



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, FEBRUARY 18, 2025 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Enter Executive Session at 7:00 p.m. O.R.C. Section 121.22 (G)(3) To consider pending and threatened litigation.

(Roll Call Vote) 1st Ms. French 2nd Mr. Prytherch

AYE # 6

Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snively

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:32 p.m. O.R.C. Section 121.22 (G)(3) To consider pending and threatened litigation.

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, February 18, 2025, at 7:32 p.m. Members in attendance were Amber Franklin, David Prytherch, Jason Bracken, Michael Smith, and Alex French. Chantel Raghu was excused.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. John Detherage, Fire

Chief; Mr. Sam Perry, Community Development Director; Ms. Heidi Ridenour, Finance Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

NAY # 0

ABS # 0

4. Public Participation.

A. BCRTA Survey and Route Changes Presentation

Mr. Russ Auwae, BCRTA Planner, and Ms. Shawn Cowan, BCRTA Director of Customer Care and Public Engagement, introduced themselves and began the presentation with slides (the slides are included in the minutes). Mr. Auwae reviewed the possible route changes and asked everyone to complete a survey. [Public Comment: Oxford Routes for Fall 2025](#). Mr. Auwae and Ms. Cowan addressed questions and comments from the Council. Mayor Snively thanked Mr. Auwae and Ms. Cowan for their presentation.

B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin
AYE # 6
NAY # 0
ABS # 0

- A. Minutes from the February 4, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. ROW 00833 Uptown Park Permit Request - Yoga in the Park. (Jessica Greene, Assistant City Manager)
- C. Staff Report regarding the Environmental Commission's February 5th 2025 meeting (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Declaring That It Is Necessary To Improve Those Portions Of Certain Properties As Shown On Exhibit “A” Attached Hereto In The City Of Oxford, Ohio, By Re-Paving, Re-Curbing, And Repairing The Sidewalks, Curbs, And Gutters. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7675.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6

NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Authorizing The City Manager To Enter Into A Contract With Motorola Solutions For The Purchase Of Replacement Portable Two-Way Radios And Associated Equipment At A Cost Not To Exceed \$142,884.00.(Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7676.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- C. A Resolution Authorizing The City Manager To Enter Into An Agreement With CSX Transportation, Inc. To Allow Access For The Proposed Construction Of A New Pedestrian Bridge Over CSXT Milepost Bd-38.3 In Oxford, Ohio At A Cost Not To Exceed \$248,255.00 (CSXT Indianapolis Subdivision). (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7677.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution Authorizing Payment Of \$120,000.00 To Abraham A. Kuranga & Eulin M. Kuranga, Co-Trustees Of "The Kuranga Family Trust, Dated January 29, 2020" For The Acquisition Of An Easement For The Construction Of Oxford Area Trails System (OATS) Phase V. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7678.
(Voice Vote) 1st Ms. Franklin 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- E. A Resolution To Declare The Necessity And Intent To Acquire Certain Parcels Or Real Estate And Other Property Interests Owned By EVR Investments, LLC, With Interest By Others, For A Transportation Project For The Construction Of The Oxford Area Trail System (OATS) Phase V. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7679.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- F. A Resolution To Declare The Necessity And Intent To Acquire Certain Parcels Or Real Estate And Other Property Interests Owned By Lara Osborne, Trustee, With Interest By Others, For A Transportation Project For The Construction Of The Oxford Area Trail System (OATS) Phase V. (Michael Driesbach, Service Director)

Motion – To Adopt Resolution No. 7680.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Mr. Dresibach presented his staff report and addressed questions and comments from the Council.

Public Comment - Mr. Chris Shoker, Oxford, Ohio - Mr. Shoker is one of the property owners of the real estate in question. Mr. Shoker mentioned seeing a plan in April 2023 to utilize an

existing bridge to access Chestnut Street. Mr. Shoker noted a revision that would go across one corner of the property to go around and abut Kuranga's property. Mr. Shoker stated that in June 2024, surveyors, geotechnical engineers, and phase one environmental studies were completed, all without the property owner's knowledge. Mr. Shoker asked about the total easement and the need for 80/90 feet for a 10-foot bike path.

