



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE

TUESDAY, OCTOBER 15, 2024 AT 7:30 PM

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person.

Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the October 1, 2024 City Council Meeting (Heather Barbour, Clerk of Council)
- B. Report Regarding the October 2, 2024 Environmental Commission Meeting (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Accepting The Bid And Authorizing The City Manager To Enter Into An Agreement With Playground Equipment Services For The Construction Of The Merry Day Playground Project For A Total Cost Not To Exceed \$100,500.00. (Casey Wooddell, Parks and Recreation Director)
- B. A Resolution To Accept The Recommendation Of The Oxford Recreation Board And Name The New Dog Park Facility Barkham Park. (Casey Wooddell, Parks and Recreation Director)
- C. A Resolution Of The City Council Subcommittee Recommending The Dispersement Of The Community Assistance Funding In The 2025 Proposed Budget (Jessica Greene, Assistant City Manager)
- D. A Resolution Authorizing the City Manager To Apply For A Butler County Community Development Block Grant For \$126,370.00 For The Construction Of A New Playground. (Jessica, Greene, Assistant City Manager)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

- A. First Reading

B. Second Reading

1. An Ordinance Amending And Supplementing The Oxford Municipal Code By Revising A Chapter Of Part 7, Business Regulation Code, Chapter 744, Revising The Tobacco Retailer License Requirements For The Sale Of Tobacco And Paraphernalia Products In The City Of Oxford (Sam Perry, Community Development Director)
2. An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2024. (Heidi Ridenour, Finance Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1.	Oct 16 Board of Building Appeals - CANCELED	Courthouse	5:30 p.m.
	Oct 17 City Council Budget Work Session	Courthouse	7:00 p.m.
	Oct 22 Board of Zoning Appeals	Courthouse	6:30 p.m.
	Nov 5 City Council	Courthouse	7:30 p.m.
	Nov 6 Environmental Commission - CANCELED	Municipal Building	7:00 p.m.
	Nov 11 Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
	Nov 12 Planning Commission	Courthouse	7:00 p.m.
	Nov 13 Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Nov 18 Oxford Recreation Board	Municipal Building	11:30 a.m.
	Nov 19 City Council	Courthouse	7:30 p.m.

9. Adjourn.



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, OCTOBER 1, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, October 1, 2024, at 7:30 p.m. Members in attendance were David Prytherch, Amber Franklin, Alex French, Jason Bracken, and Chantel Raghu. Michael Smith was excused.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Ms. Heidi Ridenour, Finance Director; Mr. Benjamin Braeutigam, City Inspector; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

4. Public Participation.

A. Proclamation- Ageism Awareness Day 2024

Ms. Jennifer Heston-Mullins was in attendance to accept the Proclamation. Ms. Heston-Mullins and her team cheered and thanked the Mayor and Council for recognizing Ageism Awareness Day and the Proclamation. Ms. Heston-Mullins mentioned Age Friendly Oxford and other organizations in the community that are passionate about making Oxford an inclusive place for people of all ages. Ms. Heston-Mullins noted some events and things that will be advertised next week for Ageism Awareness Day. Ms. Heston-Mullins recommended following Scripps Gerontology Center and Age Friendly Oxford on social media for educational pieces and other things as well. Mayor Snively thanked Ms. Heston-Mullins.

B. Proclamation - Caroline Scott Harrison Day 2024

Ms. Heidi Schiller was in attendance to accept the Proclamation and thanked the Mayor and Council for recognizing Caroline Scott Harrison and her many contributions, probably the most famous graduate of the Oxford Female Institute. Ms. Schiller quickly presented slides showcasing the accomplishments of the Oxford Community Arts Center over the past year (slides included in minutes). Ms. Schiller shared the three core goals: showcasing diverse visual arts, hosting educational and inspiring events, and engaging in community outreach. Ms. Schiller acknowledged grants from the Ohio Arts Council, the Arts Wave United Fund Cincinnati, the Greater Oxford Community Foundation, the City of Oxford, and support from local businesses and volunteers to help bring memorable cultural experiences to Oxford citizens. Mayor Snively thanked Ms. Schiller for her presentation.

C. 2024 ShareFest Report - Ms. Carol Michael

Ms. Carol Michael presented the 2024 ShareFest report (report included in minutes). Ms. Michael showcased highlights from this year's successful event. Ms. Michael thanked the many volunteers and organizations, the ShareFest Board members, Miami University, and the City of Oxford for making this year such a success. Mayor Snively thanked Ms. Michael for her presentation.

D. Notice to Legislative Authority - Cherry Tree Marketing LLC 327 W Spring St. Oxford, Ohio 45056 (Douglas R. Elliott, Jr., City Manager)

Motion – To Receive it without Comment.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Mr. Elliott presented his staff report and offered to answer any questions.

E. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

- A. Minutes from the September 17, 2024 City Council Meeting. (Heather Barbour, Clerk of Council)
- B. A Resolution Declaring Certain City Property No Longer Needed For Any Municipal Purpose As Surplus And Authorizing Its Advertisement And Sale To The Highest Bidder At Public Auction Or Internet Auction. (John Jones, Police Chief)

6. Resolutions.

- A. A Resolution Authorizing The City Manager To Enter Into A \$250,000.00 Grant Agreement With The Ohio Department Of Public Safety To Engage In And Coordinate As Lead Agency For The Countywide OVI Taskforce (John Jones, Police Chief)

Motion – To Adopt Resolution No. 7638.

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 6

NAY # 0

ABS # 0

Chief Jones presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Authorizing The City Manager To Enter Into A New Agreement With Oxford Township, Butler County Ohio, And Authorizing The City Of Oxford To Provide Fire Protection And Emergency Medical Services To Oxford Township Pursuant To The Terms Of The Agreement. (Douglas R. Elliott, Jr., City Manager)

Motion – To Adopt Resolution No. 7639.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

NAY # 0

ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment -None.

- C. A Resolution Authorizing The City Manager To Sign A Local Public Agency (LPA) Agreement With The Ohio Department Of Transportation (ODOT) For The Development Of The Oxford Area Trail System (OATS) Phase V – PID Number 117001; Agreement Number 37570. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7640.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution Authorizing The City Manager To Sign A Local Public Agency (LPA) Agreement With The Ohio Department Of Transportation (ODOT) For The Development Of The Oxford Amtrak Station Project -Pid Number 118586 – Agreement Number 38696. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7641.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- E. A Resolution Placing A Moratorium, Not To Extend Beyond April 1, 2025, On New Short-Term Rentals Within R-1MS, R-2MS, R-3MS, And MU Zoning Districts In The City Of Oxford, Ohio (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7642
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Amending And Supplementing The Oxford Municipal Code By Revising A Chapter Of Part 7, Business Regulation Code, Chapter 744, Revising The Tobacco Retailer License Requirements For The Sale Of Tobacco And Paraphanelia Products In The City Of Oxford (Sam Perry, Community Development Director)

Mr. Perry presented his staff report and addressed questions and comments from the Council. Mr. Perry introduced Mr. Ben Braeutigam, the part-time inspector. Mr. Braeutigam shared that he came from a natural resources background, so this has been a good learning opportunity. Mr. Braeutigam mentioned having encouraging comments and next to no push-back after speaking with some of the retailers. Mr. Braeutigam noted that retailers were interested in seeing everyone operating under the same set of rules.

Public Comment - Mr. Scott Davie, Talawanda High School Principal - Mr. Davie shared his encouragement and support of this legislation. Mr. Davie noted from the perspective of someone who searches and locates these vape devices on a fairly regular basis on behalf of the community, we do have some bad actors in town who are not doing their part to make sure that these things are staying in the hands of people who are of the appropriate age.

Public Comment - Ms. Amy Macechko, Talawanda High School Wellness Coordinator and Director of the Coalition for a Healthy Community - Ms. Macechko spoke on behalf of the Coalition, expressing gratitude to the Council and the City Staff that have worked so hard to protect the young people in our community.

2. An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2024. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance Approving The Preliminary Subdivision & Final Subdivision Applications And Plat Of 14.48 Acres In Preparation For A Future Tractor Supply Company Retail Store At 5728 College Corner Pike, Oxford, Ohio 45056, With Conditions. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3777.

