



**AGENDA
OXFORD CITY COUNCIL REGULAR
MEETING**

COURTHOUSE

**TUESDAY, AUGUST 19, 2025 AT 7:30
PM**

William Snavely, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Appointments to Boards and Commissions
 - B. Oxford Seniors Update, Ms. Emily Liechty
 - C. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the August 5, 2025, City Council Work Session. (Heather Barbour, Clerk of Council)
- B. Minutes from the August 5, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)

6. Resolutions.

- A. A Resolution Affirming The City Of Oxford's Policy Commitment To Safe, Accessible, And Complete Neighborhood Streets. (David Prytherch, Councilor)
- B. A Resolution Accepting The Recommendation Of The Oxford Parking & Transportation Advisory Board To Create A Budget Line Titled Complete Streets Improvements (Sam Perry, Community Development Director)
- C. A Resolution Accepting The Recommendation of the Public Arts Commission For A Mural Installation On The Uptown Parking Garage (Jessica Greene, Assistant City Manager)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

- A. First Reading

1. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

B. Second Reading

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1.	Aug 20 Board of Building Appeals - CANCELED	Courthouse	5:30 p.m.
	Aug 26 Board of Zoning Appeals	Courthouse	6:30 p.m.
	Sep 1 City Offices - CLOSED		
	Sep 2 City Council	Courthouse	7:30 p.m.
	Sep 4 Housing Advisory Commission	Municipal Building	5:00 p.m.
	Sep 8 Recreation Board	Municipal Building	12:00 p.m.
	Sep 8 City Council Community Assistance Grant Sub-Committee	Municipal Building	3:00 p.m.
	Sep 8 City Council CIP Budget Work Session	Courthouse	6:30 p.m.
	Sep 9 Planning Commission	Courthouse	7:00 p.m.
	Sep 10 Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Sep 11 Civil Rights Commission	Municipal Building	4:00 p.m.
	Sep 16 City Council	Courthouse	7:30 p.m.
9.	Adjourn.		



**MINUTES
OXFORD CITY COUNCIL WORK SESSION
COURTHOUSE
TUESDAY, AUGUST 5, 2025 AT 7:00 PM**

1. Roll Call.

Motion – To Enter Executive Session at 6:45 p.m. O.R.C. Section 121.22 (G)(3) To Consider Pending And Threatened Litigation

(Roll Call Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 6

Ms. Franklin, Ms. French, Mr. Bracken, Ms. Raghu, Mr. Smith, and Mayor Snavelly

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:05 p.m. O.R.C. Section 121.22 (G)(3) To Consider Pending And Threatened Litigation

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

A work session meeting of the Oxford City Council was called to order by Mayor Snavelly on Tuesday, August 5, 2025, at 7:05 p.m. Members in attendance were Amber Franklin, Michael Smith, Alex French, Jason Bracken, Chantel Raghu, and David Prytherch.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Mr. Zachary Moore, City Planner/ GIS Coordinator; Mr. Chad Smith, Parks and Recreation Director; Mr. Chris Conard, Law Director, and Ms. Heather Barbour, Clerk of Council.

2. Topic

A. Deer Management Discussion

Ms. Greene began the discussion by sharing the research and findings of the deer management program. Ms. Greene mentioned that a Miami University Senior Capstone class, Green Umbrella Fellows, along with city staff, worked to research different topics of the deer management program. Ms. Greene shared possible approaches and improvements to the City's deer management program. Ms. Greene addressed questions and comments from the Council. (slides included in minutes)

3. Adjourn.

Motion – To Adjourn at 7:28 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE # 7
NAY # 0
ABS # 0

Deer Management Staff Research and Findings

August 2025

Research on this topic

At the January 2025, Council retreat, Councilors requested research into improving deer management program and ways to control deer population.

Contracted with Miami University Senior Capstone class to conduct research. They reviewed data with Steve Sullivan, MU Hefner Museum and Dr. David Gorchov, MU Natural Areas.

They interviewed USDA and conducted case studies review of other communities similar to Oxford, Ohio.

They made several recommendations that we are bringing to you today.

Staff attended Wildlife Management class with USDA and ODNR staff.

Staff interviewed USDA and White Buffalo to learn about their programs

Sustainability Coordinator and Green umbrella fellows conducted in depth review of other city's programs and best practices.

