



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, JANUARY 21, 2025 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Enter Executive Session at 7:15 p.m. O.R.C. 121.22 (G)(1) To Consider Appointments to Boards and Commissions.

(Roll Call Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 5

Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Franklin, and Mayor Snavelly

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:32 p.m. O.R.C. 121.22 (G)(1) To Consider Appointments to Boards and Commissions.

(Voice Vote) 1st Ms. Franklin 2nd Ms. Raghu

AYE # 5

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snavelly on Tuesday, January 21, 2025, at 7:32 p.m. Members in attendance were David Prytherch, Amber Franklin, Michael Smith, and Chantel Raghu. Alex French and Jason Bracken were excused.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and

Recreation Director; Ms. Heidi Ridenour, Finance Director; Ms. Ashley Keeton, Deputy Clerk; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 5

NAY # 0

ABS # 0

4. Public Participation.

A. Appointments to Boards and Commissions

Motion – To Appoint Mr. Michael Vanni to the Environmental Commission for an unexpired term ending June 30, 2025.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 5

NAY # 0

ABS # 0

B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Adopt the Consent Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 5

NAY # 0

ABS # 0

- A. Minutes from the January 7, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. Minutes from the January 14, 2025, City Council Retreat Work Session. (Jessica Greene, Assistant City Manager)
- C. Right of Way Permit #00822 Girl Scout Cookie Sales Uptown (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Authorizing The City Manager To Enter Into An Agreement With NextStep Networking For Onsite Weekly Support Services At A Cost Not To Exceed \$76,000 (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7665.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 5

NAY # 0

ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Authorizing Payment Of \$131,439.00 To Cobblestone Community Church, Inc. An Ohio Corporation Not For Profit For The Acquisition Of An Easement For The Construction Of Oxford Area Trails System (OATS) Phase V. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7666.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 5

NAY # 0

ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

- 1. An Ordinance Levying Upon The Lots And Lands Enumerated In The List Of Estimated Assessments (Exhibit A) The Amounts Set Forth On Such List And Setting Forth Terms For Payment Of Assessments. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 1 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

3. An Ordinance Repealing Code Section 521.06 Duty To Keep Sidewalks In Repair And Clean And Adopting New Oxford Code Section 521.06 Entitled Duty To Keep Sidewalks In Repair And Clean. (Douglas R. Elliott, Jr., City Manager)

Mr. Elliott presented his staff report and slides (included in the minutes) and addressed the Council's questions and comments.

Public Comment - Mr. Vincent Hand, 511 East Chestnut Street - Mr. Hand praised the City's snow crews for their work in the most recent storms. Mr. Hand said he generally favors this Ordinance but still has questions. Mr. Hand asked about subsection A about clearing curbs and gutters. Mr. Hand expressed concern about the snow plow coming by after clearing the sidewalk and depositing snow back on the sidewalks. Mr. Hand asked that the Council tweak the Ordinance a bit.

B. Second Reading

None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Jan 27	Oxford Recreation Board/TRI Board Joint Meeting	LaRosa's Pizzeria	11:00 a.m.
Feb 4	City Council	Courthouse	7:30 p.m.
Feb 5	Environmental Commission	Municipal Building	7:00 p.m.
Feb 6	Housing Advisory Commission	Municipal Building	5:00 p.m.
Feb 10	Oxford Recreation Board	Municipal Building	11:30 a.m.
Feb 10	Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
Feb 11	Planning Commission	Courthouse	7:00 p.m.
Feb 12	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
Feb 17	City Offices - CLOSED		
Feb 18	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:23 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 0
ABS # 0