(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

Ms. Raghu, Mr. Bracken, Ms. Franklin, Ms. French, Mr. Prytherch and Mayor Snavely

NAY # 0

ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Oct 2	Environmental Commission	Municipal Building	6:00 p.m.
	Oct 8	Planning Commission	Courthouse	7:00 p.m.
	Oct 9	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Oct 10	Oxford Parking & Transportation Advisory Board	Talawanda Middle School	6:00 p.m.
	Oct 14	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Oct 14	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
	Oct 15	City Council	Courthouse	7:30 p.m.
	Oct 16	Board of Building Appeals - CANCELED	Courthouse	5:30 p.m.
	Oct 17	City Council Budget Work Session	Courthouse	7:00 p.m.
	Oct 22	Board of Zoning Appeals	Courthouse	6:30 p.m.
	Nov 5	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:53 p.m.
 (Voice Vote) 1st Mr. Prytherch 2nd Ms. Raghu
 AYE # 6
 NAY # 0
 ABS # 0

Oxford Community Arts Center

Protecting a Legacy ~ Promoting the Arts

Presentation overview 2023-24





Who We Are

The **Oxford Community Arts Center** is a nonprofit fine and performing arts center that celebrates community involvement through fine art, music, theatre, film, dance, writing, photography, and more. Our home is the 175-year-old ***Oxford Female Institute***, an architectural treasure recognized on the National Register of Historic Places.

The **OCAC** serves as an imagination destination for the Greater Oxford area. We offer a monthly celebration of visual and performing artists, community engagement events that build vibrant neighborhoods, low-to-no cost live performances, classes to explore creativity, scholarships for youth, support for artists of all disciplines, and strong ties with enduring community partners.

A photograph of children drawing on a sidewalk with chalk. In the foreground, a girl in a blue floral dress is kneeling and drawing. Behind her, another girl in a pink shirt is also drawing. Further back, a girl in a purple shirt and pink shorts is standing. The background shows a park-like setting with trees and a building.

OUR MISSION

ENRICH
Lives

PRESERVE
History

CONNECT
Artists

ENSURE
Future

**Magic Carpet Family
10SoCo Concerts
2nd Friday Music**

21 Performances

**2nd Friday
Celebration of the Arts**

**24 Exhibits | 203 Artists
703 Works of Art**



Active Audience
10,866 Participants

Passive Audience
7,800 Users

Magic Carpet Family
10SoCo Concerts
2nd Friday Music

21 Performances

2nd Friday
Celebration of the Arts

24 Exhibits | 203 Artists
703 Works of Art



25 Community
Engagement Events

49 Uses by
Other Organizations

Active Audience
10,866 Participants

Passive Audience
7,800 Users

Magic Carpet Family
10SoCo Concerts
2nd Friday Music

21 Performances



25 Community
Engagement Events

49 Uses by
Other Organizations

Active Audience
10,866 Participants

Passive Audience
7,800 Users





OCAC Ox Chalks the Walks August 2023

Ernst J. Bever Fund



Community Support 2023-24

Donate = 260

260 individual and business donors to the OCAC's Annual Campaign or Sponsors.

Volunteer = 85

Service from 85 volunteers encompass every aspect, from service on one of 7 operational committees, to staffing community engagement events.

2,063 Hours =
24.3 hours/volunteer
Saving \$60,178



Advocate = 57

57 local businesses sponsored or donated items that promoted the OCAC to friends, family, service organizations, churches, work, and social media channels.

Enjoy = 119

With 49 classes, 24 art exhibits, 21 performances, and 25 community events – we offer multiple ways for patrons to build resilience through the creative arts and shared experience.

Capacity | Planning | Relevance



Capacity | Planning | Relevance



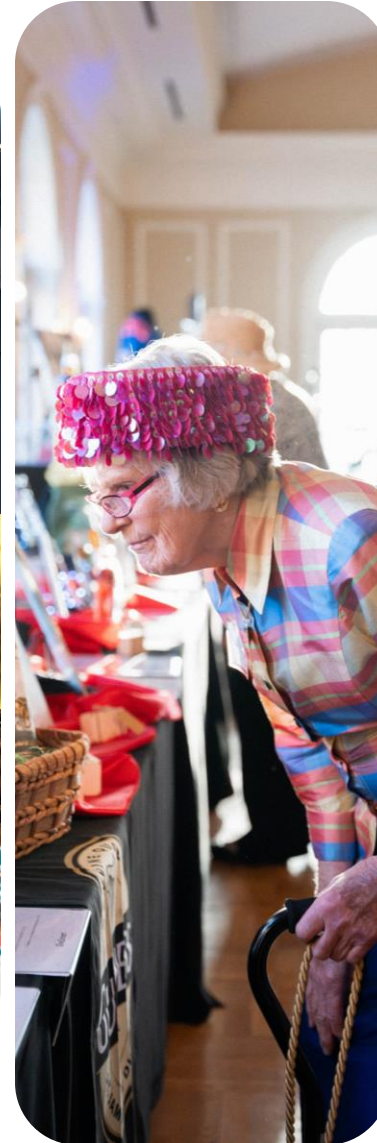
Capacity | Planning | Relevance

| Community Impact



Capacity | Planning | Relevance

| Engage



Capacity | Planning | Relevance

| Educate



Capacity | Planning | Relevance

| Enliven



Capacity | Planning | Relevance | Enrich



Howl at The Moon





Let's Get Social



@OxfordCommunityArtsCenter



@OxComArtsCenter



@OxComArtsCenter



ShareFest
2024 Annual Report to Oxford City Council

Presented by Carol Michael
President of the ShareFest Board of Directors
October 2024

The **2024 ShareFest** was held on Thursday, May 16 through Tuesday, May 21.

This was our 19th year implementing ShareFest.

Section 1: Quantities Collected

We picked up materials from all residence halls on campus and accepted drop offs at our Chestnut Fields Parking Lot location from off campus students and community members.

This year we diverted over **73 tons** of food, clothing, furniture, household goods, and e-waste from the landfill.

Our beneficiary groups included:

- GoodWill of Greater Cincinnati received 7 trailers full of goods weighing 111,960 pounds. (55.98 tons)
- TOPSS received 3,286 pounds of food for their clients in addition to 2,114 pounds of materials which were passed along to several families connected with the Family Resource Center. (1.64 tons)
- Open Hands Pantry in Hamilton received an estimated 10.5 tons of food and materials to support their operation. Open Hands also accepted about 50 foam mattress pads which usually all go to the dumpster. They give them to homeless people who are living outside and use the pads to sleep.
- Parkview Arms Resident Council received approximately 2,000 pounds of furniture and household goods for a number of families in their community (1 ton)
- Thread Up Oxford received 1,262 pounds of clothing, hangers and furniture for their operation in Oxford. Some of the textiles went directly to families in Oxford. (0.63 tons)
- The International Student Scholars and Services Office at Miami University received 700 pounds of kitchen items to distribute to incoming international graduate students who arrive in the US with no kitchen items and very little funding. (0.35 tons)
- In an effort to divert more mattresses from the landfill we partnered with New Life Furniture Bank in Cincinnati. They were very selective on which mattresses they accepted. During two pick-ups they received 18 mattresses at an estimated weight of 2020 pounds. (1.01 tons)
- Cohen Recycling hauled away 8 gaylords of e-waste including 3 full buckets of batteries. They reported diverting 141 pounds of mixed batteries, 1,747 pounds of mixed e-waste, 449 pounds of tube tv's, and 47 pounds of lead acid batteries for a total of 2,384 pounds. (1.19 tons)
- Butler County Success Program is a group of community-school liaisons serving families in almost all of the Butler County public schools with the purpose of eliminating non-cognitive barriers to academic success. This year we had approximately five Success Liaisons, one college intern, and one volunteer participate in ShareFest receiving goods ranging from backpacks to microwave ovens and everything in between. We estimate we took about 3,300 pounds in one trailer and five SUV loads. These goods returned to four Butler County school districts and will be given directly to low income families in need. (1.65 tons)

Section 2: Volunteers

We are proud of the over 50 volunteers from the community who helped make ShareFest possible including my fellow ShareFest Board members:

Sam Perry, Secretary
Karen Baker, Treasurer
Rob Abowitz, Chair of Planning Committee
Chantel Raghu
Shana Rosenberg
and, Olivia Herron, the Director of Sustainability at Miami University

Site Coordinators Carol Katz
 Carla Blackmar Rice
 Rob Rollins
 Alice Latsch - TOPSS

Pick Up Volunteers Kate Rousmaniere advocate for Parkview Arms Resident Council
 Jamie Priessman from Parkview Arms Resident Council
 Jane Fields
 Steve Chaffin
 Cora Allen
 Suzy Hummel (TOPSS)
 Linda Simmons (TOPSS)
 Sherry Martin (TOPSS)
 And several others from TOPSS and our community at large.

