period of 5 (five) years, per specification.

IV.B.1 One cubic yard dumpster **IV.B.1** \$ _____

IV.B.2 Two cubic yard dumpster **IV.B.2** \$ _____

IV.B.3 Three cubic yard dumpster **IV.B.3** \$ _____

IV.B.4 Four cubic yard dumpster **IV.B.4** \$ _____

IV.B.5 Six cubic yard dumpster **IV.B.5** \$ _____

IV.B.6 Eight cubic yard dumpster **IV.B.6** \$ _____

IV.B.7 Waste Wheeler:
65-gal (or equivalent) **IV.B.7** \$ _____

IV.B.8 Waste Wheeler: Commercial **IV.B.8** \$ _____
Specify size: _____

BIDDER PROPOSAL SHEET

(Continued, 5 of 26 pages)

ITEM V Refuse collection and disposal for compactor/dumpster customers

Contractor shall provide a rate schedule of charges to apply for the collection and disposal of solid waste and recyclable dumpsters in addition to the customer's regularly scheduled weekly event(s). The Contractor shall provide a schedule of monthly charges for compactor equipment rental and collection. After the award of this contract, the Contractor shall provide a listing of all customers receiving compactor services to the City and be responsible for keeping the City informed of changes associated with compactor services and/or compactor customers.

ITEM VI Collection and disposal service for "Move-In/Move-Out week" and other Special Events

VI.A Rate for vehicle(s) and crew(s) to provide additional collection and disposal services for these events or at other times at the discretion of the City for 5 (five) years.

VI.A. \$ _____

VI.B Per ton disposal rate for materials collected for 5 (five) years:

VI.B. \$ _____

ITEM VII Yard waste collection and disposal

VII.A For the unit cost figures shown below, the Contractor agrees to sell a weekly tag for up to 40/45 gallon paper bag or rigid container for the collection and disposal service per specifications for 5 (five) years.

VII.A. \$ _____

VII.B For the lump sum figures shown below, the Contractor agrees to provide once-a-week SPECIAL, REAR and/or SIDE-OF-PROPERTY collection of yard waste once per calendar month for a period of 5 (five) years, per specifications.

VII.B. \$ _____

ITEM VIII Residential food scraps curbside collection for composting

VIII For the figure shown below, the Contractor agrees to weekly collect up to 15-gallons in volume of residentially-generated food scraps, and transport the collected food scraps to an appropriate Ohio Environmental Protection Agency-licensed composting facility for 5 (five) years.

VIII \$ _____

BIDDER PROPOSAL SHEET

(Continued, 13 of 26 pages)

ITEM IX Compactor/"Transfer Station" service for the City of Oxford

IX For the unit rate per recovery/removal below, the Contractor agrees to transport and dispose of the waste collected at the transfer station per specification for a period of 5 (five) years.

IX \$ _____ / 42 cu. yd.
Container

ITEM X "One-time" collection tags

X.A For the figure shown below, the Contractor agrees to collect, transport and dispose items from residential accounts (in excess of the customer's selected and/or allotted volume of service) that have the "one-time" collection tag affixed and not exceeding 75 pounds in weight, for a period of 5 (five) years:

X.A \$ _____ / tag

X.B For the figure shown below, the Contractor agrees to collect, transport and dispose items from commercial accounts (due to volume in excess of capacity or oversized items that will not fit into refuse container) that have the "one-time" collection tag affixed, and are manageable for collection by a two (2) person crew, for a period of 5 (five) years:

X.B \$ _____ / tag

ITEM XI Other waste disposal services

XI.A Roll-Off container rental

For the rates shown below, the Contractor agrees to rent a roll-off container on a per day basis and to collect and dispose of solid waste in it on a per load basis.

	Per Load	Per Day Rental	Per Month Rental
XI.A.1 15 cubic yard	\$ _____	\$ _____	\$ _____
XI.A.2 30 cubic yard	\$ _____	\$ _____	\$ _____
XI.A.3 40 cubic yard	\$ _____	\$ _____	\$ _____

BIDDER PROPOSAL SHEET
(Page 14 of 26 pages)

OPTION C

A two year contract (2020-2021), with up to three (3) one-year extensions (2022, 2023, and 2024), with the requirement of the contractor's refuse and recycling vehicles **EXCLUSIVELY** servicing the City of Oxford accounts on any given load

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18- to 23-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent).

