



**MINUTES**  
**OXFORD HOUSING ADVISORY COMMISSION**  
**3RD FLOOR LOBBY**  
**20 SOUTH ELM STREET**  
**THURSDAY, AUGUST 7, 2025 AT 5:00 PM**

---

**Approval of Agenda**

**Members Present:** Amber Franklin, Anne Bailey, Cathryn Loucas, Jason Bracken, Mary Piper, Steve Schnabl

**Staff Liaison:** Jessica Greene

**Called to Order at 5:02 PM**

**Approval of Agenda**

First: Amber Franklin

Second: Jason Bracken

Approved

**Approval of Minutes**

First: Amber Franklin

Second: Anne Bailey

Approved

1. Minutes from the May 1st, 2025 Meeting

**Old Business**

**New Business**

**Public Comment:** Aidan Cornue, the new editor of the Oxford Free Press, introduced himself to the board.

**Habitat- Clarence Place, Chestnut Street, Update:**

Jessica informed the board that the City will meet with Habitat on August 20th to discuss the next steps with infrastructure and the \$500K ARPA funds. The project is a bit delayed because they had to realign the sewer connection, but that is fixed now.

1. Update on Empower Me Living on Hester Road

The City has sent Empower Me Living a draft development agreement. We are waiting to hear back from their attorney with edits. Once it is finalized, this document will go to City Council for approval, and then they will begin the Planned Development Process.

**Public Comment:** Ann Fuehrer, attended the information session hosted by Empower Me Living and had a generally positive reaction. She affirmed OASH's commitment to advocating for a Permanent Supportive Housing rental model.

2. Update on Cold Sheltering Planning & Faith Community

After learning that TOPSS could no longer run the cold sheltering program, the City met with OASH, who informed the City that they could not run it either. Jessica then met with the faith community to see if they could facilitate this program.

A team from the faith community will draft a proposal for the City to review by the end of August.

There was a discussion with the board around the difficulty of securing shower facilities.

**Public Comment:** Ann Fuehrer stated that OASH is assisting by educating on best practices for emergency sheltering. The board asked Jessica to email the best practices document to the board.

3. Update on Housing Stability Grant

The grant funds have been received by Interact for Health and transferred to TOPSS. They have hired a FT Housing Stability staff person. The City and TOPSS will meet with the Legal Aide of SW Ohio to discuss the program's next steps next week.

The City will also work with the board to develop two educational campaigns for tenant rights.

The board asked for the new Housing Stability staff person to be our guest speaker at the September meeting.

## Adjournment

Before adjourning, Jessica announced one vacancy on the board and encouraged members to recruit a new member.

### Motion to Adjourn at 5:55 PM

First: Cathryn Loucas

Second: Jason Bracken

Approved