



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, JULY 1, 2025 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Amend the agenda by adding O.R.C. 121.22(G)(6) To discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

NAY # 0

ABS # 0

Motion – To Enter Executive Session at 7:12 p.m. O.R.C. 121.22 (G)(1) To Consider Appointments to Boards and Commissions and O.R.C. 121.22(G)(6) To discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. Raghu

AYE # 6

Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. French, Mr. Prytherch, and Mayor Snavely

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:32 p.m. O.R.C. 121.22 (G)(1) To Consider Appointments to Boards and Commissions and O.R.C. 121.22(G)(6) To discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snively on Tuesday, July 1, 2025, at 7:32 p.m. Members in attendance were Alex French, Jason Bracken, David Prytherch, Chantel Raghu, and Michael Smith. Amber Franklin was excused.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Ms. Heidi Ridenour, Finance Director; Mr. Sam Perry, Community Development Director; Mr. Chad Smith, Parks and Recreation Director; Ms. Reena Murphy, Sustainability Coordinator; Mr. Chris Conard, Law Director and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

NAY # 0

ABS # 0

4. Public Participation.

A. Appointments to Boards and Commissions

Motion – To Appoint Mr. Jonathin Creech to the Board of Zoning Appeals.

(Voice Vote) 1st Mr. Smith 2nd Mr. Prytherch

AYE # 6

NAY # 0

ABS # 0

B. Presentation - Sharefest Report, Ms. Carol Michael

Ms. Carol Michael began her report by sharing that over 95 tons of food, clothing, furniture, household goods, and e-waste were diverted from the landfill. Ms. Michael noted that they received 20 tons more than they did last year, which was a bittersweet victory. Ms. Michael mentioned the beneficiary groups, the volunteers, marketing, and expenses. Ms. Michael also shared a few challenges and ideas from the debrief meeting. Ms. Michael thanked all involved and offered to answer any questions (Full report included in minutes). Mayor Snively thanked Ms. Michael for her presentation.

C. Discussion - Greenhouse Gas Inventory Presentation, Ms. Reena Murphy, Sustainability Coordinator

Ms. Reena Murphy began her presentation with a brief 2023 greenhouse gas inventory overview. Ms. Murphy explained that these emission reduction targets exclude Miami University emissions where possible. Ms. Murphy mentioned working with Power a Clean Future Ohio to provide our 2023 greenhouse gas inventory. Ms. Murphy noted that this was free technical assistance provided to the city through their program, and it utilizes the US EPA's greenhouse gas tool. Ms. Murphy stated that this was important to mention because it's a slightly different tool than we've used in the past. Ms. Murphy presented slides on the breakdowns and goals (slides included in minutes). Ms. Murphy addressed questions and comments from the Council. Mayor Snively thanked Ms. Murphy for her presentation.

D. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

- A. Minutes from the June 17, 2025, City Council Work Session. (Heather Barbour, Clerk of Council)
- B. Minutes from the June 17, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)
- C. A Report Regarding the June 17, 2025, Environmental Commission Meeting. (Reena Murphy, Sustainability Coordinator)

6. Resolutions.

- A. A Resolution Authorizing the City Manager to Submit a Grant Application to the Ohio Department of Development For The Energy Efficiency Program For Up To \$200,000 And A Match Up To \$73,257.00. (Reena Murphy, Sustainability Coordinator).

Motion – To Adopt Resolution No. 7734.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Ms. Murphy presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance To Approve Current Replacement Pages To The Oxford Codified Ordinances. (Douglas R. Elliott, Jr., City Manager)

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance Accepting The Planning Commission Recommendation To Amend 2.71 Acres On The Official Zoning Map At 6099 Fairfield Road, From Two-Family Residential (R-2A) District to Multi-Family Residential (R-3) District (Sam Perry, Community Development Director)

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

3. An Ordinance Accepting The Planning Commission Recommendation To Approve A Preliminary And Final Planned Development For Senior Housing At 6099 Fairfield Road (Sam Perry, Community Development Director)

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - Mr. Scott Webb, Architect/Applicant 103 W Walnut St. - Mr. Webb presented renderings of the proposed independent senior housing project. Mr. Webb shared details about the building and the approach to help understand the concept of the planned development. Mr. Webb noted the proximity to the Senior Center and Talaforde Manor. Mr. Webb mentioned that Talaforde Manor currently has a 40-person wait list. Mr. Webb stated that this new development will hopefully have 44 new units, which would be a good opportunity. Mr. Webb noted that agreeing to the 55 and over restriction on the deed for the residents is not a problem, that is exactly who our market is and who we're looking for. Mr. Webb mentioned they are not trying to solve the overall affordable housing problem right now, and create a mixed development; this

is specifically about senior housing. Mr. Webb stated that the location and zoning are important for that reason. Mr. Webb offered to answer any questions.

4. An Ordinance Accepting The Planning Commission Recommendation To Amend 2.1 Acres Of Land On The Official Zoning Map Located at 5234 Hester Road From Single-Family Medium Density Residential (R-1B) District To Single And Two-Family Residential (R-2A) District (Sam Perry, Community Development Director)

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment—Ms. Ann Fhurer, Dana Drive—Ms. Fhurer stated she lives in an R2A district and supports this Ordinance. Ms. Fhurer mentioned she is on the board of Oxford Area Solutions for Housing, and we know that in order to increase the stock of affordable housing, there will need to be some rezoning that increases density to make affordable housing developments possible. Ms. Fhurer, speaking as a homeowner in the community, living in an R2A area, it is a very comfortable neighborhood, and the multi-family units are integrated into the community. Ms. Fhurer wanted to congratulate the Housing Advisory Commission and the work Council members on that commission and Assistant City Manager Greene for sticking with the Comprehensive Plan and sticking with those needs.

5. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 4 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance Authorizing The Purchase Of Perpetual Easements On Parcels Numbers Identified As 10-SH1 And 10-SH2 Or Around Gardenia Drive From The Lara C. Osborne Trust For The Oxford Area Trails Multimodal Transportation Project Phase V. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Ordinance No. 3825
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

Mr. Smith, Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, and Mayor Snavelly
NAY # 0
ABS # 0

Mr. Elliott shared that no changes had been made since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. July 3	Housing Advisory Commission - CANCELED	Municipal Building	5:00 p.m.
July 4	City Offices CLOSED		
July 8	Planning Commission	Courthouse	7:00 p.m.
July 9	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
July 15	City Council	Courthouse	7:30 p.m.
July 16	Board of Building Appeals	Courthouse	5:30 p.m.

9. Adjourn.

Motion – To Adjourn at 9:06 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0