



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, SEPTEMBER 3, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, September 3, 2024, at 7:34 p.m. Members in attendance were Amber Franklin, Alex French, Michael Smith, David Prytherch, and Chantel Raghu.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Geoff Robinson, Police Lieutenant; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Ridenour, Finance Director; Mr. Scott Otto, PE, City Engineer; Mr. Ben Mazer, Assistant Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

4. Public Participation.

A. Proclamation - "National Hispanic Latinx American Heritage Month"

Ms. Cristina Alcalde was in attendance to accept the Proclamation. Ms. Alcalde thanked the Mayor and the City Council and invited everyone to the Celebrating Culture Through Music and Dance Event on September 13, 2024 (flier included in minutes).

B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Ms. Heidi Ridenour, Liberty, IN - Ms. Ridenour thanked the City Council for the National Hispanic Latinx American Heritage Month Proclamation. Ms. Ridenour shared that she has two granddaughters of Hispanic Latinx American Heritage. Ms. Ridenour mentioned that her granddaughters are learning both Spanish and English. Ms. Ridenour noted that she and her husband have been learning more about the heritage as well and believe bringing both of their families and traditions together is important for the development of their granddaughters and the dynamics of their family.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

- A. Minutes from the August 20, 2024, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. Right of Way/Park Permit Request ROW00761 - Cub Scout Pack 961 Popcorn Sales MLK Park (Jessica Greene, Assistant City Manager)
- C. Right of Way/Park Permit Request ROW 00749 - Voter Registration MLK Park 2024 (Jessica Greene, Assistant City Manager)
- D. A Resolution Approving Then And Now Certificates For Purchase Orders Issued Above \$3,000 Where An Invoice Was Received Prior To The Purchase Order Date, As A Requirement Of Ohio Revised Code 5705.41 (D). (Heidi Ridenour, Finance Director)

6. Resolutions.

- A. A Resolution Accepting The Bid And Authorizing The City Manager To Enter Into A Contract With Miller Cable Company for the Installation of new Traffic Control Signals at the intersection of Oxford-Reily Road (aka SR732) and Dana Drive At A Total Cost Not To Exceed \$124,300.00. (Scott Otto, PE, City Engineer)

Motion – To Adopt Resolution No. 7629.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Raghu
AYE # 6
NAY # 0
ABS # 0

Mr. Otto presented his staff report and addressed questions and comments from the Council.

Public Comment - Ms. Ann Fuehrer, Dana Drive - Ms. Fuehrer spoke in favor of this Resolution. Ms. Fuehrer would like, for yimby, meaning, yes, in my backyard, to be used more frequently in

public discourse. Ms. Fuehrer spoke in support of the development of the OATS Trail and congratulated the City on having gotten this far through phase four. Ms. Fuehrer noted that this will facilitate the safety and use of that phase of the trail. Ms. Fuehrer thanked the Council for their work.

- B. A Resolution Establishing The Amounts And Rates As Determined By The Budget Commission Of Butler County, Ohio, And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor. (Heidi Ridenour, Finance Director)

Motion – To Adopt Resolution No. 7630.
(Voice Vote) 1st Ms. Raghu 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

- A. First Reading

None.

- B. Second Reading

None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Sep 4	Environmental Commission	Municipal Building	7:00 p.m.
Sep 5	Housing Advisory Commission	Municipal Building	5:00 p.m.
Sep 9	Oxford Recreation Board	Municipal Building	11:30 a.m.
Sep 9	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
Sep 9	City Council CIP Work Session	Courthouse	6:30 p.m.
Sep 10	Planning Commission	Courthouse	7:00 p.m.
Sep 11	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
Sep 12	Police Community Relations & Review Commission	Courthouse	7:00 p.m.
Sep 17	City Council	Courthouse	7:30 p.m.
Sep 24	Board of Zoning Appeals	Courthouse	6:30 p.m.
Oct. 1	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:13 pm.
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE # 6

NAY # 0
ABS # 0