



**MINUTES**  
**OXFORD COMMUNITY IMPROVEMENT CORPORATION**  
**INNOVATION COLLEGE@ELM 1ST FLOOR 20 SOUTH ELM STREET,**  
**OXFORD, OHIO 45056**  
**FRIDAY, AUGUST 16, 2024 AT 12:00 PM**

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**Approval of Agenda**

**Date:** Friday, August 16, 2024

**Location:** Innovation College@Elm 1<sup>st</sup> Floor | 20 S. Elm St. Oxford, OH 45056

**Time of Meeting:** 12:00 PM

**Members Present:** Jim Clawson, Alex French, Kevin McKeehan, Norma Pennock, Ted Pickerill, Heidi Ridenour, J.C. Rupel, Mike Smith,

**Members Absent:** Nate Chaney, Shaunna Tafelski, Randi Thomas, Kelly Umbstead

**Staff Liaison:** Seth Copenbaker

**Call to Order**

Time: 12:04 PM by J.C. Rupel

**Approval of Agenda**

Motion: Kevin McKeehan

2<sup>nd</sup>: Norma Pennock

Vote: Passed Unanimously

**Approval of Minutes**

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Minutes from the last meeting, held March 22, 2024

Minutes corrected to reflect voting Board Member attendance

Motion to approve amended Minutes: Kevin McKeehan

2<sup>nd</sup>: Ted Pickerill

Vote: Passed Unanimously

1. Minutes from the March 22, 2024, meeting.

**Old Business**

1. Childcare Business Forgivable Loan Program

- Review of program documents
- Promotion Efforts

2. Façade and Sustainability Grants

- Three payments disbursed

- \$5,734.40 total value awarded
- Two awards yet to be claimed
- \$2,715.00 total value outstanding
- \$1,550.60 remaining balance
- KiKi the Barber Application review (sign replacement)
- Total project costs \$1818.76

Motion to approve award of \$1,009.38 for Kiki the Barber: Ted Pickerill

2<sup>nd</sup>: Norma Pennock

Vote: Passed Unanimously

3. Tobacco Retail Licensing Program

**New Business**

1. CIC Public Records Policy

Motion to adopt:

2<sup>nd</sup>:

Vote:

Motion to adopt: Alex French

2<sup>nd</sup>: Ted Pickerill

Vote: Passed Unanimously

2. Ec Dev Strategic Plan update

3. Butler County Finance Authority Update

4. Local Business Updates

5. Placemaking Efforts

- Streets & Eats 8/30
- Oxtoberfest 9/24
- Pickleball Tournament tentative 9/7

### **Open Floor Discussion**

### **Adjournment**

Motion: Jim Clawson

2<sup>nd</sup>: Kevin McKeehan

Vote: Passed Unanimously