



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, SEPTEMBER 17, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snavelly on Tuesday, September 17, 2024, at 7:31 p.m. Members in attendance were Jason Bracken, Michael Smith, Chantel Raghu, Amber Franklin, David Prytherch, and Alex French.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Geoff Robinson, Police Lieutenant; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Ridenour, Finance Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7

NAY # 0
ABS # 0

4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE # 7
NAY # 0
ABS # 0

A. Minutes from the September 3, 2024, City Council Work Session. (Heather Barbour, Clerk of Council)

B. Minutes from the September 3, 2024, City Council Meeting. (Heather Barbour, Clerk of Council)

- C. Minutes from the September 9, 2024, City Council CIP Work Session. (Heather Barbour, Clerk of Council)
- D. A Report Regarding the September 4, 2024, Environmental Commission Meeting. (Jessica Greene, Assistant City Manager)
- E. Uptown Park Permit Request ROW 00764 - Ox-Wee Fundraiser Bake Sale (Jessica Greene, Assistant City Manager)
- F. Uptown Park Permit Request ROW 00765 - MEDLIFE Quesadilla Fundraiser (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Determining The Total Cost Of The Assessment By Lot, Authorizing The List Of Assessments By Lot To Be Filed With The Clerk Of City Council And Ordering The Same Be Opened For Public Inspection And Authorizing The Clerk Of City Council To Publish Notice In A Newspaper Of General Circulation That The List Of Assessments By Lot Is Available For Public Inspection. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7631
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the

Council.

Public Comment - None.

- B. A Resolution Extending The Existing Moratorium, On Alley Development, To January 16, 2025 (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7632.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 2
ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - Mr. Scott Webb, 103 West Walnut Street - Mr. Webb shared his confusion about the moratorium and questioned who is bringing it forward. Mr. Webb asked what emergency caused the moratorium to be put in place. Mr. Webb brought up disagreements with the challenges shown on the slides Staff shared during the Council Work Session on September 3rd. Mr. Webb spoke in opposition to this Resolution. Mr. Webb mentioned waiting for the big zoning code rewrite that is underway or happening and not approving the moratorium.

Public Comment - Mr. Jim Clawson, 6405 Contreras Road - Mr. Clawson spoke in opposition to this Resolution. Mr. Clawson mentioned the Council's interest in infill development. Mr. Clawson noted hooking up a recent building to the storm and paid for that to run the storm all the way to Spring Street. Mr. Clawson agreed to do what was right and worked with the City. Mr. Clawson asked about the emergency or problem that caused the moratorium.

- C. A Resolution Authorizing The City Manager To Apply For And Accept Up To \$175,000.00 Through The Ohio Department Of Natural Resources For Martin Luther King Jr. Uptown Park Improvements As Appropriated By The 135th General Assembly Through House Bill 2 For State Fiscal Years 2025 and 2026. (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7633.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution Authorizing The City Manager To Apply For And Accept Up To \$800,000.00 Through The Ohio Office Of Budget And Management For A Pedestrian Railroad Bridge For Oxford Area Trail Phase V As Appropriated By The 135th General Assembly Through House Bill 2 For State Fiscal Years 2025 and 2026 (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7634.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- E. A Resolution Authorizing The City Manager To Extend The Lease Option Agreement Between The City Of Oxford And Clean Capital Holdings LLC (Formerly BQ Energy Development, LLC) For Approximately 20 Acres Of The City Owned Closed Municipal Sanitary Landfill Until December 31, 2024. (Douglas R. Elliott, Jr., City Manager)

Motion – To Adopt Resolution No. 7635.

(Voice Vote) 1st Mr. Raghu 2nd Ms. French

AYE # 2

NAY # 5

ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- F. A Resolution Accepting The Bid And Authorizing The City Manager To Enter Into An Agreement With Buckeye Fence Builders For The Construction Of The Oxford Dog Park Project For A Total Cost Not To Exceed \$62,000.00. (Casey Wooddell, Parks and Recreation Director)

Motion – To Adopt Resolution No. 7636.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

Mr. Wooddell presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Approving The Preliminary Subdivision & Final Subdivision Applications And Plat Of 14.48 Acres In Preparation For A Future Tractor Supply Company Retail Store At 5728 College Corner Pike, Oxford, Ohio 45056, With Conditions. (Sam Perry, Community Development Director)

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Sep 18	Board of Building Appeals-CANCELED	Courthouse	5:30 p.m.
Sep 24	Board of Zoning Appeals	Courthouse	6:30 p.m.
Sep 26	Police Community Relations & Review Commission	Courthouse	7:00 p.m.
Oct 1	City Council	Courthouse	7:30 p.m.
Oct 2	Environmental Commission	Municipal Building	6:00 p.m.
Oct 8	Planning Commission	Courthouse	7:00 p.m.
Oct 9	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
Oct 10	Oxford Parking & Transportation Advisory Board	Talawanda Middle School	6:00 p.m.
Oct 14	Oxford Recreation Board	Municipal Building	11:30 a.m.
Oct 14	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
Oct 15	City Council	Courthouse	7:30 p.m.
Oct 16	Board of Building Appeals - CANCELED	Courthouse	5:30 p.m.
Oct 17	City Council Budget Work Session	Courthouse	7:00 p.m.
Oct 22	Board of Zoning Appeals	Courthouse	6:30 p.m.
Nov 5	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:43 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Mr.Prytherch
AYE # 7
NAY # 0
ABS # 0