



**AGENDA
OXFORD CITY COUNCIL REGULAR MEETING**

COURTHOUSE

TUESDAY, JANUARY 20, 2026 AT 7:30 PM

Michael Smith, Mayor

Alex French, Vice-Mayor
Jason Bracken
William Snavely

Amber Franklin
Roxanne Ornelas
Jim Vinch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Appointments to Boards and Commissions.
 - B. Notice to Legislative Authority - JIN BAO GROUP INC. Chop Bento 19 West High Street Oxford, OH 45056. (Douglas R. Elliott, Jr., City Manager)
 - C. Uptown Parks Permit - Ox-Wee Fundraiser ROW 01049. (Jessica Greene, Assistant City Manager)

D. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the January 6, 2026, City Council Work Session. (Heather Barbour, Clerk of Council)
- B. Minutes from the January 6, 2026, City Council Meeting. (Heather Barbour, Clerk of Council)

6. Resolutions.

- A. A Resolution Declaring That It Is Necessary To Improve Those Portions Of Certain Properties As Shown On Exhibit "A" Attached Hereto In The City Of Oxford, Ohio, By Re-Paving, Re-Curbing, And Repairing The Sidewalks, Curbs, And Gutters. (Michael Dreisbach, Service Director)
- B. A Resolution Declaring That It Is Necessary To Improve Those Portions Of Certain Properties As Shown On Exhibit "A" Attached Hereto In The City Of Oxford, Ohio, By Constructing A New Sidewalk On Olde Farm Road. (Michael Dreisbach, Service Director)
- C. A Resolution Repealing Resolution No. 6051 Adopted February 6, 2018, And Adopting New Rules Of Order For The Oxford Recreation Board. (Chad Smith, Parks and Recreation Director)
- D. A Resolution Authorizing The City Manager To Sign The Subgrant Agreement Described In Exhibit A, Between The City Of Oxford And Inclusive Housing Resources, Inc., To Award \$500,000.00 Of The Butler County American Rescue Plan Act Funds For Affordable Housing Infrastructure. (Jessica Greene, Assistant City Manager)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Levying Upon The Lots And Lands Enumerated In The List Of Estimated Assessments (Exhibit A) The Amounts Set Forth On Such List And Setting Forth Terms For Payment Of Assessments. (Michael Dreisbach, Service Director)

B. Second Reading

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Jan 21	Board of Building Appeals - CANCELED	Courthouse	5:30 p.m.
Jan 27	Board of Zoning Appeals	Courthouse	6:30 p.m.
Jan 30	City Council Work Session Retreat	BCRTA	10:00
		Chestnut Station	a.m.
Feb 3	City Council	Courthouse	7:30 p.m.
Feb 4	Environmental Commission	Municipal Building	7:00 p.m.
Feb 5	Housing Advisory Commission	College@Elm	5:00 p.m.
Feb 9	Oxford Parking & Transportation Advisory Board	Municipal Building	9:00 a.m.
Feb 9	Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
Feb 10	Planning Commission	Courthouse	7:00 p.m.

Feb 11 Historic & Architectural Preservation
Commission

Courthouse 6:00 p.m.

Feb 17 City Council

Courthouse 7:30 p.m.

9. Adjourn.



OXFORD CITY COUNCIL
ATTN CLERK
15 S COLLEGE AVE
OXFORD OH 45056

RECEIVED
RECEIVED JAN 02 2026
City of Oxford

NOTICE TO LEGISLATIVE AUTHORITY

TO

10010000-2 PERMIT NUMBER TRFO TYPE JIN BAO GROUP INC. Chop Bento 19 W High St Oxford OH 45056 Muni/Village/Twp: Oxford

09927042-1 PERMIT NUMBER TYPE ZHEN KITCHEN TAKE OUT LLC TEA CHA HOUSE CHUAN 19 W HIGH ST OXFORD OH 45056 Muni/Village/Twp: Oxford

MAILED 12/29/2025 RESPONSES MUST BE POSTMARKED NO LATER THAN 01/29/2026

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: JUN TRFO 10010000-2 (TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD [] IN OUR COUNTY SEAT [] IN COLUMBUS

WE DO NOT REQUEST A HEARING []

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title) - [] Clerk of County Commissioner (Date) [] Clerk of City Council [] Township Fiscal Officer (Printed Name) (Email Address) (Telephone No.)

April 3 & 17, 2026
Memorial Park



ROW 01049

TBA dates in fall

Uptown Parks Permit R

APPROVED

See stipulations below

Memorial Park & Martin Luther King Jr. Park

* Organization Name

Ox-Wee (Oxford Empowering the Otwee-Miami School of Hope)

Organization Phone

[Redacted]

* Organization Mailing Address

Armstrong Student Center, 550 E Spring St, Oxford, OH 45056

Are you a non-profit?

yes

. . .

* Applicant's First Name

Anna

* Applicant's Last Name

Eberhart

Applicant's Phone

[Redacted]

* Email

[Redacted]

* Applicant's Mailing Address

231 Western College Dr

*If you are a student group, please include your advisor's name.

Sarah Meaney

*If you are a student group, please include your advisor's contact number.

[Redacted]

Day Of Contact's First & Last Name

Anna Eberhart

Day Of Contact's Cell Phone

[Redacted]

. . .

Which park(s) are you requesting? Select all that apply.

- Memorial Park (East Park Place & North Main Street - Pavilion)
- Martin Luther King Jr. Park (West Park Place & North Main Street - Fountain)

* Name of the Event

Fundraiser

* Date Requested

12/31/2025

Format: MM/DD/YYYY

* Day of Event

Friday

Monday, Tuesday, Wednesday, etc...

Projected Attendance

50

Has this event been held previously?

Yes

Event Start Time

10:00 pm

Event End Time

2:00 am

Set Up Time Range

9:45-10:00 pm

Tear Down Time Range

2:00-2:15 am

Event Description

We will be selling hot chocolate and quesadillas to raise money for our organization.

Do you need reserved parking?

Are you requesting a road closure for this event?

Will there be portable heaters/fire pits?

Will tents, tables and/or chairs be used?

A table will be used.

Will you need police officers for this event? Depending on the event, this may be required.

Will you be renting portable restrooms for this event? (if yes, we recommend renting ADA compliant portable restrooms)

Will you need electricity?

Yes

Will you be bringing a sound system and/or technician?

Will alcohol, food, services and/or other items be sold?

Yes

If yes to alcohol, food or service, please explain briefly.

We will be selling hot chocolate and quesadillas.

Will you be exiting the park during the event? (i.e. for a race/run)

Any other information that you would like to share?

Please attach a site map sketch for this event, if possible.

Choose File No file chosen

Please attach the route map, if applicable (for parades, runs, etc...)

Choose File No file chosen

* Event Details Accuracy Acknowledgement

By checking this box, I acknowledge that all of the event details, as listed above, are accurate.

[Click here to read the Stipulations & Fees and then acknowledge below.](#)

* Event Stipulations & Fees Acknowledgement

By checking this box, I acknowledge that I have reviewed the stipulations and estimated cost for the event and agree to compensate the City for services rendered as specified in the final invoice. If the event runs past the stated end time and/or the stipulations are

Indemnification Clause Acknowledgement
I, **Miami University Exempted**, hereby agree to indemnify, defend, and hold the City harmless from and against all claims, damages, losses, fines, penalties, claims suits, actions, costs and expenses, including reasonable attorneys' fees, that may occur while I or my employees, agents, contractors, or invitees are using, occupying, or possessing the City of property. Damages includes all liabilities, costs, losses, fines, penalties, claims suits, actions, costs and expenses.

* Indemnification Clause Acknowledgement

By checking this box, I acknowledge that I have reviewed the indemnification clause above.

* Today's Date

12/31/2025

Format: MM/DD/YYYY

* Electronic Signature

Anna Eberhart

If approved, you will receive an approved permit. If an invoice is required, it will also be sent with the approved permit. Invoice payment is due prior to the event.

If you have any questions, reach out to John Buchholz at (513) 839-4781 or jbuchholz@cityofoxford.org.

History

ROW 00845 - Summary Ox-Wee Fundraiser



Will be offering hot chocolate and quesadillas for donations to support school in Uganda.



ROW 00845 - Information Ox-Wee Fundraiser

The Otwee-Miami School of Hope was founded in 2011 and has had a connection to Miami since its start. The civil war decimated the education system in the area for more than 30 years. In 2011, two Miami students worked with the Otwee community to build a primary school. The school started with less than 100 students and now educates more than 1,000 students and growing, in large part due to the support of this student-run organization. We are in constant communication with David, the head of the school. We work with him throughout the year to determine the most pressing problems facing the school and how our fundraising can help supplement teachers salaries, purchase materials for new classrooms, school supplies, and water. Please help us support the Otwee-Miami School of Hope, so this community can continue to educate its amazing youth!

Uptown Parks Stipulation & Fees

Memorial Park & Martin Luther King Jr. Park

Applicants should allow a minimum of five business days for the request to be processed from the time it is submitted to City Officials. *Please provide the City with as much lead time as possible. Events requiring road closures and staffing will require additional processing time. Large event requests shall be submitted no less than ninety (90) days in advance of the event.*

1. Large events (estimated at over 500 people), including all concerts and performances, will require additional approval by City Departments.
2. Events exceeding 2 consecutive days or repeat events of 2 or more sessions will require City Council approval.
3. At least one legally responsible adult must sign the request.
4. The usage may not discriminate against a given class of people.
5. All ordinances that regulate noise shall be observed, unless a variance is requested and approved.
6. The applicant is responsible for cleanup and removal of litter & trash immediately after the event. Failure to clean up may result in subsequent requests being denied or a deposit being required. In addition, a cleaning charge may be assessed.
7. Safety staffing levels will be determined by the Oxford Police Department and the applicant may be required to hire police officers.
8. All special conditions specified by department heads must be complied with. Fees will be assessed for special services.
9. No markings may be made on streets or sidewalks within the public right-of-way.
10. No motor vehicles may be parked within the area of the park or on any sidewalk.
11. Banners are only permitted on the stage area during the function and must be removed immediately after the event. Tying is the only acceptable way of affixing a banner to the stage area.
12. The applicant is responsible for damage to grass, shrubs or trees as a result of the event and agrees to compensate the City of Oxford the cost of repairs and/or replacement.
13. No structure shall be defaced and no structure shall be erected within four feet of the base of a tree or shrub.
14. No nails, spikes, tacks or adhesive material may be driven into or affixed to trees or into the ground within any park. This includes sign or flag frames, posts, spikes, etc... Applicant is financially responsible for damages to parks and infrastructure.
15. If alcohol will be sold at the event, you must obtain F2 permit from the Ohio Department of Commerce, Division of Liquor Control and obtain approval from either City Council or the City Manager.
 - a. Note: Event participants may use Oxford's year-round Designated Outdoor Refreshment Area (DORA). No permit is required for DORA usage, but please follow DORA rules.

16. Food for sale is allowed at events hosted by a nonprofit or charitable community organization. Food trucks or tents must have a mobile food unit license or a temporary food license through the Butler County Board of Health.
17. The applicant will be required to provide the City with a certificate of insurance naming the City as an additional insured for events with banner installation, live animals or inflated play structures with a minimum of \$1M coverage. Insurance for other events may be required and reviewed on a case by case basis.
18. The Permittee hereby agrees to indemnify, defend, save and hold harmless the City of

Miami University Exempted

related to the use, occupancy or possession of the City of property. Damages includes all liabilities, costs, losses, fines, penalties, claims suits, actions, costs and expenses.

729.05 SALES ON CERTAIN MUNICIPAL PROPERTY PROHIBITED. No person shall sell, offer to sell or solicit orders for goods, wares or merchandise for immediate or future delivery, or services to be furnished, performed or provided in the present or in the future, within parking meter zones or upon any municipally-owned or controlled property other than streets. This law shall not be applicable to nonprofit or charitable community organizations operating with the express consent of the Office of the City Manager and shall not apply to the lawful use of sidewalk space where such use is expressly authorized by the Codified Ordinances of Oxford, nor shall this section be applicable to the selling at a Farmers' Market of farm produce when such produce has been raised and grown by the vendors and provided that such selling has been specifically authorized and regulated by the Council. Any sale or use of alcohol upon any municipally-owned or controlled property shall be approved by City Council. (Ord. 3211. Passed 3-19-13.)