There were 24 volunteers from Open Hands Food Pantry in Hamilton.

We also had approximately 10 paid staff from GoodWill of Greater Cincinnati including two supervisors.

We were also proud of the efforts provided by 12 student members of the **Talawanda Boys Tennis Team** with the guidance of Peter Thomas.

Section 3: Marketing

- With the help of 51 Miami University student volunteers, we hung 2000 door tags on rental properties across Oxford to remind them to participate in ShareFest.
- In coordination with the Miami ASG Secretary of Off Campus Affairs, we sent two emails to over 7500 off campus Miami University students.
- We posted about ShareFest on several Facebook pages including Miami University Parents & Families, Oxford Talk, and Oxford Neighborhood Share.
- The City of Oxford provided information about ShareFest in its Move-Out Guide on the City website and social media.
- We posted several times in the Miami Student Life Instagram account.
- We hung posters on almost 150 dumpsters throughout the City of Oxford.
- Our partners at GoodWill also sent marketing emails and social media posts.

Section 4: Expenses

Our expenses continue to be very modest thanks to gifts in kind from the City of Oxford which provided two roll-off dumpsters for damaged and unacceptable donations and Miami University which permitted the use of a section of Chestnut Fields Parking Lot, and provided signage for the lot. Our partners at Thread Up Oxford also provided the use of their large van for doing pick-ups.

Our other expenses which amounted to under \$500 were covered by past donations from individuals and churches in the City of Oxford.

Section 5: Off Campus Student and Community Donations

This year we recorded over 710 drop-offs of donations from students who live off campus and their parents and members of the Oxford community. This was a 37% increase from 2023. Once again, we had a lot of community members taking advantage of the free e-waste recycling which was enabled by our partner at Butler County Recycling and Solid Waste.

Section 6: Final Thoughts

Overall it was a very successful year for ShareFest. It was our 19th year. Members of our planning committee have discussed some minor adjustments for next year but nothing major.

I thank each and every person and organization that made ShareFest a success this year!

We continue to appreciate the partnership with the City of Oxford and welcome your continued support and guidance in this important endeavor.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Reena Murphy
DATE PREPARED:	10/8/2024
COUNCIL MEETING DATE:	October 15, 2024
AGENDA TITLE:	Report Regarding the October 2, 2024 Environmental Commission Meeting (Jessica Greene, Assistant City Manager)
COUNCIL GOAL AREA:	A Sustainable Oxford
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	JG DRE

DISCUSSION:

Members of the Environmental Commission present were: Jon Ralinovsky, Chair; Chantel Raghu, Vice-Chair and City Council Representative; Peggy Branstrator; Anna Abey; Jim Vinch. A quorum was present. The staff liaison present was Reena Murphy, Sustainability Coordinator.

Approval of Agenda

Motion to approve the agenda: Ms. Abey 2nd: Mr. Vinch Vote: Unanimous approval

Approval of the minutes from September 4th, 2024

Motion: Mr. Vinch 2nd: Ms. Abey Vote: Unanimous approval

Discussion

Staff shared a summary of the 2024 Building Facade & Sustainability Grant awards, administered through Economic Development. Six projects were approved for funding, totaling \$9,458.78 to local businesses to support sustainability upgrades and facade improvements.

Seth Copenbaker, Economic Development Specialist, requested ideas from the Environmental Commission regarding targeted actions for sustainability in future grant cycles. Seth proposed ways to eliminate single-use plastics in restaurants, i.e. purchasing commercial dishwashers, reusable tableware, etc. The commission liked Seth's idea and contributed:

- Containers for back-of-house recycling and composting
- Bikes for food delivery services

Staff provided an update on the progress towards the 2024 Council Goals related to Sustainability. The attached PowerPoint provides more detailed updates.

The commission recommended adding Sharefest as a link on the Waste Free website updates. The commission also expressed interest in hosting a hazardous waste drop-off day in Oxford with Butler County.

Staff shared the attempts and challenges of recruiting volunteers to manage the waste stations at community events. The Environmental Commission members then discussed availability for Farm and Flea and Holiday Fest to manage the waste station.

Ms. Raghu shared that City Council denied Clean Capitol's extension request for the option to lease the closed landfill. Mr. Ralinovsky shared that OPTAB is hosting a public meeting on October 10th at 6pm at the Middle School to evaluate routes for the Northern Arc of the OATS. Ms. Branstrator shared that OCASC is hosting an Electrification Fair on October 23rd at Kramer Elementary. Other activities include a Solar Open House on October 6th and hosting an EV Car Show at Hike-A-Thon. There was no update for the Planning Commission.

Motion to Adjourn: Ms. Branstrator
 2nd: Ms. Raghu
 Vote: Unanimous approval.

The Environmental Commission adjourned at 8:10pm. The next Environmental Commission meeting will be December 4th, 2024.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Casey Wooddell
DATE PREPARED:	10/3/2024
COUNCIL MEETING DATE:	October 15, 2024
AGENDA TITLE:	A Resolution Accepting The Bid And Authorizing The City Manager To Enter Into An Agreement With Playground Equipment Services For The Construction Of The Merry Day Playground Project For A Total Cost Not To Exceed \$100,500.00. (Casey Wooddell, Parks and Recreation Director)
COUNCIL GOAL AREA:	Celebration of the People and Places that Make Oxford Unique
BUDGETED AMOUNT:	\$97,750.00
ACCOUNT CODE:	
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	DRE CDW

DISCUSSION:

In 2023, City Council passed Resolution 7547 to allow CDBG funds to be utilized to support a new playground project at Merry Day Park. The Parks and Recreation Department advertised a Request for Proposals in February 2024. Bids were opened and read aloud on March 8, 2024, with the following results:

Playground Equipment Services \$99,452
GameTime / DWA \$99,999
Midstates Recreation \$95,106
Burke/Snider Recreation \$99,454
ProFlex \$99,999

The proposals were all scored by at least 3 individuals using a variety of scoring criteria. Playground Equipment Services received the highest average score of all proposals. It is Staff's

recommendation that the City Council authorize the City Manager to enter into a contract with Playground Equipment Services for the installation of the Merry Day Park Playground project. Staff is also requesting a contingency for the project in the amount of \$1,048. Therefore, the total not to exceed for this contract is \$100,500.

RESOLUTION NO.

A RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PLAYGROUND EQUIPMENT SERVICES FOR THE CONSTRUCTION OF THE MERRY DAY PLAYGROUND PROJECT FOR A TOTAL COST NOT TO EXCEED \$100,500.

WHEREAS, a request for bids was published in the *Journal News* on February 16 and February 23, 2024. Sealed proposals were opened and read aloud on March 8, 2024, with five firms submitting bids; and

WHEREAS, Council passed Resolution 7547 authorizing the use of Community Development Block Grant funds for this project; and

WHEREAS, the City Manager and Parks and Recreation Director recommend Council accept the bid and authorize the City Manager to enter into an agreement with Playground Equipment Services for Merry Day Playground project for a total cost not to exceed \$100,500.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council finds Playground Equipment Services to be the best bidder and accepts the bid of \$100,500 for the Merry Day Playground Project.