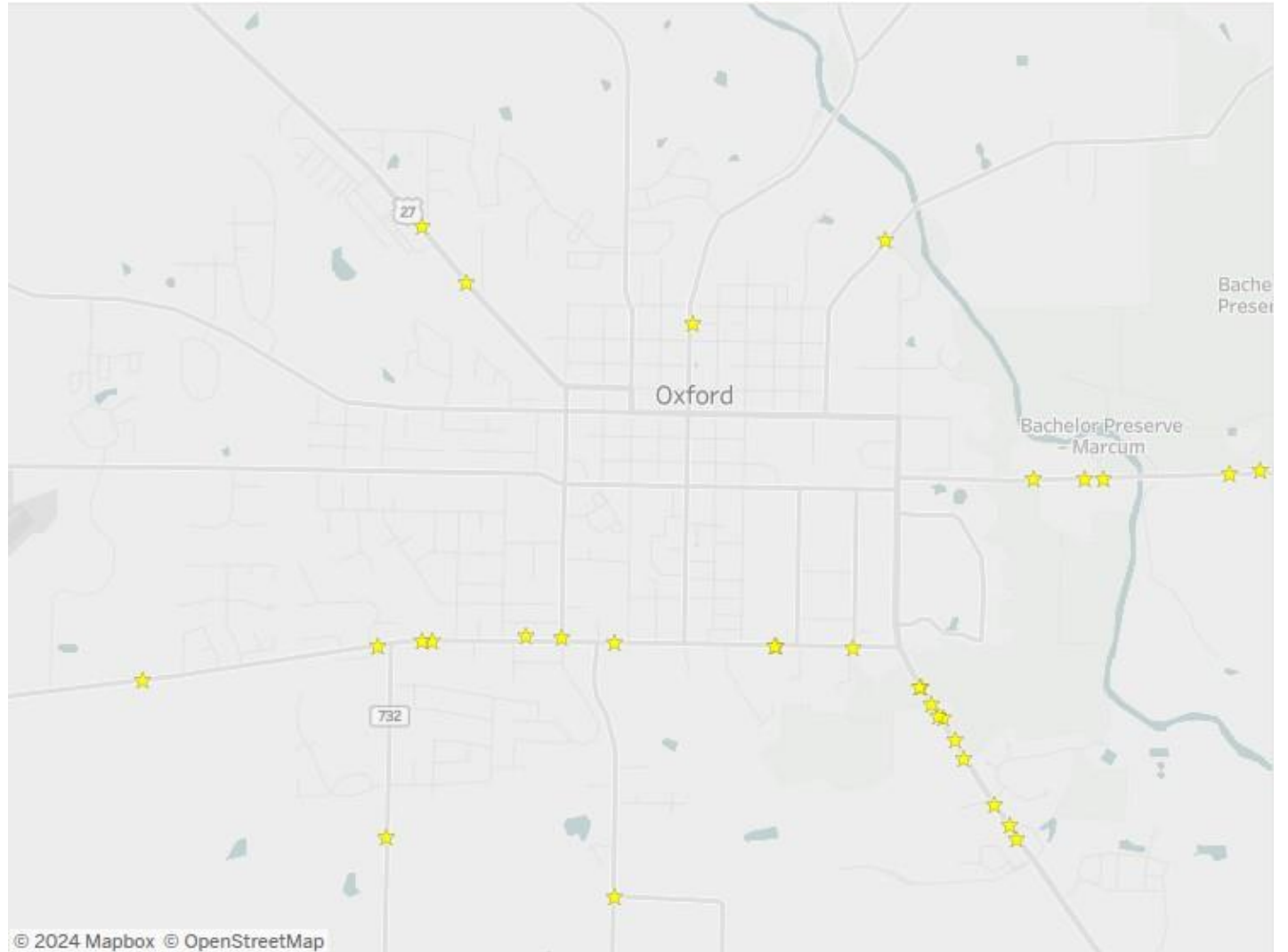


Deer overpopulation

Deer overpopulation leads to...

- Decreased road safety due to deer-vehicle interactions
- Property and landscaping damage
- Reduced biodiversity and tree canopy health due to overgrazing
- Increased risk of disease (l.e. tick-borne illnesses)

Road Safety



Deer-Vehicle collisions 2021-2024

Overgrazing reduces biodiversity



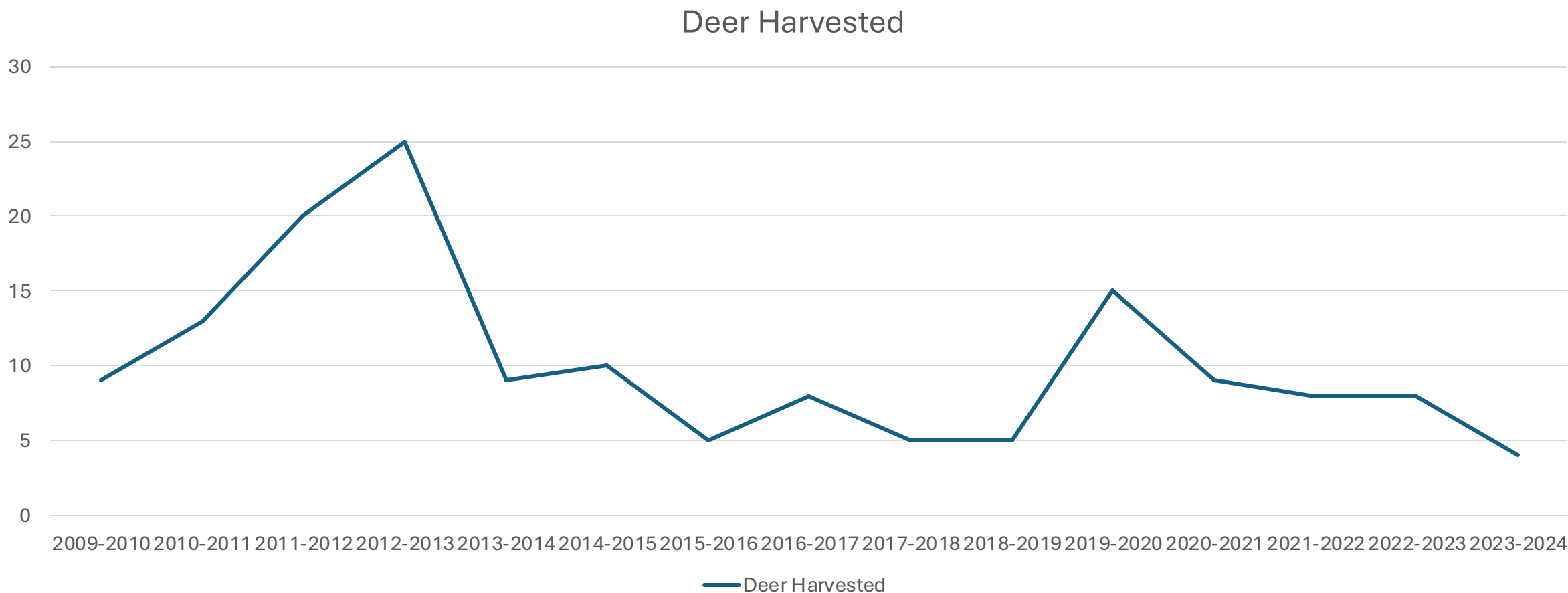
Forest with healthy understory vs over-browsed forest with no understory. Photos by Charles Smith, VA Native Plant Society

What is driving the over population?

- Deer have no natural predators in urban environments
- Feeding wildlife provides non-natural food sources
- Thus, they have ideal conditions for population growth, which grows exponentially.

Possible approaches:

Improve our Deer Management Program



Improve our Deer Management Program

Allow for hunters to keep deer, instead of a required donation.

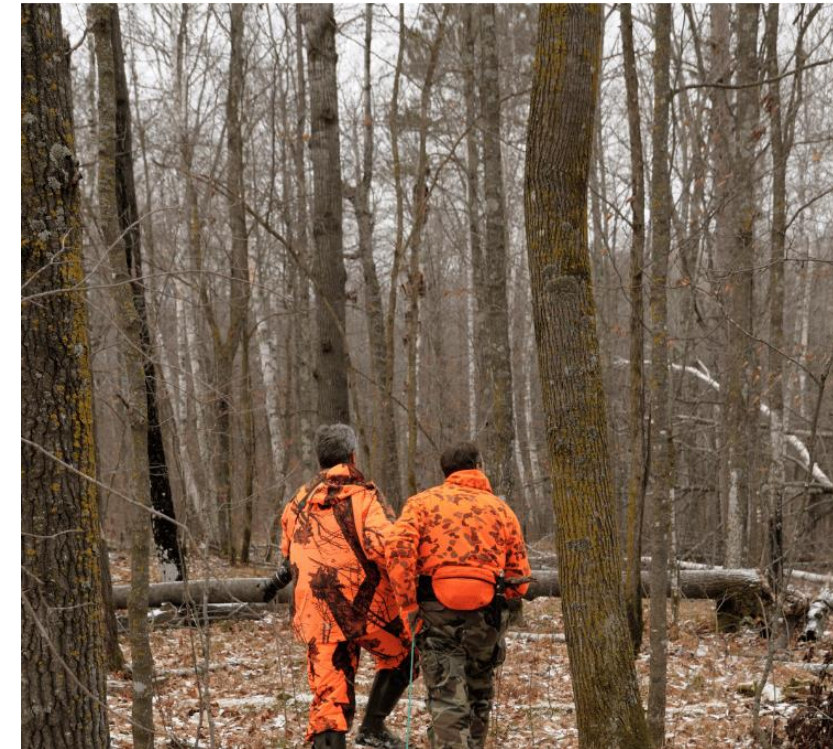
Mandate that hunters harvest a doe first, before hunting a buck. Then, allow them to hunt up to that season's "bag limit" set by ODNR.