Assume: 3,410 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,974 residential accounts utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications.

Collection/Disposal* \$ _____

Recycling (bins or totes)* \$ _____

Total **I.A \$** _____

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications.

Collection/Disposal* \$ _____

Recycling (bins or totes)* \$ _____

Total **I.B \$** _____

ITEM II **"Discounted Service" residential refuse and recycling services for the following volume (or near equivalent) containers**

For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications of the following number and volumes (or equivalent volume) of containers:

II.A "Discounted Service" Refuse Service

Single 65-Gallon Waste Wheeler Tote* \$ _____

BIDDER PROPOSAL SHEET

(Continued, 15 of 26 pages)

II.B. "Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ _____

65-Gallon Recycling Tote* \$ _____

II.C For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications.

"Discounted Service" Refuse Service:

Single 65-Gallon Waste Wheeler Tote* \$ _____

"Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ _____

65-Gallon Recycling Tote* \$ _____

* The City of Oxford reserves the right to reject, at its discretion, the recycling portion of any selected bid option and simultaneously accept the refuse collection/disposal portion of said option.

ITEM III Collection/disposal of solid waste and recyclables for commercial customers

III.A For the figures shown below, the contractor agrees to provide regularly, weekly scheduled refuse collection and disposal per dumpster size per calendar month for a period of 2 (two) years. **For commercial refuse waste customers, assume:**

110 two-cubic yard dumpster customers with 184 total collections weekly;
71 three-cubic yard dumpster customers with 150 total collections weekly;
46 four-cubic yard dumpster customers with 78 total collections weekly;
44 six-cubic yard dumpster customers with 94 total collections per week;
44 eight-cubic yard dumpster customers with 78 total collections per week; and
445 ninety-gallon (or equivalent) wheeled tote customers, with 749 total collections per week.

BIDDER PROPOSAL SHEET

(Continued, 16 of 26 pages)

Commercial Refuse:

Number of Times per Week of Regularly Scheduled Collection/Disposal							
Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD							
3 Cu YD							
4 Cu YD							
6 Cu YD							
8 Cu YD							
90-gal. tote							

III.B For the figures shown below, the contractor agrees to provide weekly recycling collection and disposal per dumpster size per calendar month for a period of 2 (two) years. **For commercial recycling customers, assume:**

21 two-cubic yard dumpster customers with 33 total collections weekly;

2 three cubic yard dumpster customers with 5 total collections per week;

20 four cubic yard dumpster customers with 21 total collections per week;

4 six cubic yard dumpster customers with 10 total collections per week;

Presently, no eight cubic yard dumpster customers; and

263 ninety-gallon wheeled totter customers, with 247 total collections per week.

Commercial Recycling:

Number of Times per Week of Regularly Scheduled Collection/Disposal							
Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD							
3 Cu YD							
4 Cu YD							
6 Cu YD							
8 Cu YD							
90-gal. tote							

BIDDER PROPOSAL SHEET

(Continued, 17 of 26 pages)

ITEM IV Dumpster and waste wheeler tote rental and purchase charge

IV.A For the figures shown below, the contractor agrees to rent dumpsters and waste wheeler totes by size per calendar month for a period of at least 2 (two) years, per specification.

IV.A.1 One cubic yard dumpster **IV.A.1** \$ _____

IV.A.2 Two cubic yard dumpster **IV.A.2** \$ _____

IV.A.3 Three cubic yard dumpster **IV.A.3** \$ _____

IV.A.4 Four cubic yard dumpster **IV.A.4** \$ _____

IV.A.5 Six cubic yard dumpster **IV.A.5** \$ _____

IV.A.6 Eight cubic yard dumpster **IV.A.6** \$ _____

IV.A.7 Waste Wheeler: Residential refuse
65 to 90-gal (or equivalent) **IV.A.7** \$ _____

IV.A.8 Waste Wheeler: Commercial refuse &/or recycling **IV.A.8** \$ _____
Specify size: _____

IV.B For the figures shown below, the contractor agrees to sell dumpsters and waste wheeler totes for a period of 2 (two) years, per specification.

