



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, OCTOBER 1, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, October 1, 2024, at 7:30 p.m. Members in attendance were David Prytherch, Amber Franklin, Alex French, Jason Bracken, and Chantel Raghu. Michael Smith was excused.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Ridenour, Finance Director; Mr. Benjamin Braeutigam, City Inspector; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

4. Public Participation.

A. Proclamation- Ageism Awareness Day 2024

Ms. Jennifer Heston-Mullins was in attendance to accept the Proclamation. Ms. Heston-Mullins and her team cheered and thanked the Mayor and Council for recognizing Ageism Awareness Day and the Proclamation. Ms. Heston-Mullins mentioned Age Friendly Oxford and other organizations in the community that are passionate about making Oxford an inclusive place for people of all ages. Ms. Heston-Mullins noted some events and things that will be advertised next week for Ageism Awareness Day. Ms. Heston-Mullins recommended following Scripps Gerontology Center and Age Friendly Oxford on social media for educational pieces and other things as well. Mayor Snavelly thanked Ms. Heston-Mullins.

B. Proclamation - Caroline Scott Harrison Day 2024

Ms. Heidi Schiller was in attendance to accept the Proclamation and thanked the Mayor and Council for recognizing Caroline Scott Harrison and her many contributions, probably the most famous graduate of the Oxford Female Institute. Ms. Schiller quickly presented slides showcasing the accomplishments of the Oxford Community Arts Center over the past year (slides included in minutes). Ms. Schiller shared the three core goals: showcasing diverse visual arts, hosting educational and inspiring events, and engaging in community outreach. Ms. Schillier acknowledged grants from the Ohio Arts Council, the Arts Wave United Fund Cincinnati, the Greater Oxford Community Foundation, the City of Oxford, and support from local businesses and volunteers to help bring memorable cultural experiences to Oxford citizens. Mayor Snavelly thanked Ms. Schiller for her presentation.

C. 2024 ShareFest Report - Ms. Carol Michael

Ms. Carol Michael presented the 2024 ShareFest report (report included in minutes). Ms. Michael showcased highlights from this year's successful event. Ms. Michael thanked the many volunteers and organizations, the ShareFest Board members, Miami University, and the City of Oxford for making this year such a success. Mayor Snavelly thanked Ms. Michael for her presentation.

D. Notice to Legislative Authority - Cherry Tree Marketing LLC 327 W Spring St. Oxford, Ohio 45056 (Douglas R. Elliott, Jr., City Manager)

Motion – To Receive it without Comment.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Mr. Elliott presented his staff report and offered to answer any questions.

E. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

- A. Minutes from the September 17, 2024 City Council Meeting. (Heather Barbour, Clerk of Council)
- B. A Resolution Declaring Certain City Property No Longer Needed For Any Municipal Purpose As Surplus And Authorizing Its Advertisement And Sale To The Highest Bidder At Public Auction Or Internet Auction. (John Jones, Police Chief)

6. Resolutions.

- A. A Resolution Authorizing The City Manager To Enter Into A \$250,000.00 Grant Agreement With The Ohio Department Of Public Safety To Engage In And Coordinate As Lead Agency For The Countywide OVI Taskforce (John Jones, Police Chief)

Motion – To Adopt Resolution No. 7638.

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 6

NAY # 0

ABS # 0

Chief Jones presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Authorizing The City Manager To Enter Into A New Agreement With Oxford Township, Butler County Ohio, And Authorizing The City Of Oxford To Provide Fire Protection And Emergency Medical Services To Oxford Township Pursuant To The Terms Of The Agreement. (Douglas R. Elliott, Jr., City Manager)

Motion – To Adopt Resolution No. 7639.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

NAY # 0

ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment -None.

- C. A Resolution Authorizing The City Manager To Sign A Local Public Agency (LPA) Agreement With The Ohio Department Of Transportation (ODOT) For The Development Of The Oxford Area Trail System (OATS) Phase V – PID Number 117001; Agreement Number 37570. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7640.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution Authorizing The City Manager To Sign A Local Public Agency (LPA) Agreement With The Ohio Department Of Transportation (ODOT) For The Development Of The Oxford Amtrak Station Project -Pid Number 118586 – Agreement Number 38696. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7641.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- E. A Resolution Placing A Moratorium, Not To Extend Beyond April 1, 2025, On New Short-Term Rentals Within R-1MS, R-2MS, R-3MS, And MU Zoning Districts In The City Of Oxford, Ohio (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7642
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Amending And Supplementing The Oxford Municipal Code By Revising A Chapter Of Part 7, Business Regulation Code, Chapter 744, Revising The Tobacco Retailer License Requirements For The Sale Of Tobacco And Paraphanelia Products In The City Of Oxford (Sam Perry, Community Development Director)

Mr. Perry presented his staff report and addressed questions and comments from the Council. Mr. Perry introduced Mr. Ben Braeutigam, the part-time inspector. Mr. Braeutigam shared that he came from a natural resources background, so this has been a good learning opportunity. Mr. Braeutigam mentioned having encouraging comments and next to no push-back after speaking with some of the retailers. Mr. Braeutigam noted that retailers were interested in seeing everyone operating under the same set of rules.

Public Comment - Mr. Scott Davie, Talawanda High School Principal - Mr. Davie shared his encouragement and support of this legislation. Mr. Davie noted from the perspective of someone who searches and locates these vape devices on a fairly regular basis on behalf of the community, we do have some bad actors in town who are not doing their part to make sure that these things are staying in the hands of people who are of the appropriate age.

Public Comment - Ms. Amy Macechko, Talawanda High School Wellness Coordinator and Director of the Coalition for a Healthy Community - Ms. Macechko spoke on behalf of the Coalition, expressing gratitude to the Council and the City Staff that have worked so hard to protect the young people in our community.

2. An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2024. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance Approving The Preliminary Subdivision & Final Subdivision Applications And Plat Of 14.48 Acres In Preparation For A Future Tractor Supply Company Retail Store At 5728 College Corner Pike, Oxford, Ohio 45056, With Conditions. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3777.

(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

Ms. Raghu, Mr. Bracken, Ms. Franklin, Ms. French, Mr. Prytherch and Mayor Snavely

NAY # 0

ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Oct 2	Environmental Commission	Municipal Building	6:00 p.m.
	Oct 8	Planning Commission	Courthouse	7:00 p.m.
	Oct 9	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Oct 10	Oxford Parking & Transportation Advisory Board	Talawanda Middle School	6:00 p.m.
	Oct 14	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Oct 14	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
	Oct 15	City Council	Courthouse	7:30 p.m.
	Oct 16	Board of Building Appeals - CANCELED	Courthouse	5:30 p.m.
	Oct 17	City Council Budget Work Session	Courthouse	7:00 p.m.
	Oct 22	Board of Zoning Appeals	Courthouse	6:30 p.m.
	Nov 5	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:53 p.m.
 (Voice Vote) 1st Mr. Prytherch 2nd Ms. Raghu
 AYE # 6
 NAY # 0
 ABS # 0