Educate hunters on how this is a population management program, not a recreational program. Don't let that doe pass by!

Expand amount of hunters and create a rotation schedule of hunters at viable locations.

Expand to private property, decrease requirement from 5 acres to 3 acres. Allow neighbors to coordinate together to get to this 3 acre size.

Improved information and ability to sign up on our website. (Make it easy)





Improve our Deer Management Program

- Education about not feeding wildlife. (annual campaign)
- Create a 5 year plan of improvements to show short and long term solutions. Identify who is responsible and if they leave- who takes over.

Increase data collection

- Deer pick ups by animal control/service dept instead of only police reports on deer crash data.
- Goal to create a baseline prior to intervention.



Survey Current Conditions

- Conduct a survey of deer in Oxford in 2025 using to determine herd size and help understand reduction goals.
 - Distance Sampling
- Best time to accomplish this is when the leaves have dropped. Goal time frame, November/December

Contract with 3rd Party Professional Population Management Company

- Staff reviewed city implemented program cost & pros/cons. Then, compared a local program with the costs of 3rd party vendor.
- Researched both USDA and White Buffalo vendor options.
- If professional population management is desired, we recommend contracting with White Buffalo.
 - Goal 100 deer.



3rd Party Professional Population Control

- Their staff take the lead on permitting and preparation work with ODNR
 - May limit public outcry.
 - Not diverting public safety resources to an environmental/sustainability issue.
 - They coordinate private property access agreements that include full indemnification for the landowner.
-
- Estimated cost \$40K for 100 deer.
-
- Explore creative cost savings approaches:
 - Limit costs by avoiding field dressing...volunteers to take deer.

Details of professional program

They work with ONDR to obtain all permits. White Buffalo is a very well known partner.

To be successful, needs to occur throughout town, not just on edges. Deer do not generally leave a 50 acre area

Work with law enforcement to determine good areas and find cooperative private land owners.

Identify ½ acre parcels- they don't need big properties, but need to be near large deer populations.

Target Bull Run area, Oxford Country Club, Stone Creek, Hidden Creek neighborhoods, other areas include cul de sacs, blocks of woods at end of streets etc.

3 person team, 2 weeks, moving around town (goal 20 small properties, 10-20 deer per property)

Will need to coordinate field dressing, donation and disposal of deer.

- The more we help, the lower the costs.

Input from USDA and White Buffalo:

- Need to kill 40% of population to even out population.
- “Oxford is a text book community” our layout is perfect for deer populations to thrive. Recommended 300 deer in one cycle, but that would be over \$120K
- After initial professional management program, create a maintenance plan:
- 5 year rotating program that moves the program around the city annually.

Things to be aware of

- Not a one and done approach.
- Will need to be done consistently and paired with the local deer management program.
- Staff recommends that if we proceed with hiring professional partner that it is budgeted each year based on 5 year plan and evaluation of program. (Possibly reducing to 1x every 3 years)

Where are we now?

- Amended language for local deer management program ready to go.
- Challenges- Current program manager is going on leave. Who will manage start up of this new program.
- If Council wants to advance with professional deer population management program, we will begin data collection/survey and schedule White Buffalo.
- Build out communications.

Professional Hunting Program for early 2026

- Prepare communications and timeline.
- Seek neighborhood partners to allow hunters on property.
- Prepare how to answer questions, especially for those in the field.
- Coordinate messaging with neighboring communities/townships.
- Show DRAFT Deer Management Website.

Councilor Feedback and Questions



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, AUGUST 5, 2025 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snavelly on Tuesday, August 5, 2025, at 7:32 p.m. Members in attendance were Amber Franklin, Michael Smith, Alex French, Jason Bracken, Chantel Raghu, and David Prytherch.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Mr. Zachary Moore, City Planner/ GIS Coordinator; Mr. Chad Smith, Parks and Recreation Director; Mr. Chris Conard, Law Director, and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

4. Public Participation.

A. Appointments to the Community Assistance Grants City Council Sub-Committee

Motion – To Reappoint Mr. Smith, Mr. Bracken, and Ms. Raghu to the Community Assistance Grants City Council Sub-Committee

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE # 7

NAY # 0

ABS # 0

B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment—Ms. Suzy Hummel, 4689 Hickory Hill Drive—Ms. Hummel wanted to thank everyone who attended the TOPSS groundbreaking ceremony last week in person and in spirit. Ms. Hummel shared that 102 people attended despite the heat and the little bugs flying around. Ms. Hummel noted the ten-month building process, making June 2026 the possible move-in date. Ms. Hummel mentioned that excavation would begin soon. Ms. Hummel thanked everyone for supporting TOPSS throughout the years. Mayor Snavelly congratulated TOPSS and thanked the people who cooperated: Scott Webb, the architect, Ann Fuehrer, who pushed this forward, the Butler County Commissioners, and, particularly, Cindy Carpenter for the grant assistance. Mr. Prytherch thanked Congress and President Biden for the recovery act dollars that gave the county the money.

Public Comment - Mr. Charlie Stevens, Oxford Township Resident - Mr. Stevens works at ACE Hardware and is the co-president of Wild Ones. Mr. Stevens spoke in favor of the deer management program. Mr. Stevens shared that the goal of Wild Ones is to increase biodiversity, and the way you do that fundamentally is to plant native plants. Mr. Stevens mentioned that insects make everything happen after that. Mr. Stevens noted that without native plants, you wouldn't have insects, and so on. Mr. Stevens shared that Butler County allows you to harvest two does and a buck. Mr. Stevens explained that deer will eat the native plants first, particularly tree seedlings. Mr. Stevens noted that because there are so many deer, they will eat anything. Wild Ones is hosting a deer management event at the Lane Public Library on Sunday, September

21st, at 3:00 p.m. Mr. Stevens would like City Representatives to be there.