<u>Parking</u>	
No Parking Sign	\$1/each
Metered Parking (less than 4 hours)	\$6/each
Metered Parking (4 or more hours)	\$12/each
<u>Personnel</u>	
First Police Officer	\$60 per hour
Additional Officer (s)	\$60 per hour
Police Supervisor (required for each 4 Police Officers)	\$70 per hour
Police Command Officer (required for two squads of five Officers)	\$80 per hour
Street Department Personnel	\$30/hour
Electrician	\$120 plus materials
Event Trash cans	\$6

<p><u>Road Closure</u> Main Street US 27 Detour **includes labor</p> <p><u>Sports Fields/Gazebo</u> Contact Oxford Parks & Recreation Department at 513-523-6314</p>	<p>\$150** \$150**</p>
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Area shall be cleaned at the end of each day

It is PROHIBITED to insert anything into the ground within any park due to the irrigation system

The City of Oxford reserves the right to modify, suspend, or revoke this permit at the sole discretion of the City of Oxford.



Uptown Public Parks Permit - Internal

Event Name Ox-Wee Fundraiser Event Date Friday, Apr 3, 2026

Event Time 10 PM Set Up Time 2 AM Tear Down Time

Contact Name Anna Eberhart Contact Phone

Contact E-mail

Event Description Hot chocolate and quesadellas for donations to school in Uganda

Areas Utilized Bake Sale area at Memorial park Maps Attached? Y [checked] N

- Police Officers Y [] N [checked]
Meter Rental? Y [] N [checked]
Street Closure Y [] N [checked]
Service Personnel Y [] N [checked]
Trash Boxes Y [] N [checked]
Food For Sale Y [] N [checked]
Alcohol For Sale Y [] N [checked]
Electric Service Y [checked] N []
Insurance Required Y [] N [checked]
Portable Restrooms Y [] N [checked]
Bringing Sound System Y [] N [checked]
Live Animals Present Y [] N [checked]
Other

How Many Time Range

List Meter Numbers

Attached Map or Route? Y [] N []

How Many Time Range

How Many

Permit Number

Permit Number

Details

Details

Details

Details

Details

Department Approval

Police Department Y [] N []

Fire Department Y [] N []

Service Department Y [checked] N []

Recreation Department Y [] N []

City Manager Department Y [checked] N []

Date

Date

Date Mike Dreisbach, Jan 8, 2026

Date

Date Jessica Greene, Jan 8, 2026

Event Approved Y [checked] N []

Signature Jessoa Greene, Asst. City Manager jfb14E

Documents Attached

Invoice []

Original Application [checked]

Stipulations & Fees [checked]



**MINUTES
OXFORD CITY COUNCIL WORK SESSION
COURTHOUSE
TUESDAY, JANUARY 6, 2026 AT 7:00 PM**

1. Roll Call.

A work session meeting of the Oxford City Council was called to order by Mayor Smith on Tuesday, January 6, 2026, at 7:00 p.m. Members in attendance were Amber Franklin, William Snavely, Alex French, and Roxanne Ornelas. Jason Bracken and Jim Vinch were excused.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Ms. Heidi Ridenour, Finance Director; Mr. Sam Perry, Community Development Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Topic

A. Annual City Streets Pavement Condition Map

Mr. Perry outlined potential benefits of a dynamic mapping tool, including increased transparency and improved homeowner planning, but also raised concerns related to cost, staffing capacity, mixed public messaging, and potential legal liability if known sidewalk deficiencies are documented without timely corrective action. Council discussed the City's existing notification and assessment processes and emphasized that sidewalk maintenance is already the responsibility of property owners under current policy. Council expressed interest in alternative approaches, including improved public education and the use of static historical paving maps. Consensus was to defer legislative action and revisit the issue during the upcoming Council retreat, with staff asked to further explore education-focused options while keeping the

dynamic mapping concept under consideration for future discussion. (Slides included in minutes)

3. Adjourn.

Motion – To Adjourn at 7:29 pm.
(Voice Vote) 1st Ms. French 2nd Ms. Franklin
AYE # 5
NAY # 0
ABS # 0

Recommendation from Oxford Parking & Transportation Advisory Board

City Council Work Session

January 6, 2026

Recommendation Topic:

Annual City Streets Pavement Condition Map

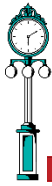
City Policy: Homeowners are required to repair or replace any sidewalks, curbs or gutters that are adjacent to upcoming streets that are being re-surfaced that same year (or at any other time as notified by the City)



City staff annually update a street condition list which prioritizes re-surfacing based on the City's expected appropriation the following year.

Other factors affecting street re-surfacing plans could be:

- Underground and overhead utilities
- Traffic volume
- Economic development / construction
- Overall City financial health
- Changes in labor or material cost



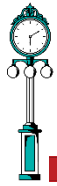
City of Oxford OHIO

HOME OF MIAMI UNIVERSITY

2026 Resurfacing PRELIMINARY

10/15/2025

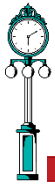
Street Name	From	To	cond	width	length	sq feet	cu-ft-de-sac	cu-de-sac	paving	Asphalt tonnage	Asphalt Base 301	Surface 448	Type of grind	Base Milling 4'-6" sq yd	Surface Milling 1.5'-4" sq yd	Estimate for each block based on 2025 Project Actual COST	Estimate for each block based on 2025 Cost ADD 5%	Street Name	RPM B	RPM Y	644 LN ft. CL	644 LN ft. CW	644 LN ft. SB	644 LN ft. EL	644 Channel	644 L Arrow	644 Bike Symbol or Sharrow	NOTES																																																																																																																																																																																																																												
																													radius	sq ft	sq yds	Base 301	Surface 448	4'-6" sq yd	1.5'-4" sq yd	Estimate for each block based on 2025 Project Actual COST	Estimate for each block based on 2025 Cost ADD 5%																																																																																																																																																																																																																			
McKee Ave.	Butt Joint E of 27	Peabody Dr.	3	30	160	4800	0	533		59		533	Full		533	\$ 7,664.21	\$ 8,047.42	McKee Ave.	1				12				0	No Sidewalk																																																																																																																																																																																																																												
McKee Ave.	Peabody Ave.	Thomson Ct.	2	25	365	9125	0	1014		113		1014	Full		1014	\$ 14,569.99	\$ 15,298.49	McKee Ave.	1				12					No Sidewalk																																																																																																																																																																																																																												
McKee Ave.	Thomson Ct.	Tenney Ct.	2	25	255	6375	0	708		79		708	Full		708	\$ 10,179.03	\$ 10,587.99	McKee Ave.	3									No Sidewalk																																																																																																																																																																																																																												
McKee Ave.	Tenney Ct.	E. Terminus	3	25	1250	31250	0	3472		386		3472	Full		3472	\$ 49,897.22	\$ 52,392.08	McKee Ave.	1									Missing Sidewalk																																																																																																																																																																																																																												
Peabody Dr.	E. Terminus	McKee Ave.	2	26	725	22697	35	3847	2522	280		2522	Full		280	\$ 36,239.75	\$ 38,051.74	Peabody Dr.										No Sidewalk																																																																																																																																																																																																																												
Tenney Ct.	McKee Ave.	N. Terminus	3	25	180	4500	35	3847	927	103		927	Full		103	\$ 13,326.95	\$ 13,993.30	Tenney Ct.	1				12					No Sidewalk																																																																																																																																																																																																																												
Thomson Ct.	McKee Ave.	N. Terminus	3	25	130	3250	35	3847	789	88		789	Full		88	\$ 11,331.06	\$ 11,897.61	Thomson Ct.	1									No Sidewalk																																																																																																																																																																																																																												
Spartan Dr.	W. Terminus	Oxford Millville	4	25	435	10900	32	3215	1566	174		1566	Full		174	\$ 22,498.23	\$ 23,623.15	Spartan Dr.	1									No Sidewalk																																																																																																																																																																																																																												
TOTAL FOR AREA																\$ 165,706.46	\$ 173,991.78																																																																																																																																																																																																																																							
Charleston Dr.	S. Terminus	Chestnut St.	4	25	267	10305	34	3630	1145	127		1145	Full		127	\$ 16,453.85	\$ 17,276.55	Charleston Dr.	1				80	12																																																																																																																																																																																																																																
Clover Cr.	Chestnut St.	N. Terminus	3	25	311	7775	36	4069	1316	146		1316	Full		146	\$ 18,912.15	\$ 19,857.76	Clover Cr.	1				64	12																																																																																																																																																																																																																																
Pamela Dr.	Marilyn Dr.	Locust St.	3	26	767	19942	0	2216		246		2216	Full		246	\$ 31,841.61	\$ 33,433.69	Pamela Dr.	1				64	12																																																																																																																																																																																																																																
Marilyn Dr.	S. Terminus	Pamela	4	26	294	7644	0	649		94		649	Full		94	\$ 12,205.26	\$ 12,915.52	Marilyn Dr.	1																																																																																																																																																																																																																																					
Marilyn Dr.	Pamela	Chestnut St.	4	25	327	8175	0	908		101		908	Full		101	\$ 13,053.11	\$ 13,705.77	Marilyn Dr.					48	12																																																																																																																																																																																																																																
Edgehill Dr.	McGuffey Ave.	Locust St.	3	25	939	23475	0	2608		290		2608	Full		290	\$ 37,482.79	\$ 39,356.93	Edgehill Dr.	1				144	24																																																																																																																																																																																																																																
TOTAL FOR AREA																\$ 129,948.78	\$ 136,446.22																																																																																																																																																																																																																																							
High Street A	Locust St.	Elm St.	3	36	579	20844	0	2316		258		2316	Full		258	\$ 33,281.85	\$ 34,945.94	High Street A	1			495	80	26		75	1	6																																																																																																																																																																																																																												
High Street B	Elm St.	College St.	3	39	449	17511	0	1946		216		1946	Full		216	\$ 27,900.01	\$ 29,358.01	High Street B	1			360	80	20				6	Water line project																																																																																																																																																																																																																											
TOTAL FOR AREA																\$ 61,241.85	\$ 64,303.95																																																																																																																																																																																																																																							
Chestnut St Repair (6" Base Repairs, Mill Fill to surface, Several Large areas, Both Lanes, Failed Utility Cuts)																																																																																																																																																																																																																																																								
Chestnut St. D	McGuffey Ave.	Marilyn Dr.	4	7	150	1050	0	117	39				Full	117		\$ 8,094.24	\$ 8,498.95	Chestnut St. D											Failed Cuts																																																																																																																																																																																																																											
Chestnut St. E	Marilyn Dr.	Locust St.	4	7	800	5600	0	622	208				Full	622		\$ 43,169.28	\$ 45,327.74	Chestnut St. E											Failed Cuts																																																																																																																																																																																																																											
Chestnut St. F	Locust St.	Kehr Rd.	5	7	120	840	0	93	31				Full	93		\$ 6,475.39	\$ 6,799.16	Chestnut St. F											Failed Cuts																																																																																																																																																																																																																											
TOTAL FOR STREET																\$ 57,738.91	\$ 60,625.85																																																																																																																																																																																																																																							
Country Club Dr.	Olde Farm Rd.	E. Stub Street.	4	27	1550	41850	0	4650		517		4650	Full		517	\$ 66,822.36	\$ 70,163.48	Country Club Dr.	3										Missing Sidewalk																																																																																																																																																																																																																											
Country Club Dr.	E. Stub St	Grace Ln	4	27	60	1620	0	180		20		180	Full		20	\$ 2,586.67	\$ 2,716.01	Country Club Dr.	3																																																																																																																																																																																																																																					
Country Club Dr.	Grace Ln.	N. Terminus	4	27	1327	35829	0	3981		443		3981	Full		443	\$ 57,208.56	\$ 60,068.99	Country Club Dr.	0																																																																																																																																																																																																																																					
Country Club E. Stub	Country Club Dr.	E. Terminus	4	25	115	2875	0	319		36		319	Full		36	\$ 4,590.54	\$ 4,830.07	Country Club E. Stub	0																																																																																																																																																																																																																																					
Grace Ln.	Country Club	New Developme	4	27	185	4995	0	555		62		555	Full		62	\$ 7,975.57	\$ 8,374.35	Grace Ln.																																																																																																																																																																																																																																						
Olde Farm Rd.	Contreras Rd.	Country Club Dr.	6	29	615	17835	0	1982		220		1982	Full		220	\$ 28,477.34	\$ 29,901.21	Olde Farm Rd.	1				176	35					No Sidewalk																																																																																																																																																																																																																											
Olde Farm Rd.	Country Club Dr.	Old N. Terminus	3	27	948	25596	0	2844		316		2844	Full		316	\$ 40,869.42	\$ 42,912.89	Olde Farm Rd.	2										Missing Sidewalk																																																																																																																																																																																																																											
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OPTAB endeavors to be a board that can advise Council on parking & transportation policy in a way that provides transparent and effective governing.

