



OXFORD PLANNING COMMISSION

Meeting Minutes

Tuesday, November 11, 2025

<https://youtu.be/mOS3UNYs-2Y>

Roll Call

Corey Watt, Chair

Shana Rosenberg, Vice Chair

Ann Kaufman Webster

David Prytherch

Jason Bracken

Jeffrey Kruth

Matt Arbuckle

Time: 0:18

A regular meeting of the Oxford Planning Commission was called to order by Chair Corey Watt on Tuesday, November 11, 2025 at 7:00 p.m.

Members in attendance were Ann Kaufman Webster, David Prytherch, Jason Bracken, Jeffrey Kruth, Shana Rosenberg, and Matt Arbuckle

Members excused: None

Staff Members in Attendance

Mr. Sam Perry, Director, Community Development, Mr. Zachary Moore, City Planner/GIS Coordinator, Ms. Eunike Miller, Administrative Assistant, Mr. Benjamin Braeutigam, Code Enforcement Officer

Staff Members Excused

Mr. Christopher Conard, Law Director

Approval of the Agenda

[Time: 0:24](#)

Motion – To Approve the Agenda

(Voice Vote) 1st Ms. Webster

2nd Mr. Bracken

AYE: (7)

NAY: (0)

ABS: (0)

Approval of Minutes of August 12, 2025

[Time: 0:36](#)

Motion – To Approve the minutes as written

(Voice Vote) 1st Mr. Kruth

2nd Mr. Bracken

AYE: (7)

NAY: (0)

ABS: (0)

Public Comments Related to Items Not on the Agenda

[Time: 1:06](#)

Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items n on the Agenda will be heard under Public Comments Related to Items not on the Agenda - and (2) Comments for all public hearing items will be heard during Planning Commission consideration of said item. Please wait until you are recognized by the Chair, state your name and address so that your comments may be properly recorded and limit your remarks to a period of three minutes or less.

Carla Blackmar-Rice

Ms. Rice thanked Mr. Prytherch for his service on the commission. Mr. Rice also thanked Mr. Prytherch on the accomplishments he achieved while serving the public.

Reports from Commissions, Boards, Committees & Staff

[Time: 4:28](#)

The Commission members and Staff gave their reports and thanked Mr. Prytherch for his service on the Commission.

Unified Development Code Update

[Time: 21:49](#)

Mr. Moore presented his report to the Commission. Mr. Moore thoroughly explained what the working group has done and their discussions. Mr. Moore also highlighted what the next steps would be.

There were a few questions from the Commission members that were answered by Mr. Moore.

Bike & Pedestrian Master Plan Update

[Time: 58:32](#)

Mr. Perry presented his report. Mr. Perry briefly touched on the meetings they had for the Bike and Pedestrian Master Plan and gave a brief summary on the survey results. Mr. Perry also talked about the next steps.

Mr. Perry briefly mentioned the work that is ongoing regarding the Design Guidelines and the Historic Preservation Plan. Mr. Perry explained that the Historic and Architectural Preservation Commission has appointed a subcommittee to discuss the Design Guidelines and the Historic Preservation Plan.

BCRTA West Chestnut Street Station Update

[Time: 1:13:37](#)

Mr. Watt briefly talked about the project. Mr. Watt also gave a description about the building and the surroundings.

Motion to Adjourn Meeting at 8:22 p.m.

[Time: 1:21:29](#)

(Voice Vote) 1st Mr. Bracken

2nd Mr. Prytherch

AYE: (7)

NAY: (0)

ABS: (0)