Public Comment - Ms. Barbara Smyth, Hill Top Road - Ms. Smyth spoke in favor of the deer management program. Ms. Smyth mentioned a herd of 13 deer regularly traveling through her quarter-acre lot. Ms. Smyth noted that two does and five fawns are eating down everything, and, as a gardener, the cost of deer grazing in her yard has been significant. Ms. Smyth shared that her biggest concern is safety. Ms. Smyth mentioned reading that wildlife experts agreed that the most dangerous mammal in the United States right now are deer, partly because of Lyme disease and automobile accidents. Ms. Smyth noted that OU researchers say that Lyme disease is a growing issue in Ohio, and according to the map of occurrences, Lyme disease is moving towards us rapidly. Ms. Smyth shared that she had a personal experience with this and was treated for suspected Lyme disease this spring. Ms. Smyth believes she was bitten right here in Ohio, or certainly within Butler County. Ms. Smyth mentioned that does with fawns are known to attack dogs. Ms. Smyth shared that she had a first-hand experience while walking along Hill Top with her dog on a leash, a doe with fawns nearby came to attack her dog. Ms. Smyth mentioned that it was frightening enough, very frightening, since she had two young children with her. Ms. Smyth hopes that the City Council will adopt the most aggressive and comprehensive plan possible to address this problem.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

A. Minutes from the July 15, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)

6. Resolutions.

None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

None.

B. Second Reading

1. An Ordinance Authorizing The Purchase Of 4.9 Acres From EVR Investments, LLC For The Oxford Area Trails Multimodal Transportation Project Phase V. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Ordinance No. 3831
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, and Mayor Snavely

NAY # 0

ABS # 0

Public Comment - None.

Ms. Greene reported no changes since the first reading and offered to answer any questions.

2. An Ordinance Accepting The Planning Commission Recommendation To Amend 2.71 Acres On The Official Zoning Map At 6099 Fairfield Road, From Two-Family Residential (R-2A) District to Multi-Family Residential (R-3) District (Sam Perry, Community Development Director) (Tabled From The July 15, 2025, Meeting)

Motion – To Adopt Ordinance No. 3832
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snavely

NAY # 0

ABS # 0

Public Comment - Mr. Scott Webb, 103 West Walnut Street - Mr. Webb reminded the Council that this project would fill a need the Council specifically asked for, and he feels it's a strong project. Mr. Webb noted they have no issues with the conditions brought forth by planning, or the one that was added for the second reading. Mr. Webb stated that he hopes for the Council's support and that they look forward to moving forward. Mr. Webb offered to answer any questions.

Mr. Moore briefly reviewed the staff report and addressed the changes since the first reading. Mr. Moore offered to answer any questions.

3. An Ordinance Accepting The Planning Commission Recommendation To Approve A Preliminary And Final Planned Development For Senior Housing At 6099 Fairfield Road (Sam Perry, Community Development Director) (Tabled From The July 15, 2025, Meeting)

Motion – To Adopt Ordinance No. 3833

(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Mr. Bracken, Ms. Franklin, Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Smith, and Mayor Snavely

NAY # 0

ABS # 0

Public Comment - Mr. Scott Webb, 103 West Walnut Street - Mr. Webb stated that, due to the shape of the building, the number of units ended up being the maximum of 42; they had extra space to make two-bedroom units to use some of the space. Mr. Webb explained that marketing hasn't begun, and the opportunity still exists to create more two-bedroom back-to-back units with single units. Mr. Webb mentioned that if they find, when doing the pre-marketing, that the demand is up for two-bedroom units, we have that flexibility.

Mr. Moore reviewed the changes since the first reading and offered to answer any questions.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Aug 7	Housing Advisory Commission	Municipal Building	5:00 p.m.
Aug 11	Oxford Recreation Board	Municipal Building	12:00 p.m.
Aug 11	Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
Aug 12	Oxford Parking & Transportation Advisory Board	Municipal Building	8:30 a.m.
Aug 12	Planning Commission	Courthouse	7:00 p.m.
Aug 13	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
Aug 19	City Council	Courthouse	7:30 p.m.
Aug 20	Board of Building Appeals	Courthouse	6:30 p.m.
Sep 1	City Offices - CLOSED		
Sep 2	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:23 p.m.
 (Voice Vote) 1st Ms. Raghu 2nd Ms. French
 AYE # 7
 NAY # 0
 ABS # 0



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Douglas Elliott
DATE PREPARED:	8/13/2025
COUNCIL MEETING DATE:	August 19, 2025
AGENDA TITLE:	A Resolution Affirming The City Of Oxford's Policy Commitment To Safe, Accessible, And Complete Neighborhood Streets. (David Prytherch, Councilor)
COUNCIL GOAL AREA:	
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	
CITY MANAGER/DEPT HEAD APPROVAL:	DRE

DISCUSSION:

This Resolution is at the request of Councilor Prytherch and from the recommendation of the Oxford Parking and Transportation Advisory Board.

RESOLUTION NO.

A RESOLUTION AFFIRMING THE CITY OF OXFORD'S POLICY COMMITMENT TO SAFE, ACCESSIBLE, AND COMPLETE NEIGHBORHOOD STREETS

WHEREAS, Complete Streets enable safe access for all people who need to use them, including pedestrians, bicyclists, motorists and transit riders of all ages and abilities; and in August 2019 Oxford City Council adopted a Complete Streets Policy to “ensure that the needs of all users are balanced throughout the surface transportation network to the greatest reasonable measure;” and

WHEREAS, the Complete Streets Policy was incorporated in the 2020 *Oxford Transportation Plans* and its goals affirmed in the 2023 *Oxford Tomorrow* Comprehensive Plan whose mobility goal is “Safe and Efficient Travel for All Modes of Transportation” and priority actions include “treat pedestrian and cyclist mobility with equal importance to vehicular mobility;” and

WHEREAS, the Complete Streets Policy requires its goals be incorporated “into all aspects of the project development process” according to “latest and best ‘complete streets’ design standards,” allowing only limited exemptions determined by City Council in consultation with the City Manager, upon recommendation of the Parking and Transportation Advisory Board; and

WHEREAS, the City’s annual paving program is undertaking projects on neighborhood streets that were constructed without sidewalks or other pedestrian or bicycle safety accommodations; so the Parking and Transportation Advisory Board in December 2024 recommended

- The City commits to assuring safe and equitable access on streets part of the 2025 repaving program as part of the adopted Complete Streets Policy, including by installing new improvements (e.g. sidewalks) where necessary by:
 - reallocation of existing 2025 repaving fund to make necessary improvements; or
 - the commitment to make necessary improvements as separate capital improvements within two years of paving; and

WHEREAS, the American Association of State Highway Transportation Officials (AASHTO) *A Policy on Geometric Design of Highways and Streets* and National Association of City Transportation Officials (NACTO) *Urban Streets Design Guide* recommend that

- 1) sidewalks should be provided on both sides of all streets in all urban areas (NACTO) and in residential areas sidewalks should be provided on at least one side of all local streets and are desirable on both sides of the street, especially on collector streets (AASHTO)

- 2) low-volume residential streets designed without sidewalks can be designated “Shared Streets” through materials and design enhancements like traffic calming and shared-street signage (e.g. “Yield to Pedestrians”) (NACTO).

WHEREAS, the City’s own staff analysis of 2025 paving recommended safety improvements (including new sidewalks on Ridge Ave. and bike lanes on Fieldcrest Ave.).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, OHIO, THAT:

SECTION 1: City Council affirms Oxford’s Complete Streets Policy and its commitment to ensure all surface transportation projects ensure safe access for all users of all ages and abilities, including residential streets and collectors.