SECTION 2: The City Manager is hereby authorized to enter into an agreement with Playground Equipment Services for a total not to exceed \$100,500 for the Merry Day Playground Project.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Casey Wooddell
DATE PREPARED:	9/27/2024
COUNCIL MEETING DATE:	October 15, 2024
AGENDA TITLE:	A Resolution To Accept The Recommendation Of The Oxford Recreation Board And Name The New Dog Park Facility Barkham Park. (Casey Wooddell, Parks and Recreation Director)
COUNCIL GOAL AREA:	Celebration of the People and Places that Make Oxford Unique
BUDGETED AMOUNT:	\$0
ACCOUNT CODE:	
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	DRE CDW

DISCUSSION:

In 2022, Oxford Parks and Recreation worked with a Miami class to select a location for a new, larger dog park to serve the greater Oxford community. Through an analysis of multiple locations, the class selected the city-owned property located on Bonham Road across the street from Leonard Howell Park. This green space area will allow for the construction of a new dog park that will be nearly three times as large as the current dog park, Northside Bark Park.

On Monday, September 9, the Oxford Recreation Board met and discussed the name of the new dog park facility. The board made two recommendations for names for the new dog park facility. Those two names were Barkham Park and Bonham Bark Park. The Board then voted on those two names, with Barkham Park winning the vote.

It is Staff's recommendation that the City Council accept the Oxford Recreation Board's vote on the name for the new dog park facility.

RESOLUTION NO.

A RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE OXFORD RECREATION BOARD AND NAME THE NEW DOG PARK FACILITY BARKHAM PARK.

WHEREAS, the new dog park project is being constructed on city-owned land on Bonham Road, and

WHEREAS, the Oxford Recreation Board recommends the name Barkham Park for this new facility, and

WHEREAS, the City Manager and Parks and Recreation Director recommend Council accept this recommendation from the Oxford Recreation Board.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council finds the name Barkham Park to be the best name for the new Oxford Dog Park Project.

SECTION 2: The City Manager and Parks and Recreation Director are hereby authorized to officially name the new Oxford Dog Park facility Barkham Park.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	10/9/2024
COUNCIL MEETING DATE:	October 15, 2024
AGENDA TITLE:	A Resolution Of The City Council Subcommittee Recommending The Dispersment Of The Community Assistance Funding In The 2025 Proposed Budget (Jessica Greene, Assistant City Manager)
COUNCIL GOAL AREA:	A Connected, Livable, and Equitable Community for All
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	JG DRE

DISCUSSION:

On September 10, 2024 a subcommittee of Council met to review applications from area nonprofits that are requesting funding from the Community Assistance Program.

In 2024, City Council awarded \$157,174.00 in the Community Assistance Program and this included \$31,200.00 for the public Wi-Fi program.

The subcommittee reviewed the applications and amounts requested. They recommend that the award amounts listed in the chart below be included in the 2025 Budget. The 2025 Budget will be reviewed and approved by the Council in November 2024.

Organization	Proposed Program	2025 Total Requested	2025 Total Recommended
TOPSS	Food stability and case management services, including housing	\$69,500.00	\$64,500.00

	stability & assistance with enrolling in supportive services/programs.		
Oxford Community Foundation	Scholarships for area youth in honor of past Council Member Charles Warren, operational costs, and support for the Oxford Assistance Fund.	\$28,200.00	\$28,200.00
Oxford Free Clinic	Free medical services: doctor visits, testing, and medications.	\$5,000.00	\$5,000.00
OCAC	Art programming for area youth, including scholarships for classes and programs.	\$10,000.00	\$10,000.00
Oxford Seniors	Transportation services, meals, outreach, and programming for seniors.	\$29,974.00	\$27,974.00
Thread Up Oxford	Reducing, reusing, and recycling textiles.	\$20,000.00	\$10,000.00
Oxford Catty Shack	Trap, spay, neuter, and release program for feral cats.	\$30,000.00	\$5,000.00
McCullough Hyde Foundation	Support for the Center for Abuse and Rape Emergency Services (CARES) at MHMH.	\$15,000.00	\$10,000.00
Totals		\$207,674.00	\$160,674.00

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL SUBCOMMITTEE RECOMMENDING THE
DISPERSEMENT OF THE COMMUNITY ASSISTANCE FUNDING IN THE 2025
PROPOSED BUDGET.

WHEREAS, local organizations play a critical role in addressing community challenges
by providing essential services and programs; and

WHEREAS, equitable access to resources is essential for fostering a thriving community,
particularly for underrepresented and vulnerable populations; and

WHEREAS, previous funding initiatives have demonstrated positive outcomes,
enhancing community resilience and well-being; and

WHEREAS, the Community Assistance Subcommittee recommends the City Council
authorize the donation of \$160,674.00 for Community Assistance Grants to be awarded to the
organizations listed in “Exhibit A” and to be included in the proposed 2025 Budget.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council accepts the recommendation of the Community Assistance
Subcommittee and hereby authorizes the donation of \$160,674.00 for Community Assistance
Grants to be awarded to the organizations listed in “Exhibit A” and to be included in the
proposed 2025 Budget.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Organization	Proposed Program	2025 Total Requested	2025 Total Recommended
TOPSS	Food stability and case management services, including housing stability & assistance with enrolling in supportive services/programs.	\$69,500.00	\$64,500.00
Oxford Community Foundation	Scholarships for area youth in honor of past Council Member Charles Warren, operational costs, and support for the Oxford Assistance Fund.	\$28,200.00	\$28,200.00
Oxford Free Clinic	Free medical services: doctor visits, testing, and medications.	\$5,000.00	\$5,000.00
OCAC	Art programming for area youth, including scholarships for classes and programs.	\$10,000.00	\$10,000.00
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Thread Up Oxford	Reducing, reusing, and recycling textiles.	\$20,000.00	\$10,000.00
Oxford Catty Shack	Trap, spay, neuter, and release program for feral cats.	\$30,000.00	\$5,000.00
McCullough-Hyde Foundation	Support for the Center for Abuse and Rape Emergency Services (CARES) at MHMH.	\$15,000.00	\$10,000.00
Totals		\$207,674.00	\$160,674.00



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	10/9/2024
COUNCIL MEETING DATE:	October 15, 2024
AGENDA TITLE:	A Resolution Authorizing the City Manager To Apply For A Butler County Community Development Block Grant For \$126,370.00 For The Construction Of A New Playground. (Jessica, Greene, Assistant City Manager)
COUNCIL GOAL AREA:	A Connected, Livable, and Equitable Community for All
BUDGETED AMOUNT:	\$126,370.00
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	JG DRE

DISCUSSION:

The City of Oxford is entitled to 10% of the Butler County Community Block Grant Funding (CDBG), but each year we must submit our project for review and approval by the County Commissioners. For 2025, we may apply for \$126,370.00. 20% of this grant may be used for grant administration and 80% may be used for the direct capital cost.

For 2025, we propose using these funds for the construction of a new playground in Oxford Community Park. The current toddler playground is over 20 years old and slated for replacement.

Playgrounds are an allowable use of CDBG funds under Public Facility Improvement Projects that meet a National Objective. The National Objective we will meet for this grant program is "Low to Moderate Income Area: The facility will be used for a purpose that benefits all residents in a defined area, primarily residential, in which at least 51% are low Moderate Income (LMI) households". We use the [provided LMI map to](#) determine allowable areas, and the Community Park is an eligible location.

We recommend approval to allow staff to submit this grant application.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR \$126,370.00 FOR THE CONSTRUCTION OF A NEW PLAYGROUND.

WHEREAS, The Oxford Comprehensive Plan has an objective to maintain and improve existing parks, recreation and cultural facilities and programs; and

WHEREAS, The Community Development Block Grant (CDBG) may be used for improved public facilities that meet a national objective; and

WHEREAS, The National Objective we will meet for this grant program is "Low to Moderate Income Area: The facility will be used for a purpose that benefits all residents in a defined area, primarily residential, in which at least 51% are low Moderate Income (LMI) households"; and

WHEREAS, based on the Butler County-provided Low to Moderate Income Map, Oxford Community Park is an eligible location for public facility improvements, and

WHEREAS, Playgrounds are an allowable use of CDBG funds under Public Facility Improvement Projects that meet a National Objective; and

WHEREAS, the Council authorizes the construction of a new playground by utilizing CDBG funds administered by the Butler County Board of Commissioners.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: The City Manager is authorized to apply for a community development block grant for \$126,370.00 for the construction of a new playground for year 2025 funds and to take all actions necessary to comply with all requirements and commitments for approval of the projects.