In recent years Council has asked staff to make improvements to the way that notification and education is provided to homeowners regarding their responsibilities.

Staff have made those changes which have been well-received by homeowners.

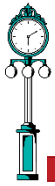


OPTAB is now recommending to Council that staff expand awareness by providing information about street conditions on a dynamic basis, rather than only prior to planned re-surfacing.

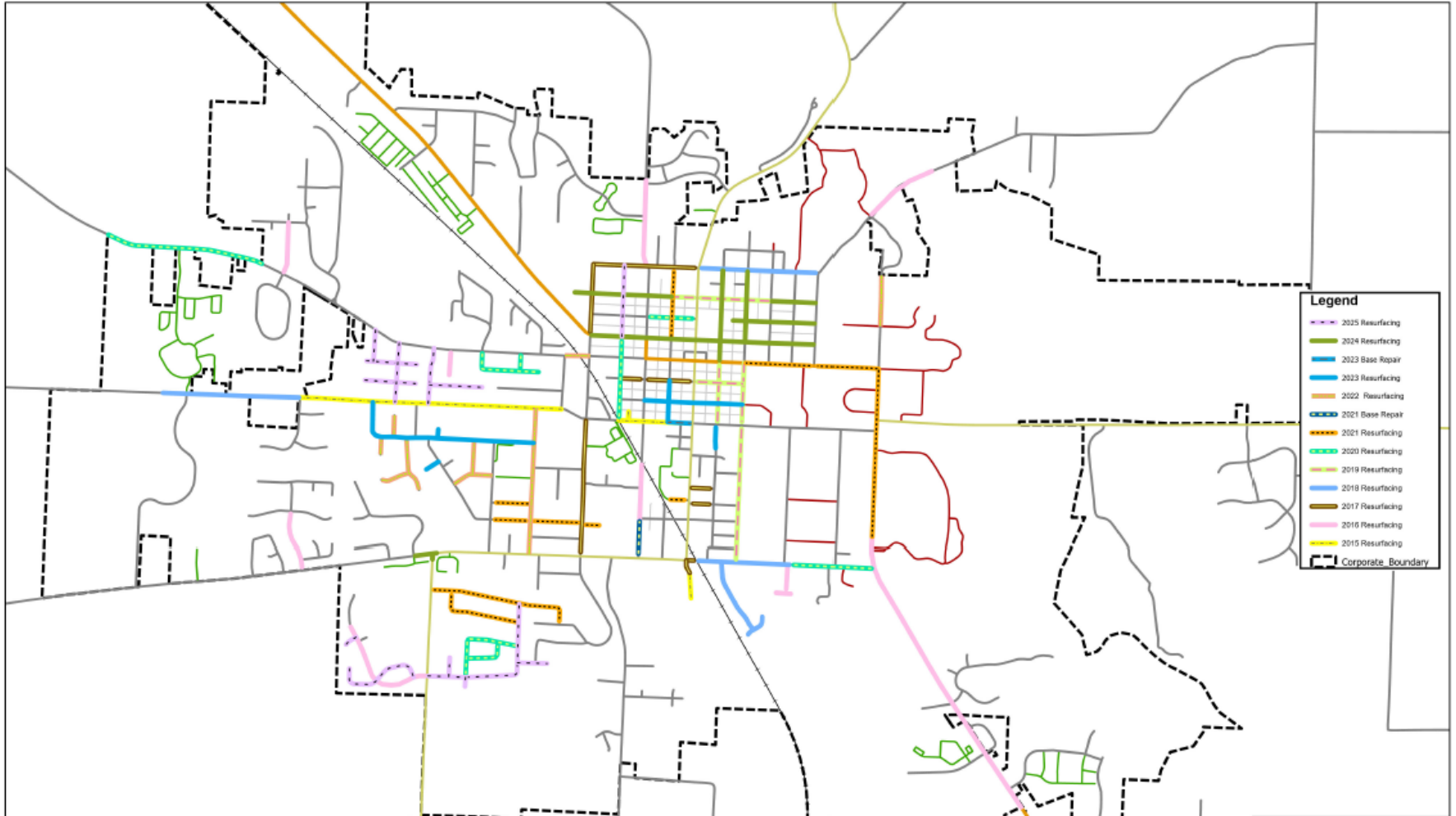
The rationale from OPTAB is that the one-time cost of the repairs can be in the multiple thousands of dollars.

OPTAB recommends that this be done in the form of a GIS map, showing 0-3 year potential plans for re-surfacing, based on pavement conditions.

While this is technically feasible, staff would like Council input on such a policy due to the inherent unpredictability of street re-surfacing plans more than a few months in advance.

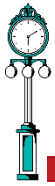


10 year paving history map

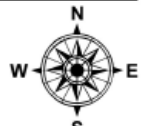
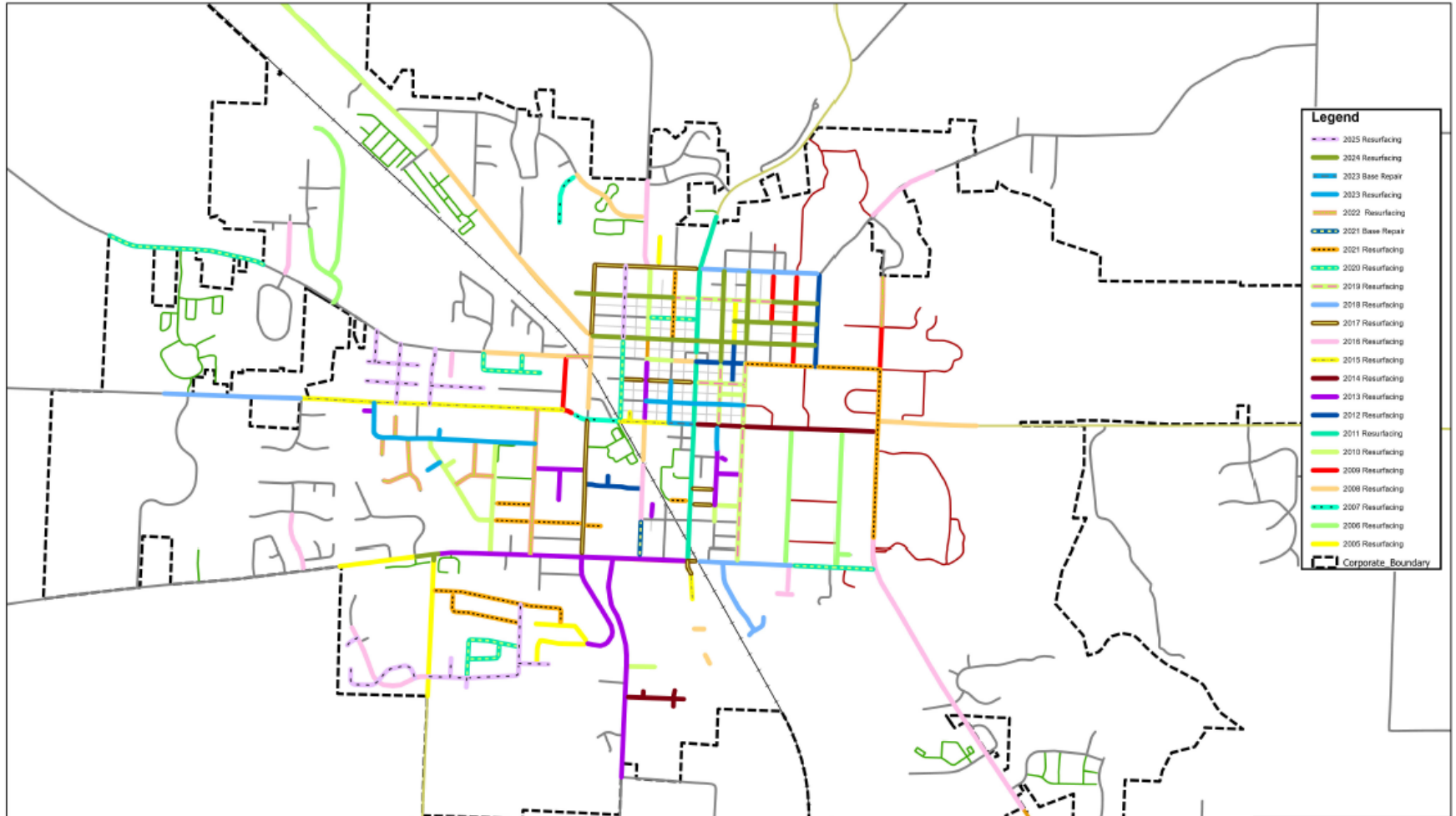


City of Oxford
Street Resurfacing History
2015-2025





20 year paving history map



Risks

- Mixed messaging to homeowners if paving plans do not come to fruition.
- Additional cost (opportunity and fiscal) to City resources

Benefits

- Advance budget planning for homeowners
- Cross-training of staff members on GIS

This is a new policy priority, not currently reflected in the 2026 City operating budget.

Option 1: Dynamic GIS map

- Anticipated Cost: \$12,000 + annual upkeep

Option 2: Post static printable maps online of streets that were paved in past years.

- Anticipated Cost: staff time only.

Option 3: Homeowner education campaign (mail and online)

- Anticipated Cost: \$5,000 to \$7,000 and staff time.

Option 4: Defer discussion to the Council/Staff retreat to allow consideration against other 2026/2027 Board Commission ideas/recommendations.

Any other ideas or feedback for staff consideration?

Council Discussion:

Do you want staff to proceed with drafting legislation to enact any of the options listed?

Or

Do you have other ideas/options you'd like to discuss?

Thank you

On Behalf of OPTAB



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, JANUARY 6, 2026 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Smith on Tuesday, January 6, 2026, at 7:30 p.m. Members in attendance were Amber Franklin, William Snavelly, Alex French, and Roxanne Ornelas. Jason Bracken and Jim Vinch were excused.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Ms. Heidi Ridenour, Finance Director; Mr. Sam Perry, Community Development Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. French 2nd Ms. Franklin
AYE # 5
NAY # 0
ABS # 0

4. Public Participation.

- A. Notice to Legislative Authority — Alena Oxford, LLC DBA Oxford Pit Stop 5182 College Corner Pike, Oxford, OH 45056. (Douglas R. Elliott, Jr., City Manager)

Motion – To Receive Without Comment.
(Voice Vote) 1st Mr. Snavely 2nd Ms. Franklin
AYE # 5
NAY # 0
ABS # 0

- B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - None.

- 5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.
(Voice Vote) 1st Mr. Snavely 2nd Ms. French
AYE # 5
NAY # 0
ABS # 0

- A. Minutes from the December 16, 2025, City Council Works Session. (Heather Barbour, Clerk of Council)

B. Minutes from the December 16, 2025, City Council Meeting. (Heather Barbour, Clerk of Council)

C. Uptown Park Permit Form - ROW 01044 Girl Scouts of Western Ohio (Jessica Greene, Assistant City Manager)

6. Resolutions.

A. A Resolution Accepting The Recommendation Of The Oxford Parking & Transportation Advisory Board Establishing The Priority Routes Within The Draft Bicycle & Pedestrian Master Plan For The Purpose Of Future Infrastructure Cost Estimation (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7779.
(Voice Vote) 1st Ms. French 2nd Ms. Franklin
AYE # 5
NAY # 0
ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

B. Second Reading

1. An Ordinance Amending Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio, Paid From January 1st, 2026, Through December 31st, 2026. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Ordinance No. 3851.
(Roll Call Vote) 1st Ms. French 2nd Ms. Franklin

AYE # 5

Ms. French, Ms. Ornelas, Mr. Snavelly, Ms. Franklin, and Mayor Smith.

NAY # 0

ABS # 0

Ms Greene reviewed the changes since the first reading and addressed questions and comments from the Council.

Public Comment - None.

8. Discussion Item

A. 2025 Council Goals Update (Jessica Greene, Assistant City Manager)

Ms. Greene presented slides highlighting the 2025 Council Goals (slides in minutes). Ms. Greene encouraged the Council to review the full list of 2025 Council Goals on pages 76-93 of the agenda packet. Ms. Greene mentioned that the 2026 - 2027 Council Goals will be discussed at the City Council Retreat on January 30th and offered to answer any questions. Mayor Smith thanks Ms. Greene for her presentation.

9. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

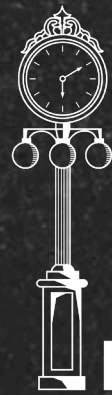
B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Jan 7	Environmental Commission - CANCELED	Municipal Building	7:00 p.m.
Jan 8	Housing Advisory Commission	College @Elm	5:00 p.m.
Jan 12	Public Arts Commission of Oxford	Municipal Building	5:30 p.m.
Jan 13	Planning Commission	Courthouse	7:00 p.m.
Jan 14	Historic & Architectural Preservation Commission	Courthouse	6:00 p.m.
Jan 19	City Offices - CLOSED		
Jan 20	City Council	Courthouse	7:30 p.m.
Jan 21	Board of Building Appeals	Courthouse	5:30 p.m.
Jan 27	Board of Zoning Appeals	Courthouse	6:30 p.m.
Jan 30	City Council Work Session Retreat	BCRTA Chestnut Station	10:00 St. a.m.

10. Adjourn.

Motion – To Adjourn at 8:03 p.m.
(Voice Vote) 1st Mr. Snavelly 2nd Ms. Ornelas
AYE # 5
NAY # 0
ABS # 0

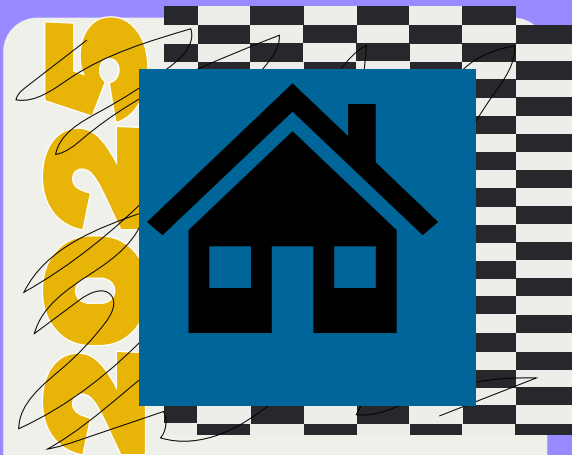


City of
Oxford OHIO

HOME OF MIAMI UNIVERSITY



A review of progress toward the Comprehensive Plan



Top Artists

- 1 Code Updates
- 2 Policy
- 3 Habitat
- 4 Empower Me
- 5 Winter House

Top Songs

- 1 Chapter 11 rewrite
- 2 Ban Discrimination
- 3 32 units
- 4 16 units
- 5 Shelter Funding

Meeting Minutes

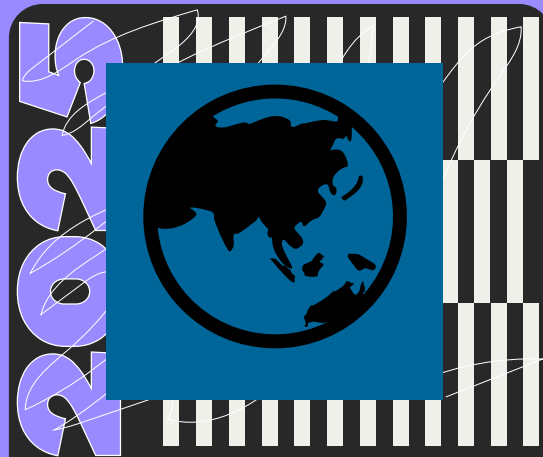
52,327

Top Genre

Housing



CITY COUNCIL/WRAPPED



Top Artists

- 1 Solar
- 2 EPA
- 3 Recycling
- 4 Grants
- 5 Efficiency

Top Songs

- 1 Wastewater Plant
- 2 Gold status
- 3 Research
- 4 Senior Center
- 5 Assessments

Minutes Listened

21,971

Top Genre

Climate



CITY COUNCIL/WRAPPED



Top Artists

- 1 OAT
- 2 Amtrak
- 3 Safety
- 4 Planning
- 5 Maintenance

Top Songs

- 1 Phase 5
- 2 Cardinal Line
- 3 Mile Square
- 4 Bike/Ped Plan
- 5 Covered Bridge

Minutes Listened

42,279

Top Genre

Mobility



CITY COUNCIL/WRAPPED



Top Artists

- 1 Strategy
- 2 OXD
- 3 New Businesses
- 4 Job pipeline
- 5 Placemaking

Top Songs

- 1 Ec Dev Plan
- 2 Site readiness
- 3 8
- 4 Healthcare TSD
- 5 Bee Festival

Minutes Listened

38,971

Top Genre

Ec Dev



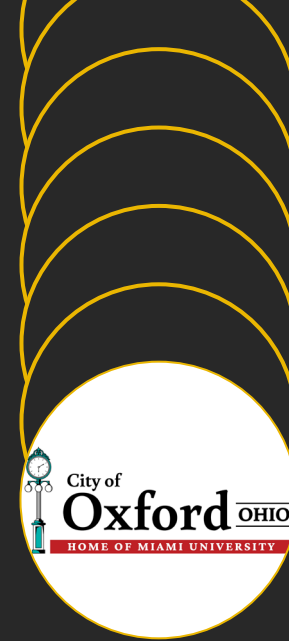
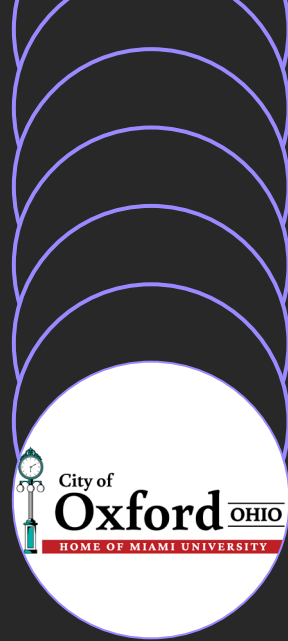
CITY COUNCIL/WRAPPED



Surprise hits....



Share this story



Public Access

141 public meetings were held this year
360 fulfilled public record requests

679 YouTube subscribers
6,172 views on Civic Clerk

8,760 hours
of Police Coverage
24/7-365!



S A F E T Y

773 million
gallons of water
delivered!



W A T E R

1 billion
gallons treated



W A S T E W A T E R

2.35 MILES
PAVED



S T R E E T S

4,500
Flower Bulbs



G R O U N D S

28,444
Pool Visits



R E C R E A T I O N

THANKS





The City of Oxford
 (513) 524-5200
 15 S. College Ave.
 Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service
PREPARED BY:	Mike Dreisbach
DATE PREPARED:	1/8/2026
COUNCIL MEETING DATE:	January 20, 2026
AGENDA TITLE:	A Resolution Declaring That It Is Necessary To Improve Those Portions Of Certain Properties As Shown On Exhibit "A" Attached Hereto In The City Of Oxford, Ohio, By Re-Paving, Re-Curbing, And Repairing The Sidewalks, Curbs, And Gutters. (Michael Dreisbach, Service Director)
COUNCIL GOAL AREA:	Accessible, High-Quality Infrastructure
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	MBD DRE

DISCUSSION:

As part of the City's capital improvement program for street resurfacing, Staff has identified properties with defective, missing, or sub-standard curb, gutter, sidewalks, and/or driveway aprons. Many of these deficiencies were identified as trip hazards and areas that contribute to lowering the expected lifespan of street improvements. The City will follow the assessment process as defined in Ohio Revised Code Section 729. Staff has added three properties outside the project limits to the listing based on public complaints or reports of persons injured by tripping over defective concrete areas. The City will also be improving 33 parcels as part of this year's construction (City-owned or ROW).

Exhibit "A", attached to this report, shows a complete listing of the properties involved in these projects, the types of repairs that are necessary, and an estimate of probable cost for the improvements. A copy of plans and specifications for necessary repairs has been filed with the Clerk of Council's office, and is available for inspection. The total costs for the project, as well as the estimated costs to property owners, are as follows:

<u>Project</u>	<u>Total Est. Project Cost (Public)</u>	<u>Total Est. Costs to Property Owners</u>
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Street and Sidewalk Improvements

\$ 870,000

\$ 717,000

By addressing the repairs at this time, the public investment in street resurfacing may be expected to retain its value for several additional years, eliminate significant hazards to pedestrians and cyclists, and improve the aesthetics of the community. It is Staff's recommendation that the City Council approve this Resolution so that the process to complete necessary repairs and improvements may begin. The City will serve notice to all property owners involved and they will have 45 days to make repairs from the date of service. Should a deadline extension be necessary, the City may extend the deadline to May 3, 2026. Should a property owner disagree with the City's order, they may appeal to the City Manager for a hearing on their property and the required improvements. A Resolution will then be required for the City to contract for the improvements. Once work is completed, a Resolution will need to be approved stating the total actual cost to each parcel owner, followed by an Ordinance levying special assessments to the parcels for the improvements.

Currently, \$ 200,000 has been appropriated by the City to contract for repairs and new sidewalk construction should the property owners not meet their obligation to have the work done. Should the City have to contract for repairs in excess of this amount, a transfer from other appropriations or a supplemental appropriation will be necessary.

RESOLUTION NO.

A RESOLUTION DECLARING THAT IT IS NECESSARY TO IMPROVE THOSE PORTIONS OF CERTAIN PROPERTIES AS SHOWN ON EXHIBIT "A" ATTACHED HERETO IN THE CITY OF OXFORD, OHIO, BY RE-PAVING, RE-CURBING, AND REPAIRING THE SIDEWALKS, CURBS, AND GUTTERS.

WHEREAS, it is necessary to improve certain properties listed on Exhibit "A" a copy of which is attached hereto and incorporated herein by reference, by re-paving, re-curbng, and repairing the sidewalks, curbs, and gutters; and

WHEREAS, the plans, specifications, and estimate of the cost of the improvements have been filed in accordance with Ohio Revised Code Section 729.02 with the Clerk of Council; and

WHEREAS, it is hereby determined and declared that said improvements are conducive to the public health, convenience, safety, and welfare of said City and the inhabitants thereof.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION I: Council hereby approves the plans, specifications, and estimate of cost of repair on file.

SECTION II: Notice of the passage of this resolution of necessity, in accordance with Section 729.03 of the Ohio Revised Code, shall be served by the Clerk of Council upon the owners of the lots or lands abutting upon the sidewalks, curbs, and gutters to be constructed or repaired in the same manner as service of summons in civil cases, or by certified mail addressed to such owner at his or her last known address or to the address to which tax bills are sent, or by a combination of the foregoing methods.

SECTION III: Those sidewalks, curbs, and gutters located on the properties described in Exhibit "A" shall be repaired by the owners of the lots or lands abutting thereon in accordance with the specifications on file in the office of the Clerk of Council no later than forty-five (45) days after receipt of the notice described in Section II.

SECTION IV: In the event such owner does not construct or repair such sidewalks, curbs, and gutters in accordance with such specifications and within forty-five (45) days after receipt of the notice described in Section II, the City will repair such sidewalks, curbs, and gutters, and assess the costs thereof against the owner of the lots or lands abutting thereon.

SECTION V: The costs of the sidewalks, curbs, and gutters improvements shall be assessed by the foot front of the property bounding and abutting on the improvement, upon the following described lots of land, to-wit: All lots and land bounding and abutting upon the proposed improvement between the termini aforesaid, which said lots and lands are hereby determined to be specifically benefited by said improvement; and the cost of said improvement shall not include the costs of preliminary and other surveys, plans, specifications, profiles and estimates of printing, serving, and publishing notices, resolutions and ordinances, the amount of damages resulting from the improvement assessed in favor of any owner of land affected by the improvement and the interest thereon, the costs incurred in connection with the preparation, levy and collection of the special assessments, but the cost of said improvement to be assessed shall include the expenses of legal services including obtaining an approving legal opinion, cost of labor and material and interest on bonds and notes issued in anticipation of the levy and collection of the special assessments together with all other necessary expenditures relative to expenses of financing, and relative to re-paving, re-curb-ing, or repairing the sidewalks, curbs, and gutters.

SECTION VI: The City Engineer is hereby authorized and directed to prepare and file in the office of the Clerk of Council the estimated assessments of the cost of the improvements described in this resolution. Such estimated assessments shall be based upon the estimate of cost of said improvement now on file in the office of the Clerk of Council and shall be prepared pursuant to the provisions of this resolution.

SECTION VII: The assessments to be levied shall be paid in five (5) annual installments, with interest on deferred payments at rate of five percent (5%); provided, that the owner of any property assessed may, at his or her option, pay such assessment in cash within thirty (30) days after passage of the assessing ordinance.

SECTION VIII: The entire cost of said improvements, after application of the assessments herein provided for, shall be paid by the City of Oxford from funds available for this purpose in the Capital Improvement Fund.

