



**AGENDA
OXFORD CITY COUNCIL REGULAR
MEETING**

COURTHOUSE

**TUESDAY, OCTOBER 7, 2025 AT 7:30
PM**

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your

comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the September 16, 2025, City Council Work Session. (Heather Barbour, Clerk of Council)
- B. Minutes from the September 16, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)
- C. A Resolution Approving Then And Now Certificates For Purchase Orders Issued Above \$3,000 Where An Invoice Was Received Prior To The Purchase Order Date, As A Requirement Of Ohio Revised Code 5705.41 (d). (Heidi Ridenour, Finance Director)
- D. Notice To Legislative Authority - rrkarra llc 21 East High Street Oxford, Ohio 45056/Ushop (Douglas R. Elliott Jr., City Manager)

6. Resolutions.

- A. A Resolution Consenting To The Annexation To The City Of Oxford, Ohio Of Certain Territory Proposed To Be Annexed To The City Of Oxford, Ohio Pursuant To A Petition Filed With The Board Of County Commissioners Of Butler County, Ohio By Douglas R. Elliott Jr., Agent For Petitioners, As Provided By Ohio Revised Code Section 709.023. (Douglas R. Elliott Jr., City Manager)
- B. A Resolution Determining The Total Cost Of The Assessment By Lot, Authorizing The List Of Assessments By Lot To Be Filed With The Clerk Of City Council And Ordering The Same Be Opened For Public Inspection And Authorizing The Clerk Of City Council To Publish Notice In A Newspaper Of General Circulation That The List Of Assessments By Lot Is Available For Public Inspection. (Michael Dreisbach, Service Director)
- C. A Resolution Of Council Supporting The Submission Of A Grant Application For Ohio Public Works Commission, Issue One Funds To Be Used For Roadway Improvements Within The City Of Oxford. (Michael Dreisbach, Service Director)

- D. A Resolution Authorizing The City Of Oxford To Enter Into A Contract With White Buffalo, Inc. For Professional Deer Population Control Services. (Jessica Greene, Assistant City Manager)
- E. A Resolution Authorizing The City Manager To Sign And Enter Into The Development Agreement Outlining The Proposed Development To Be Constructed By Inclusive Housing Resources At 5234 Hester Rd. (Jessica Greene, Assistant City Manager)
- F. A Resolution Authorizing The City Manager To Enter Into A Contract Not To Exceed \$517,755.00 With Leo J. Brielmaier Company To Construct A New Public Restroom Facility In The Martin Luther King, Jr. Memorial Park Located At 2 West High Street (Sam Perry, Community Development Director)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

- 1. An Ordinance Repealing Oxford Codified Ordinance Section 1139 Entitled Variances And Adopting New Oxford Codified Ordinance Section 1139 Entitled Variances For The Purpose Of Amending The Code To Comply With Ohio Case Law (Sam Perry, Community Development Director)
- 2. An Ordinance By Oxford City Council Authorizing The City Manager To Enter Into An Agreement With Duke Energy Corporation For The Sale Of .84 Acres Of City-Owned Land Located On Millville Oxford Road, Butler County Parcel Id No. H4100110000010, And Declaring The Property Surplus. (Michael Dreisbach, Service Director)

B. Second Reading

- 1. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1.	Oct. 8	Historic & Architectural Preservation Commission	Courthouse 6:00 p.m.
	Oct 13	Oxford Parking & Transportation Advisory Board	Municipal Building 9:00 a.m.
	Oct 13	Oxford Recreation Board	Municipal Building 12:00 p.m.
	Oct 13	Public Arts Commission of Oxford	Municipal Building 5:30 p.m.
	Oct 14	Planning Commission	Courthouse 7:00 p.m.
	Oct 21	Municipal Records Commission	Municipal Building 4:45 p.m.
	Oct 21	City Council	Courthouse 7:30 p.m.
	Oct 28	Board of Zoning Appeals — CANCELED	Courthouse 6:30 p.m.
	Nov 4	City Council	Courthouse 7:30 p.m.
	Nov 5	Environmental Commission	Municipal Building 7:00 p.m.
	Nov 6	Housing Advisory Commission	College@Elm 5:00 p.m.
9.	Adjourn.		