SECTION 2: Once HUD has approved the funds for the projects, the City will advertise the projects for bids and present a recommended contract for construction to City Council for authorization.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:
ATTEST

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: WILLIAM SNAVELY
PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	9/25/2024
COUNCIL MEETING DATE:	October 15, 2024
AGENDA TITLE:	An Ordinance Amending And Supplementing The Oxford Municipal Code By Revising A Chapter Of Part 7, Business Regulation Code, Chapter 744, Revising The Tobacco Retailer License Requirements For The Sale Of Tobacco And Paraphernalia Products In The City Of Oxford (Sam Perry, Community Development Director)
COUNCIL GOAL AREA:	Economic Development & Service Excellence
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approve as presented
CITY MANAGER/DEPT HEAD APPROVAL:	SP DRE

DISCUSSION:

Throughout 2022 and 2023, in response to community demand and City Council direction, city staff developed a Tobacco Retailer Licensing regulation program for Council consideration. The intent of the program is to minimize tobacco and vape access to youth in the community by requiring a license for all retailers. If the establishment does not follow requirements, the license can be revoked, suspended or denied, as appropriate for the violation. Civil and criminal penalties are also available to the City, as needed for the situation.

Assistant City Manager Jessica Greene secured a grant from Interact For Health for implementation of the licensing regulation program. In August 2023, Ordinances 3730 and 3731 were adopted by Council, to be implemented in spring 2024. The Ohio legislature later passed state statutes that limited cities' abilities for tobacco licensing regulation, which placed Oxford's implementation on hold. Litigation between the City of Columbus and the State of Ohio resulted, and was eventually decided in Franklin County Court, which now allows Oxford and other cities to proceed with local licensing regulations. The proposed text amendments are revisions to the implementation date and other procedural clarifications so that the program can move forward. There are approximately 23 tobacco retail establishments in the City

of Oxford currently. The implementation will be primarily handled by a new part-time city inspector, Benjamin Braeutigam. Because of the implementation delay caused by law changes and litigation, retailers that previously submitted their applications and paid their fees will be credited for their upcoming application due date. The annual application and renewal month will be November of each year.

ORDINANCE NO.

AN ORDINANCE AMENDING AND SUPPLEMENTING THE OXFORD MUNICIPAL CODE BY REVISING A CHAPTER OF PART 7, BUSINESS REGULATION CODE, CHAPTER 744, REVISING THE TOBACCO RETAILER LICENSE REQUIREMENTS FOR THE SALE OF TOBACCO AND PARAPHERNALIA PRODUCTS IN THE CITY OF OXFORD.

WHEREAS, pursuant to the Constitution of the State of Ohio and the Ohio Revised Code, municipalities have the power of local self-government; and

WHEREAS, the City of Oxford desires to ensure proper training and enforcement of the restrictions on the sales of tobacco and nicotine-containing products to those under the age of 21; and

WHEREAS the Oxford Comprehensive Plan lists a goal of a Connective, Livable, and Equitable community for all and outlines an action of supporting high-quality health services for the region; and

WHEREAS, there are currently approximately 23 Tobacco Retail Establishments in the City of Oxford; and

WHEREAS, the City of Oxford City Council adopted Ordinances 3730 and 3731 on August 1, 2023; and

WHEREAS, implementation of the ordinance became delayed due to a case involving the City of Columbus, Ohio and the State of Ohio; and

WHEREAS, implementation may now proceed, therefore the starting date for licensing needs to be adjusted.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Oxford, Ohio:

SECTION I: That Part 7 of the Business Regulation Code of the Oxford Municipal Code is hereby amended to include revisions to Chapter 744, entitled "Tobacco Retailer Licensing Requirements," as seen attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST: _____

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: COMMUNITY DEVELOPMENT STAFF

CHECKED BY: LAW

Exhibit A

744: Tobacco Retailer Licensing Requirements

744.01 Definitions.

744.02 Tobacco Retail License Required; Application Procedure.

744.03 Denial, Suspension, and Revocation of License.

744.04 License Fees and Fines.

744.05 Tobacco Retailer Density.

744.06 Proximity of Tobacco Retail Establishments to Youth-Oriented Facilities.

744.07 Prohibited Sales.

744.08 Compliance Checks and Inspections.

744.09 Exceptions and Defenses.

744.10 Violations and Administrative Penalties.

744.11 Appeals.

744.12 Severability

744.01. Definitions.

As used in this chapter:

(a) "Tobacco Retailer License" means a license issued by the City of Oxford for the sale of tobacco products. "Tobacco retailer license" and "license" are used interchangeably in this Ordinance and shall have the same meaning.

(b) "Licensee" means the holder of a valid license for the sale of tobacco products.

(c) "Person" means any natural person.

(d) "Property line" means the boundary of the land parcel, tract or lot surrounding the business premises.

(e) "Public place" means any area to which the public is invited or in which the public is permitted, including, but not limited to, any right of way, mall or shopping center, park, playground, and any other property owned by the City, and any school district or any park district.

(f) "Tobacco Retailer" means any person, partnership, joint venture, society, club, trustee, trust, association, organization, or corporation who owns, operates, or manages any tobacco retail establishment or moveable place of business. Tobacco retailer does not mean the nonmanagement employees of any tobacco retail establishment.

(g) "Tobacco Retail Establishment" means any place of business where tobacco products are available for sale, whether or not the business is open to the public, whether the business is a

"movable place of business" defined under this section, or a business or entity that maintains a private membership-based point of sale. The term includes but is not limited to grocery stores, tobacco product shops, kiosks, **internet-based sales**, convenience stores, gasoline service stations, bars, country clubs, cigar lounges, restaurants, and delivery services offered by Tobacco Retail Establishment.

(h) "Self-service displays" means any display from which customers may select a tobacco product without assistance from the tobacco retailer or the tobacco retailer's agent or employee and without direct person-to-person transfer between the purchaser and the tobacco retailer or tobacco retailer's agent or employee. A tobacco vending machine is a form of self-service display.

(i) "Tobacco product" means

(1) Any product containing, made of, or derived from tobacco or nicotine, regardless of source, that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means, including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, shisha, or snus;

(2) Any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine, including but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen, or e-hookah; or

(3) Any component, part, or accessory, instrument, or paraphernalia of subsections (1) or (2) above, whether or not any of these contain tobacco or nicotine or whether or not sold separately, including but not limited to liquids used in electronic smoking devices, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes.

(4) Tobacco product does not include any product that is a drug, device, or combination of products specifically authorized for smoking cessation purposes by the United States Food and Drug Administration, as those terms are defined or described in 21 U.S.C. 321 and 353(g).

(j) "Vending machine" includes any mechanical or electronic device designed to do both of the following:

(1) Receive a coin or bill, credit or debit card, or token, made for that purpose;
(2) In return for the insertion or deposit of a coin, bill, credit or debit card, or token, automatically dispenses any tobacco products.

(k) "Sale" is not only the transfer coin, bill, credit or debit card, or token made for that purchase, but also includes but not limited to the delivery, barter, exchange, transfer or gift, or offer thereof, and each such transaction made by any person, whether as principal, proprietor, agent, servant or employee.

(l) "Possess" or "Possession" means having control over a thing or substance, but may not be inferred solely from mere access to the thing or substance through ownership or occupation of the premises upon which the thing or substance is found.

(m) "Moveable Place of Business" means any form of business that is operated out of a kiosk, truck, van, automobile, bike, e-scooter, or other type of vehicle or transportable shelter and that is not affixed address or other permanent type of structure licensed for over-the counter sales transactions.

(n) "Licensed Product" means the term that collectively refers to any tobacco product.

(o) "Arm's Length Transaction" means a sale in good faith and for valuable consideration that reflects the fair market value between two informed and willing parties, neither of which is under any compulsion to participate in the transaction. A sale between relatives, related companies, or partners, or a sale for which a significant purpose is avoiding the effect of the violations of this chapter, is not an Arm's Length Transaction.

