



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, OCTOBER 7, 2025 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Snavely on Tuesday, October 7, 2025, at 7:30 p.m. Members in attendance were David Prytherch, Amber Franklin, Alex French, and Chantel Raghu. Michael Smith and Jason Bracken were excused.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. John Detherage, Fire Chief; Mr. Sam Perry, Community Development Director; Mr. Chad Smith, Parks and Recreation Director; Ms. Heidi Ridenour, Finance Director; Mr. Jordan Staley, Assistant Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 0
ABS # 0

4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Ms. Roxanne Ornelas, South Locust St. - Ms. Ornelas wished to give thanks and highly commend Mr. Chad Smith, the Parks and Recreation Director, for the wonderful effort he put into the skate park closure community input sessions. Ms. Ornelas remarked on the great turnout for both in-person sessions and thanked Mayor Snavely for sharing the history of the skate park. Ms. Ornelas mentioned the rage of young people and adults who use the skate park and spoke about its closure. Ms. Ornelas thanked the Council for reviewing the budget to address the skate park and possibly consider solutions for the needs of skaters in the meantime. Ms. Ornelas once again thanked all who were involved.

Public Comment - Mr. Tyreke Farquharson, ASG Secretary of Community Engagement, 21 North College Ave. - Mr. Farquharson wished to share a few updates. Mr. Farquharson mentioned hearing from Miami students who couldn't attend the sessions about the skate park closure. Mr. Farquharson was asked to pass along their message that they would love to see a skate park replacement, and it would be in our best interest. Mr. Farquharson noted that it would be beneficial to collaborate on deciding what the plan will look like moving forward. Mr. Farquharson shared that he was just at their Senate meeting, and the topic of lighting on the Chestnut Street sidewalk near SDS towards the campus was brought up several times. Mr. Farquharson invited everyone a Town Hall meeting the ASG is hosting. Mr. Farquharson stated it would be a nonpartisan forum followed by a reception. Mr. Farquharson shared that the event would be held at 1062 Armstrong Student Center on Tuesday, October 14th at 6 p.m.

Public Comment - Mr. Mark Walsh, Sandra Drive - Mr. Walsh mentioned moving to Oxford 24 years ago and really appreciated that there was a skate park here. Mr. Walsh felt welcomed when we saw Oxford had facilities that were for maybe wider interests and a different demographic, and that was something we really appreciated. Mr. Walsh thanked the Council for making the skate park a priority again. Mr. Walsh noted that over the 24 years he's been hanging out around the skate park, he's met a variety of people, some from out of town and Miami students, most showing up in cars. Mr. Walsh stated the vast majority of people he sees there were maybe post-high school-aged, high school-aged, and middle school-aged who showed up on a skateboard or walked there. Mr. Walsh mentioned the importance of that location in relation to the high school

and middle school. Mr. Walsh noted that for those who don't have a car, building elsewhere might make it inaccessible to them.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Adopt the Consent Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 5

NAY # 0

ABS # 0

- A. Minutes from the September 16, 2025, City Council Work Session. (Heather Barbour, Clerk of Council)
- B. Minutes from the September 16, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)
- C. A Resolution Approving Then And Now Certificates For Purchase Orders Issued Above \$3,000 Where An Invoice Was Received Prior To The Purchase Order Date, As A Requirement Of Ohio Revised Code 5705.41 (d). (Heidi Ridenour, Finance Director)
- D. Notice To Legislative Authority - rrkarra llc 21 East High Street Oxford, Ohio 45056/Ushop (Douglas R. Elliott Jr., City Manager)

6. Resolutions.

- A. A Resolution Consenting To The Annexation To The City Of Oxford, Ohio Of Certain Territory Proposed To Be Annexed To The City Of Oxford, Ohio Pursuant To A Petition Filed With The Board Of County Commissioners Of Butler County, Ohio By Douglas R. Elliott Jr., Agent For Petitioners, As Provided By Ohio Revised Code Section 709.023. (Douglas R. Elliott Jr., City Manager)

Motion – To Adopt Resolution No. 7745.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 0
ABS # 0

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Determining The Total Cost Of The Assessment By Lot, Authorizing The List Of Assessments By Lot To Be Filed With The Clerk Of City Council And Ordering The Same Be Opened For Public Inspection And Authorizing The Clerk Of City Council To Publish Notice In A Newspaper Of General Circulation That The List Of Assessments By Lot Is Available For Public Inspection. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7746.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- C. A Resolution Of Council Supporting The Submission Of A Grant Application For Ohio Public Works Commission, Issue One Funds To Be Used For Roadway Improvements Within The City Of Oxford. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7747
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution Authorizing The City Of Oxford To Enter Into A Contract With White Buffalo, Inc. For Professional Deer Population Control Services. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7748.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions from the Council.

Public Comment - None.

- E. A Resolution Authorizing The City Manager To Sign And Enter Into The Development Agreement Outlining The Proposed Development To Be Constructed By Inclusive Housing Resources At 5234 Hester Rd. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7749.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

- F. A Resolution Authorizing The City Manager To Enter Into A Contract Not To Exceed \$517,755.00 With Leo J. Brielmaier Company To Construct A New Public Restroom Facility In The Martin Luther King, Jr. Memorial Park Located At 2 West High Street (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7750.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 5
NAY # 0
ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Repealing Oxford Codified Ordinance Section 1139 Entitled Variances And Adopting New Oxford Codified Ordinance Section 1139 Entitled Variances For The Purpose Of Amending The Code To Comply With Ohio Case Law (Sam Perry, Community Development Director)

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance By Oxford City Council Authorizing The City Manager To Enter Into An Agreement With Duke Energy Corporation For The Sale Of .84 Acres Of City-Owned Land Located On Millville Oxford Road, Butler County Parcel Id No. H4100110000010, And Declaring The Property Surplus. (Michael Dreisbach, Service Director)

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

Motion – To Adopt Ordinance No. 3839.
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 5

Ms. Raghu, Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snavelly

NAY # 0

ABS # 0

Ms. Ridenour reviewed the changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

- | | | | | |
|----|--------|--|--------------------|-----------|
| 1. | Oct. 8 | Historic & Architectural Preservation Commission | Courthouse | 6:00 p.m. |
| | Oct 13 | Oxford Parking & Transportation Advisory Board | Municipal Building | 9:00 a.m. |

Oct 13	Oxford Recreation Board	Municipal Building	12:00 p.m.
Oct 13	Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
Oct 14	Planning Commission	Courthouse	7:00 p.m.
Oct 21	Municipal Records Commission	Municipal Building	4:45 p.m.
Oct 21	City Council	Courthouse	7:30 p.m.
Oct 28	Board of Zoning Appeals — CANCELED	Courthouse	6:30 p.m.
Nov 4	City Council	Courthouse	7:30 p.m.
Nov 5	Environmental Commission	Municipal Building	7:00 p.m.
Nov 6	Housing Advisory Commission	College@Elm	5:00 p.m.

9. Adjourn.

Motion – To Adjourn at 8:35 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #
NAY #
ABS #