



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, JUNE 18, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Return from Recess at 6:28 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE # 7
NAY # 0
ABS # 0

Motion – To Enter Executive Session at 6:29 p.m. O.R.C. 121.22 (G)(1) To Consider Appointments to Boards and Commissions.

(Roll Call Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 7
Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French and Mayor Snavely
NAY # 0
ABS # 0

Motion – To Return from Executive Session at 7:07 p.m. O.R.C. 121.22 (G)(1) To Consider Appointments to Boards and Commissions.

(Voice Vote) 1st Mr. Prytherch 2nd Ms. Raghu
AYE # 7
NAY # 0
ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snavely on Tuesday,

June 18, 2024, at 7:30 p.m. Members in attendance were Amber Franklin, Alex French, Jason Bracken, David Prytherch, Michael Smith, and Chantel Raghu.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Geoff Robinson, Police Lieutenant; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Ridenour, Finance Director; Mr. Jordan Staley, Assistant Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

4. Public Participation.

A. Appointments to Boards and Commissions

Motion – To Nominate Baljinnyam Dashdori, Steven Chaffin, and Matt Wyatt to the Board of Zoning Appeals; Alan Kyger to the Personnel Appeals Board; Jason Merz, Sarah Meaney, and Jake Richardson to the Recreation Board; Remah Dinc and Sean Wagner to the Historic and Articleural Preservation Commission; Rebecca Howard to the Civil Rights Commission; Lee Fisher to the Oxford Parking and Transportation Advisory Board; Steve Schnabl to the Housing Advisory Commission; Egon Krann and Christopher Skoglund to the Police Community Relations and Review Commission; Steve Schnabl to the Student Community Relations Commission; Tim McGowan and John Harlan to the McCullough-Hyde Foundation Board of Trustees.

(Voice Vote) 1st Ms. Raghu 2nd

AYE # 6

NAY # 0

ABS # 1

B. Public Hearing - 2025 Tax Budget (Heidi Ridenour, Finance Director)

Motion – To Open The Public Hearing.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

Ms. Ridenour presented her staff report, gave a timeline for the preliminary tax budget for 2025, and offered to answer any questions.

Public Comment - None.

Motion – To Close The Public Hearing.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

C. Public WiFi Discussion

Ms. Greene presented her findings regarding public Wi-Fi as a follow-up from February 2024 (the full report is included in the minutes). Ms. Greene addressed questions and comments from the Council. Ms. Greene gave details on several options and asked the Council for guidance on how to move forward. Mayor Snavelly thanked Ms. Greene for her report and asked Ms. Greene to briefly research a possible grant for TOPSS fund to help low-income individuals pay for Wi-Fi and the cost of just the Uptown with a more highly performing system.

Public Comment - None.

D. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Mr. Mark Boardman, 4385 Harris Road, Milford Township - Mr. Boardman spoke on behalf of Three Valley Conservation Trust. Mr. Boardman presented slides on the

completion of the Ruder Preserve - OATS Boardwalk (slides included in minutes). Mr. Boardman noted that the boardwalk was built to ADA compliance standards. Mr. Boardman thanked several organizations and individuals for their contributions to the boardwalk. Mr. Boardman mentioned that the boardwalk is not quite fully accessible due to the distance of the accessible parking to the boardwalk entrance. Mr. Boardman suggested that a paved parking area be created near the entrance and that Three Valley Conservation Trust would be willing to discuss cost-sharing with the City and other agencies. Mayor Snively thanked Mr. Boardman for his presentation and would like Staff to take a look at the accessible parking area.

Public Comment - Mr. Steve Schnabl, 44 Autumn Drive - Mr. Schnabl shared that he intended to be at the work session but missed the time for public comments. Mr. Schnabl stated staff time, and especially administrative staff time, is one of the most valuable components, and the leadership staff is stretched very thin. Mr. Schnabl noted that some of that has to do with the number of commissions in place and would encourage you to consider looking at the outcomes of the commissions to see that each continues to have a positive impact beyond simply being a feel-good. Mr. Schnabl mentioned the discussion of redistributing the CDBG funds being added to what had been the operating fund budget set aside for non-profits in the community.