SECTION 2: City Council affirms the City’s commitment to apply up-to-date Complete Street design standards or pursue the formal exemption process where justified.

SECTION 3: City Council accepts the Parking and Transportation Advisory Board’s recommendation to assure safe and equitable access on residential streets part of ongoing repaving program by installing new improvements (e.g. sidewalks) where necessary by either reallocating repaving funding to make necessary improvements OR committing to make necessary improvements as separate capital improvements within two years of paving.

SECTION 4: Unless exemptions are determined to be necessary, City Council directs the City Manager to apply design standards to complete neighborhood streets, whether by retrofitting with sidewalks, formally designating and redesigning as “Shared Streets,” or similar improvements to ensure safety and accessibility for all users.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: DAVID PRYTHERCH

PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	8/13/2025
COUNCIL MEETING DATE:	August 19, 2025
AGENDA TITLE:	A Resolution Accepting The Recommendation Of The Oxford Parking & Transportation Advisory Board To Create A Budget Line Titled Complete Streets Improvements (Sam Perry, Community Development Director)
COUNCIL GOAL AREA:	Safe and Efficient Travel For All Modes Of Transportation
BUDGETED AMOUNT:	None.
ACCOUNT CODE:	
RECOMMENDATION:	None.
CITY MANAGER/DEPT HEAD APPROVAL:	SP

DISCUSSION:

At the December 2024 and April 2025 Oxford Parking & Transportation Advisory Board (OPTAB) meetings, the board discussed the topic of the 2019 Complete Streets Policy. Staff shared a summary of the transportation improvements that Council and staff have been making in recent years. These improvements, such as sidewalks, bike lanes, curb ramps, signals, and rapid flashing beacons, are being funded through a variety of methods. The annual budget does not utilize the title "Complete Streets Improvements" in the budget. OPTAB voted to recommend to Council to use this title in the budget description and that the amount budgeted be at least 20% of what the street resurfacing budget is.

RESOLUTION NO.

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE OXFORD PARKING AND TRANSPORTATION ADVISORY BOARD TO CREATE A BUDGET LINE TITLED COMPLETE STREETS IMPROVEMENTS

WHEREAS, On August 20, 2019, Council adopted Resolution No. 7098, accepting the recommendation of the Planning Commission, adopting the Oxford Complete Streets Policy (Policy); and

WHEREAS, The Policy contains the following sections: Vision, Purpose, Goals, Benefits, Policies, Measurement, Best Practices; and

WHEREAS, prior to the adoption of the policy, and following the adoption of the policy, the City of Oxford as an organization has incrementally and strategically improved the quantity of non-vehicular (multi-modal) transportation infrastructure; and

WHEREAS, improvements to the quantity of non-vehicular transportation infrastructure have included but not limited to: striping, signage, sidewalks, curb ramps, bike lanes, shared-use paths, traffic signals and rapid flashing beacons; and

WHEREAS, these improvements have been completed through a combination of local general funds, state revenue funds, grant funds, trail levy funds, donations; and

WHEREAS, the annual budget for City of Oxford municipal operations includes a line item for street resurfacing, which was approximately \$600,000 in FY25; and

WHEREAS, approximately \$500,000 was separately spent on non-vehicular transportation improvements in FY25; and

WHEREAS, there are no line items titled “Complete Streets Improvements”; and

WHEREAS, at its meetings on December 9, 2024 and April 15, 2025 the Oxford Parking & Transportation Advisory Board (OPTAB) discussed and voted to recommend to City Council that there be a budget line item called “Complete Streets Improvements” and that line be at least 20% of the street resurfacing line amount.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Oxford City Council hereby directs the City Manager to title a budget line “Complete Streets Improvements”.

SECTION 2: This Resolution shall take effect as early as allowable by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: DAVID PRYTHERCH

PREPARED BY: PLANNING STAFF (STAFF)

CHECKED BY: LAW (STAFF)

RESOLUTION NO. 7098

A RESOLUTION ACCEPTING THE PLANNING COMMISSION'S RECOMMENDATION AND APPROVING THE ADOPTION OF THE OXFORD COMPLETE STREETS POLICY AND INCORPORATING THE SAME INTO THE TRANSPORTATION CHAPTER OF THE OXFORD COMPREHENSIVE PLAN.

WHEREAS, Council finds in accordance with Section 1125.01 of the Codified Ordinances of the City of Oxford, the Oxford Planning Commission held a public hearing on January 10, 2017 regarding the adoption of the Oxford Complete Streets Policy; and

WHEREAS, the Oxford Planning Commission, after public hearing and deliberation, recommended approval of the Oxford Complete Streets Policy attached hereto and incorporated herein as Exhibit "A".

SECTION 1: City Council hereby accepts the recommendation of the Oxford Planning Commission, and after deliberation, approves the adoption of the Oxford Complete Streets Policy attached hereto and incorporated herein as exhibit "A" and further directs that the same shall be incorporated into the Transportation Chapter of the Oxford Comprehensive Plan.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.


MAYOR

ADOPTED: August 20, 2019

ATTEST:


CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: DAVID PRYTHERCH

PREPARED BY: LAW (STAFF)



Complete Streets Policy

Vision

The surface transportation network will become better connected, safer, more attractive, and accessible for all users of the public right-of-way, regardless of their mode of transportation, age or abilities, as transportation projects throughout the City are designed, constructed, reconstructed by using complete street principals. All users will experience a visually attractive and functional environment while traveling safely and conveniently on and across all surface roadways within the City of Oxford. This vision is to make the network more complete when necessary roadway resurfacing, reconstruction, and/or expansion is planned. Complete Streets are defined as streets that are designed for all users of the public right-of-way who can safely and conveniently reach their designations along and across a street or road, regardless of their chosen mode of transportation, age or physical condition. All users include: pedestrians, cyclists, transit and school bus riders, people with disabilities, motorists, freight haulers, service personnel, and emergency responders.

Purpose

Streets are an integral component of the City. They play a vital role in the social and economic health of the community by providing the primary physical link between citizens, businesses, and institutions of the City. The purposes of this policy are as follows:

1. To recognize that alternative modes of surface transportation play a pivotal role in moving people and goods.
2. To further articulate the Oxford Comprehensive Plan in creating a quality, accessible transportation with alternative forms of transportation for a diverse population.
3. To encourage improvement to the surface transportation networks to balance the needs of all users; and
4. To incorporate the community values and quality of environmental stewardship, safety, security, mobility and individual freedom.

The implementation of this policy shall also follow the recommendations articulated in the Bike and Pedestrian Safety Plan, as adopted by City Council, to provide optimal network connections for all users of the Oxford Community.