SECTION IX: This resolution shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:
ATTEST

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: MICHAEL SMITH
PREPARED BY: LAW (STAFF)

Lot Number	Address	Direction	Street Name	Owner Name	Mailing Address	Parcel #	Lineal Ft Curb	Square Feet Sidewalk	Square Feet Sidewalk thru Driveway	Square Ft Drive Apron	Estimated Cost
1				MCKEE AVENUE							
1	3		MCKEE AVE	HOFFEL SONYA ETAL	GARY L & CHERYL A FARMER 7290 STILLWELL BECKETT RD OXFORD OH 45056 9210	H4100111000023	45	0	0		\$ 3,600.00
3	7		MCKEE AVE	DAVIE SCOTT R & EMILY E	SCOTT R & EMILY E DAVIE 7 MCKEE AVE OXFORD OH 45056 9025	H4100111000041	169	0	0		\$ 13,520.00
4	105		MCKEE AVE	HILLER KATHRYN M	KATHRYN M HILLER 5933 WELLESLEY AVE PITTSBURGH PA 15206 9025	H4100111000042	113	0	0		\$ 9,040.00
5	107		MCKEE AVE	HALLIE ELIZABETH WHITE SEPSI TRUST AGMT	HALLIE ELIZABETH WHITE SEPSI TR 107 MCKEE AVE OXFORD OH 45056 9025	H4100111000043	64.5	0	0		\$ 5,160.00
6	109		MCKEE AVE	VISHWANATH KARTHIK & KALJA VRINDA	KARTHIK VISHWANATH & VRINDA KALJA 109 MCKEE AVE OXFORD OH 45056 9025	H4100111000044	91	0	0		\$ 7,280.00
7	201		MCKEE AVE	REYNOLDS STUART G	STUART G REYNOLDS 201 MCKEE AVE OXFORD OH 45056 9025	H4100111000045	51	160	110		\$ 8,400.00
8	209		MCKEE AVE	DASHDORJ BALINNYAM & CHANG SHU	BALINNYAM DASHDORJ & SHU CHANG 209 MCKEE AVE OXFORD OH 45056 9025	H4100111000046	54	102.5	0		\$ 5,960.00
10	213		MCKEE AVE	MORTINE MARK A ETAL	MARK A MORTINE ETAL 213 MCKEE AVE OXFORD OH 45056 9025	H4100111000048	32.5	0	75		\$ 3,800.00
11	213		MCKEE AVE	BARTLETT JUDITH L	JUDITH L BARTLETT 225 MCKEE AVE OXFORD OH 45056 9025	H4100111000049					\$ -
12	225		MCKEE AVE	BARTLETT JUDITH L	JUDITH L BARTLETT 225 MCKEE AVE OXFORD OH 45056 9026	H4100111000050	32				\$ 2,560.00
13	301		MCKEE AVE	SHI LIANG	LIANG SHI 301 MCKEE AVE OXFORD OH 45056 9025	H4100111000051	50	0	0		\$ 4,000.00
16	300		MCKEE AVE	DEMARCO DAVID J & PATRICIA A	DAVID & PATRICIA DEMARCO 300 MCKEE AVE OXFORD OH 45056 9025	H4100111000001	9.5	0	0		\$ 760.00
18	220		MCKEE AVE	FLICK PATRICK	PATRICK FLICK 220 MCKEE AVE OXFORD OH 45056 9025	H4100111000003	10	97.5	0		\$ 2,360.00
19	216		MCKEE AVE	CAMERON MICHAEL M CO TR ETAL	MICHAEL M AND ANDREW C CAMERON CO TRS 216 MCKEE AVE OXFORD OH 45056 9025	H4100111000004	20.5	50	0		\$ 2,440.00
20	212		MCKEE AVE	CAMPBELL SHAWNA F	SHAWNA F CAMPBELL 212 MCKEE AVE OXFORD OH 45056 9060	H4100111000005	20.5	0	0		\$ 1,640.00
21	208		MCKEE AVE	LUNA MARTIN D & DARLA GAYLE	MARTIN D LUNA & DARLA GAYLE LUNA 208 MCKEE AVE OXFORD OH 45056 9025	H4100111000055	34	0	102.5		\$ 4,360.00
23	200		MCKEE AVE	GRAHAM BETHANY M & RYAN C	BETHANY M AND RYAN C GRAHAM 200 MCKEE AVE OXFORD OH 45056 9025	H4100111000008	13	75	75		\$ 3,440.00
24	108		TENNY CT	TENNY COURT HOLDINGS LLC	TENNY COURT HOLDINGS LLC 4017 GROVE AVE NORWOOD OH 45212	H4100111000009 H4100111000010	172				\$ 13,760.00
25	104		MCKEE AVE	SANFORD JONATHAN	JONATHAN SANFORD 104 MCKEE AVE OXFORD OH 45056 9025	H4100111000013	58				\$ 4,640.00
26	102		MCKEE AVE	RUFF ELIZABETH	ELIZABETH RUFF 102 MCKEE AVE OXFORD OH 45056 9025	H4100111000053	90				\$ 7,200.00
27	8		MCKEE AVE	CONAWAY LINDA L TR	LINDA L CONAWAY 8 MCKEE AVE OXFORD OH 45056 9025	H4000111000018	66				\$ 5,280.00
29	6		MCKEE AVE	COLLINS JEFFREY	JEFFREY COLLINS 6 MCKEE AVE OXFORD OH 45056 9025	H4100111000020	132	0	0		\$ 10,560.00
31	2		MCKEE AVE	BERRY MICHAEL & KUHL MARJA	MICHAEL BERRY & MARJA KUHL 7163 DIMMICK RD WEST CHESTER OH 45069 4239	H4100111000022	67	0	0		\$ 5,360.00

# OF ADDRESSES	23
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MCKEE AVENUE TOTALS

1394.5	485	362.5	0	\$ 125,120.00
\$ 111,560.00	\$ 7,760.00	\$ 5,800.00	\$ -	\$ 125,120.00

2										
				PEABODY DRIVE						
1	4		PEABODY DR	YOUNG PEGGY F	PEGGY F YOUNG 3 PEABODY DR OXFORD OH 45056 9024	H4100111000026	148			\$ 11,840.00
2	6		PEABODY DR	BANE III RALPH D	RALPH D BANE III 6 PEABODY DR OXFORD OH 45056 9024	H4100111000027	50			\$ 4,000.00
3	8		PEABODY DR	DAWSON CIARA J & ZACHARY T	CIARA J & ZACHARY T DAWSON PEABODY DR OXFORD OH 45056 9024	H4100111000028	84			\$ 6,720.00
4	10		PEABODY DR	DORNBUSCH HERMAN D & BRENDA S	HERMAN D & BRENDA S DORNBUSCH 10 PEABODY DR OXFORD OH 45056 9024	H4100111000029	75			\$ 6,000.00
5	102		PEABODY DR	SEFTON GENE H & CAROL R	GENE H & CAROL R SEFTON 102 PEABODY DR OXFORD OH 45056 9024	H4100111000030	41			\$ 3,280.00
6	104		PEABODY DR	RUTTEN CUTTER MARY ANN & LINVILLE ADAM	MARY ANN RUTTEN CUTTER ADAM LINVILLE 104 PEABODY DR OXFORD OH 45056 9024	H4100111000031	74			\$ 5,920.00
7	106		PEABODY DR	ROGERS ELIZABETH S TR	ELIZABETH S ROGERS 106 PEABODY DR OXFORD OH 45056 9024	H4000111000032	22			\$ 1,760.00
8	111		PEABODY DR	FIRST FINANCIAL BANK TR	ERNST JAMES BEVER LIVING TR US BANK TRUSTEE PO BOX 64142 SAINT PAUL MN 55164 9366	H4100111000033	9			\$ 720.00
9	101		PEABODY DR	FIRST FINANCIAL BANK TR	ERNST JAMES BEVER LIVING TR US BANK TRUSTEE PO BOX 64142 SAINT PAUL MN 55164 9367	H4100111000034				\$ -
10	101		PEABODY DR	GORCHOV DAVID L & ORTIZ VIVIAN NEGRON	DAVID L GORCHOV & VIVIAN NEGRON ORTIZ 101 PEABODY DR OXFORD OH 45056 9024	H4100111000035	361			\$ 28,880.00
11	101		PEABODY DR	GORCHOV DAVID L & ORTIZ VIVIAN NEGRON	DAVID L GORCHOV & VIVIAN NEGRON ORTIZ 101 PEABODY DR OXFORD OH 45056 9025	H4100111000036				\$ -
12	7		PEABODY DR	WATSON DUSTIN	DUSTIN WATSON 7 PEABODY DR OXFORD OH 45056 9024	H4100111000037				\$ -
13	7		PEABODY DR	WATSON DUSTIN	DUSTIN WATSON 7 PEABODY DR OXFORD OH 45056 9025	H4100111000038	172			\$ 13,760.00
14	5		PEABODY DR	MCKINSTRY HANNAH M & COLIN S	HANNAH M & COLIN S MCKINSTRY 5 PEABODY DR OXFORD OH 45056 9024	H4100111000039	74.5			\$ 5,960.00
15	3		PEABODY DR	RALINOVSKY JON J	JONATHAN J RALINOVSKY 3 PEABODY DR OXFORD OH 45056 9024	H4000111000040	44			\$ 3,520.00

# OF ADDRESSES	15
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PEABODY DRIVE TOTALS

1154.5	0	0	0	\$ 92,360.00
\$ 92,360.00	\$ -	\$ -	\$ -	\$ 92,360.00

3										
				TENNY COURT						
3	106		TENNY CT	STURNI MEGHAN L ETAL	MEGHAN L STURNI ETAL 106 TENNY CT OXFORD OH 45056 9027	H4100111000011	30			\$ 2,400.00
4	104		TENNY CT	PETERSON LEIGHTON C	LEIGHTON C PETERSON 104 TENNEY CT OXFORD OH 45056 0270	H4100111000012	54			\$ 4,320.00

TENNY COURT TOTALS

84	0	0	0	\$ 6,720.00
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# OF ADDRESSES	2
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THOMSON COURT TOTALS

\$ 6,720.00	\$ -	\$ -	\$ -	\$ 6,720.00
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				THOMSON COURT						
2	110		THOMSON CT	LILES JACK N	JACK N LILES 110 THOMSON CT OXFORD OH 45056 8912	H4100111000052	18			\$ 1,440.00
3	106		THOMSON CT	ELLIS BRIAN & JESSIE M	BRIAN AND JESSIE M ELLIS 106 THOMSON CT OXFORD OH 45056 8912	H4100111000016				\$ -

# OF ADDRESSES	2
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THOMSON COURT TOTALS

18	0	0	0	\$ 1,440.00
\$ 1,440.00	\$ -	\$ -	\$ -	\$ 1,440.00

				SPARTAN DRIVE						
2	36		SPARTAN DR	REVELEE SY PATRICK	SY PATRICK REVELEE 36 SPARTAN DR OXFORD OH 45056 9031	H4100112000001	115			\$ 9,200.00
3	40		SPARTAN DR	GRANT DAVID & PAMELA SUE	DAVID & PAMELA SUE GRANT 40 SPARTAN DR OXFORD OH 45056 9031	H4000112000002	41			\$ 3,280.00
4	44		SPARTAN DR	FRIEDMANN RICHARD D & CHERYL L	RICHARD D AND CHERYL L FRIEDMANN 44 SPARTAN DR OXFORD OH 45056 9031	H4100112000003	41			\$ 3,280.00
5	48		SPARTAN DR	MAYBERRY PAMELA SUE & SCHUMANN DAN PAUL	PAMELA SUE MAYBERRY & DAN PAUL SCHUMANN 48 SPARTAN DR OXFORD OH 45056 9031	H4100112000004	35.5			\$ 2,840.00
6	49		SPARTAN DR	JAMIESON PETER ANDREW & MARSH ALEXANDRA WHITNEY	PETER ANDREW JAMIESON & ALEXANDRA WHITNEY MARSH 49 SPARTAN DR OXFORD OH 45056 9031	H4100112000005	83.5			\$ 6,680.00
7	47		SPARTAN DR	MARKS KEVIN P & KELLY A	KEVIN P AND KELLY A MARKS 47 SPARTAN DR OXFORD OH 45056 9031	H4100112000006	17			\$ 1,360.00
8	43		SPARTAN DR	BALISH MITCHELL F & REBECCA S	MITCHELL F & REBECCA S BALISH 43 SPARTAN DR OXFORD OH 45056 9031	H4100112000007	75			\$ 6,000.00
9	41		SPARTAN DR	STRETCH TERRY E & MICHIKO	TERRY E & MICHIKO STRETCH 41 SPARTAN DR OXFORD OH 45056 9031	H4100112000008	105			\$ 8,400.00
10	39		SPARTAN DR	NAGLE DAVID & SARAH	DAVID NAGLE & SARAH NAGLE 39 SPARTAN DR OXFORD OH 45056 9031	H4100112000009	40.5			\$ 3,240.00

