



## **OXFORD PARKING & TRANSPORTATION BOARD 12-8-25 AGENDA:**

December 8, 2025

Oxford Municipal Building, 15 South College Ave

9:00 AM

Board Members: Carla Blackmar, George (Lee) Fisher, Kathy Fawley, Jon Ralinovsky, James Vinch, Rick Bailey, Matt Arbuckle

Staff Liaison: Community Development Director, Sam Perry

### **Approval of Agenda**

#### **Old Business**

1. Review and Approval of Draft Route Plan for Preliminary Bike & Pedestrian Master Plan Project

#### **New Business**

#### **Adjournment**



**MEMORANDUM**  
Community Development Department  
513-524-5204

**TO:** Oxford Parking & Transportation Advisory Board (OPTAB)  
**FROM:** Sam Perry, AICP  
Community Development Director  
**MEETING DATE:** December 8, 2025  
**RE:** **Bicycle & Pedestrian Master Plan**

As follow up from our November meeting, the Bicycle & Pedestrian Master Plan project has progressed very well since March of this year. The KZF team has completed several outreach, engagement and design activities to get the draft plan to this point. Community members, OPTAB members and staff have provided guidance and feedback. An overall project schedule overview is attached. The website for the plan progress can be found: <https://engage.kzf.com/oxford>

With the most recent Community Bike Ride occurring on November 12, we have now completed the public engagement steps resulting in the proposed route plan. The process will now move toward Council review of progress. After the December 16th Council adoption of the route plan, the KZF team will begin the preliminary cost estimation. This process will result in 30% schematic design and cost estimates for the purpose of seeking funding for construction. These results will then be included with the report summary to result in the Final Draft of the Bicycle & Pedestrian Master Plan due to Council in Spring 2026. This will be used for capital planning and outside funding requests for the next several years.

Key points of the latest route plan for OPTAB review/approval are the following:

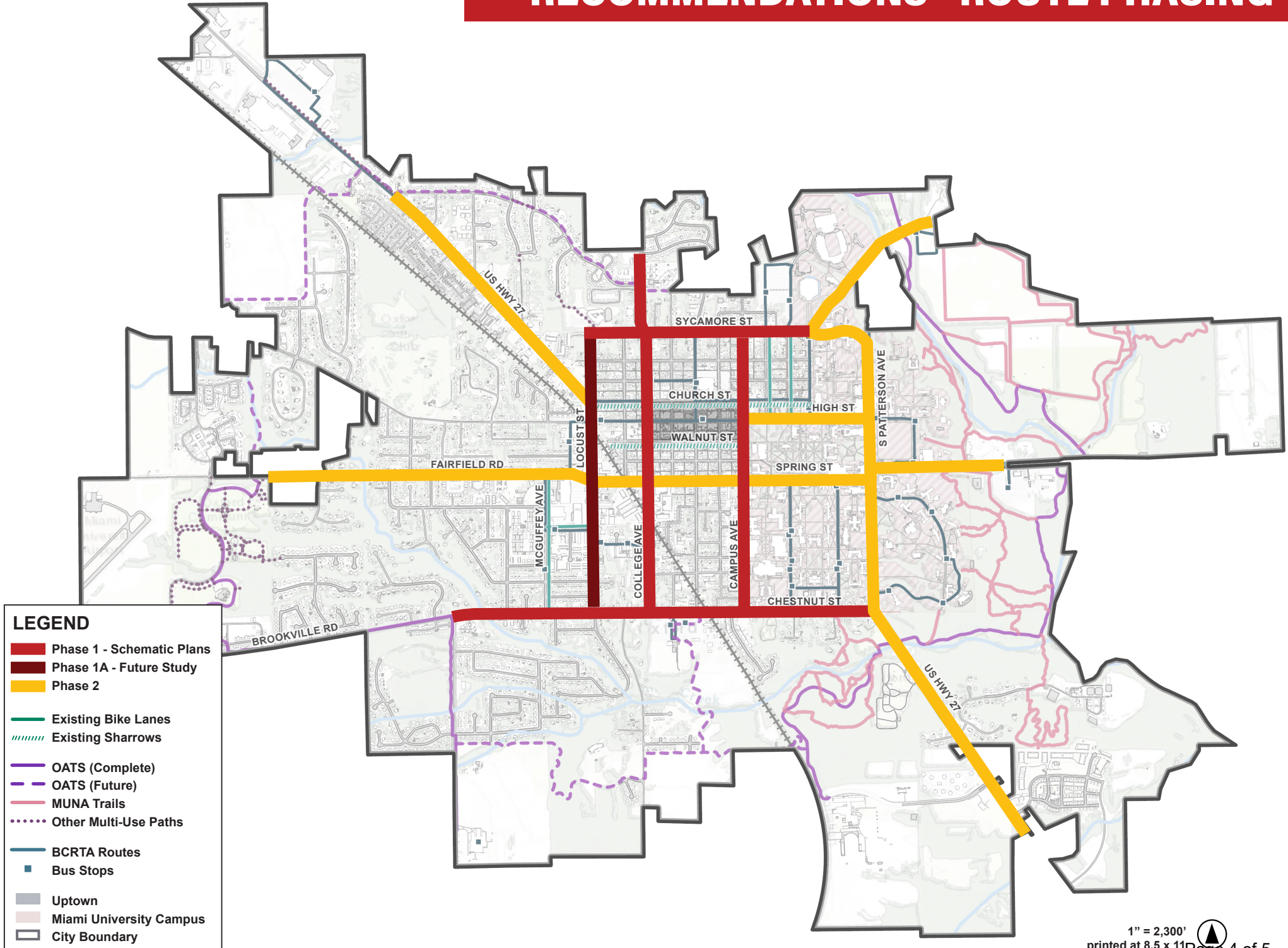
- New Multi-Use Paths along existing streets were found to be a primary recommendation
- Chestnut, Sycamore, College and Campus are on the priority list for cost estimations for future public improvements
- Due to the complex nature of intersection modifications, Locust Street is recommended for a separate study
- Additional routes for future planning are: Fairfield, Spring, High, Patterson and US 27