Goals

- A. Ensure that the needs of all users are balanced throughout the surface transportation network to the greatest reasonable measure.
- B. Incorporate the vision, purpose, and goals of this policy into all aspects of the project development process for surface transportation projects.
- C. Create a balanced, comprehensive, integrated, fully interconnected, functional and visually attractive surface transportation network.

- D. Promote the use of the latest and best “complete streets” design standards, principals, policies, and guidelines within the context of the community.

Benefits of Complete Streets

By providing, when appropriate, features such as accessible sidewalks, designated bike facilities and accessible transit stops, livable streets encourage walking, transit uses and biking, all of which have important health benefits. By shifting a share of automobile traffic to walking, biking and transit, livable streets (complete streets) help reduce the demand for fossil fuels ease automobile congestion, reduce wear on roadways, improve air quality and make streets more attractive for businesses and customers, and increases economic activity at the neighborhood level.

Policies

The City of Oxford surface transportation network shall balance the need for all current and future users. Project identification, planning, scoping, and design for new construction, reconstruction, resurfacing, rehabilitation within the public right-of-way shall adhere, where applicable, to the following:

- 1) There is no one design standard that achieves the complete streets outcome. Design of particular projects will be context-sensitive, consideration of adjacent land uses and local needs and incorporating the most up-to-date, widely-accepted design standards for the particular setting, traffic volume and speed, and current and projected demand. Each project must be considered both separately and as part of a connected network to determine the level and type of treatment necessary for the street to be complete. Additional principals, policies and guidelines may be found under the Best Practice Design.
- 2) Exemptions to the Resolution may be made under one (1) or more of the following conditions as determined by City Council in consultation with the City Manager, upon recommendation of the Oxford Parking and Transportation Advisory Board.
 - a. Where bicyclists and pedestrians are prohibited by law from using the roadway, or
 - b. Where the cost of providing such accommodations would be disproportionate given the need or probability of use, or
 - c. Where severe topographic or natural resource constraints prohibit such accommodations, or
 - d. Where conditions or restrictions outside the purview of the City of Oxford prohibit such actions.
 - e. Where the project consists primarily of the installation of traffic control or safety devices.
 - f. Where roadway safety standards or bicycle and pedestrian safety standards cannot be met.
- 3) Where accommodations for all users cannot be made, reasonable efforts shall be made to identify adjacent alternative routes and/or methods of travel to provide a safe, reliable, integrated, and interconnected surface transportation network.
- 4) Roadways, sidewalks, shared-use paths, street crossings, pedestrian signals, signs, street furniture, transit stops and facilities, and all connecting pathways shall be designed, constructed, operated,

and maintained so that all users of the surface transportation network can travel safely, reliably, and independently.

- 5) The implementation of this policy shall reflect the context and character of the surrounding built and natural environment, and enhance the appearance of such.
- 6) The design and development of surface transportation infrastructure shall be in accordance with all City of Oxford ordinances, codes, plans, policies, and guidelines where appropriate.
- 7) A system of performance measurements shall be established to gauge the success of this Policy with regards to the stated Goals above.

Sample of Performance Measurement:

The success of this policy will be measured in the following quantitative ways:

1. Lane-mile of on-street bike routes.
2. Percentage of resurfacing, reconstruction and expansion projects that are exempted from adhering to this policy.
3. Conformance to the Bike and Pedestrian Safety Improvement Plan.
4. Percentage of roadways that do not have sidewalks, crossings.

Best Practice Design:

Projects will incorporate the most up-to-date, widely-accepted multi-modal design and performance measurement standards for the particular setting, traffic volume and speed, and current and projected demand, including:

- 1) AASHTO Design Publications, including *A Policy on Geometric Design of Highways and Streets* and guides for the development of pedestrian, bicycle, and transit facilities
- 2) National Association of City Transportation Officials guides
- 3) Federal Highway Administration publications, including the *Manual of Uniform Traffic Control Devices* and guidance for multi-modal performance measurement and design
- 4) Transportation Research Board publications, including *Highway Capacity Manual*
- 5) United States Access Board publications and guidance
- 6) Allow for local engineering judgement in the review process.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	8/12/2025
COUNCIL MEETING DATE:	August 19, 2025
AGENDA TITLE:	A Resolution Accepting The Recommendation of the Public Arts Commission For A Mural Installation On The Uptown Parking Garage (Jessica Greene, Assistant City Manager)
COUNCIL GOAL AREA:	Celebration of the People and Places that Make Oxford Unique
BUDGETED AMOUNT:	\$19,369.00
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	JG DRE

DISCUSSION:

The Oxford Comprehensive Plan's objective, R3-A6, is to include public art in the Capital Improvement Plan. In November 2024, the City Council adopted the 2025 budget, which included \$50K for public art.

At the January 2025 City Council retreat, councilors tasked PACO and staff with exploring how to install art on the city parking garage as this year's project. After researching public art and approaches in several cities, PACO released a call for art in May 2025. Forty-five artists responded with over 50 mural ideas.

PACO met on [July 15, 2025](#), to review the submissions and select three finalists. The three finalists selected were:

- Rafael Blanco, Scarlet Bloom Mural
- Snack Break Studios, Sunburst
- Mas Murals, Secret Level

The finalists were contacted and each paid a \$200 stipend to create a final proposal in full detail. These

were due on August 8, 2025. PACO met on August 11, 2025, to review and select the piece they recommend for installation. After detailed discussion, PACO selected the artist Mathew Sharum with Mas Murals titled Secret Level.



This three-dimensional mural will be installed on two panels of aluminum composite material. The panels will be painted in a studio and transported to Oxford for installation.

The total cost to the city will be \$19,869.00.

The original artist submission and final renderings are attached.

RESOLUTION NO.

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE PUBLIC ARTS COMMISSION FOR A MURAL INSTALLATION ON THE UPTOWN PARKING GARAGE

WHEREAS, the Oxford Comprehensive Plan includes Objective R3-A6, which calls for the inclusion of public art as part of the City’s Capital Improvement Plan; and

WHEREAS, at the January 2025 Council Retreat, the Oxford City Council directed City staff and the Public Arts Commission of Oxford (PACO) to pursue the installation of public art on the Uptown Parking Garage in 2025; and

WHEREAS, PACO issued a call for art, receiving fifty-one (51) mural concepts from forty-five (45) artists, and subsequently selected three (3) finalists to develop formal proposals; and

WHEREAS, following review of the final submissions, PACO voted on August 11, 2025, to recommend the selection of the mural entitled “*Secret Level*” by artist Mathew Sharum for installation on the Uptown Parking Garage.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, OHIO, THAT:

SECTION 1: The Oxford City Council hereby accepts the recommendation of the Public Arts Commission to select “*Secret Level*” by artist Mathew Sharum as the mural for installation on the Uptown Parking Garage.

