



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING

COURTHOUSE

TUESDAY, DECEMBER 17, 2024 AT 7:30 PM

William Snavely, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City

staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

- B. Notice To Legislative Authority-DORA Hospitality LLC DBA Fairfield By Marriott Hotel 5186 Morning Sun Road Oxford, Ohio 45056. (Jessica Greene, Assistant City Manager)
- C. Notice to Legislative Authority - Weisman Enterprises Holdings Inc DBA Calendula Bourbon & Tequila Bar 131 West High Street Oxford, Ohio 45056. (Jessica Greene, Assistant City Manager)
- D. Presentation - Oxford Farmers Market Annual Report

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the December 3, 2024 City Council Meeting. (Heather Barbour, Clerk of Council)
- B. A Report Regarding the December 4, 2024, Environmental Commission Meeting (Jessica Greene, Assistant City Manager)
- C. A Resolution Authorizing The City Manager To Close The Uptown Municipal Parking Lot Each Saturday In 2025 From 5:30 A.M. Until 1:00 P.M. To Permit The Operation Of The Farmers Market Within The Municipal Parking Lot And On East Park Place Between Main Street And 24 East Park Place During Said Times. (Jessica Greene, Assistant City Manager)
- D. A Resolution Approving Then And Now Certificates For Purchase Orders Issued Above \$3,000 Where An Invoice Was Received Prior To The Purchase Order Date, As A Requirement Of Ohio Revised Code 5705.41 (d). (Heidi Ridenour, Finance Director)

6. Resolutions.

- A. A Resolution Accepting The Recommendation Of The Oxford Parking And Transportation Advisory Board Selecting A Route Alignment Plan For The Northern Arc Of The Oxford Area Trail. (Sam Perry, Community Development Director)
- B. A Resolution To Accept The Recommendation Of The Oxford Parking And Transportation Advisory Board To Clarify That When The Oxford Area Trail Multi-Use

Path Replaces A Sidewalk, Property Owners Are Not Responsible For Its Maintenance Or Repairs. (Jessica Greene, Assistant City Manager)

- C. A Resolution Directing The Finance Director Or Designee To Calculate The Difference Between The Excise Hotel Tax Budget Estimate Vs. Actual Revenue Collected From January 1st To November 30th Of Each Year. If Revenue Exceeds The Budgeted Amount, A Supplemental Budget Appropriation Will Be Created To Transfer Up To \$50,000 To The Housing Trust Fund. (Councilors Bracken And Raghu)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

- 1. An Ordinance Correcting The Calico Acres Subdivision Plat To Affirm The Name "Jeffrey Drive" For Certain Public Streets Therein. (Sam Perry, Community Development Director)

B. Second Reading

- 1. An Ordinance Amending Ordinance No. 3750 Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2024. (Heidi Ridenour, Finance Director)
- 2. An Ordinance To Accept the Recommendation Of The Planning Commission To Approve A Conditional Use For An Indoor Entertainment Facility Located At 110 South Locust Street, Oxford, Ohio 45056, (Sam Perry, Community Development Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1.	Dec 18 Board of Building Appeals-CANCELED	Courthouse	5:30 p.m.
	Dec 18 Board of Zoning Appeals-CANCELED	Courthouse	6:30 p.m.
	Dec 24 City Offices CLOSED		
	Dec 25 City Offices CLOSED		
	Jan 1 City Offices CLOSED		
	Jan 2 Housing Advisory Commission-CANCELED	Municipal Building	5:00 p.m.
	Jan 7 City Council	Courthouse	7:30 p.m.
	Jan 8 Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Jan 14 Planning Commission	Courthouse	7:00 p.m.
	Jan 15 Board of Building Appeals	Courthouse	5:30 p.m.
	Jan 21 Municipal Records Commission	Municipal Building	4:30 p.m.
	Jan 21 City Council	Courthouse	7:30 p.m.
9.	Adjourn.		