



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, NOVEMBER 4, 2025 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Enter Executive Session at 7:00 p.m. O.R.C. Section 121.22 (G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Mr. Bracken, Ms. Franklin, Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Smith, and Mayor Snavely

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:28 p.m. O.R.C. Section 121.22 (G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 7

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Snavely on Tuesday, November 4, 2025, at 7:30 p.m. Members in attendance were Michael Smith, Jason Bracken, Amber Franklin, David Prytherch, Alex French, and Chantel Raghu.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr.

Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Mr. Chad Smith, Parks and Recreation Director; Mr. Sam Perry, Community Development Director; Ms. Heidi Ridenour, Finance Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

4. Public Participation.

A. Swearing-In of New Officer (John Jones, Police Chief)

Chief Jones introduced Mr. Lincoln Wolf. Mr. Conard began swearing in the new officer by instructing Mr. Wolf to recite the oath. Chief Jones called on Officer Wolf's girlfriend, Abby, to complete the pinning ceremony. Mayor Snaveley and the Councilors congratulated Officer Wolf. Officer Wolf shared that he is excited about this opportunity. Officer Wolf mentioned that he was ready to stop reading and start walking around and stretching his legs.

B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Mr. Tyreke Farquharson, 211 North College Ave. - Mr. Farquharson wished to update the Council on what the student government has been doing. Mr. Farquharson noted a few weeks ago that ASG held its first-ever Town Hall meeting with candidates who were running for City Council. Mr. Farquharson wished everyone running good luck. Mr. Farquharson mentioned that the Town Hall meeting went very well from a student perspective, and everyone was extremely pleased with how it went. Mr. Farquharson shared a goal of establishing a replacement for the recently dissolved SCRC. Mr. Farquharson noted that progress had been made on that front. Mr. Farquharson mentioned that last week, he met with the ASG student body president, the student body vice-president, Chief Jones and Assistant City Manager Greene. Mr. Farquharson remarked that the conversation was extremely productive and useful. Mr. Farquharson shared that he will be working on establishing a forum hosted within ASG to maintain that connection, with the next meeting scheduled for November 21st at the Police Station. Mr. Farquharson shared that this Sunday, the ASG community engagement and the sustainability, transportation, and safety committee will meet at Uptown Park at 3 pm to conduct a survey of off-campus lots. Mr. Farquharson explained that the committee will break into groups and take notes if there are no streetlights or the sidewalk needs repair, they will take pictures and collect the addresses to compile and send to the City Staff. Mr. Farquharson concluded that ASG is extremely grateful for the communication, cooperation and transparency that's been built between our two governing bodies just semester alone, and they are looking forward to continuing that growth.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

NAY # 0

ABS # 0

A. Minutes from the October 21, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)

B. A Resolution Declaring Certain City Property No Longer Needed For Any Municipal Purpose As Surplus And Authorizing Its Advertisement And Sale To The Highest Bidder By Public Auction, Including Internet Electronic Auction, Or Scrapped For Recycling Value. (Michael Dreisbach, Service Director)

6. Resolutions.

None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2026. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance Outlining Budgeted Advances For The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2026. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

3. An Ordinance Outlining Budgeted Transfers For The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2026. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

4. An Ordinance To Adopt Fees And Charges For The Fiscal Year 2026. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

5. An Ordinance Establishing Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio, Paid From January 1st, 2026, Through December 31st, 2026. (Jessica Greene, Assistant City Manager)

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance To Amend The Codified Ordinances Of The City Of Oxford, Ohio, By Adding A New Chapter 746 Titled Prohibition On Source Of Income Discrimination In Housing; Defining Terms; Providing Penalties. (Vice-Mayor Raghu & Councilor Smith)

Motion – To Adopt Ordinance No. 3842.
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Smith

AYE # 7

Ms. French, Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, and Mayor Snavely

NAY # 0

ABS # 0

Ms. Greene reported the changes since the first reading and offered to answer any questions.

Public Comment - Ms. Sarah Gifford, 6495 Morning Sun Rd. - Ms. Gifford works at the Oxford branch of the Lane Library. Ms. Gifford shared that during her six years at the library, she's seen an increase in issues of poverty and homelessness, families struggling and seeking resources. Ms. Gifford noted that the Oxford branch never really had to be very well-versed in those resources until the last few years. Ms. Gifford mentioned that they had a family, including two children, living in a truck in the back by the dumpster. Ms. Gifford reported that the food pantry is sadly well-used. Ms. Gifford and our community does a very good job of stocking it. Ms. Gifford noted collaborating with OASH recently on a program aimed at housing insecurity. Ms. Gifford shared that this has really opened her eyes. Ms. Gifford mentioned working with Ashley, the City's Social Services Liaison, who is a wonderful addition. Ms. Gifford hopes that the Council has a commitment to make housing security more attainable for some by opening more rental opportunities through Vouchers and removing sources of income discrimination.

2. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 7 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

Motion – To Adopt Ordinance No. 3843
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 7

Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Smith, Ms. Franklin, Ms. French, and Mayor Snavely

NAY # 0

ABS # 0

Ms. Ridenour reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1. Nov 5	Environmental Commission	Municipal Building	7:00 p.m.
Nov 6	Housing Advisory Commission - CANCELED	College@Elm	5:00 p.m.
Nov 10	Oxford Recreation Board	Municipal Building	12:00 p.m.
Nov 10	Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
Nov 11	Planning Commission	Courthouse	7:00 p.m.
Nov 12	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
Nov 18	City Council	Courthouse	7:30 p.m.
Nov 19	Board of Building Appeals	Courthouse	5:30 p.m.
Nov 20	Police Community Relations & Review Commission	Courthouse	7:00 p.m.
Nov 24	City Council Organizational Meeting	Courthouse	7:00 p.m.
Nov 25	Board of Zoning Appeals	Courthouse	6:30 p.m.
Nov 27	City Offices CLOSED		
Nov 28	City Offices CLOSED		
Dec 2	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:20 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0