Public Comment - Mr. Gary Landrum, Parkview Arms Apartments - Mr. Landrum shared that some of the residents have been trying to call HUD and the Department of Health and keep getting circled back around. Mr. Landrum was told that the City needs to hold the management company accountable.

Public Comment - Ms. Susan Saylor, Parkview Arms Apartments - Ms. Saylor has been a resident for the past six years, and during that time, she hasn't had issues, but she's made it her home.

Public Comment - Ms. Ann Fuehrer, Dana Drive - Ms. Fuehrer shared that she's been observing Council for the past two and a half years and has seen increasing transparency, availability of the process to the public, and more inclusivity. Ms. Fuehrer was glad to hear Council talking about the role of partnerships. Ms. Fuehrer asked the Council to think very carefully about public assistance, that is a really important part of the budget and how to get participation is also important.

Public Comment - Ms. Maria Johnson, Parkview Arms Apartments - Ms. Johnson mentioned some behavior that could be considered retaliation. Ms. Johnson updated the Council on the repairs to some of the major appliances in her apartment. Ms. Johnson noted that Lynda had come to inspect the stove; she turned it on and felt that it was working, but didn't wait to see if the stove stayed hot. Ms. Johnson stated she still has continuing issues.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve The Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

- A. Minutes Of The June 4, 2024, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. A Report Regarding The June 5, 2024, Environmental Commission Meeting (Jessica Greene, Assistant City Manager)
- C. A Resolution Approving Then And Now Certificates For Purchase Orders Issued Above \$3,000 Where An Invoice Was Received Prior To The Purchase Order Date, As A Requirement Of Ohio Revised Code 5705.41 (D). (Heidi Ridenour, Finance Director)

6. Resolutions.

- A. A Resolution Authorizing The City Manager To Enter Into A Law Enforcement Mutual Assistance Agreement With Miami University Police. (John Jones, Police Chief)

Motion – To Adopt Resolution No. 7614.
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE # 7
NAY # 0
ABS # 0

Chief Jones presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

B. Second Reading

1. An Ordinance Authorizing The Tax Budget For The Year 2025 And Directing That The Same Be Transmitted To The Butler County Auditor. (Heidi Ridenour, Finance Director)

Motion – To Adopt Ordinance No. 3768.
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Mr. Bracken, Ms. Franklin, Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Smith, and Mayor Snavelly

NAY # 0

ABS # 0

Ms. Ridenour reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

2. An Ordinance Approving A Conditional Use Permit Application To Allow For A Retail Use Exceeding 15,000 Square Feet In The General Business (GB) District For The Purpose Of Accommodating A New Tractor Supply Company Store On Property Located At 5728 College Corner Pike, Oxford, Ohio 45056 With Conditions (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3769.
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, and Mayor Snavelly

NAY # 0

ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting			
1. Jun 19	Board of Building Appeals - CANCELED	Courthouse	5:30 p.m.	
Jun 25	Board of Zoning Appeals	Courthouse	6:30 p.m.	
Jul 2	City Council - CANCELED	Courthouse	7:30 p.m.	
Jul 4	City Offices CLOSED-Holiday			
Jul 4	Housing Advisory Commission - CANCELED	Municipal Building	6:00 p.m.	
Jul 8	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.	
Jul 9	Planning Commission	Courthouse	7:00 p.m.	
Jul 10	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.	
Jul 15	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.	

Jul 16 City Council
Jul 17 Board of Building Appeals

Courthouse 7:30 p.m.
Courthouse 5:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:35 p.m.
(Voice Vote) 1st Ms. Franklin 2nd Ms. Raghu
AYE # 7
NAY # 0
ABS # 0