



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, MARCH 4, 2025 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Enter Executive Session at 7:15 p.m. O.R.C. Section 121.22 (G)(3) To consider pending and threatened litigation.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 6

Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, Mr. Bracken and Mayor Snively

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:31 p.m. O.R.C. Section 121.22 (G)(3) To consider pending and threatened litigation.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, March 4, 2025, at 7:31 p.m. Members in attendance were Jason Bracken, Amber Franklin, Michael Smith, David Prytherch, and Alex French. Chantel Raghu arrived at 7:27 pm.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Ms. Heidi Ridenour, Finance

Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Ben Mazer, Assistant Law Director and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7
NAY # 0
ABS # 0

- A. Minutes from the February 18, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. Uptown Parks Permit Request ROW 00845 OX-Wee (Oxford Empowering the Oxwee-Miami School of Hope) (Jessica Greene, Assistant City Manager)
- C. Uptown Parks Permit Request ROW 00841 Jesus Christ of Latter Day Saints. (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution In Support Of State Issue 2 Renewal Of The State Capital Improvement Program On The May 6, 2025, Statewide Ballot. (Douglas R. Elliott, Jr., City Manager)

Motion – To Adopt Resolution No. 7682.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Authorizing The City Manager To Submit A Grant Application To The Ohio Department Of Transportation (ODOT) For Funding The (OATS) Oxford Area Trail System Phase VI. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7683.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance To Appropriate For Public Use, All Right Title And Interest In A Certain Parcel Of Property Located On Or Near Oxford-Reily Road For The Purpose Of Acquiring Permanent And Temporary Rights-Of-Way To Construct Oxford Area Trail System Phase V, In The City Of Oxford, Ohio. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance To Appropriate For Public Use, All Right Title And Interest In A Certain Parcel Of Property Located On Or Near Gardenia Drive For The Purpose Of Acquiring Permanent And Temporary Rights-Of-Way To Construct The Oxford Area Trail System Phase V, In The City Of Oxford, Ohio. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment—Mr. Chris Shoker, 5790 Stillwell Beckett Road—Mr. Shoker mentioned meeting with City Staff earlier that day to discuss alternative routes, but no alternative routes were actually presented. Mr. Shoker noted his dissatisfaction with the meeting, and he composed an email at the end of the day. Mr. Shoker pointed out that one way to resolve this issue would be for the City to acquire that portion of the property, which would be approximately nine acres. Mr. Shoker suggested that the Council table this item for two weeks so that the City Staff could have a chance to evaluate and respond. Mr. Shoker noted they would like to find a resolution that will benefit all involved.

Public Comment—Ms. Lara Osborne, 5790 Stillwell Beckett Road—Ms. Osborne mentioned that she and her husband would like to help with this project. Ms. Osborne noted that during her first year at Miami, she was appointed as a student member of the Future of Oxford Committee, where they discussed the Emerald Beltway around Oxford. Ms. Osborne shared that if they accepted any of the proposals, she would be the biggest individual monetary donor to the bike trail in terms of the money she would be losing.

3. An Ordinance Authorizing The City Manager To Enter Into An Easement Agreement With Cobblestone Community Church, Inc. For The Purpose Of An Easement For The Construction Of The (OATS) Oxford Area Trail System Phase V. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

4. An Ordinance Authorizing The City Manager To Enter Into An Easement Agreement With South Farm Development, Inc. For The Purpose Of An Easement For The Construction Of The (OATS) Oxford Area Trail System Phase V. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

5. An Ordinance Authorizing The City Manager To Enter Into An Easement Agreement With South Farm Owners Association, Inc. For The Purpose Of Easements For The Construction Of The (OATS) Oxford Area Trail System Phase V. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

6. An Ordinance Authorizing The City Manager To Enter Into An Easement Agreement With HPCT Properties, Inc. For The Purpose Of Easements For The Construction Of The (OATS) Oxford Area Trail System Phase V. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and assessed questions and comments from the Council.

Public Comment - None.

7. An Ordinance Authorizing The City Manager To Enter Into An Easement Agreement With Abraham A. & Eulin M. Kuranga Family Trust For The Purpose Of An Easement For The Construction Of The (OATS) Oxford Area Trail System Phase V. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

8. An Ordinance Authorizing The City Manager To Enter Into An Easement Agreement With CSX Transportation, Inc. For The Purpose Of An Easement For The Construction Of The (OATS) Oxford Area Trail System Phase V. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

9. An Ordinance Repealing Oxford Codified Ordinance Section 127.12 Entitled "Maximum Age For An Original Appointment To The Police Department" And Adopting New Oxford Codified Ordinance Section 127.12 Entitled "Maximum Age For An Original Appointment To The Police Department As A Police Officer." (John Jones, Police Chief)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance To Approve Current Replacement Pages To The Oxford Codified Ordinances. (Douglas R. Elliott, Jr., City Manager)

Motion – To Adopt Ordinance No. 3809.
(Roll Call Vote) 1st Ms. Raghu 2nd Ms. French

AYE # 7

Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, and Mayor Snavely

NAY # 0

ABS # 0

Mr. Elliott reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

2. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 2 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

Motion – To Adopt Ordinance No. 3810.
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French and Mayor Snavely

NAY # 0

ABS # 0

Ms. Ridenour reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Mar 5	Environmental Commission	Municipal Building	7:00 p.m.
Mar 6	Housing Advisory Commission	Municipal Building	5:00 p.m.
Mar 6	Police Community Relations & Review Commission	Courthouse	7:00 p.m.
Mar 10	Oxford Recreation Board	Municipal Building	11:30 a.m.
Mar 11	Planning Commission	Courthouse	7:00 p.m.
Mar 12	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
Mar 18	City Council	Courthouse	7:30 p.m.
Mar 19	Board of Building Appeals	Courthouse	5:30 p.m.
Mar 25	Board of Zoning Appeals	Courthouse	6:30 p.m.
Apr 1	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:34 pm.
 (Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
 AYE # 7
 NAY # 0
 ABS # 0