

HISTORIC AND ARCHITECTURAL PRESERVATION COMMISSION (HAPC)
MEETING MINUTES
WEDNESDAY, July 9, 2025
6:00 P.M.

I. Call to Order

The July 9, 2025 meeting of the Oxford Historic and Architectural Preservation Commission was called to order at 6:00 p.m. by Brad Spurlock.

Those members present: Corey Watt, Sean Wagner, Kelsey Stryffe, Alex French, and Brad Spurlock
Those members excused: Dana Miller, Alia Levar Wegner
Staff members present: Sam Perry, Community Development Director
Staff members excused: None

Mr. Spurlock welcomed Ms. Kelsey Stryffe to the Commission and asked Ms. Stryffe to introduce herself.

II. Approval of Agenda

Mr. Watt made a motion to approve the agenda. Mr. Wagner seconded the motion. All were in favor.

III. Public Comments

There were no comments from the public.

IV. Approval of Minutes of March 12, 2025

Mr. Wagner made a motion to approve the minutes as written. Mr. Spurlock seconded the motion. Mr. Watt abstained from voting since he was absent at the meeting. Ms. Stryffe also abstained from voting because she was not serving on the Commission at that time.

V. New Business

Historic Plaque Marker Applications for 101 N Main Street and 104 E Church Street

Mr. Perry explained the application was submitted by William Hazelton on behalf of the Oxford Presbyterian Church. Mr. Perry also mentioned there has been no activity in the historical marker program since 2014. Mr. Perry informed the Commission that Mr. Hazelton was not able to attend tonight's meeting and Mr. Chuck Crane will represent the Oxford Presbyterian Church.

Mr. Perry explained the historical markers do not have regulatory requirements. The applicants sign an agreement that they would remove the marker if something inappropriate was done that changes the historical character. Mr. Perry mentioned there would be a ceremony in the fall that would recognize the historical marker. Mr. Perry further explained there are two tiers. Tier 1 is a Preservation Award where the City is acknowledging preservation work within the past 3 years.

Tier 2 is a public acknowledgement of the value that the property provides to the community. Mr. Hazelton applied for Tier 2, stated Mr. Perry.

Mr. Perry briefly listed the locations that have historical markers. Some of these markers are outside of the Historic District.

Mr. Watt wondered if the church was planning an event in connection with the receiving of the plaque. Mr. Crane explained there will be a public and congregational event at the end of October where HAPC is invited as an honored guest. The program has not fully been developed but Mr. Crane imagined the recognition would be part of it.

Mr. Watt made a motion to approve the application. Ms. French seconded the motion. All were in favor.

Mr. Crane stated they started the review process in March. Prior to this, a small committee did research work for 6 months. Mr. Crane emphasized all the work they had done is documented and shared with the City.

VII. Administrative Decisions (Previously Decided)

HAPC-2025-02, 37 E High Street, CERTIFICATE OF APPROPRIATENESS, wall sign, Ricky Roderer, Fast Signs, Applicant/Agent

The Commission discussed options that could be done to minimize damage to the buildings when applicants mount signs and include them to the Design Guidelines.

VIII. Adjournment

Mr. Watt made a motion to adjourn the meeting. Ms. Stryffe seconded the motion. All were in favor. The meeting adjourned at 6:28 pm.