Public Comment - Ms. Lara Osborne, Stillwell Beckett Road - Ms. Osborne is the trustee of the property owners of the real estate in question. Ms. Osborne shared that she bought this property as both her future home and part of her pension. Ms. Osborne noted that most people wouldn't want to give up 1/3 of their pension or backyard, especially when someone has already done architectural drawings to utilize portions of their backyard. Ms. Osborne stated that it came as a bit of a shock. Ms. Osborne mentioned meeting with the City in April 2023 and not getting sufficient drawings. Ms. Osborne also shared details regarding the trench that would cut off twenty-two lots, rendering the property totally worthless.

Public Comment - Ms. Ann Fuehrer, 1345 Dana Drive - Ms. Fuehrer mentioned that, in general, she is very happy with the work the City is doing. Ms. Fuehrer asked what criteria you use to decide when you need to invoke eminent domain and the legal processes associated.

G. A Resolution Authorizing The City Manager To Enter Into Agreements With Dynegy Energy Service, LLC For The Procurement Of Electricity Generation Services For The City's Consumption For A Period Of Sixty Months Beginning April 2025. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7681.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Motion – To replace the Resolution No. 7681 in Council's packet with the updated Resolution No. 7681, selecting a 24-month term beginning March 2025 sustainable wind energy at the price of \$0.07461 per kilowatt hour and for street lighting accounts \$0.05999 per kilowatt hour.
(Voice Vote) 1st Mr. Prytherch 2nd Mr. Bracken
AYE # 6
NAY # 0
ABS # 0

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance To Approve Current Replacement Pages To The Oxford Codified Ordinances. (Douglas R. Elliott, Jr., City Manager)

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 2 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance Granting The Request Of Matthew And Elizabeth Troy, To Connect To An Existing City Water Line And Sanitary Line For 5280 Hillcrest Drive A 10.98 Acre Parcel Outside The Oxford Corporate Limits. (Michael Dreisbach, Service Director)

Motion – To Adopt Ordinance No. 3798.
(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, Mr. Bracken and Mayor Snively
NAY # 0
ABS # 0

Mr. Dreisbach reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

2. An Ordinance Amending And Supplementing The Oxford Municipal Code By Revising A Chapter Of Part 7, Business Regulation Code, Chapter 744, Revising The Tobacco Retailer License Requirements For The Sale Of Tobacco And Paraphernalia Products In The City Of Oxford (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3799.
(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. Franklin

AYE # 6
Ms. Franklin, Ms. French, Mr. Bracken, Mr. Prytherch, Mr. Smith and Mayor Snively
NAY # 0
ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

3. An Ordinance Repealing Oxford Codified Ordinance Chapter 1101 Entitled Subdivision Regulations And Adopting New Oxford Codified Ordinance Chapter 1101 Entitled Subdivision Regulations For The Purpose Of Amending Provisions Pertaining To Minor Subdivisions Inclusive Of Those Situated Along Alleys (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3800.
(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6
Ms. French, Mr. Prytherch, Mr. Bracken, Mr. Smith, Ms. Franklin, and Mayor Snively
NAY # 0
ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

4. An Ordinance Repealing Oxford Codified Ordinance Chapter 1141 Entitled Accessory, Temporary, Supplemental And Environmental Regulations And Adopting New Oxford Codified Ordinance Chapter 1141 Entitled Accessory, Temporary, Supplemental And Environmental Regulations For The Purpose Of Incorporating A Site Plan Review Process For Sites Situated Exclusively Along One Or More Public Alleys. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3801.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Mr. Prytherch, Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, and Mayor Snively

NAY # 0

ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

5. An Ordinance Repealing Oxford Codified Ordinance Chapter 1143 Entitled Districts And Adopting New Oxford Codified Ordinance Chapter 1143 Entitled Districts For The Purpose Of Referencing A New Site Plan Review Process Established In Chapter 1141 Pertaining To Sites Situated Exclusively Along One Or More Public Alleys (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3802.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snively

NAY # 0

ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

6. An Ordinance Repealing Oxford Codified Ordinance Chapter 1149 Entitled Parking And Site Access And Adopting New Oxford Codified Ordinance Chapter 1149 Entitled Parking And Site Access For The Purpose Of Revising Residential Parking Regulations (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3803.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Mr. Bracken, Ms. Franklin, Ms. French, Mr. Prytherch, Mr. Smith, and Mayor Snively

NAY # 0

ABS # 0

Mr. Perry reported no changes from the first reading and offered to answer any questions.

