



**AGENDA
OXFORD CITY COUNCIL REGULAR
MEETING**

COURTHOUSE

**TUESDAY, OCTOBER 21, 2025 AT 7:30
PM**

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor
Jason Bracken
Michael Smith

Amber Franklin
Alex French
David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Appointments to Boards & Commissions
 - B. Proclamation — Caroline Scott Harrison Day
 - C. Oxford Community Arts Center (OCAC) Annual Report — Ms. Heidi Schiller

D. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the October 6, 2025, City Council Work Session. (Heather Barbour, Clerk of Council)
- B. Minutes from the October 7, 2025, City Council Work Session. (Heather Barbour, Clerk of Council)
- C. Minutes of the October 7, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)

6. Resolutions.

- A. A Resolution Adopting A Statement Indicating The Services The City Of Oxford, Ohio Will Provide To The Territory Proposed To Be Annexed To The City Of Oxford, Ohio Pursuant To A Petition Filed With The Board Of County Commissioners Of Butler County, Ohio, As Provided By Ohio Revised Code Section 709.023(C). (Douglas R. Elliott Jr., City Manager)
- B. A Resolution Regarding Zoning Buffers In A Proposed Annexation Of Property Containing 157.217 Acres From Oxford Township, Butler County, Ohio To The City Of Oxford, Butler County, Ohio Pursuant To The Requirement Of Section 709.023(C) Of The Ohio Revised Code. (Douglas R. Elliott Jr., City Manager)
- C. A Resolution Authorizing The Release Of A Public Improvement Bond In The Amount Of \$240,577.42, Heritage Vineyard Subdivision, And Acceptance Of A New Public Improvement Bond In The Amount Of \$123,569.81, Ensuring The Completion Of Heritage Vineyard Subdivision Public Improvements. (Michael Dreisbach, Service Director)

- D. A Resolution Authorizing The City Manager To Apply For A Community Development Block Grant For Up To \$180,000.00 For The Construction Of A New Skatepark As A Recreational Facility And Provide A Match Up To \$110,000.00. (Jessica Greene, Assistant City Manager)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

- 1. An Ordinance To Amend The Codified Ordinances Of The City Of Oxford, Ohio, By Adding A New Chapter 746 Titled Prohibition On Source Of Income Discrimination In Housing; Defining Terms; Providing Penalties. (Vice-Mayor Raghu & Councilor Smith)
- 2. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 7 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

B. Second Reading

- 1. An Ordinance Repealing Oxford Codified Ordinance Section 1139 Entitled Variances And Adopting New Oxford Codified Ordinance Section 1139 Entitled Variances For The Purpose Of Amending The Code To Comply With Ohio Case Law (Sam Perry, Community Development Director)
- 2. An Ordinance By Oxford City Council Authorizing The City Manager To Enter Into An Agreement With Duke Energy Corporation For The Sale Of .84 Acres Of City-Owned Land Located On Millville Oxford Road, (Butler County Parcel Id No. H4100110000010), And Declaring The Property Surplus. (Michael Dreisbach, Service Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1.	Oct 28 Board of Zoning Appeals — CANCELED	Courthouse	6:30 p.m.
	Nov 4 City Council	Courthouse	7:30 p.m.
	Nov 5 Environmental Commission	Municipal Building	7:00 p.m.
	Nov 6 Housing Advisory Commission	College@Elm	5:00 p.m.
	Nov 10 Oxford Recreation Board	Municipal Building	12:00 p.m.
	Nov 10 Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
	Nov 11 Planning Commission	Courthouse	7:00 p.m.
	Nov 12 Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Nov 18 City Council	Courthouse	7:30 p.m.
	Nov 19 Board of Building Appeals	Courthouse	5:30 p.m.
	Nov 20 Police Community Relations & Review Commission	Courthouse	7:00 p.m.
	Nov 24 City Council Organizational Meeting	Courthouse	7:00 p.m.
	Nov 25 Board of Zoning Appeals	Courthouse	6:30 p.m.
	Nov 27 City Offices CLOSED		
	Nov 28 City Offices CLOSED		
	Dec 2 City Council	Courthouse	7:30 p.m.
9.	Adjourn.		