IV.B.1 One cubic yard dumpster **IV.B.1** \$ _____

IV.B.2 Two cubic yard dumpster **IV.B.2** \$ _____

IV.B.3 Three cubic yard dumpster **IV.B.3** \$ _____

IV.B.4 Four cubic yard dumpster **IV.B.4** \$ _____

IV.B.5 Six cubic yard dumpster **IV.B.5** \$ _____

IV.B.6 Eight cubic yard dumpster **IV.B.6** \$ _____

IV.B.7 Waste Wheeler:
65-gal (or equivalent) **IV.B.7** \$ _____

IV.B.8 Waste Wheeler: Commercial **IV.B.8** \$ _____
Specify size: _____

BIDDER PROPOSAL SHEET

(Continued, 18 of 26 pages)

ITEM V Refuse collection and disposal for compactor/dumpster customers

Contractor shall provide a rate schedule of charges to apply for the collection and disposal of solid waste and recyclable dumpsters in addition to the customer's regularly scheduled weekly event(s). The Contractor shall provide a schedule of monthly charges for compactor equipment rental and collection. After the award of this contract, the Contractor shall provide a listing of all customers receiving compactor services to the City and be responsible for keeping the City informed of changes associated with compactor services and/or compactor customers.

ITEM VI Collection and disposal service for "Move-In/Move-Out week" and other Special Events

VI.A Rate for vehicle(s) and crew(s) to provide additional collection and disposal services for these events or at other times at the discretion of the City for at least 2 (two) years.

VI.A. \$ _____

VI.B Per ton disposal rate for materials collected for at least 2 (two) years:

VI.B. \$ _____

ITEM VII Yard waste collection and disposal

VII.A For the unit cost figures shown below, the Contractor agrees to sell a weekly tag for up to 40/45 gallon paper bag or rigid container for the collection and disposal service per specifications for at least 2 (two) years.

VII.A. \$ _____

VII.B For the lump sum figures shown below, the Contractor agrees to provide once-a-week SPECIAL, REAR and/or SIDE-OF-PROPERTY collection of yard waste once per calendar month for a period of 2 (two) years, per specifications.

VII.B. \$ _____

ITEM VIII Residential food scraps curbside collection for composting

VIII For the figure shown below, the Contractor agrees to weekly collect up to 15-gallons in volume of residentially-generated food scraps, and transport the collected food scraps to an appropriate Ohio Environmental Protection Agency-licensed composting facility for at least 2 (two) years.

VIII \$ _____

BIDDER PROPOSAL SHEET
(Continued, 19 of 26 pages)

ITEM IX Compactor/“Transfer Station” service for the City of Oxford

IX For the unit rate per recovery/removal below, the Contractor agrees to transport and dispose of the waste collected at the transfer station per specification for a period of at least 2 (two) years.

**IX \$ _____ / 42 cu. yd.
Container**

ITEM X “One-time” collection tags

X.A For the figure shown below, the Contractor agrees to collect, transport and dispose items from residential accounts (in excess of the customer’s selected and/or allotted volume of service) that have the “one-time” collection tag affixed and not exceeding 75 pounds in weight, for a period of at least 2 (two) years:

X.A \$ _____ / tag

X.B For the figure shown below, the Contractor agrees to collect, transport and dispose items from commercial accounts (due to volume in excess of capacity or over-sized items that will not fit into refuse container) that have the “one-time” collection tag affixed, and are manageable for collection by a two (2) person crew, for a period of at least 2 (two) years:

X.B \$ _____ / tag

ITEM XI Other waste disposal services

XI.A Roll-Off container rental

For the rates shown below, the Contractor agrees to rent a roll-off container on a per day basis and to collect and dispose of solid waste in it on a per load basis.

		Per Load	Per Day Rental	Per Month Rental
XI.A.1	15 cubic yard	\$ _____	\$ _____	\$ _____
XI.A.2	30 cubic yard	\$ _____	\$ _____	\$ _____
XI.A.3	40 cubic yard	\$ _____	\$ _____	\$ _____

BIDDER PROPOSAL SHEET
(Continued, 20 of 26 pages)

Optional yearly extension(s) of the initial two-year contract

Solid waste collection and disposal services may be extended beyond the two-year (2020-2021) contract provided that the increases for services do not exceed the following annual percentages as specified by the contractor:

Residential:	2022: _____ %	2023: _____ %	2024: _____ %
Commercial:	2022: _____ %	2023: _____ %	2024: _____ %

BIDDER PROPOSAL SHEET
(Continued, 21 of 26 pages)

OPTION D

Five year contract (2015 -2020), with the requirement of the contractor's refuse and recycling vehicles EXCLUSIVELY servicing the City of Oxford accounts on any given load

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18- to 23-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent).

