



AGENDA
OXFORD CITY COUNCIL REGULAR MEETING

COURTHOUSE

TUESDAY, MAY 6, 2025 AT 7:30 PM

William Snavely, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Swearing-In of Sergeant Anthony Jones, Jr. (John Jones, Police Chief)
 - B. Proclamation - Oxford Historic Preservation Day
 - C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To

speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the April 15, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. A Resolution Authorizing The City Manager To Enter Into A Contract With Jefferson Health Plan To Assist With Our Self-Insured Health Benefits Program. (Jessica Greene, Assistant City Manager)
- C. A Resolution Authorizing The City Manager To Enter Into A Contract With Ameritas To Be The City Of Oxford Dental Insurance Provider For Employee Health Benefits. (Jessica Greene, Assistant City Manager)
- D. A Resolution Authorizing The City Manager To Enter Into A Contract With Reliance Matrix To Be The City Of Oxford's Life Insurance Provider As Part Of The City's Comprehensive Employee Benefits Program. (Jessica Greene, Assistant City Manager)
- E. A Resolution Authorizing The City Of Oxford To Enter Into A Contract With EVO Pharmacy Benefits For Pharmacy Benefit Management Services (Jessica Greene, Assistant City Manager)
- F. A Resolution Authorizing The Sale Of Salvaged, Junk, And/Or Abandoned Motor Vehicles. (John Jones, Police Chief)
- G. A Resolution Approving Then And Now Certificates For Purchase Orders Issued Above \$3,000 Where An Invoice Was Received Prior To The Purchase Order Date, As A Requirement Of Ohio Revised Code 5705.41 (D). (Heidi Ridenour, Finance Director)

6. Resolutions.

- A. A Resolution Authorizing The City Manager To Waive The Fees Adopted In The Fee Ordinance For The Street Closures And Parking Meter Costs For The Oxford Chamber

Of Commerce For The 2025 Annual Oxford Wine & Craft Beer Festival. (Jessica Greene, Assistant City Manager)

- B. A Resolution To Accept The Recommendation Of The Recreation Board And To Authorize A Letter Of Request To Butler County Regional Transit Authority For Expanded Transportation Routes (Jessica Greene, Assistant City Manager)
- C. A Resolution Accepting The Recommendation Of The Housing Advisory Commission To Work With Empower Me Living And Inclusive Housing Resources To Develop 5234 Hester Road And Instructing The City Manager To Begin Negotiations To Prepare Development And Purchase Agreements (Jessica Greene, Assistant City Manager)
- D. A Resolution Accepting The Recommendation Of The Public Art Commission Of Oxford, And Authorizing The Release Of A Call For Art For A Mural Installation At The City Of Oxford Public Parking Garage (Jessica Greene, Assistant City Manager)
- E. A Resolution Accepting The Bid And Authorizing The City Manager To Enter Into An Agreement With Benchmark Land Management, LLC For The Construction Of Road, Drainage, And Sidewalk Improvements On South Locust Street At A Cost Of \$430,709.00 Plus A Contingency In The Amount Of \$43,070.90 For A Total Cost Not To Exceed \$473,779.90. (Michael Dreisbach, Service Director)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

- 1. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 3 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

B. Second Reading

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1.	May 7 Environmental Commission	Municipal Building	6:00 p.m.
	May 12 Oxford Recreation Board	Municipal Building	11:30 a.m.
	May 13 Planning Commission	Courthouse	7:00 p.m.
	May 15 Police Community Relations & Review Commission	Courthouse	7:00 p.m.
	May 20 City Council Executive Session	Courthouse	7:15 p.m.
	May 20 City Council	Courthouse	7:30 p.m.
	May 21 Board of Building Appeals	Courthouse	5:30 p.m.
	May 26 City Offices CLOSED		
	May 27 Board of Zoning Appeals	Courthouse	6:30 p.m.
	June 3 City Council - CANCELED		
	June 5 Housing Advisory Commission - CANCELED	Municipal Building	5:00 p.m.
	June 9 City Council Special Meeting	Courthouse	7:30 p.m.
	June 10 Oxford Parking & Transportation Advisory Board	Municipal Building	8:30 a.m.
	June 17 City Council Priorities Budget Work Session	Courthouse	6:30 p.m.
	June 17 City Council	Courthouse	7:30 p.m.
9.	Adjourn.		