(p) "Compliance Check" means the system the City of Oxford uses to investigate and ensure that those authorized to sell licensed products are following and complying with the requirements of this Ordinance. Compliance checks can involve the use of persons under the age of 21 who purchase or attempt to purchase licensed products. Compliance checks may be conducted by the City of Oxford, other units of government, or designated agencies for educational, research, and/or training purposes, or for investigating or enforcing federal, state, or local laws and regulations relating to licensed products.

(q) "Delivery Sale" means the sale of any tobacco product to any person for personal consumption and not for resale when the sale is conducted by any means other than an in-person, over-the counter sales transaction, or vending machine in a licensed retail establishment. Delivery sale includes, but is not limited to, the sale of any tobacco product when the sale is conducted by telephone, other voice transmission, mail, the internet, or app-based service. Delivery sale includes delivery by licensees or third parties by any means, including curbside pick-up.

(r) "Youth-oriented facility" means any facility with residents, customers, visitors, or inhabitants of which 25 percent or more are under the age of 21 or that primarily sells, rents, or offers services or products that are consumed or used primarily by persons under the age of 21. Youth-oriented facility includes, but is not limited to, public or private schools, a licensed day care facility or preschool, playgrounds, a library open to the public, recreation centers, and parks.

744.02. Tobacco Retail License Required; Application Procedure.

(a) Tobacco Retail License required. No person, tobacco retailer, or tobacco retail establishment shall sell or offer to sell any tobacco product without first having obtained a license from the City of Oxford.

(b) Tobacco Retail License Application. An application for a license to sell tobacco products must be made on a form provided by the City of Oxford. The application must contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the City of Oxford deems necessary. If the City of Oxford determines that an application is incomplete, the application will be returned to the applicant with notice of the deficiency and the requisite information necessary to make the application complete.

(c) One year license term. The license term shall be a twelve (12) month period, beginning on **January 1**. In cases of applications for a new license submitted after **January 1** of a given year and more than 60 days before the following **January 1**, the City of Oxford may issue a license for the remainder of the standard term period, but such license term will only extend to the following last day of **December**. The license fee remains the same regardless of the time of application. The license fee will not be prorated no matter the date an application is filed during the standard term period. **License payments received in 2024 will be credited towards 2025 Tobacco Retail Licenses.**

(d) Violation, suspension, or revocation. Any license issued may be suspended or revoked following the procedures set forth in this Chapter.

A tobacco retailer or retail establishment that violates any provision of this Ordinance, or any other federal, state, or local law relating to tobacco product sales, shall be subject to the penalties prescribed in this Chapter and pursuant to Section 537.16 of the Oxford Municipal Code pertaining to the illegal distribution and sale of tobacco products. These penalties include but are not limited to fines and/or the prohibition of the sale of tobacco products.

A violation of other federal, state, and/or local laws relating to tobacco product sales shall be included in the determination and accrual of violations against a tobacco retail establishment's license as prescribed in this Chapter.

(e) Transfers. All licenses issued are valid only on the premises for which the license was issued and only for the person to whom the license was issued. The transfer of any license to another location or person is prohibited.

(f) Display. All tobacco retail licenses must be posted and displayed at all times in plain view of the public or clientele of the tobacco retail establishment.

(g) Renewals. The renewal of a license issued under this Ordinance shall be handled in the same manner as the original application. The request for a renewal must be made at least 30 days, but no more than 60 days, before the expiration of the current license on the last day of **December**.

Requests for license renewals received less than 30 days in advance of the expiration of the current license, will be subject to a nonrefundable late fee. Requests for license renewal received more than 30 days after the expiration of the previous license will be denied.

(h) Issuance as privilege and not a right. The issuance of a license is a privilege and does not entitle the license holder to an automatic renewal of the license.

(i) Instructional program. Licensees must ensure that their employees complete a training program on the legal requirements related to the sale of licensed products and the possible consequences of license violations. The training shall include information that the sale of tobacco products to persons under 21 years of age is illegal; the types of identification legally acceptable for proof of age; and that sales to persons under 21 years of age shall subject the tobacco retailer and/or retail establishment to penalties. Licensees must maintain documentation demonstrating their compliance and must provide this documentation at the time of renewal, or whenever requested to do so during the license term.

744.03 Denial, Suspension, and Revocation of License.

(a) Grounds for denying the issuance or renewal of a license include, but are not limited to, the following:

(1) The applicant is under 21 years of age.

(2) The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to licensed products.

(3) The applicant has had a license to sell tobacco products suspended or revoked within the preceding 18 months of the date of application.

(4) The applicant fails to provide the information required on the licensing application or provides false or misleading information.

(5) The applicant is prohibited by federal, state, or other local law, Ordinance, or other regulation from holding a tobacco retailer license.

(6) The business for which the tobacco retailer license is requested is a moveable place of business. Only fixed-location retail establishments are eligible to be licensed.

(7) The number of licenses in the City of Oxford have already been exceeded or will be exceeded by the issuance of the requested license.

(8) The business for which the license is requested does not comply with the proximity requirements.

(b) If a license is mistakenly issued or renewed to an applicant, the City of Oxford, may revoke the license upon the discovery that the applicant was ineligible for the license under this

Ordinance. The City of Oxford will provide the tobacco retailer license holder with notice of the revocation, along with information on the right to appeal.

(c) Any license may be suspended for a definite period, not to exceed six (6) months, as determined by the City of Oxford. Prior to reinstatement of the license following the expiration of the suspension, the licensee will be subject to a reinstatement fee. A license may be suspended for the following reasons:

(1) A business owned or operated by the licensee applicant engaging in the sale of Tobacco Products within the City of Oxford is the subject of a court order, or resolution, or final order declaring such business to be a public nuisance where said nuisance has not been abated, or where the court has ordered that sales of Tobacco Products shall cease pursuant to any temporary restraining order, preliminary injunction, or permanent injunction issued by said court;

(2) Substantiated evidence that licensee or agent of licensee has sold or otherwise distribute any Tobacco Product to any person under (21) within the city more than one time in the past twelve (12) months;

(3) The finding by a federal or state agency that the license applicant has violated a federal or state rule or regulation governing the sale of Tobacco Products;

(4) Entry of a City of Oxford inspector or designee is refused, or inspection or investigation is refused, hindered, or thwarted;

(5) For a second or any subsequent violation of this section within a thirty-six (36) month period of the first violation; and/or

(6) The licensee is in arrears with respect to any fine imposed for any civil penalty levied under this Section.

(d) Any license may be revoked by the City of Oxford. A license may be revoked for any of the following reasons:

(1) The licensee applicant is determined to have knowingly included false or misleading information in the license application or renewal license application;

(2) Substantiated evidence that licensee or agent of licensee has sold or otherwise distributed any Tobacco Product to any person under the age of 21 within the City of Oxford more than one time in the past twelve months;

(3) Entry of a City of Oxford inspector or designee is refused, or inspection or investigation is refused, hindered, or thwarted;

(4) Upon the discovery that the person was ineligible for the license under this ordinance and the license was mistakenly issued or renewed to a person;

(5) A period of suspension imposed has elapsed and the licensee remains in arrears of payment of such fine or penalty;

(6) The licensee has been subject to three (3) or more suspensions in the previous thirty-six (36) month period.

744.04 License Fees and Fines.

(a) No tobacco retailer license shall be issued under this Ordinance until the appropriate license fees are paid in full. No tobacco retailer license shall be renewed if the tobacco retailer or tobacco retail establishment has outstanding fines pursuant to this Ordinance.

(b) If a tobacco retail license is suspended or revoked, whether due to applicant or licensee ineligibility, or determination of a violation under this Ordinance, or any other federal, state, or local law or regulation, the license fee is forfeited to the City of Oxford and shall not be refunded to the applicant or licensee.

744.05 Tobacco Retailer Density.

(a) The total number of tobacco retailer licenses within the City of Oxford shall be limited to one license for each 1,500 inhabitants of the City of Oxford. The calculation shall be rounded up to the nearest whole number.

(b) For the purposes of this section, the total inhabitant population of the City of Oxford shall be determined by the most current published population value available from the U.S. Census Bureau decennial census as of the date the license application is filed.

(c) No new tobacco retail license shall be issued if the existing number of tobacco retailer licenses equals or exceeds the total number of authorized tobacco retail licenses pursuant to this Section.