Assume: 3,410 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,974 residential accounts utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE" collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.**

Collection/Disposal* \$ _____

Recycling (bins or totes)* \$ _____

Total I.A \$ _____

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.**

Collection/Disposal* \$ _____

Recycling (bins or totes)* \$ _____

Total I.B \$ _____

ITEM II "Discounted Service" residential refuse and recycling services for the following volume (or near equivalent) containers

For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE"** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications of the following number and volumes (or equivalent volume) of containers:

II.A "Discounted Service" Refuse Service

Single 65-Gallon Waste Wheeler Tote* \$ _____

BIDDER PROPOSAL SHEET

(Continued, 22 of 26 pages)

II.B. "Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ _____

65-Gallon Recycling Tote* \$ _____

II.C For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY** collection for refuse and/or recycling service per calendar month for a period of 5 (five) years, per specifications.

"Discounted Service" Refuse Service:

Single 65-Gallon Waste Wheeler Tote* \$ _____

"Discounted Service" Recycling

18 or 23-Gallon Recycling Bin* \$ _____

65-Gallon Recycling Tote* \$ _____

* The City of Oxford reserves the right to reject, at its discretion, the recycling portion of any selected bid option and simultaneously accept the refuse collection/disposal portion of said option.

ITEM III Collection/disposal of solid waste and recyclables for commercial customers

III.A For the figures shown below, the contractor agrees to provide regularly, weekly scheduled refuse collection and disposal per dumpster size per calendar month for a period of 5 (five) years. **For commercial refuse waste customers, assume:**

110 two-cubic yard dumpster customers with 184 total collections weekly;
71 three-cubic yard dumpster customers with 150 total collections weekly;
46 four-cubic yard dumpster customers with 78 total collections weekly;
44 six-cubic yard dumpster customers with 94 total collections per week;
44 eight-cubic yard dumpster customers with 78 total collections per week; and
445 ninety-gallon (or equivalent) wheeled tote customers, with 749 total collections per week.

BIDDER PROPOSAL SHEET
(Continued, 23 of 26 pages)

Commercial Refuse:

Number of Times per Week of Regularly Scheduled Collection/Disposal							
Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD							
3 Cu YD							
4 Cu YD							
6 Cu YD							
8 Cu YD							
90-gal. tote							

III.B For the figures shown below, the contractor agrees to provide weekly recycling collection and disposal per dumpster size per calendar month for a period of 5 (five) years. **For commercial recycling customers, assume:**

- 21 two-cubic yard dumpster customers with 33 total collections weekly;**
- 2 three cubic yard dumpster customers with 5 total collections per week;**
- 20 four cubic yard dumpster customers with 21 total collections per week;**
- 4 six cubic yard dumpster customers with 10 total collections per week;**
- Presently, no eight cubic yard dumpster customers; and**
- 263 ninety-gallon wheeled totter customers, with 247 total collections per week.**

Commercial Recycling:

Number of Times per Week of Regularly Scheduled Collection/Disposal							
Volume	1X	2X	3X	4X	5X	6X	Additional
2 Cu YD							
3 Cu YD							
4 Cu YD							
6 Cu YD							
8 Cu YD							
90-gal. tote							

BIDDER PROPOSAL SHEET

(Continued, 24 of 26 pages)

ITEM IV Dumpster and waste wheeler tote rental and purchase charge

IV.A For the figures shown below, the contractor agrees to rent dumpsters and waste wheeler totes by size per calendar month for a period of 5 (five) years, per specification.