# OF ADDRESSES	9
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SPARTAN DRIVE TOTALS

553.5	0	0	0	\$ 44,280.00
\$ 44,280.00	\$ -	\$ -	\$ -	\$ 44,280.00

				CHARLESTON DRIVE				5 LF WIDE	5 LF WIDE	
1	11		11-71 CHARLESTON DR	CHARLESTON SQUARE CONDO ASSOCIATION	STEFAN S DAVIS TR 260 W HAMPTON DR INDIANAPOLIS IN 46208	H4100121000126	118	100	0	\$ 11,040.00
2	101		101-151 CHARLESTON DR	CHARLESTON SQUARE CONDO ASSOCIATION	STEFAN S DAVIS TR 260 W HAMPTON DR INDIANAPOLIS IN 46209	H4100121000128	56	0	0	\$ 4,480.00
3	110		110-150 CHARLESTON DR	CHARLESTON SQUARE CONDO ASSOCIATION	STEFAN S DAVIS TR 260 W HAMPTON DR INDIANAPOLIS IN 46210	H4100121000129	20.5	0	0	\$ 1,640.00

4	10	10-80 CHARLESTON DR	CHARLESTON SQUARE CONDO ASSOCIATION	STEFAN S DAVIS TR 260 W HAMPTON DR INDIANAPOLIS IN 46211	H4100121000127	105	50	0		\$ 9,200.00
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# OF ADDRESSES	4
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CHARLESTON DRIVE TOTALS

299.5	150	0	0	\$ 26,360.00
\$ 23,960.00	\$ 2,400.00	\$ -	\$ -	\$ 26,360.00

7				CLOVER CIRCLE			5 LF WIDE	5 LF WIDE		
1	819		CLOVER CIR	BIGGS KYLE	KYLE BIGGS 819 CLOVER CIR OXFORD OH 45056 2013	H4100122000089	21	27.5	0	\$ 2,120.00
2	815		CLOVER CIR	CHURCHMAN JENICE M	JENICE CHURCHMAN 815 CLOVER CIR OXFORD OH 45056 2013	H4100122000090	31	82.5	82.5	\$ 5,120.00
3	811		CLOVER CIR	FLEDDERMAN THOMAS M	THOMAS M FLEDDERMAN 2510 E LITTLE BEAR RD ONNERSVILLE IN 47331	H4100122000091	29	0	0	\$ 2,320.00
4	809		CLOVER CIR	LIERMAN PATRICIA D TR	PATRICIA D LIERMAN TR 755 MAPLEWOOD RD HAMILTON OH 45013 3618	H4100122000092	14	30	0	\$ 1,600.00
5	808		CLOVER CIR	STOUT DOUGLAS A TR OF THE DOUGLAS A STOUT IRREV TRUST	DOUGLAS A STOUT TR 808 CLOVER CIR OXFORD OH 45056 2013	H4100122000093	23	0	0	\$ 1,840.00
6	812		CLOVER CIR	DEFRANCESCO GION A	GION A DEFRANCESCO 812 CLOVER CIR OXFORD OH 45056 2013	H4100122000094	84	25	0	\$ 7,120.00
7	816		CLOVER CIR	HELLING MARK G LINDA J	MARK G & LINDA J HELLING 2460 CALIFORNIA RD OKEANA OH 45053 9618	H4100122000095	29	30	0	\$ 2,800.00
8	820		CLOVER CIR	HILLMAN LATRICIA	LATRICIA HILLMAN 820 CLOVER CIR OXFORD OH 45056 2013	H4100122000096	10	25	25	\$ 1,600.00

# OF ADDRESSES	8
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CLOVER CIRCLE TOTALS

241	220	107.5	0	\$ 24,520.00
\$ 19,280.00	\$ 3,520.00	\$ 1,720.00	\$ -	\$ 24,520.00

8				PAMELA DRIVE			4 LF WIDE	4 LF WIDE		
1	406		PAMELA DR	TROY MATTHEW A TR DANIEL DEPETRO IRV TR DTD 3 8 13	MATTHEW A TROY TR C/O DAN DEPETRO IRV TR 406 PAMELA DR OXFORD OH 45056 2506	H4100118000076	0	34	0	\$ 544.00
2	412		PAMELA DR	HOOVEN ELIZABETH J	ELIZABETH J HOOVEN 412 PAMELA DR OXFORD OH 45056 2506	H4100118000077	0	76	18	\$ 1,504.00
3	418		PAMELA DR	BELL JULIE A	JULIE A BELL 418 PAMELA DR OXFORD OH 45056 2506	H4100118000078	17	84	34	\$ 3,248.00
4	424		PAMELA DR	TOLAND SAMUEL D & AMY L	SAMUEL D & AMY L TOLAND 424 PAMELA DR OXFORD OH 45056 2506	H4100118000079	20.5	0	0	\$ 1,640.00
5	506		PAMELA DR	PULLUM LEIGH M	LEIGH M PULLUM 2309 MORROW TR HAMILTON OH 45011 2507	H4100118000080	13.5	0	36	\$ 1,656.00
6	512		PAMELA DR	SMITH CHESTER A & JANE E	CHESTER & JANE SMITH 512 PAMELA DR OXFORD OH 45056 2507	H4100118000081	41.5	16	0	\$ 3,576.00
7	907	MARILYN DR		KRAUTH DONALD LEE & ALICE M	DONALD LEE AND ALICE M KRAUTH 907 MARILYN DR OXFORD OH 45056 2501	H4100118000082	71.5	16	0	\$ 5,976.00
8	517	PAMELA DR		ELEWA AHMED & AMR	AHMED ELEWA & AMR ELEWA 517 PAMELA DR OXFORD OH 45056 2548	H4100118000046	43	120	50	\$ 6,160.00

9	511	PROP LINE W/ 505	PAMELA DR	IANES RAUL	RAUL IANES 511 PAMELA DR OXFORD OH 45056 2548	H4000118000047	61	20	0	\$	5,200.00
10	505		PAMELA DR	HOLMES SUSAN P TR	SUSAN P HOLMES 505 PAMELA DR OXFORD OH 45056 2548	H4100118000048	41	0	0	\$	3,280.00
11	423		PAMELA DR	MEICENHEIMER ROGER D & JUDITH E	ROGER D MEICENHEIMER & JUDITH E MEICENHEIMER 423 PAMELA DR OXFORD OH 45056 2505	H4100118000049	20.5	0	0	\$	1,640.00
12	417		PAMELA DR	STURGEON NANCY F	NANCY F STURGEON 417 PAMELA DR OXFORD OH 45056 2505	H4100118000050	41.5	0	64	\$	4,344.00
13	411		PAMELA DR	ROMA URSULA HEIDI	URSULA HEIDI ROMA 4236 BROOKSIDE AVE CINCINNATI OH 45223	H4100118000051	40.5	0	0	\$	3,240.00
14	405		PAMELA DR	HESELBROCK DENNIS L & CAROL I	DENNIS L & CAROL I HESSELBROCK 405 PAMELA DR OXFORD OH 45056 2505	H4100118000052	61	0	0	\$	4,880.00

# OF ADDRESSES	14
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**PAMELA DRIVE
TOTALS**

472.5	366	202	0	\$	46,888.00
\$ 37,800.00	\$ 5,856.00	\$ 3,232.00	\$ -	\$	46,888.00

9

			MARILYN DRIVE			4 LF WIDE	4 LF WIDE			
1	902	MARILYN DR	PRESTON VIRGINIA LEE	VIRGINIA PRESTON 902 MARILYN DR OXFORD OH 45056 2502	H4100118000001	29.5	66	\$	3,416.00	
2	906	MARILYN DR	FRANCIS KATE PULLIN	KATE PULLIN FRANCIS 906 MARILYN DR OXFORD OH 45056 2502	H4100118000002	32	98	\$	4,128.00	
3	910	MARILYN DR	SMITH DAVID D & DEBORAH L	DAVID & DEBORAH SMITH 910 MARILYN DR OXFORD OH 45056 2502	H4100118000003	60	16	34	\$	5,600.00
4	914	MARILYN DR	LIBBY LORI B & YOUSEF SALEH	LORI B LIBBY 914 MARILYN DR OXFORD OH 45056 2502	H4100118000004	31	0	72	\$	3,632.00
5	1002	MARILYN DR	RODRIGUEZ OSCAR E HERNANDEZ & JOYCE ELLEN M	OSCAR E HERNANDEZ RODRIGUEZ & ELLEN M JOYCE 1002 MARILYN DR OXFORD OH 45056 2504	H4100118000005	83	52	64	\$	8,496.00
8	1009	MARILYN DR	HERNDON LYNDA E	LYNDA E HERNDON 1009 MARILYN DR OXFORD OH 45056 2512	H4100118000045	0	64	36	\$	1,600.00

# OF ADDRESSES	6
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**MARILYN DRIVE
TOTALS**

235.5	296	206	0	\$	26,872.00
\$ 18,840.00	\$ 4,736.00	\$ 3,296.00	\$ -	\$	26,872.00

10

			EDGEHILL DRIVE			5 LF WIDE	5 LF WIDE			
1	406	EDGEHILL DR	ARLOSKI BONNIE L	BONNIE L ARLOSKI 406 EDGEHILL DR OXFORD OH 45056 2123	H4100122000025	10	25	0	\$	1,200.00
2	410	EDGEHILL DR	SUNBERG RICHARD J	RICHARD SUNBERG 410 EDGEHILL DR OXFORD OH 45056 2123	H4100122000026	41	0	0	\$	3,280.00
3	414	EDGEHILL DR	DUDLEY PRIME PROPERTIES LLC	DUDLEY PRIME PROPERTIES LLC 6744 CONTRERAS RD OXFORD OH 45056 9739	H4100122000027	44	52.5	0	\$	4,360.00
4	418	EDGEHILL DR	HAMBLIN ANDREW EUGENE	ANDREW EUGENE HAMBLIN 418 EDGEHILL DR OXFORD OH 45056 2123	H4100122000028	35.5	0	0	\$	2,840.00
5	422	EDGEHILL DR	SAMTER DOROTHY J	DOROTHY J SAMTER 422 EDGEHILL DR OXFORD OH 45056 2123	H4000122000029	60.5	30	0	\$	5,320.00