(d) Notwithstanding subsections 744.05 (a) and (c), a tobacco retailer operating lawfully on the date this Ordinance is adopted that would otherwise be eligible for a tobacco retailer license for the location for which a license is sought may receive or renew a license for that location so long as all of the following conditions are met:

1. The license is obtained by **February 1, 2025** and is renewed without lapse or permanent revocation (as opposed to temporary suspension);
2. The tobacco retail establishment is not closed for business or otherwise suspends tobacco sales, whether voluntarily or due to license suspension for more than sixty (60)

consecutive days; and

3. The tobacco retailer does not substantially change the business premises or business operation. Examples of a substantial change to the business operation includes, but is not limited to:

a. The transferring of a location:

- i. To a new Proprietor(s) in an Arm's Length Transaction; or
- ii. For which a significant purpose is avoiding the effect of violations of this Ordinance; and
- iii. The tobacco retailer retains the right to operate under other applicable laws.

4. If the City of Oxford determines that a tobacco retailer has substantially changed the business premises or operation and the tobacco retailer disputes this determination, the tobacco retailer bears the burden of proving by a preponderance of evidence that such change(s) do not constitute a substantial change.

744.06 Proximity of Tobacco Retail Establishments to Youth-Oriented Facilities.

No license shall be granted to any person or entity for a tobacco retail establishment location that is within 500 feet of a youth-oriented facility, as measured by the shortest line from the property line of the space to be occupied by the proposed tobacco retail licensee to the nearest property line of a youth-oriented facility. This restriction does not apply to an existing tobacco retailer holding a current state tax license for the sale of tobacco products in that same location for at least one year before the date this section was enacted into law.

744.07 Prohibited Sales.

(a) Legal age. No tobacco retailer, tobacco retail establishment, or person shall sell any tobacco product to any person under the age of 21 under this Chapter and under Section 537.16 of the Oxford Municipal Code.

(b) Age verification. Licensees must verify by means of government-issued photographic identification containing the bearer's date of birth that the purchaser of any tobacco product is at least 21 years of age.

(c) Signage. Notice of the legal sales age for the purchase of tobacco products, age verification requirements, and possible penalties for underage sales must be posted within 6 feet of each cash register or place where payment may be made in a place conspicuous to both employees and customers, and where the sign(s) are unobstructed in their entirety. The sign shall state, "The sale or provision of tobacco products to an individual under 21 years of age is prohibited by law."

The sign required shall be 5 ½ inches by 8 ½ inches and the statement required shall be printed in 36-point boldfaced type. The required signage will be provided to the licensee by the City of Oxford.

(d) Samples prohibited. No tobacco retailer, tobacco retail establishment, or person shall distribute samples of any licensed product free of charge or at a nominal cost, regardless of the age of the person acquiring the product. The distribution of a licensed product as a sample, free donation, or at otherwise nominal cost, is prohibited and shall subject the tobacco retailer or tobacco retail establishment to the penalties prescribed under this Chapter and those prescribed by other local, state or federal laws pertaining to samples, donation, or otherwise nominally priced tobacco products.

(e) No tobacco retailer, tobacco retail establishment, or person shall sell or offer to sell any licensed product in any manner or form prohibited by federal, state, or other local law, ordinance provision, or other regulation.

(f) Any person, tobacco retailer or tobacco retail establishment found to be selling a tobacco product without a license required under Section 744.02 shall be issued a No Sales Order for Tobacco Products and shall be ineligible to receive a tobacco retailer license for a period of three (3) years.

744.08 Compliance Checks and Inspections.

(a) All licensed premises must be open to inspection by the City of Oxford or its authorized designees during regular business hours. The tobacco retail establishment shall be subject to at least two (2) unannounced compliance checks per year by the City of Oxford or its authorized designees.

(b) Compliance checks must include verification that a tobacco retail establishment maintains a current tobacco retailer license to sell tobacco products.

(c) Compliance checks may include the participation of a person under the age of 21, to enter the licensed premises to attempt to purchase licensed products.

(d) Unannounced follow-up compliance checks of all non-compliant tobacco retail establishments are required within three months of any violation of this Ordinance.

744.09 Exceptions and Defenses.

It is an affirmative defense to a violation of this Ordinance for a person to have reasonably relied on proof of age as described by state law.

744.10 Violations and Administrative Penalties.

- (a) First Violation: Any person, tobacco retailer or tobacco retail establishment holding a tobacco retailer license and cited for violating Chapter 744, or whose employee has violated Chapter 744, shall be charged a fine of \$500 for a first violation.
- (b) A second violation at the same tobacco retail establishment premises within a 12-month period shall result in an additional fine of \$750, and the City of Oxford shall suspend the tobacco retailer license for a period of not less than 30 and not more than 60 consecutive days.
- (c) A third violation at the same tobacco retail establishment premises within a 12-month period shall result in an additional fine of \$1,000, and the City of Oxford shall suspend the tobacco retail establishment's license for a period of not less than 60 consecutive days. In addition to the designated fine, the City of Oxford may revoke the tobacco retail establishment's license.
- (d) A fourth violation at the same tobacco retail establishment premises within a 12-month period shall be a misdemeanor of first degree and result in an additional fine of \$1,000 and the tobacco retail establishment's license shall be revoked.

744.11 Appeals.

- (a) If the City of Oxford denies the issuance of a tobacco retailer license, or suspends or revokes a tobacco retailer license, or issues a citation for violating this Chapter, the City of Oxford, shall send the applicant or licensee written notice of the action and notice of the right to an appeal. Such notice shall be sent by Certified Mail with return receipt requested.
- (b) Upon receipt of written notice of any citation or fines accrued under this Chapter, or the denial, suspension, or revocation of the license, the applicant or licensee shall have the right to appeal. An appeal must be appropriately filed within ten (10) days after the issuance of notice of the determination of a violation or change of license status due to suspension or revocation. The appellant shall bear the burden of proof.

774.12 Severability.

If any section or provision of this Ordinance is held invalid, such invalidity will not affect other sections or provisions that can be given full force and effect without the invalidated section or provision.



ZACH KLEIN
COLUMBUS CITY ATTORNEY

FOR IMMEDIATE RELEASE
Friday, May 17, 2024
Contact: Pete Shipley, 614.965.0203
Email: pishipley@columbus.gov

Columbus City Attorney Zach Klein Statement as Franklin County Judge Sides with Cities, Rules State Ban on Local Tobacco Regulations Unconstitutional

Says decision is a significant win for the City of Columbus and allows all local tobacco regulations to remain in effect

COLUMBUS, OH— Columbus City Attorney Zach Klein today issued the following statement as Franklin County Judge Mark Serrott sided with Columbus and a coalition of other cities, ruling unconstitutional a state law that would strip away the rights of cities to regulate the sale of tobacco products at the local level.

Judge Serrott enjoined the law, meaning Columbus' local tobacco regulations, including licensure for local tobacco retailers and the city's ban on the sale of flavored tobacco products, as well as any local regulations in other cities who joined the lawsuit, remain in effect. The State has the opportunity to appeal the ruling.

Columbus City Attorney Zach Klein's statement is below:

"I applaud the Court's decision siding with cities to declare this law unconstitutional, a decision that upholds home rule and keeps in effect local laws that have worked for decades to improve public health and curb tobacco usage, especially among teens. While we know this may not be the end of this fight, this decision is a significant win for both the City of Columbus and for the health and safety of children and families."

IN THE COURT OF COMMON PLEAS
FRANKLIN COUNTY, OHIO

CITY OF COLUMBUS, <i>et al.</i> ,	:	
	:	CASE NO. 24 CV 2865
Plaintiffs,	:	
	:	JUDGE MARK A. SERROTT
vs.	:	
	:	
STATE OF OHIO, <i>et al.</i> ,	:	
	:	
Defendants.	:	

ORDER

On May 17, 2024, this matter came before the Court for a hearing on the Plaintiffs’ motion for preliminary injunction and a trial on the merits. For the reasons more fully outlined in this Court’s oral ruling on May 17, 2024, the Court hereby:

1. Dismisses Defendants Ohio Department of Health and Dr. Bruce Vanderhoff as Defendants in this action.
2. Denies the Defendants’ motion to dismiss except as to Defendants Ohio Department of Health and Dr. Bruce Vanderhoff as set forth in Paragraph 1 and denies the Defendants’ motion for dismissal pursuant to Civ.R.41..
3. Denies the Defendants’ motion *in limine* with respect to excluding the testimony of Plaintiffs’ witnesses.
4. Grants Plaintiffs’ motion to file Amended Complaint.
5. Finds for the Defendant State of Ohio on the merits of the claims in Plaintiffs’ Amended Complaint brought under Claim V (Home Rule Contract Claim), Claim VI (Single Subject Claim), and Claims VII and VIII (Equal Protection Claims).

