



## OXFORD BOARD OF ZONING APPEALS

### Meeting Minutes

Tuesday, June 24, 2025

[Link for website video here](#)

*Meeting procedure: The Board of Zoning Appeals is a quasi-judicial Board. Our primary function is to hear testimony and issue decisions. Unlike other City boards and commissions, we only hear relevant, sworn testimony from the Applicant, his/her duly appointed agent or attorney, and any other person with standing to testify in a particular matter. The Applicant has the right to cross-examine any testimony given. Our hearings are open to public attendance, but public comment, opinion and discussion are not considered testimony and will not be heard.*

*Please wait until you are recognized by the Chair, state your name and address so that your comments may be properly recorded. Applicants are to limit their testimony to fifteen (15) minutes, including any information presented by his/her duly appointed agent or attorney. This time limit may be extended if the Board requests or approves further testimony. Other persons with standing are encouraged to testify and ask questions about the nature of the appeal, but must be acknowledged by the Chair prior to speaking.*

### Roll Call

Philip Russo, Chair

Matt Wyatt

Steve Chaffin, Secretary

Baljinnyam Dashdorj

Time: 0:16

A regular meeting of the Oxford Board of Zoning Appeals was called to order by Chair Philip Russo on Tuesday, June 24, 2025 at 6:30 p.m.

Members in attendance were Steve Chaffin, Matt Wyatt, and Baljinyam Dashdorj

Members excused: None

**Staff Members in Attendance**

Mr. Zachary Moore, City Planner/GIS Coordinator, Mr. Christopher Conard, Law Director, Ms. Eunike Miller, Administrative Assistant

**Staff Members Excused**

Mr. Sam Perry, Director, Community Development

**Approval of January 28, 2025 Minutes of the Regular Meeting**

Time: 0:35

**Motion – To approve the minutes as written**

(Voice Vote) 1<sup>st</sup> Mr. Wyatt 2<sup>nd</sup> Mr. Dashdorj

AYE: (4)  
NAY: (0)  
ABS: (0)

**New Business**

**BZA-2025-01**

Time: 1:00

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1. 124 Pin Oak Drive, VARIANCES to Section 1143.01(c)(2)(B) minimum rear yard depth and Section 1143.01(c)(2)(C) minimum side yard width, Scott Webb Architect, Applicant/Agent

Mr. Zachary Moore presented the staff report and responded to questions from the board members.

Mr. Alan Kyger, property owner, shared some thoughts on why they purchased the property and what the proposed plan is.