6	426		EDGEHILL DR	BRYANT VERNON CHRISTOPHER & MICHAEL S	VERNON CHRISTOPHER BRYANT & MICHAEL S BRYANT 426 EDGEHILL DR OXFORD OH 45056 2123	H4100122000030	45	52.5	32.5		\$ 4,960.00
7	508		EDGEHILL DR	FRAGER LOUIS CONRAD & FOX MARY KRITIKOS	MARY KRITIKOS FOX 508 EDGEHILL DR OXFORD OH 45056 2110	H4100122000031	30	75	0		\$ 3,600.00
8	510		EDGEHILL DR	ORTIZ KARLA DEYANIRA DIOSDADO	KARLA DEYANIRA DIOSDADO ORTIZ 510 EDGEHILL DR OXFORD OH 45056 2110	H4100122000032	29	25	0		\$ 2,720.00
9	514		EDGEHILL DR	HEINTSCHEL VINCENT P & FRANCES	VINCENT P AND FRANCES HEINTSCHEL 514 EDGEHILL DR OXFORD OH 45056 2110	H4100122000033	14.5	22.5	0		\$ 1,520.00
10	518		EDGEHILL DR	ROGERS HELEN	HELEN ROGERS 518 EDGEHILL DR OXFORD OH 45056 2110	H4100122000034	20	95	25		\$ 3,520.00
11	522		EDGEHILL DR	DRESKE ROBERT J III & KARA R	ROBERT J DRESKE III & KARA R DRESKE 522 EDGEHILL DR OXFORD OH 45056 2110	H4100122000035	30.5	80	52.5		\$ 4,560.00
12	807		MCGUFFEY AVE	BARR MATTHEW D	MATTHEW D BARR 807 MCGUFFEY AVE OXFORD OH 45056 2031	H4000122000036	10.5	47.5	25		\$ 2,000.00
14	521		EDGEHILL DR	FREELS DEBORAH A & ANDREW P	DEBORAH A & ANDREW P FREELS 521 EDGEHILL DR OXFORD OH 45056 2109	H4100122000034	10	25	0		\$ 1,200.00
15	517		EDGEHILL DR	SCHIEFER CARL C & MARGARET ANNE	CARL & MARGARET SCHIEFER 517 EDGEHILL DR OXFORD OH 45056 2109	H4100122000015	17	52.5	0		\$ 2,200.00
16	513		EDGEHILL DR	HERRLE SARAH J & MARK L	SARAH J AND MARK L HERRLE 513 EDGEHILL DR OXFORD OH 45056 2109	H4100122000016	5	30	0		\$ 880.00
17	509		EDGEHILL DR	OBERLITNER LORI	LORI OBERLITNER 509 EDGEHILL DR OXFORD OH 45056 2109	H4100122000017	20.5	52.5	0		\$ 2,480.00
18	507		EDGEHILL DR	BITTINGER MARK	MARK BITTINGER 507 EDGEHILL DR OXFORD OH 45056 2109	H4100122000018	58	100	30		\$ 6,720.00
19	425		EDGEHILL DR	NOWAK STEPHANIE	STEPHANIE NOWAK 425 EDGEHILL DR OXFORD OH 45056 2107	H4100122000019	35.5	25	52.5		\$ 4,080.00
20	421		EDGEHILL DR	GREEN JERRY EDWARD	JERRY E GREEN 421 EDGEHILL DR OXFORD OH 45056 2107	H4100122000020	10	0	0		\$ 800.00
21	417		EDGEHILL DR	CRAWFORD DYLAN LEE & PETER MAREN MCKENZIE	DYLAN LEE CRAWFORD & MAREN MCKENZIE PETER 417 EDGEHILL DR OXFORD OH 45056 2107	H4100122000021	66	0	0		\$ 5,280.00
22	413		EDGEHILL DR	SMALL DIANA	DIANA SMALL 6145 OTTER CREEK DR MIDDLETOWN OH 45042	H4100122000022	18	0	0		\$ 1,440.00
23	409		EDGEHILL DR	SCHWARZ CAROL L	CAROL L SCHWARZ 224 N F ST HARLINGEN TX 78550	H4100122000023	31	25	0		\$ 2,880.00
24	812		S LOCUST ST	BLEY FREDERICK III	FREDERICK BLEY III 715 PO BOX OXFORD OH 45056	H4100122000024	30	220	0		\$ 5,920.00
25											\$ -

# OF ADDRESSES	23
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**EDGEHILL DRIVE
TOTALS**

671.5	1035	217.5	0	\$ 73,760.00
\$ 53,720.00	\$ 16,560.00	\$ 3,480.00	\$ -	\$ 73,760.00

11											
				W HIGH ST							
								5 LF WIDE	5 LF WIDE		
1	200	W	HIGH ST	RODBRO & MYERS INVESTMENTS LLC	RODBRO AND MYERS INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056 1254	H4100004000083 H4100004000084	19	0	25		\$ 1,920.00
2	210	W	HIGH ST	FIRST CLASS LLC	FIRST CLASS LLC 5876 STILLWELL RD OXFORD OH 45056 9345	H4100004000085 H4100004000086	34.5	0	0		\$ 2,760.00
3	216	W	HIGH ST	KMKIST LLC	KMKIST LLC PO BOX 73 COLLEGE CORNER OH 45003	H4100004000190	0	50	0		\$ 800.00
5	230	W	HIGH ST	MIAMI REDHAWKS PROPERTIES LLC	MIAMI REDHAWKS PROPERTIES LLC 33 E MAIN ST HUDSON OH 44236	H4100004000076	10	40	0		\$ 1,440.00

6	302		W	HIGH ST	HUTZELMAN PROPERTIES LLC	HUTZELMAN PROPERTIES LLC 4192 MAXWELL DR MASON OH 45040	H4000004000193	5	287.5	0		\$	5,000.00
7	306		W	HIGH ST	MIAMI CAMPUS RENTS LLC	MIAMI CAMPUS RENTALS LLC 11190 TERWILLIGERS HILL CT CINCINNATI OH 45249	H4100004000192	24	75	25		\$	3,520.00
8	310		W	HIGH ST	REYNOLDS JASON A & STEPHANIE G	JASON & STEPHANIE REYNOLDS 6500 BROWN RD OXFORD OH 45056 9718	H4100004000004	0	47	0		\$	752.00
9	316		W	HIGH ST	MILE SQUARE PRESERVATION LLC	MILE SQUARE PRESERVATION LLC 21 N POPLAR ST OXFORD OH 45056 1254	H4100004000003	0	50	0		\$	800.00
10	324		W	HIGH ST	WEAVER CORTNEI R & MATT E SR	CORTNEI R WEAVER & MATT E WEAVER SR 6149 KILRENNY RD LOVELAND OH 45140	H4100004000182	0	45	0		\$	720.00
11	328		W	HIGH ST	RIEGLER JUDITH H TR JUDITH H RIEGLER TRUST	JUDITH H RIEGLER 367 WARR LN HAMILTON OH 45013 2110	H4000004000001	10	100	27.5		\$	2,840.00
12	325		W	HIGH ST	GROVE STREET PROPERTIES LLC	GROVE STREET PROPERTIES LLC 6119 LITTLE CEDAR RD BROOKVILLE IN 47012 1704	H4000004000017	0	152.5	0		\$	2,440.00
13	321		W	HIGH ST	RODBRO & MYERS INVESTMENTS LLC	RODBRO & MYERS INVESTMENTS LLC 21 N POPLAR ST OXFORD OH 45056 1254	H4000004000016	0	98.5	0		\$	1,576.00
14	317		W	HIGH ST	DUDDLEY PRIME PROPERTIES LLC	DUDDLEY PRIME PROPERTIES LLC 6744 CONTRERAS RD OXFORD OH 45056 9739	H4100004000015	0	130.5	0		\$	2,088.00
15	311		W	HIGH ST	D & B FAMILY LIMITED LLC	D & B FAMILY LIMITED LLC PO BOX 849 OXFORD OH 45056 0849	H4100004000014	10	21	25		\$	1,536.00
18	10		S	COLLEGE AVE	PRES & TRS OF MIAMI U	PRES & TRS OF MIAMI U	H4000004000073 H4000004000087	188	155	0		\$	17,520.00

# OF ADDRESSES	15
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**W HIGH STREET
TOTALS**

300.5	1252	102.5	0	\$	45,712.00
\$ 24,040.00	\$ 20,032.00	\$ 1,640.00	\$ -	\$	45,712.00

12													
W CHESTNUT STREET													
10	323		W	CHESTNUT ST	MCLEAN ELAINE D TR ELAINE D MCLEAN RESTATEMENT TR 9 29 14	ELAINE D MCLEAN TR PO BOX 756 OXFORD OH 45056 2510	H4100118000091	18	0	0		\$	1,440.00
11	317		W	CHESTNUT ST	YEUNG JESSICA	JESSICA YEUNG 317 W CHESTNUT ST OXFORD OH 45056 2510	H4100118000092	20	0	0		\$	1,600.00
12	311		W	CHESTNUT ST	ALLEN JOSHUA A & MEGAN	JOSHUA A & MEGAN ALLEN W CHESTNUT ST OXFORD OH 45056 2510	H4100118000093	7.5	20	0		\$	920.00
15	804		S	ELM ST	TRES WALNUT LLC	TRES WALNUT LLC 3401 LANES MILL RD OXFORD OH 45056 9605	H4100105000024	0	22.5	0		\$	360.00
17	314		W	CHESTNUT ST	GATES ROGER S TR OF THE ROGER S & NANCY T GATES LIVING TR	ROGER S GATES TR 314 W CHESTNUT ST OXFORD OH 45056 2511	H4100105000022	0	180	0		\$	2,880.00
19	324		W	CHESTNUT ST	HOWLAND RAYMOND E JR	RAYMOND E HOWLAND JR 324 WEST CHESTNUT ST OXFORD OH 45056	H4100105000020	16	77.5	0		\$	2,520.00
21	406		W	CHESTNUT ST	NELSON MELISSA A & MAURICE L	MELISSA A & MAURICE L NELSON W CHESTNUT ST OH 45056 2560	H4100122000001	50	25	0		\$	4,400.00
22	410		W	CHESTNUT ST	FISHER JULIE BLAKE & COLEGROVE JEROME H	JULIE BLAKE FISHER & JEROME H COLEGROVE 410 W CHESTNUT ST OXFORD OH 45056 2560	H4100122000002	17	147.5	0		\$	3,720.00
28	510		W	CHESTNUT ST	HANKINS TENEEN	TENEEN HANKINS 510 W CHESTNUT ST OXFORD OH 45056 2562	H4000122000008	4.5	0	0		\$	360.00
29	514		W	CHESTNUT ST	ECKHOFF DEBORAH A & DEAN S	DEBORAH A & DEAN S ECKHOFF 514 W CHESTNUT ST OXFORD OH 45056 2562	H4100122000009	5	0	0		\$	400.00
30	518		W	CHESTNUT ST	VALDIVIA OSCAR ULISES VILLANUEVA	OSCAR ULISES VILLANUEVA VALDIVIA 518 W CHESTNUT ST OXFORD OH 45056 2562	H4100122000010	15.5	0	0		\$	1,240.00
32	817			MCGUFFEY AVE	NEWTON PEGGY J	PEGGY J NEWTON 817 MCGUFFEY AVE OXFORD OH 45056 2033	H4100122000012	10	0	0		\$	800.00

30	2	OLDE FARM RD	JENNIFER M KOTECKI	JENNIFER M KOTECKI 3751 N KILDARE AVE CHICAGO IL 60641	H4000025000018	10				\$	800.00
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# OF ADDRESSES	21
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OLDE FARM RD TOTALS	482.5	915	0	0	\$	52,440.00
	\$ 38,600.00	\$ 14,640.00	\$ -	\$ -	\$	53,240.00

14 COUNTRY CLUB DR

14			COUNTRY CLUB DR									
1	105		COUNTRY CLUB DR	LINDSAY RYAN	LINDSAY RYAN 105 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100025000009	10				\$	800.00
3	109		COUNTRY CLUB DR	DOROTHY J BRADY LIVING TRUST	DOROTHY J BRADY LIVING TRUST 109 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000001	17				\$	1,360.00
6	115		COUNTRY CLUB DR	CHARLES R CRAIN	MICHAEL A LURZ 115 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000004	10.5				\$	840.00
7	117		COUNTRY CLUB DR	ANDREW M & SAMANTHA ARDLE	ANDREW M & SAMANTHA ARDLE 117 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000005	24.5				\$	1,960.00
8	119		COUNTRY CLUB DR	MALCOLM E AND JESSICA RAE DRANE	RANDALL SHEARER JR & KASEY NOUN SHEARER 119 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000006	21	50	0		\$	2,480.00
9	121		COUNTRY CLUB DR	DANIEL AND SARA CAJACOB	DANIEL AND SARA CAJACOB 121 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000007	4.5	0	0		\$	360.00
10	123		COUNTRY CLUB DR	ANDREW DAVID & ANNA CHRISTINE HOLZWORTH	ANDREW DAVID & ANNA CHRISTINE HOLZWORTH 123 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000008	0	72.5	17.5		\$	1,440.00
11	125		COUNTRY CLUB DR	JAMES FLYNN & KATHERINE FLYNN	JAMES FLYNN & KATHERINE FLYNN 125 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000009	0	47.5	0		\$	760.00
12	127		COUNTRY CLUB DR	VASANT B WAIKAR & SARLA V	VASANT B WAIKAR & SARLA V 127 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000010	21.5	47.5	45		\$	3,200.00
13	129		COUNTRY CLUB DR	JEREMY G AND NATALIE MICHAEL	JEREMY G AND NATALIE MICHAEL 129 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000011	27	75	0		\$	3,360.00
14	131		COUNTRY CLUB DR	SCOTT & JEANNE JOHNSTON	SCOTT & JEANNE JOHNSTON 131 COUNTRY CLUB DR OXFORD OH 45056 6002	H4100026000012	10	55	0		\$	1,680.00
15	0	ENT PARCEL B	COUNTRY CLUB DR	CITY OF OXFORD, OHIO ATTN TAX DEPARTMENT	CITY OF OXFORD, OHIO ATTN TAX DEPARTMENT 101 EAST HIGH ST OXFORD OH 45056 1819	H4100026000013	0				\$	-
16	201		COUNTRY CLUB DR	COREY ALLEN AND ASHLEY CHRISTINA SHANK	COREY ALLEN AND ASHLEY CHRISTINA SHANK 201 COUNTRY CLUB DR OXFORD OH 45056 9002	H4000026000014	9	28	0		\$	1,168.00
17	203		COUNTRY CLUB DR	CONSTANCE J BIGGS TRS	CONSTANCE J BIGGS TRS 203 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000005	20.5	25	0		\$	2,040.00
18	205		COUNTRY CLUB DR	DAVID & KATHERINE A BEAR	DAVID & KATHERINE A BEAR 205 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000004	8.5	150	50		\$	3,880.00
19	207		COUNTRY CLUB DR	MICHAEL N EVERETT & MICHELLE N HENDRICKS	MICHAEL N EVERETT & MICHELLE N HENDRICKS 207 COUNTRY CLUB LN OXFORD OH 45056	H4000027000017	15	127.5	0		\$	3,240.00
20	209		COUNTRY CLUB DR	JAMES R AND STEPHANIE M CHAGDES	JAMES R AND STEPHANIE M CHAGDES 209 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000016	0	0	77.5		\$	1,240.00
21	211		COUNTRY CLUB DR	ARTHUR & JOYCE MORISON	ARTHUR & JOYCE MORISON 211 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000015	10	25	30		\$	1,680.00
22	213		COUNTRY CLUB DR	PAMALA A SITZLER	PAMALA A SITZLER 213 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000014	27	0	0		\$	2,160.00
23	215		COUNTRY CLUB DR	MARSH PROPERTY MANAGEMENT LLC	MARSH PROPERTY MANAGEMENT LLC 400 S DEFIANCE ST ARCHBOLD OH 43502	H4100027000013	3	25	27.5		\$	1,080.00