IV.A.1 One cubic yard dumpster **IV.A.1** \$ _____

IV.A.2 Two cubic yard dumpster **IV.A.2** \$ _____

IV.A.3 Three cubic yard dumpster **IV.A.3** \$ _____

IV.A.4 Four cubic yard dumpster **IV.A.4** \$ _____

IV.A.5 Six cubic yard dumpster **IV.A.5** \$ _____

IV.A.6 Eight cubic yard dumpster **IV.A.6** \$ _____

IV.A.7 Waste Wheeler: Residential refuse
65 to 90-gal (or equivalent) **IV.A.7** \$ _____

IV.A.8 Waste Wheeler: Commercial refuse &/or recycling **IV.A.8** \$ _____
Specify size: _____

IV.B For the figures shown below, the contractor agrees to sell dumpsters and waste wheeler totes for a period of 5 (five) years, per specification.

IV.B.1 One cubic yard dumpster **IV.B.1** \$ _____

IV.B.2 Two cubic yard dumpster **IV.B.2** \$ _____

IV.B.3 Three cubic yard dumpster **IV.B.3** \$ _____

IV.B.4 Four cubic yard dumpster **IV.B.4** \$ _____

IV.B.5 Six cubic yard dumpster **IV.B.5** \$ _____

IV.B.6 Eight cubic yard dumpster **IV.B.6** \$ _____

IV.B.7 Waste Wheeler:
65-gal (or equivalent) **IV.B.7** \$ _____

IV.B.8 Waste Wheeler: Commercial **IV.B.8** \$ _____
Specify size: _____

BIDDER PROPOSAL SHEET

(Continued, 25 of 26 pages)

ITEM V Refuse collection and disposal for compactor/dumpster customers

Contractor shall provide a rate schedule of charges to apply for the collection and disposal of solid waste and recyclable dumpsters in addition to the customer's regularly scheduled weekly event(s). The Contractor shall provide a schedule of monthly charges for compactor equipment rental and collection. After the award of this contract, the Contractor shall provide a listing of all customers receiving compactor services to the City and be responsible for keeping the City informed of changes associated with compactor services and/or compactor customers.

ITEM VI Collection and disposal service for "Move-In/Move-Out week" and other Special Events

VI.A Rate for vehicle(s) and crew(s) to provide additional collection and disposal services for these events or at other times at the discretion of the City for 5(five) years.

VI.A. \$ _____

VI.B Per ton disposal rate for materials collected for 5 (five) years:

VI.B. \$ _____

ITEM VII Yard waste collection and disposal

VII.A For the unit cost figures shown below, the Contractor agrees to sell a weekly tag for up to 40/45 gallon paper bag or rigid container for the collection and disposal service per specifications for 5 (five) years.

VII.A. \$ _____

VII.B For the lump sum figures shown below, the Contractor agrees to provide once-a-week SPECIAL, REAR and/or SIDE-OF-PROPERTY collection of yard waste once per calendar month for 5 (five) years, per specifications.

VII.B. \$ _____

ITEM VIII Residential Food Scraps Curbside Collection for Composting

VIII For the figure shown below, the Contractor agrees to weekly collect up to 15-gallons in volume of residentially-generated food scraps, and transport the collected food scraps to an appropriately Ohio Environmental Protection Agency-licensed composting facility for 5(five) years.

VIII \$ _____

BIDDER PROPOSAL SHEET

(Continued, 26 of 26 pages)

ITEM IX Compactor/"Transfer Station" service for the City of Oxford

IX For the unit rate per recovery/removal below, the Contractor agrees to transport and dispose of the waste collected at the transfer station per specification for a period of 5 (five) years.

**IX \$ _____ / 42 cu. yd.
Container**

ITEM X "One-time" collection tags

X.A For the figure shown below, the Contractor agrees to collect, transport and dispose items from residential accounts (in excess of the customer's selected and/or allotted volume of service) that have the "one-time" collection tag affixed and not exceeding 75 pounds in weight, for a period of 5 (five) years:

X.A \$ _____ / tag

X.B For the figure shown below, the Contractor agrees to collect, transport and dispose items from commercial accounts (due to volume in excess of capacity or over-sized items that will not fit into refuse container) that have the "one-time" collection tag affixed, and are manageable for collection by a two (2) person crew, for a period of 5 (five) years:

X.B \$ _____ / tag

ITEM XI Other waste disposal services

XI.A Roll-Off container rental

For the rates shown below, the Contractor agrees to rent a roll-off container on a per day basis and to collect and dispose of solid waste in it on a per load basis.

