



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, DECEMBER 3, 2024 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Enter Executive Session at 7:00 p.m. O.R.C. Section 121.22 (G)(3) To consider pending or imminent court action.

(Roll Call Vote) 1st Mr. Prytherch 2nd Mr. Smith

AYE # 5

Ms. French, Mr. Bracken, Mr. Prytherch, Mr. Smith and Mayor Snavelly

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:32 p.m. O.R.C. Section 121.22 (G)(3) To consider pending or imminent court action.

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 5

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snavelly on Tuesday, December 3, 2024, at 7:33 p.m. Members in attendance were Michael Smith, Alex French, Jason Bracken and David Prytherch. Amber Franklin and Chantel Raghu were excused.

Staff Members in Attendance

Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development

Director; Ms. Heidi Ridenour, Finance Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 5
NAY # 0
ABS # 0

4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Adopt the Consent Agenda.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 5
NAY # 0
ABS # 0

- A. Minutes of the November 19, 2024 City Council Meeting. (Heather Barbour, Clerk of Council)

6. Resolutions.

- A. A Resolution Authorizing The City Manager To Waive Parking Meter Fees Throughout The City From 9:00 A.M. On Monday, December 16, 2024, Until 8:00 P.M. On Wednesday, January 1, 2025, The Two-Hour And The Eleven-Hour Restrictions For Parking Meters Shall Remain In Effect. (John Jones, Police Chief)

Motion – To Adopt Resolution No. 7654.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 5
NAY # 0
ABS # 0

Motion – To Adopt the Friendly Amendment to Change the Ending Date from Wednesday, January 1, 2025, to Saturday, January 11, 2025.
(Voice Vote) 1st Mr. Prytherch 2nd Mr. Bracken
AYE # 5
NAY # 0
ABS # 0

Chief Jones presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Authorizing The City Manager To Enter Into An Agreement With Jagger Construction, LLC For Improvements To The Black Covered Bridge As Part Of The Oxford Area Trail System (OATS) At A Cost Not To Exceed \$405,750.40 (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7655
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 5

NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- C. A Resolution Authorizing The City Manager To Enter Into An Agreement With Ashcraft Contracting, LLC For The Installation Of A New Flushing Point Assembly For The Seven-Mile Well Field At A Cost Not To Exceed \$80,234.00 And To Use \$38,682.06 Of The City's American Rescue Plan Act Funds Toward This Project.(Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7656.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 5
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution Authorizing The City Manager To Accept The Recommendation Of The Housing Advisory Commission, Terminate The Ground Lease With Community Development Professionals Of Hamilton, And Prepare A Request For Proposals For The Development Of 5234 Hester Rd. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7657.
(Voice Vote) 1st Mr. Bracken 2nd Ms. French
AYE # 4
NAY # 1
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

- E. A Resolution Supporting Close Town-Gown Consultation In The Planning Of Major University Projects With Significant Off-Campus Impacts. (David Prytherch, Councilor & Mayor Snavelly)

Motion – To Adopt Resolution No. 7658.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 5
NAY # 0
ABS # 0

Councilor Prytherch began the Council discussion.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2024. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance To Accept the Recommendation Of The Planning Commission To Approve A Conditional Use For An Indoor Entertainment Facility Located At 110 South Locust Street, Oxford, Ohio 45056, (Sam Perry, Community Development Director)

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - Mr. Scott Webb, 103 West Walnut Street - Mr. Webb spoke in favor of this Ordinance. Mr. Webb was excited to share that Mr. Baker and his family are going to be working with the Thrill Builders (featured on the Shark Tank) to work on the escape room fit-out. Mr.

Webb was happy to have the Planning Commission's input and staff assistance with signage and is looking forward to your support.

B. Second Reading

1. An Ordinance Repealing Code Section 351.04 Parking Near Curb; Handicapped Locations On Public and Private Lots And Garages And Adopting New Section 351.04 Parking Near Curb; Handicapped Location On Public And Private Lots And Garages. (John Jones, Police Chief)

Motion – To Adopt Ordinance No. 3788.
(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 5

Mr. Prytherch, Mr. Bracken, Mr. Smith, Ms. French, and Mayor Snively.

NAY # 0

ABS # 0

Chief Jones reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

2. An Ordinance Repealing Code Section 351.99 Penalty And Adopting New Section 351.99 Penalty. (John Jones, Police Chief)

Motion – To Adopt Ordinance No. 3789.
(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 5

Mr. Bracken, Mr. Smith, Ms. French, Mr. Prytherch, and Mayor Snively.

NAY # 0

ABS # 0

Chief Jones reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

3. An Ordinance Repealing Code Section 353.99 Penalty And Adopting New Section 353.99 Penalty. (John Jones, Police Chief)

Motion – To Adopt Ordinance No. 3790.
(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 5

Mr. Bracken, Ms. French, Mr. Prytherch, Mr. Smith, and Mayor Snavely.

NAY # 0

ABS # 0

Chief Jones reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

4. An Ordinance Repealing Code Section 355.99 Penalty And Adopting New Section 355.99 Penalty. (John Jones, Police Chief)

Motion – To Adopt Ordinance No. 3791.
(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 5

Ms. French, Mr. Bracken, Mr. Prytherch, Mr. Smith, and Mayor Snavely.

NAY # 0

ABS # 0

Chief Jones reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Dec 4	Environmental Commission	Municipal Building	7:00 p.m.
	Dec 9	Oxford Parking & Transportation Advisory Board	Municipal Building	9:00 a.m.
	Dec 9	Public Arts Commission of Oxford	Municipal Building	4:15 p.m.
	Dec 10	Housing Advisory Commission	Municipal Building	5:15 p.m.
	Dec 10	Planning Commission	Courthouse	7:00 p.m.
	Dec 11	Historic & Architectural Preservation Commission	Municipal Building	6:00 p.m.
	Dec 16	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Dec 17	City Council Work Session	Courthouse	6:30 p.m.
	Dec 17	City Council	Courthouse	7:30 p.m.
	Dec 18	Board of Building Appeals	Courthouse	5:30 p.m.
	Dec 18	Board of Zoning Appeals - CANCELED	Courthouse	6:30 p.m.
	Dec 24	City Offices CLOSED		
	Dec 25	City Offices CLOSED		
	Jan 1	City Offices CLOSED		
	Jan 7	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:21 pm.
 (Voice Vote) 1st Mr. Prytherch 2nd Ms. French
 AYE # 5
 NAY # 0
 ABS # 0