6. As it relates to Claims I-IV, the Court hereby **ISSUES** a declaratory judgment that R.C. 9.681 is an unconstitutional infringement on the rights of the Plaintiff municipalities to exercise their right to Home Rule pursuant to Article XVIII, Section 3 of the Ohio Constitution, and finds in favor of the Plaintiffs on those claims.
7. The Court further **GRANTS** the Plaintiffs' motion for a permanent injunction against R.C. 9.681 in favor of all Plaintiffs in this action and bars enforcement of R.C. 9.681 against any plaintiff in this case.
8. No bond is required from the Plaintiffs.

This Order shall take effect immediately. This is a final, appealable order.

IT IS SO ORDERED.

JUDGE SERROTT

Prepared By:

/s/ Richard N. Coglianese
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Agree to Form:

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Counsel for Defendants

Franklin County Court of Common Pleas

Date: 05-23-2024
Case Title: CITY OF COLUMBUS ET AL -VS- STATE OF OHIO ET AL
Case Number: 24CV002865
Type: ORDER

It Is So Ordered.

A handwritten signature in black ink, reading "Mark A. Serrott", is written over a circular purple seal. The seal contains the text "COMMON PLEAS COURT" and "FRANKLIN COUNTY OHIO" around the perimeter, with "ALL THINGS ARE" at the bottom.

/s/ Judge Mark A. Serrott

Electronically signed on 2024-May-23 page 4 of 4

Court Disposition

Case Number: 24CV002865

Case Style: CITY OF COLUMBUS ET AL -VS- STATE OF OHIO ET AL

Case Terminated: 06 - Court Trial

Final Appealable Order: Yes

Motion Tie Off Information:

1. Motion CMS Document Id: 24CV0028652024-05-1699980000
Document Title: 05-16-2024-MOTION - DEFENDANT: STATE OF OHIO - TO EXCLUDE
Disposition: MOTION DENIED
2. Motion CMS Document Id: 24CV0028652024-05-1599970000
Document Title: 05-15-2024-MOTION IN LIMINE - DEFENDANT: STATE OF OHIO
Disposition: MOTION DENIED
3. Motion CMS Document Id: 24CV0028652024-05-1599980000
Document Title: 05-15-2024-MOTION TO DISMISS - DEFENDANT: STATE OF OHIO
Disposition: MOTION GRANTED IN PART
4. Motion CMS Document Id: 24CV0028652024-04-1899960000
Document Title: 04-18-2024-MOTION TO DISMISS - DEFENDANT: STATE OF OHIO
Disposition: MOTION IS MOOT
5. Motion CMS Document Id: 24CV0028652024-04-1299840000
Document Title: 04-12-2024-MOTION FOR LEAVE TO FILE - NON-PARTY: AFRICAN AMERICAN TOBACCO CONTROL LEADERS
Disposition: MOTION RELEASED TO CLEAR DOCKET

6. Motion CMS Document Id: 24CV0028652024-04-0999100000
Document Title: 04-09-2024-MOTION FOR TEMPORARY
RESTRAINING ORDER - PLAINTIFF: CITY OF COLUMBUS
Disposition: MOTION GRANTED



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Finance
PREPARED BY:	Heidi Ridenour
DATE PREPARED:	9/25/2024
COUNCIL MEETING DATE:	October 15, 2024
AGENDA TITLE:	An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2024. (Heidi Ridenour, Finance Director)
COUNCIL GOAL AREA:	Fiscal Responsibility
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	HR DRE

DISCUSSION:

Issue 1: \$90,000 – General Fund (110)

To make adjustment to budgeted revenue and appropriation for income tax refund and professional services. Revenue increase comes from RITA reimbursement.

Issue 2: \$95,000 – Hotel & Convention Tax Fund (120)

To make adjustment to budgeted revenue and appropriation for increased hotel tax revenue and the equivalent payment to Enjoy Oxford.

Issue 3: (\$535,801) – Capital Improvement Fund (141)

To make adjustment to budgeted revenue to reduce the amount of OPWC grant funding for 2024.

Issue 4: (\$150,000) – Capital Improvement (141)

To make adjustment to budgeted revenue and appropriation to reduce the amount of DTI grant funding not awarded in 2024, and expense for Transit Bike & Pedestrian Plan.

Issue 5: (\$17,114,080.98) Revenue – Water Improvement Fund (322)
(\$18,124,825.65) Expense

To make adjustment to budgeted revenue and expense to reduce the amount of OWDA loan funding expected to be received and expended 2024.

Issue 6: \$44,000.00 – Wastewater Fund (331)

To make adjustment to budgeted revenue for increase in interest income.

Issue 7: \$20,000 – General Fund (110)

To make adjustment to budgeted appropriation to cover cost of Aquatic Center salaries and benefits.

Issue 8: (\$300,000) – Capital Improvement Fund (141)

To make adjustment to budgeted expense to remove uptown water garden fountain replacement expense for 2024.

Issue 9: (\$131,174) – Capital Improvement Fund (141)

To make adjustment to budgeted appropriation to remove uptown public restroom expense for 2024.

Issue 10: (\$685.00) – Parking Lot Improvement Fund (142)

To make adjustment to budgeted appropriations to balance revenues and appropriations for 2024.

Issue 11: (\$43,000) – Fire/EMS Fund (418)

To make adjustment to budgeted appropriations to balance revenues and appropriations for 2024.

Issue 12: \$53,275.00 – Wastewater Fund 331/Wastewater Capital Equipment Fund 330

To make adjustment to budgeted appropriations to transfer to Wastewater Capital Equipment Fund to balance revenues and appropriations for 2024.

Issue 13: \$8,000.00 – Capital Improvement Fund

To make adjustment to budgeted appropriation to replace a sand filter determined to be bad once the aquatic center pool was drained.

Net affect by Fund:

General – \$20,000.00

Hotel & Convention Tax Fund - \$0

Capital Improvement – \$112,627

Water Improvement – (\$1,010,744.67)- increased fund balance
Wastewater - \$9,275

Parking Lot Improvement- (\$685)- increased fund balance

Fire/EMS Fund– (\$43,000) – increased fund balance

Wastewater Capital Equipment Fund – (\$53,275) – increased fund balance

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3750 SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2024.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds;

SECTION 2: The following increase/(decrease)in revenues be made:

General Fund 110	90,000.00
Hotel & Convention Tax Fund 120	95,000.00
Capital Improvement Fund 141	(535,801.00)
Capital Improvement Fund 141	(150,000.00)
Water Improvement Fund 322	(17,114,080.98)
Wastewater Fund 331	44,000.00

SECTION 3: The following increase/(decrease)in expenditures be made:

General Fund 110	90,000.00
General Fund 110	20,000.00
Hotel & Convention Tax Fund 120	95,000.00
Capital Improvement Fund 141	(300,000.00)
Capital Improvement Fund 141	(150,000.00)
Capital Improvement Fund 141	(131,174.00)
Capital Improvement Fund 141	8,000.00
Parking Lot Improvement Fund 142	(685.00)
Fire/EMS 418	(43,000.00)
Water Improvement Fund 322	(18,124,825.65)
Wastewater Fund 331	53,275.00

SECTION 4: The following transfers(s) be executed:

Transfer from:

Wastewater Fund 331	53,275.00
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Transfer to:

Wastewater Capital Equipment Fund 330	53,275.00
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SECTION 5: The following increase/(decrease)in revenues be

made:

Wastewater Capital Equipment Fund 330	53,275.00
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SECTION 6: In all other respects, Ordinance No. 3750 shall remain in full force and effect.

SECTION 7: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)