**OXFORD BIKE-PEDESTRIAN MASTER PLAN  
REVISED SCHEDULE  
10.30.2025**

TASK DESCRIPTION	2025										2026			
	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April
	<b>Phase 1: Existing Conditions &amp; Analysis</b>													
Project Team Kick-off (internal KZF team)	3/5/2025													
<b>Kickoff Meeting with the City of Oxford</b>	3/12/2025													
Project Update Meetings		4/21/2025	5/19/2025	6/17/2025	7/24/2025	8/18/2025	9/15/2025	10/23/2025	11/17/2025	12/15/2025	1/19/2026	2/16/2026	3/16/2026	
Document Existing Conditions with City GIS Data	3/12/2025													
Develop Base Maps			5/12/2025											
Site Visit to Evaluate Existing Bike & Pedestrian Facilities			5/14/2025		7/8/2025									
Upload GIS Data		4/2/2025												
Interactive Community Map (Online Mapping Tool)		4/7/2025												
Develop Project Website		4/7/2025												
Open House Outreach (Press Release, Email, Flyers, etc.)		4/7/2025												
<b>Online Community Survey</b>		4/27/2025		6/9/2025										
<b>Existing Conditions Open House (virtual)</b>		4/27/2025		6/9/2025										
Review and Analyze Feedback					7/8/2025									
Provide City Staff with Preliminary Route Study Exhibits					7/9/2025									
<b>Present to Oxford Parking &amp; Transportation Advisory</b>					7/14/2025									
<b>Planning Workshop</b>					7/14/2025									
Charrette - Network Master Plan of Facilities						8/12/2025								
Conceptual Street Design							9/10/2025							
OPTAB Review Meeting						8/18/2025								
Open House Outreach (Press Release, Email, Flyers, etc.)						8/20/2025								
<b>Bike/Pedestrian Network Open House (in-person)</b>							9/17/2025							
<b>Community Bicycle Ride</b>								10/4/2025	11/10/2025					
Internal Team Charrette - Revised Recommendations									11/20/2025					
Organize Findings into a Series of Maps														
Draft Summary Report														
Submit Maps and Report to City Staff for Review										12/9/2025				
<b>City Council Update Presentation</b>										12/16/2025				
Revise Maps & Report Based on City Staff Input											1/19/2026			
Produce Final Plan Documents											1/27/2026			
Develop Design Guidelines for (3) Street Sections											1/27/2026			
<b>Phase 2: Share Proposed Routes &amp; 30% Design</b>														
30% Preliminary Design Documents													3/31/2026	
Typical Sections, Schematic Plans, Traffic Control Plans, Critical Cross Sections													3/31/2026	
Prepare Detailed Cost Estimate														4/28/2026
Prepare Facility Funding Recommendations														4/28/2026
Identify Grant Opportunities														4/28/2026
<b>Present final Project to City</b>														

**CURRENT PROGRESS POINT**

# RECOMMENDATIONS - ROUTE PHASING



# RECOMMENDATIONS - ROUTE TYPE

