



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE

TUESDAY, MAY 7, 2024 AT 7:30 PM

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Swearing-In of New Officers. (John Jones, Police Chief)
 - B. 2023 TOPSS Annual Report and Next Steps - Ms. Sherry Martin, TOPSS Executive Director, and Ms. Suzy Hummel, Secretary of the TOPSS Board of Directors
 - C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the April 16, 2024, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. A Resolution of Council Authorizing Alcoholic Beverages to be Sold and Consumed Annually at the Freedom Festival Event on July 3 (Rain Date July 4) From 5:00 p.m. - 9:00 p.m. to be Held at the Oxford Community Park Located at 6801 Fairfield Road, Oxford, Ohio 45056. (Casey Wooddell, Parks and Recreation Director)

6. Resolutions.

- A. A Resolution Authorizing the City Manager to Enter into an Agreement with Passport Labs, Inc. for the Annual Software Subscription for the City's Parking Management Platforms at a Cost Not to Exceed \$56,110.00 for the First Year with an Increase of 5% Each Year Thereafter. (John Jones, Police Chief)
- B. A Resolution Authorizing the City Manager to Enter into an Agreement with Medicount Management Inc. for Emergency Medical Services Billing Services at a Cost of Five and a Half Percent (5.5%) of the Gross Amount Collected. (John Detherage, Fire Chief)
- C. A Resolution Authorizing the City Manager to Sign a 12-month Contract Totaling \$99,996.00 with NextStep Networking to Provide Information Technology Field Staff Support, with an Annual Renewal Option with a 3% Increase. (Jessica Greene, Assistant City Manager)
- D. A Resolution Authorizing the City Manager to Enter Into an Agreement with Parkson Corporation for the Purchase of Specified Equipment Listed in the Rebuild Spec Sheet (#PO20011103) at a Cost Not to Exceed \$100,995.00. with a Contingency of \$10,000.00 for a Total Not to Exceed \$110,995.00. (Michael Dreisbach, Service Director)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Authorizing the City Manager to Enter Into an Easement Agreement Between the City of Oxford and Duke Energy Ohio, Inc. for Construction of the Butler County Regional Transit Authority's New Transportation Facility's Electrical Infrastructure as Set Forth in Exhibit "A" Attached Hereto. (Michael Dreisbach, Service Director)
2. An Ordinance Amending Section 1143.10 Uptown District Paragraph (b) Uses (1) Permitted Uses E. Sidewalk Uses By Adding 3.i. (Douglas Elliott, City Manager)

B. Second Reading

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Date	Meeting	Location	Time
	May 8	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	May 13	Oxford Recreation Board	Municipal Building	11:30 a.m.
	May 14	Planning Commission	Courthouse	7:00 p.m.
	May 15	Board of Building Appeals	Courthouse	5:30 p.m.
	May 16	Police Community Relations & Review Commission	Courthouse	7:00 p.m.
	May 21	City Council	Courthouse	7:30 p.m.

May 28 Board of Zoning Appeals

Courthouse 6:30 p.m.

9. Adjourn.