	Per Load	Per Day Rental	Per Month Rental
XI.A.1 15 cubic yard	\$ _____	\$ _____	\$ _____
XI.A.2 30 cubic yard	\$ _____	\$ _____	\$ _____
XI.A.3 40 cubic yard	\$ _____	\$ _____	\$ _____

ATTACHMENT B
EXISTING ACCOUNTS

CITY OF OXFORD SOLID WASTE SERVICE
(As of April 30, 2019)

Billing Code	Units Billed	Extra Collections
Refuse		
Residential (total)	3,410	Not applicable
WWR	1,974	Not applicable
Residential CO	0	Not applicable
D2	103	71
D2NR	7	3
D3	62	77
D3NR	9	2
D4	44	32
D4NR	2	0
D6	40	46
D6NR	4	4
D8	43	32
D8NR	1	2
WWRCO	8	Not applicable
WWRNR	156	Not applicable
WWC	193	205
WCNCO	2	0
WWCNR	86	99
Recycling		
R2	21	12
R3	2	3
R4	20	1
R6	4	6
R8	0	0
RWW	50	17
RWWCO	0	0
RHS	1	0

Billing codes are defined on the accompanying page.

CITY OF OXFORD SOLID WASTE SERVICE

Billing code definitions:

Residential:	Residential materials placed at adjacent curbside or in alley for collection
Residential CO:	Residential back door or side-of-house carry-out service
D2:	Rental 2 cubic yard dumpster; other rental dumpster capacities are denoted in a similar fashion
D2NR:	Non-rental 2 cubic yard dumpster; other non-rental dumpster capacities are denoted in a similar fashion
WWR:	Waste wheeler 90-gallon tote, residential rental
WWRCO:	Waste wheeler 90-gallon tote, residential rental, with back door carry-out service
WWNR:	Waste wheeler 90-gallon tote, residential non-rental
WWC:	Waste wheeler 90-gallon tote, commercial rental
WCNCO:	Waste wheeler, commercial non-rental, with back door carry-out service
WWCNR:	Waste wheeler, commercial non-rental
R2:	Recycling 2 cubic yard dumpster (rental); other recycling dumpster capacities are denoted in a similar fashion
RWW:	Recycling waste wheeler 90-gallon tote
RWWCO:	Recycling waste wheeler 90-gallon tote, with back door carry-out service
RHS:	Recycling is collected but no room available for containers

ATTACHMENT C

EXISTING CITY FACILITY LISTING

City of Oxford - Municipal Facilities and Parks Refuse Containers (as of July 2019)

<u>Location</u>	<u>Number Containers</u>	<u>Size</u>	<u>Frequency</u>
Court House	4	WW	1x/week
Oxford Fire Department	1	2 cubic yard	1x/week
Oxford Fire Department	1	WW	1x/week
Mile Square (Street Containers)	53	30 gallon	Daily
Municipal Building	2	WW	3x/week
Municipal Building recycling	2	WW	3x/week
Oxford Police Department	2	WW	3x/week
Oxford Police Dept. recycling	2	WW	3x/week
Senior Center	2	2 & 3 cubic yd.	2x/week
Senior Center recycling	1	2 curbside bins	1x/week
Streets and Maintenance Garage	1	20 cubic yd roll-off	On will-call
TRI Community Center	1	3 cubic yd.	2x/week
TRI Community Center recycling	2 to 4	WW	2x/week
	(4 WW utilized for recycling during the months of June-August)		
Water Treatment Plant	1	6 cubic yd	1x/week
Waste Water Treatment Plant	5	2 cubic yd	Daily
Woodside Cemetery	1	2 cubic yard	On will-call
Artz Park	1	30 gallon	Daily
Inloes Park	1	30 gallon	Daily
Leonard Howell Park	1	3 cubic yd.	2x/week
	3	30 gallon	Daily
Mary Day Park	2	30-gallon	Daily
Northside Dog Bark Park	2	30 gallon	Daily

Oxford Community Park	1	4 cubic yd	2x/week
Oxford Community Park	4	WW	2x/week
Oxford Community Park recycling	4 (April-September)	WW	2x/week
Aquatic Center	1	4 cubic yd	3x/week
Aquatic Center recycling	3-5	WW	3x/week