



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING

COURTHOUSE

TUESDAY, FEBRUARY 4, 2025 AT 7:30 PM

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Public Recognition - Retirement of Lt. Lara Fening
 - B. Swearing-In of New Officer (John Jones, Police Chief)
 - C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To

speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the January 21, 2025, City Council meeting. (Heather Barbour, Clerk of Council)
- B. A Resolution Authorizing The Oxford Division Of Police To Retain For Use By The Municipality Certain Unclaimed Property In Its Possession. (John Jones, Police Chief)
- C. A Resolution Declaring Certain City Property No Longer Needed For Any Municipal Purpose And Authorizing Its Trade To An Authorized Firearms Dealer. (John Jones, Police Chief)
- D. A Resolution Authorizing The Police Chief And The Finance Director Or Their Designees To Dispose Of Contraband No Longer Needed As Evidence. (John Jones, Police Chief)
- E. A Resolution Approving Then And Now Certificates For Purchase Orders Issued Above \$3,000 Where An Invoice Was Received Prior To The Purchase Order Date, As A Requirement Of Ohio Revised Code 5705.41 (d) (Heidi Ridenour, Finance Director)

6. Resolutions.

- A. A Resolution Adopting The 2025 Measurable Action Items To Progress Toward Comprehensive Plan Goals. (Jessica Greene, Assistant City Manager)
- B. A Resolution Authorizing The City Manager To Enter The City Of Oxford To Become An America-250 Ohio Community, Supporting The Ohio Commission For The United States Semi-Quincentennial (America250-OH). (Jessica Greene, Assistant City Manager)
- C. A Resolution Authorizing The City Manager To Submit A Grant Application To The Ohio Department Of Development For The Advanced Energy Fund For Up To

\$1,400,000.00 And Commit To A Match Up To \$140,000.00. (Jessica Greene, Assistant City Manager)

- D. A Resolution Authorizing The City Manager To Enter Into A Contract With Zimmer Tractor, Inc., For The Purchase Of A Kubota RTV And Related Snow Clearing Equipment, At A Cost Not To Exceed \$55,000. (Michael Dreisbach, Service Director)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Granting The Request Of Matthew And Elizabeth Troy, To Connect To An Existing City Water Line And Sanitary Line For 5280 Hillcrest Drive A 10.98 Acre Parcel Outside The Oxford Corporate Limits. (Michael Dreisbach, Service Director)
2. An Ordinance Amending And Supplementing The Oxford Municipal Code By Revising A Chapter Of Part 7, Business Regulation Code, Chapter 744, Revising The Tobacco Retailer License Requirements For The Sale Of Tobacco And Paraphernalia Products In The City Of Oxford (Sam Perry, Community Development Director)
3. An Ordinance Repealing Oxford Codified Ordinance Chapter 1101 Entitled Subdivision Regulations And Adopting New Oxford Codified Ordinance Chapter 1101 Entitled Subdivision Regulations For The Purpose Of Amending Provisions Pertaining To Minor Subdivisions Inclusive Of Those Situated Along Alleys (Sam Perry, Community Development Director)
4. An Ordinance Repealing Oxford Codified Ordinance Chapter 1141 Entitled Accessory, Temporary, Supplemental And Environmental Regulations And Adopting New Oxford Codified Ordinance Chapter 1141 Entitled Accessory, Temporary, Supplemental And Environmental Regulations For The Purpose Of Incorporating A Site Plan Review Process For Sites Situated Exclusively Along One Or More Public Alleys. (Sam Perry, Community Development Director)
5. An Ordinance Repealing Oxford Codified Ordinance Chapter 1143 Entitled Districts And Adopting New Oxford Codified Ordinance Chapter 1143 Entitled Districts For The Purpose Of Referencing A New Site Plan Review Process Established In Chapter 1141 Pertaining To Sites Situated Exclusively Along One Or More Public Alleys (Sam Perry, Community Development Director)

6. An Ordinance Repealing Oxford Codified Ordinance Chapter 1149 Entitled Parking And Site Access And Adopting New Oxford Codified Ordinance Chapter 1149 Entitled Parking And Site Access For The Purpose Of Revising Residential Parking Regulations (Sam Perry, Community Development Director)
7. An Ordinance Repealing Oxford Codified Ordinance Chapter 1129 Entitled Administration And Adopting New Oxford Codified Ordinance Chapter 1129 Entitled Administration For The Purpose Of Clarifying That Site Plan Reviews Are Subject To The Same Notice Requirements As Are Typical For Public Hearings (Sam Perry, Community Development Director)
8. An Ordinance Repealing Oxford Codified Ordinance Chapter 1159 Entitled Definitions And Adopting New Oxford Codified Ordinance Chapter 1159 Entitled Definitions For The Purpose Of Amending The Definition Of Frontage To Exclude Measurement Along Alleys (Sam Perry, Community Development Director)
9. An Ordinance Creating A New Section 1501.13 With Local Amendments To Ohio Fire Code Of The City Of Oxford Pertaining To Alley Developments And Fire Protection Requirements (John Detherage, Fire Chief)
10. An Ordinance Approving A Preliminary And Final Planned Development Application And Preliminary Subdivision Submitted By Habitat For Humanity Of Greater Cincinnati For 32 Townhomes To Be Situated On 3.464 Acres Currently Addressed As 601, 603 And 607 W Chestnut Street, Oxford Ohio 45056, With Conditions (Sam Perry, Community Development Director)
11. An Ordinance Approving The Final Subdivision Application And Plat For The Clarence Place Subdivision Consisting Of 35 Lots Situated On 3.464 Acres Currently Addressed As 601, 603 And 607 W Chestnut Street, Oxford Ohio, 45056, With Conditions (Sam Perry, Community Development Director)

B. Second Reading

1. An Ordinance Levying Upon The Lots And Lands Enumerated In The List Of Estimated Assessments (Exhibit A) The Amounts Set Forth On Such List And Setting Forth Terms For Payment Of Assessments. (Michael Dreisbach, Service Director)
2. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 1 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)
3. An Ordinance Repealing Code Section 521.06 Duty To Keep Sidewalks In Repair And Clean And Adopting New Oxford Code Section 521.06 Entitled Duty To Keep Sidewalks In Repair And Clean. (Douglas R. Elliott, Jr., City Manager)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
Feb 5	Environmental Commission	Municipal Building	7:00 p.m.
Feb 6	Housing Advisory Commission	College@Elm	5:00 p.m.
Feb 10	CANCELED- Oxford Recreation Board	Municipal Building	11:30 a.m.
Feb 10	Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
Feb 11	Planning Commission	Courthouse	7:00 p.m.
Feb 12	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
Feb 17	City Offices - CLOSED		
Feb 18	City Council	Courthouse	7:30 p.m.
Feb 20	Police Community Relations and Review Commission	Courthouse	7:00 p.m.
Feb 25	Board of Zoning Appeals	Courthouse	6:30 p.m.

9. Adjourn.