SECTION 2: The City Manager, or their designee, is authorized to take all necessary actions to facilitate the execution of this project in accordance with applicable laws, policies, and agreements.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)



Description

August 7, 2025

Dear Selection Committee,

This mural, titled "Secret Level", serves as a reminder that in the hustle and bustle of our modern world, nature is all around us. Sometimes in unexpected places. We'd be doing ourselves a disservice if we didn't stop to observe it once in a while.

Among other things, Oxford is known for its numerous parks, trails and nature preserves. This inspired me to create a design that stops people in their tracks and contemplate what they're seeing.

This design is specifically tailored for Oxford. From using elements of the parking garages' architecture, to set it in reality, to the larger than life red-tailed hawk as a nod to the University. There is also a fun little vanity plate that states the woman is a nature lover.

It's worth mentioning that certain elements in the panels on the north wall will be painted slightly lighter and brighter to counteract the persistent shadow there. The brick color variants will be color matched and be consistent throughout, so no matter what shadow or light falls on the walls the painted bricks will look exactly like the real ones. As an extra detail, I'm going to use a matte clearcoat to reduce glare as much as possible, but will use a gloss clearcoat on the highlights of the waterfall. This is so that even if you are not in the sweet spot, the water will "shimmer" as you walk by it.

Thank you for this opportunity to create something beautiful.

Sincerely yours,

Mathew A. Sharum

MAS Murals, LLC

313-516-6744



Corner
↓

29' 9"



5'

11' 5"









MON	BOOM NIGHT	TRINIA
TUES	WEDNESDAY NIGHT	LOVE
WED	WINE NIGHT	LOVE
THUR	OPEN TILL 11PM	LOVE
FRI	SOBBINO	SOBBINO
SAT	SOBBINO	SOBBINO
SUN	SOBBINO	SOBBINO

This is the spot!
↓

MAS MURALS, LLC.

BUDGET

313-516-6744

Letssharum@yahoo.com

24629 Cooke St.
Dearborn, MI.
48124

The City of Oxford
15 S. College Ave.
Oxford, OH 45056

Project Description:

A 488.39 square foot mural measuring 29' 9" tall and 16' 5" wide on the north and east side of 6 West Walnut Street, Oxford, Ohio.

Estimated Paint Time: 10-12 weeks

Painted in Dearborn, MI. on 16 - 8'x4' ACM (Aluminum Composite Material) panels and transported to Oxford for installation. Installation requires articulation boom lift. Panels then attached to mortar with anchors and concrete screws. Installation will take 2, no more than 3 days, weather pending.

Description	Quantity	Unit Price	Cost
488.39 sqft mural @ \$34/sqft	488.39	\$34.00	\$16,605.00
16 - 8' x 4' ACM Panels @ \$59/ea.	16	\$59.00	\$944.00
40' articulating boom lift rental (1 week)	1	\$1,200.00	\$1,200.00
Cargo Van Rental (3 days)	3	\$140.00	\$420.00
2 night hotel stay	2	\$100.00	\$200.00
Building Permit Stipend	1	\$500.00	\$500.00
		Total	\$19,869.00

A deposit of 50% **(\$9,934)** is required to begin. Balance paid upon completion.



Concept & Material

July 10, 2025

Dear Selection Committee,

I find the space available to be the perfect opportunity to create an illusion. One that stuns and engages passersby. There's an immense satisfaction in knowing one has successfully tricked the eye and sparked a sense of wonder in the community. There will be a "sweet spot" across the street from which the mural will be best viewed and can be marked with permission.

While researching Oxford, I was inspired by your outdoor amenities and wanted to create a "nature reclaims" artwork.

The key to the illusion will be the placement of light and shadow, taking the actual corner of the structure into account and effectively making it disappear whether it's sunny or overcast.

In regards to the sketch I have turned in, please forgive the "highly developed" look of it, but I have to see it for myself to know if it's a worthwhile concept. I am a very detailed oriented and build designs knowing that any and all parts of it are up for revision. I do not consider it to be fully developed yet.

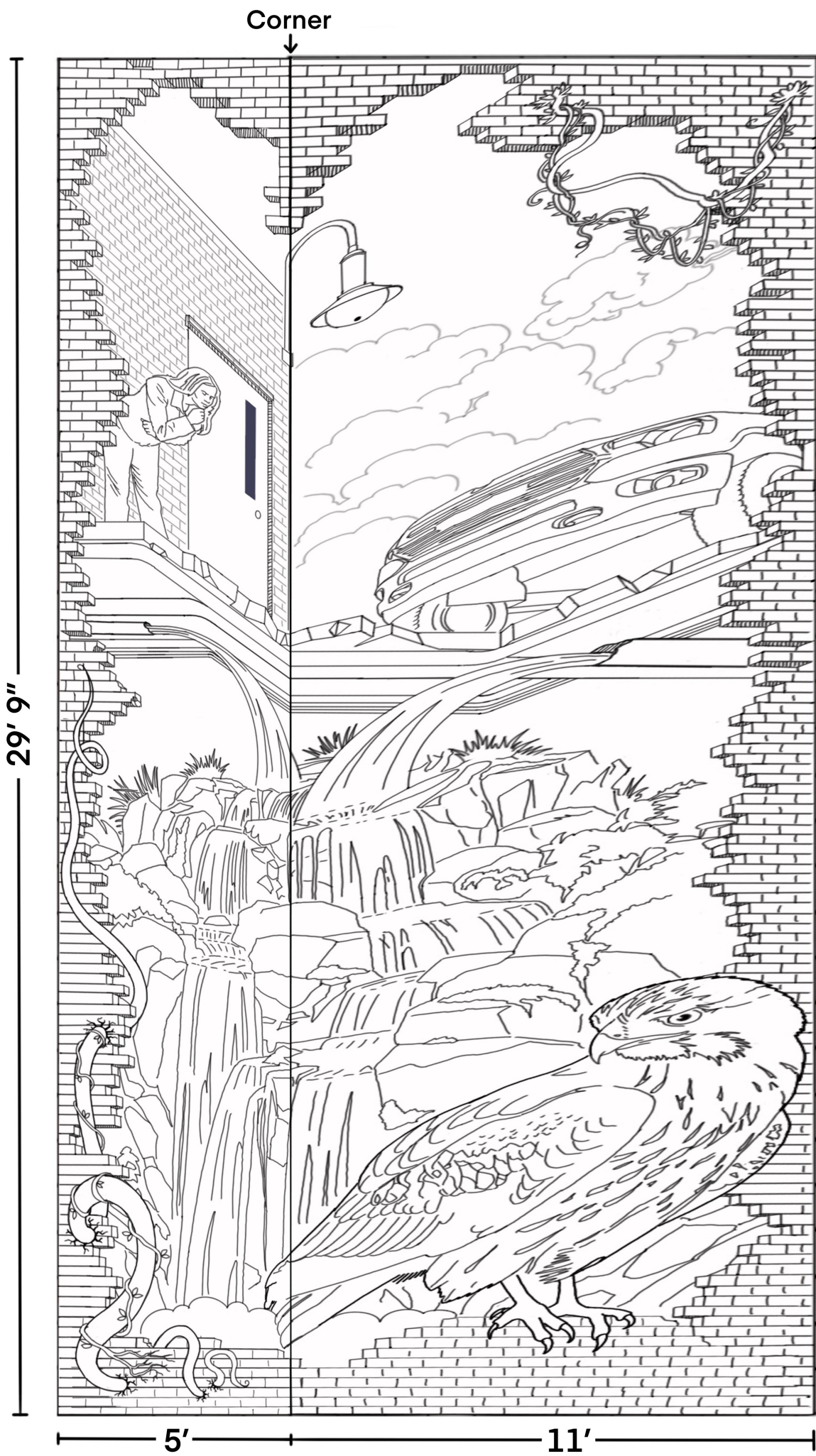
MATERIALS:

For paneled murals, which you can see in the art examples, I use 8' by 4' ACM, (Aluminum Composite Material). It's an 1/8th inch thick thermoplastic sandwiched between two thin sheets of aluminum. They are typically used for exterior signage. Lightweight and weather resistant. I use Behr exterior house paint because of its durability and UV resistance then add a final clear-coat to add to longevity and additional UV protection. I can attach these panels to the mortar of the brick using a scissor lift, then touch up screws with paint to make them disappear. I may attach the panels to aluminum hat channels to the brick depending on the depth of the mortar, which I will see for myself if selected.

Sincerely yours,

Mathew A. Sharum
MAS Murals, LLC
313-516-6744

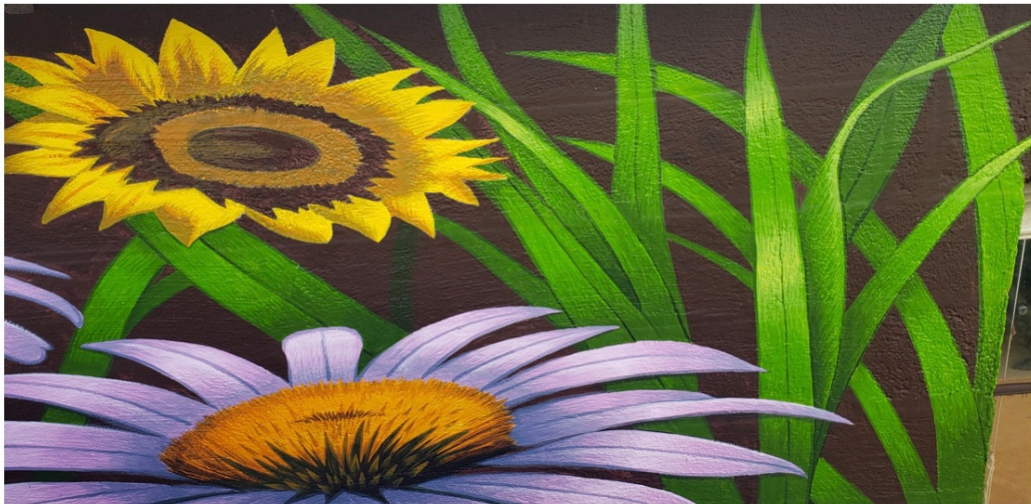




Done on panels in Ann Arbor, MI



Only viewed from one angle in Ypsilanti, MI.



Creative solution for the end of a slide that didn't fit into the indoor play structure at Dinoland, Ann Arbor, MI..





M.A.S. Murals, LLC.

Mathew A. Sharum
24629 Cooke St.
Dearborn, MI. 48124
313-516-6744
letssharam@yahoo.com

ARTIST BIO

Born with an affinity for drawing and painting, artistic skills developed early. As a sophomore at Lamphere High School in Southeast Michigan, I watched the talented Robert Wyland, also an alumni, paint one of his famous life sized whales in the school. While observing Wyland paint that awe inspiring mural, my only thought was, "This is what I want to do!"

After attending Eastern Michigan University for a number of years in the 90's, but never finding what I was looking for, a move to California was in the cards. As it turned out, it was the best thing for my career. There, I apprenticed for an established artist, who showed me the ropes of being a professional muralist, and after a time, I was ready to come back home to Michigan to apply what had been learned.

I have been a muralist ever since.

GOALS

MAS Murals believes in the client being the source of inspiration for every project. Whether it's just an individual or a collective group, there is an image in the client's mind and it is the job of MAS Murals to make that vision come to life.

EXPERIENCE

MAS Murals was founded in 2012. In 13 years, 47 murals have been created across 4 states, (Michigan, Iowa, Wisconsin and Illinois). Most work can be found on M.A.S. Murals FB page.

REFERENCES

- Melissa Gumenick

Oxford Companies
Special Projects Manager
210 S. 5th Ave.
Ann Arbor, MI. 48104
734-548-6945
mgumenick@oxfordcompanies.com

- Sue Gibler

"Two Durand Volunteers"
Durand Mural Society
409 East North St.
Durand, Ill., 61024
815-262-0506
gibler1@mchsi.com



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Finance
PREPARED BY:	Heidi Ridenour
DATE PREPARED:	8/13/2025
COUNCIL MEETING DATE:	August 19, 2025
AGENDA TITLE:	An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)
COUNCIL GOAL AREA:	Fiscal Responsibility
BUDGETED AMOUNT:	\$206,430.00
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	HR DRE

DISCUSSION:

Issue 1: \$100,000.00 – General Fund 110

To make adjustment to budgeted revenue and appropriations to account for quicker than expected development of Owl's Landing. Permits revenue will exceed budget as well as the inspection cost to NIC.

Issue 2: \$6,430 – General Fund 110

To make adjustment to budgeted appropriation to account for emergency repair of municipal building air conditioning unit.

Issue 3: \$50,000 – Municipal Facilities Fund 143

To make adjustment to budgeted appropriations to account for replacement of the failed air conditioning units at the courthouse, as well as emergency replacement of the impound garage roof. The \$50,000 budgeted appropriation in 2025 for the courthouse study was used for these emergency replacements. We would like to increase the appropriation in order to conduct the study this year as planned.

Issue 4: \$50,000 – ARPA Fund 429

To make adjustment to budgeted revenue and appropriations for the addition of ADA audible accessible traffic signal improvements. ARPA interest will be used for funding.

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3783 SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2025.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds;

SECTION 2: The following increase/(decrease)in revenue be made:

General Fund 110	100,000.00
General Fund 110	6,430.00
Municipal Facilities Fund 143	50,000.00
American Rescue Plan Act Fund 429	50,000.00

SECTION 2: The following increase/(decrease)in expenditures be made:

General Fund 110	100,000.00
General Fund 110	6,430.00
Municipal Facilities Fund 143	50,000.00
American Rescue Plan Act Fund 429	50,000.00

SECTION 3: In all other respects, Ordinance No. 3783 shall remain in full force and effect.

SECTION 4: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)