



**MINUTES
OXFORD CITY COUNCIL ORGANIZATIONAL MEETING
COURTHOUSE
MONDAY, NOVEMBER 24, 2025 AT 7:00 PM**

1. Roll Call.

The Organizational meeting of the Oxford City Council was called to order by William Snavely on Tuesday, November 24, 2025, at 7:00 p.m. Those members present were Amber Franklin, Jim Vinch, David Prytherch, Michael Smith, Chantel Raghu, Alex French, Jason Bracken, and Roxanne Ornelas.

Staff members present: Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. Chris Conard, Law Director, and Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 7
NAY # 0
ABS # 0

4. Swearing in of New Council Members

- A. Amber Franklin, Alex French, Roxanne Ornelas, and Jim Vinch (Chris Conard, Law Director)

Mr. Conard performed the swearing-in of the elected Council members: Amber Franklin, Alex French, Roxanne Ornelas, and Jim Vinch. Oaths of Office were signed and photos taken.

5. Adjourn to Executive Session

- A. O.R.C. 121.22(G)(1) To Consider Appointments to Boards and Commissions

Motion – To enter into Executive Session at 7:08 p.m. O.R.C. 121.22(G)(1) To Consider Appointments to Boards and Commissions
(Roll Call Vote) 1st Ms. French 2nd Ms. Franklin

AYE # 7

Mr. Smith, Ms. Franklin, Ms. French, Mr. Vinch, Ms. Ornelas, Mr. Bracken, and Mayor Snively

NAY # 0

ABS # 0

6. Return form Executive Session

Motion – To Adjourn from Executive Session at 7:30 p.m.

(Voice Vote) 1st Ms. French 2nd Ms. Franklin

AYE # 7

NAY # 0

ABS # 0

- A. Election of Mayor

Motion – To nominate Mr. Michael Smith to the office of Mayor.

(Voice Vote) 1st Mr. Bracken 2nd Ms. Ornelas

AYE # 7

NAY # 0

ABS # 0

- B. Election of Vice-Mayor

Motion – To nominate Ms. Alex to the position of Vice-Mayor.

(Voice Vote) 1st Ms. Franklin 2nd Mr. Bracken

AYE # 7

NAY # 0

ABS # 0

C. Swearing-In of Mayor and Vice-Mayor (Chris Conard, Law Director)

Mr. Conard performed the swearing-in of the Mayor, Mr. Michael Smith, and the Vice-Mayor, Ms. Alex French.

7. Council Appointments to Boards & Commissions

Motion – To nominate Mr. Bracken and Mr. Snavelly to serve on the Planning Commission, Ms. Ornelas to serve on the Recreation Board, Ms. French to serve on the Historical & Architectural Preservation Commission, Ms. French and Mr. Snavelly to serve on the Community Improvement Corp., Mr. Vinch to serve on the Environmental Commission, Mr. Bracken and Ms. Ornelas to serve on the Housing Advisory Commission, Mr. Smith and Ms. Franklin to serve on the Fierfighters Dependents Board, Mr. Smith and Ms. French to serve on the Woodside Cemetery Board, Mr. Smith to serve as the OKI Representative, Ms. Franklin to serve on the Senior Citizens Board of Trustees, Ms. French to serve on the Enjoy Oxford Board, Ms. Franklin to serve on the Public Arts Commission of Oxford, Mr. Vinch to serve on the Parking & Transportation Advisory Board, and Mr. Bracken and Mr. Vinch to serve on the Climate Action Steering Committee.

(Voice Vote) 1st Mr. Smith 2nd Ms. French

AYE # 7

NAY # 0

ABS # 0

8. Adjourn.

Motion – To Adjourn at 7:37 p.m.

(Voice Vote) 1st Mr. Snavelly 2nd Ms. French

AYE # 7

NAY # 0

ABS # 0