



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, APRIL 1, 2025 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Enter Executive Session at 7:15 p.m. O.R.C. Section 121.22 (G)(3) To consider pending and threatened litigation.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. Franklin

AYE # 7

Mr. Bracken, Ms. Franklin, Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Smith, and Mayor Snavely

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:30 p.m. O.R.C. Section 121.22 (G)(3) To consider pending and threatened litigation.

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 7

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snavely on Tuesday, April 1, 2025, at 7:30 p.m. Members in attendance were Michael Smith, Amber Franklin, David Prytherch, Alex French, Jason Bracken, and Chantel Raghu.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. Geoff Robinson, Police Luitenant; Mr. John

Detherage, Fire Chief; Ms. Heidi Ridenour, Finance Director; Mr. Geoff Robinson, Police Lieutenant; Ms. Deanna Barbour, Acting Parks and Recreation Director; Mr. Chris Conard, Law Director, and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

4. Public Participation.

A. Proclamation- Education and Sharing Day 2025

Mr. Harlan Schottenstein, 2 West Spring St. - Mr. Schottenstein accepted the Proclamation and thanked the Council. Mr. Schottenstein explained that his Rabbi and good friend Yossi Greenberg had asked him to attend tonight on his behalf for this honorable occasion. Mr. Schottenstein shared that Rabbi Greenberg really wanted to be here tonight but was out of town for the wedding of two former Miami students and members of Chabad house. Mr. Schottenstein remarked that one of the great things between Miami and Chabad is the love and dedication of students that they develop for their community while they are here in Oxford. Mr. Schottenstein, speaking as a graduate himself, says it is a feeling that follows you all through your life. Mr. Schottenstein noted the relationship is strong and lasts well beyond the short time they are actually here because of the love and support they feel from the community and from Chabad. Mr. Schottenstein shared that both are places where students can feel secure and can help them make a successful transition from home communities to their new lives as contributing members of society this is why so many young people meet future spouses during the time they are here. Mr. Schottenstein shared that the Chabad house is a place where students can develop and strengthen their Jewish identity while getting one of the best educations. Mr. Schottenstein mentioned that it is the mission of the Jewish community and has developed over generations through the guidance of Chabad Rabbis around the world. Mr. Schottenstein shared a brief history of the Rebbe, Rabbi Menachem M. Schneerson, and his beliefs on the importance of prayer and education for people of all ages.

B. Proclamation - Earth Day 2025

Mr. Micheal Dreisbach accepted the Proclamation on behalf of the Environmental Commission.

C. Enjoy Oxford Annual Report - Ms. Kim Daggy

Ms. Kim Daggy, Executive Director for Enjoy Oxford - Ms. Daggy began her presentation with a slide showcasing the 2024 Eclipse information (slides included in minutes). Ms. Daggy shared several highlights and events from the past year, such as visitor engagement, destination development, and marketing and promotion. Ms. Daggy concluded her presentation with a quote by Longwoods International "Among those travelers who moved to a new location in the past three years, 67% of them reported they had visited their new hometowns as a leisure visitor prior to moving there". Ms Daggy offered to answer any questions.

D. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Mr. Chris Shoker, 5790 Stillwell Beckett Rd - Mr. Shoker shared updates since the last Council meeting on the impact of the Chestnut Street connector portion of the OATS Project on him and his wife. Mr. Shoker stated that he had not received any of the information that was laid out at the meeting with City officials on March 12th, 2025. Mr. Shoker then followed up with Ms. Greene on March 17th, 2025, who informed him that, because we had an attorney, that information would go to his attorney. Mr. Shoker mentioned he has yet to receive any of that information other than a revised offer, nothing else that was discussed with any MOUs. Mr. Shoker noted that in order to move forward, we have two more weeks, and we're going to have to make some decisions now because we are running out of time.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

- A. Minutes from the March 18, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)

- B. A Resolution Authorizing The City Manager To Waive The Fees Adopted In The Fee Ordinance For The Street Closures For The Visitors Bureau (Enjoy Oxford) For The 2025 Annual Summer Music Festival. (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Directing The City Manager To Designate 5234 Hester Rd. As A Location For Affordable Housing And Begin The Rezoning Process. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7691
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Public Comment - None.

Ms. Greene presented her staff report and addressed questions and comments from the Council.

- B. A Resolution Accepting The Bid And Authorizing The City Manager To Enter Into An Agreement With Barrett Paving Materials, Inc. For The 2025 Street Resurfacing And Maintenance Program At A Cost Of \$577,969.30 With Alternate #1 Costing \$79,184.50 Plus A Contingency In The Amount Of \$42,846.20 For A Total Cost Not To Exceed \$700,000.00. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7692
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Public Comment - None.

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

- C. A Resolution Authorizing The City Manager To Enter Into An Agreement With Rawdon Myers, Inc. For The Replacement Of The (SCADA) Supervisory Control And Data Acquisition Computer Control System At The City's Wastewater Treatment Plant For A Total Cost Not To Exceed \$403,441.50. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7693
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE # 7
NAY # 0
ABS # 0

Public Comment - None.

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

- D. A Resolution Authorizing The City Manager To Enter Into A Local -Let Project Agreement With The Ohio Department Of Transportation (ODOT) For The Installation Of Electric Vehicle Charging Stations (DCFC) At The Uptown Surface Lot And The Oxford Municipal Building. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7694
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Public Comment - None.

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

- E. A Resolution Authorizing The Release Of A Public Improvement Bond In The Amount Of \$271,041.98 For Owl's Landing Subdivision For Blocks A & B And \$617,455.71

For Block C, And Acceptance Of A New Public Improvement Bond In The Amount Of \$233,482.45 Ensuring The Completion Of Owl's Landing Subdivision Public Improvements. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7695
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Public Comment - None.

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

- F. A Resolution Authorizing The City Manager To Sign A Memorandum Of Understanding With Three Property Owners Within The North Ridge III Subdivision Regarding The Maintenance Of An Existing Bike Path Easement Between Honor Lane and Dufour Lane (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7696
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Public Comment - None.

Mr. Elliott presented Mr. Perry's staff report and addressed questions and comments from the Council.

- G. A Resolution Accepting The Insurance Bid Of Insurance Specialist Group, Inc., DBA Love Insurance Partners For The City's Property And Casualty Insurance Coverage For 2025. (Heidi Ridenour, Finance Director)

Motion – To Adopt Resolution No. 7697
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

Public Comment - None.

Ms. Ridenour presented her staff report and addressed questions and comments from the

Council.

Motion – To Substitute the updated Resolution reflecting the \$5,000.00 increase with the Resolution in Council's Packet on page 76.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

None.

B. Second Reading

None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Apr 2	Environmental Commission	Municipal Building	7:00 p.m.
	Apr 3	Housing Advisory Commission	College@Elm	5:00 p.m.
	Apr 8	Planning Commission	Courthouse	7:00 p.m.
	Apr 9	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Apr 14	Oxford Recreation Board	Municipal Building	11:30 a.m.
	Apr 14	Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
	Apr 15	City Council	Courthouse	7:30 p.m.
	Apr 16	Board of Building Appeals	Courthouse	5:30 p.m.
	Apr 22	Board of Zoning Appeals	Courthouse	6:30 p.m.
	May 1	Housing Advisory Commission	College@Elm	5:00 p.m.
	May 6	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:40 pm.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0