Public Comment - Mr. Chris Shoker, Oxford, Ohio - Mr. Shoker asked how this Ordinance would impact existing parking.

7. An Ordinance Repealing Oxford Codified Ordinance Chapter 1129 Entitled Administration And Adopting New Oxford Codified Ordinance Chapter 1129 Entitled Administration For The Purpose Of Clarifying That Site Plan Reviews Are Subject To The Same Notice Requirements As Are Typical For Public Hearings (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3804.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. Franklin

AYE # 6

Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, Mr. Bracken and Mayor Snively

NAY # 0

ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. An Ordinance Repealing Oxford Codified Ordinance Chapter 1159 Entitled Definitions And Adopting New Oxford Codified Ordinance Chapter 1159 Entitled Definitions For The Purpose Of Amending The Definition Of Frontage To Exclude Measurement Along Alleys (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3805.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Ms. Franklin, Ms. French, Mr. Bracken, Mr. Prytherch, Mr. Smith, and Mayor Snively

NAY # 0

ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

9. An Ordinance Creating A New Section 1501.13 With Local Amendments To Ohio Fire Code Of The City Of Oxford Pertaining To Alley Developments And Fire Protection Requirements (John Detherage, Fire Chief)

Motion – To Adopt Ordinance No. 3086.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Ms. French, Mr. Prytherch, Mr. Bracken, Mr. Smith, Ms. Franklin, and Mayor Snively

NAY # 0

ABS # 0

Chief Detherage reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

10. An Ordinance Approving A Preliminary And Final Planned Development Application And Preliminary Subdivision Submitted By Habitat For Humanity Of Greater Cincinnati For 32 Townhomes To Be Situated On 3.464 Acres Currently Addressed As 601, 603 And 607 W Chestnut Street, Oxford Ohio 45056, With Conditions (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3807.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Mr. Prytherch, Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, and Mayor Snively

NAY # 0

ABS # 0

Mr. Perry reviewed the changes since the first reading and offered to answer any questions.

Public Comment - None.

11. An Ordinance Approving The Final Subdivision Application And Plat For The Clarence Place Subdivision Consisting Of 35 Lots Situated On 3.464 Acres Currently Addressed As 601, 603 And 607 W Chestnut Street, Oxford Ohio, 45056, With Conditions (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3808.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snaveley
NAY # 0
ABS # 0

Mr. Perry reviewed the changes since the first reading and offered to answer any questions.

Public Comment - Ms. Lara Osborne, Stillwell Beckett - Ms. Osborne asked why the sidewalks were removed in condition #8.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Feb 19	Board of Building Appeals - CANCELED	Courthouse	6:30 p.m.
Feb 20	Police Community Relations and Review Commission	Courthouse	7:00 p.m.
Feb 25	Board of Zoning Appeals - CANCELED	Courthouse	6:30 p.m.
Mar 4	City Council	Courthouse	7:30 p.m.
Mar 5	Environmental Commission	Municipal Building	7:00 p.m.
Mar 6	Housing Advisory Commission	Municipal Building	5:00 p.m.
Mar 10	Oxford Recreation Board	Municipal Building	11:30 a.m.
Mar 11	Planning Commission	Courthouse	7:00 p.m.

Mar 12 Historic & Architectural Preservation
Commission
Mar 18 City Council

Courthouse 6:00 p.m.
Courthouse 7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 9:05 p.m.
(Voice Vote) 1st Mr. Prytherch 2nd Ms. French
AYE # 6
NAY # 0
ABS # 0