



**AGENDA**  
**OXFORD CITY COUNCIL REGULAR MEETING**

**COURTHOUSE**

**TUESDAY, DECEMBER 16, 2025 AT 7:30 PM**

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Michael Smith, Mayor

Alex French, Vice-Mayor  
Jason Bracken  
William Snavely

Amber Franklin  
Roxanne Ornelas  
Jim Vinch

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**MEETING PROCEDURE:** Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

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1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
  - A. Recognition — Chantel Raghu and David Prytherch
  - B. Public Comments

**The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your**

**comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.**

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the December 2, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)
- B. Report Regarding the December 3, 2025, Environmental Commission Meeting (Reena Murphy, Sustainability Coordinator)
- C. A Resolution Authorizing The City Manager To Close The Uptown Municipal Parking Lot Each Saturday In 2026 From 5:30 A.M. Until 1:00 P.M. To Permit The Operation Of The Farmers Market Within The Municipal Parking Lot And On East Park Place Between Main Street And 24 East Park Place During Said Times. (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution Adopting The City Of Oxford Cybersecurity Policy As Described In Exhibit A, In Accordance With Ohio Revised Code Section 9.64, As Enacted Through Ohio House Bill 96. (Jessica Greene, Assistant City Manager)
- B. A Resolution Approving The Contract Between The City Of Oxford, Ohio, And The Oxford Police Sergeants And Lieutenants, Fraternal Order Of Police, Lodge 38, Detailed In Exhibit A, And Authorizing The City Manager To Sign The Contract. (Jessica Greene, Assistant City Manager)
- C. A Resolution Approving The Contract Between The City Of Oxford, Ohio, And The Oxford Police Officers, Fraternal Order Of Police, Lodge 38, Detailed In Exhibit A, And Authorizing The City Manager To Sign The Contract. (Jessica Greene, Assistant City Manager)
- D. A Resolution Authorizing The City Manager To Enter Into A Lease Agreement With CSX Transportation, Inc. As Described In Exhibit A, For The Purpose Of Installing And Maintaining A New Amtrak Passenger Platform (Jessica Greene, Assistant City Manager)

- E. A Resolution Authorizing The City Manager And Law Director To Sign The Amended Subgrant Agreement Detailed In Exhibit A, Between Butler County, Ohio, And The City Of Oxford For \$1,000,000.00 Of American Rescue Plan Act/State And Local Fiscal Recovery Funds To Assist With Affordable Housing Infrastructure, As Allocated By The Butler County Board Of Commissioners. (Jessica Greene, Assistant City Manager)
- F. A Resolution Authorizing The Reallocation Of \$20,000 Of The City's American Rescue Plan Funds To Habitat For Humanity Of Greater Cincinnati For The Construction Of Housing. (Jessica Greene, Assistant City Manager)
- G. A Resolution Authorizing The City Manager To Enter Into A New Agreement With Milford Township, Butler County, Ohio, And Authorizing The City Of Oxford To Provide Emergency Medical Services To The Western Portion Of Milford Township Pursuant To The Agreement. (Douglas R. Elliott, Jr., City Manager)
- H. A Resolution Authorizing The City Manager To Enter Into An Agreement With Melink Solar For A Solar PV System At The Wastewater Treatment Plant. (Douglas R. Elliott, Jr., City Manager)
- I. A Resolution Authorizing The City Manager To Request Advanced Payment Of Property Taxes To The City In 2026 From Butler County. (Heidi Ridenour, Finance Director)

7. Ordinances.

**Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.**

A. First Reading

- 1. An Ordinance Amending Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio, Paid From January 1st, 2026, Through December 31st, 2026. (Jessica Greene, Assistant City Manager)

B. Second Reading

- 1. An Ordinance Amending Ordinance No. 3783 Supplemental Budget Ordinance Number 9 To Make Supplemental Appropriations For Fiscal Year 2025. (Heidi Ridenour, Finance Director)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

**The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.**

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1.	Dec 17 Board of Building Appeals	Courthouse	5:30 p.m.
	Dec 23 Board of Zoning Appeals - CANCELED	Courthouse	6:30 p.m.
	Dec 24 City Offices - CLOSED		
	Dec 25 City Offices - CLOSED		
	Jan 1 City Offices - CLOSED		
	Jan 6 City Council	Courthouse	7:30 p.m.
	Jan 7 Environmental Commission	Municipal Building	7:00 p.m.
	Jan 8 Housing Advisory Commission	College @Elm	5:00 p.m.
	Jan 12 Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
	Jan 13 Planning Commission	Courthouse	7:00 p.m.
	Jan 14 Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
	Jan 19 City Offices - CLOSED		
	Jan 20 City Council	Courthouse	7:30 p.m.
	Jan 21 Board of Building Appeals	Courthouse	5:30 p.m.
	Jan 27 Board of Zoning Appeals	Courthouse	6:30 p.m.
	Jan 30 City Council Work Session Retreat	BCRTA Chestnut Station	10:00 St. a.m.
9.	Adjourn.		