24	217		COUNTRY CLUB DR	DOUGLAS ALLEN DAY	DOUGLAS ALLEN DAY 217 COUNTRY CLUB DR OXFORD OH 45056 9002	H4000027000012	25	0	52.5		\$	2,840.00
25	219		COUNTRY CLUB DR	THOMAS & BEVERLY THOMPSON	THOMAS & BEVERLY THOMPSON 219 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000011	10.5	0	25		\$	1,240.00
26	221		COUNTRY CLUB DR	ANDOR J AND RACHEL M KISS	ANDOR J AND RACHEL M KISS 221 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000010	2.5	0	0		\$	200.00
27	223		COUNTRY CLUB DR	ANITA C WILSON	ANITA C WILSON 223 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000009	0	67.5	0		\$	1,080.00
28	225		COUNTRY CLUB DR	JOHN EMALI PORCHOWSKY	JOHN EMALI PORCHOWSKY 225 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000008	0	25	55		\$	1,280.00
29	227		COUNTRY CLUB DR	DOUGLAS M BROOKS TR ETAL	DOUGLAS M BROOKS TR ETAL 227 COUNTRY CLUB DR OXFORD OH 45056 9002	H4000027000007	9.5	25	0		\$	1,160.00
31	226		COUNTRY CLUB DR	PETER R LINDSAY	PETER R LINDSAY 226 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000025	54	75	25		\$	5,920.00
32	222		COUNTRY CLUB DR	ROBERT M & KATHLEEN S MCCARRICK	ROBERT M & KATHLEEN S MCCARRICK 222 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000024	46	50	0		\$	4,480.00
33	218		COUNTRY CLUB DR	TIMOTHY & CAROL JONES	TIMOTHY & CAROL JONES 218 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000023	0	25	0		\$	400.00
34	216		COUNTRY CLUB DR	JAMES & TERESA DAVIS	JAMES & TERESA DAVIS 216 COUNTRY CLUB DR OXFORD OH 45056 9002	H4000027000022	0	47.5	0		\$	760.00
36	210		COUNTRY CLUB DR	MICHAEL D & DIANE K MATIX	MICHAEL D & DIANE K MATIX 210 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000020	23	25	0		\$	2,240.00
37	206		COUNTRY CLUB DR	IVONNE J ORITZ	IVONNE J ORITZ 206 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000019	21.5	0	0		\$	1,720.00
38	204		COUNTRY CLUB DR	JANET R CROMER	JANET R CROMER 204 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000018	17	0	0		\$	1,360.00
39	202		COUNTRY CLUB DR	ALEXANDER KETRON	ALEXANDER KETRON 202 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000003	33	50	0		\$	3,440.00
40	200		COUNTRY CLUB DR	DANIEL L BROWN	TIFFANY L FITZGERALD 200 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100027000002	19	0	0		\$	1,520.00
41	132		COUNTRY CLUB DR	BRAD HOBLITZELL & CYNTHIA MERCADO HOBLITZELL	BRAD HOBLITZELL & CYNTHIA MERCADO HOBLITZELL 132 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000015	9	0	0		\$	720.00
43	128		COUNTRY CLUB DR	LAURA J KELLY TR	LAURA J KELLY TR 128 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000017	0	0	95		\$	1,520.00
44	126		COUNTRY CLUB DR	LARA L FREIDLINE	LARA L FREIDLINE 126 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000018	12.5	0	0		\$	1,000.00
46	122		COUNTRY CLUB DR	PAUL S & MARY K ALLEN	PAUL S & MARY K ALLEN 122 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000020	0	75	50		\$	2,000.00
47	120		COUNTRY CLUB DR	GEORGE J MCCABE & BARBARA G MCCABE	GEORGE J MCCABE & BARBARA G MCCABE 120 COUNTRY CLUB DR OXFORD OH 45056	H4000026000021	27	0	0		\$	2,160.00
48	118		COUNTRY CLUB DR	SUE M JONES TR	SUE M JONES TR 118 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000022	20.5	25	25		\$	2,440.00
49	116		COUNTRY CLUB DR	APRIL ANN BROWN		H4100026000023	14				\$	1,120.00
50	114		COUNTRY CLUB DR	W SHERMAN JACKSON	W SHERMAN JACKSON 114 COUNTRY CLUB DR OXFORD OH 45056 9002	H4000026000024	10				\$	800.00
51	112		COUNTRY CLUB DR	DARYL WRIGHT & SUZANNE ZAZYCKI	DARYL WRIGHT & SUZANNE ZAZYCKI 112 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000025	10				\$	800.00
52	110		COUNTRY CLUB DR	JOSEPH AND RITA ROSS	JOSEPH AND RITA ROSS 110 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100026000026	20				\$	1,600.00

# OF ADDRESSES	45
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COUNTRY CLUB	623	1218	575	0	\$	78,528.00
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DRIVE TOTALS	\$ 49,840.00	\$ 19,488.00	\$ 9,200.00	\$ -	\$ 78,528.00
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# OF ADDRESSES	45
14 ← ST TOTAL	199
ADDRESS TOTAL →	

ALL STREETS AREA TOTAL	6694	6409.5	1773	0	\$ 130,968.00
EXTENDED AMOUNTS OF ALL STREETS	\$ 535,520.00	\$ 102,552.00	\$ 28,368.00	\$ -	\$ 666,440.00

CITY OF OXFORD QUANTITIES

Address	Direction	Street Name	Property Owner	Mailing Address	Parcel #	Lineal Ft Curb	Square Feet Sidewalk	Square Feet Sidewalk thru Alley	Square Ft Alley Areas	Estimated Cost
1	7		MCKEE AVE	CITY OF OXFORD		CURB / CATCH BASIN	6			\$ 480.00
2	107		MCKEE AVE	CITY OF OXFORD		CURB / CATCH BASIN	17			\$ 1,360.00
3	301		MCKEE AVE	CITY OF OXFORD		CURB / CATCH BASIN	5			\$ 400.00
4	104		MCKEE & TENNY	CITY OF OXFORD		RADIUS	30			\$ 2,400.00
5	104		MCKEE AVE	CITY OF OXFORD		CURB / CATCH BASIN	11			\$ 880.00
6	102	NW	MCKEE & THOMSON	CITY OF OXFORD		RADIUS	19			\$ 1,520.00
7	8	SW	MCKEE & THOMSON	CITY OF OXFORD		HYDRANT / CURB / CATCH BASIN	35			\$ 2,800.00
8	2		MCKEE AVE	CITY OF OXFORD		RADIUS	42			\$ 3,360.00
9	108	NE	TENNY CT & MCKEE	CITY OF OXFORD		CURB / CATCH BASIN	13			\$ 1,040.00
10	108		TENNY CT & MCKEE	CITY OF OXFORD		RADIUS	50			\$ 4,000.00
11	106		TENNY CT	CITY OF OXFORD		CURB / CATCH BASIN	6.5			\$ 520.00
12	6		PEABODY DR	CITY OF OXFORD		CURB / CATCH BASIN	10			\$ 800.00
13	101		PEABODY DR	CITY OF OXFORD		CURB / CATCH BASIN (1)	11			\$ 880.00
14	101		PEABODY DR	CITY OF OXFORD		CURB / CATCH BASIN (2)	11			\$ 880.00
15	907		MARILYN DR	CITY OF OXFORD		RADIUS	18			\$ 1,440.00
16	329	W	CHESTNUT ST	CITY OF OXFORD		RADIUS / CROSSWALK	24			\$ 384.00
17	804 304	S W	ELM ST CHESTNUT ST	CITY OF OXFORD		SIDEWALK / BRIDGE	77			\$ 1,232.00

18	819	S	LOCUST ST	CITY OF OXFORD	RADIUS / CROSSWALK			24			\$	384.00
19	406	W	CHESTNUT ST	CITY OF OXFORD	RADIUS		16	48			\$	2,048.00
20	812	S	LOCUST ST & EDGEHILL	CITY OF OXFORD	RADIUS		18				\$	1,440.00
21	210	W	HIGH ST	CITY OF OXFORD	CURB / CATCH BASIN		9					
22	302	W	HIGH ST & N ELM ST	CITY OF OXFORD	CURB / CATCH BASIN		4				\$	320.00
23	325	W	HIGH ST	CITY OF OXFORD	RADIUS		9	6			\$	816.00
24	10	S	COLLEGE AVE & N HIGH ST	CITY OF OXFORD	RADIUS / CROSSWALK		10	9			\$	944.00
25	3		PEABODY DR	CITY OF OXFORD	CURB / MANHOLE		16				\$	1,280.00
26	7		PEABODY DR	CITY OF OXFORD	CURB / CATCH BASIN		20				\$	1,600.00
27	101		CHARLESTON ST	CITY OF OXFORD	HYDRANT / CURB / CATCH BASIN		22				\$	1,760.00
28	405	W	CHESTNUT ST	CITY OF OXFORD	SIDEWALK			58.5			\$	936.00
29	2		OLDE FARM & CONTRERAS	CITY OF OXFORD	RADIUS		10.5				\$	840.00
30	101		COUNTRY CLUB DR	CITY OF OXFORD	RADIUS		23				\$	1,840.00
31	217		COUNTRY CLUB DR	CITY OF OXFORD	CURB / CATCH BASIN		8				\$	640.00
32	221		COUNTRY CLUB DR	CITY OF OXFORD	CURB / CATCH BASIN		12.5				\$	1,000.00
33	227		COUNTRY CLUB DR	CITY OF OXFORD	CURB / CATCH BASIN		13				\$	1,040.00
33	213		MCKEE AVE	CITY OF OXFORD	CURB / CATCH BASIN		14				\$	1,120.00
\$ -												
CITY OF OXFORD AREA TOTAL							489.5	246.5	0	0	\$	42,384.00
EXTENDED AMOUNTS OF CITY TOTALS							\$ 39,160.00	\$ 3,944.00	\$ -	\$ -	\$	43,104.00
ALL STREETS AREA TOTAL							6694	6409.5	1773	0	\$	130,968.00
EXTENDED AMOUNTS OF ALL STREETS							\$ 535,520.00	\$ 102,552.00	\$ 28,368.00	\$ -	\$	666,440.00
CITY OF OXFORD AND ALL STREETS AREA TOTALS							7183.5	6656	1773	0	\$	173,352.00
EXTENDED AMOUNTS OF CITY AND ALL STREETS TOTALS							\$ 574,680.00	\$ 106,496.00	\$ 28,368.00	\$ -	\$	709,544.00

COMPLAINTS

1	111	N	College Ave	MILE SQUARE PRESERVATION LLC	MILE SQUARE PRESERVATION LLC 21 N POPLAR ST OXFORD OH 45056 125	H4100008000187	0	175	0	0	\$ 2,800.00	
2	230	W	COLLINS ST	MORTON DAVID M & STEPHANIE S	DAVID M. MORTON 230 W COLLINS ST OXFORD OH 45056 1728	H4000004000058	8	226	0	0	\$ 4,256.00	
4	406		JACOB DR	BALLARD KEVIN D	KEVIN D BALLARD 406 JACOB DR OXFORD OH 45056	H4100021000016	0	25	0	0	\$ 400.00	
5											\$ -	
6											\$ -	
											\$ -	
											\$ -	
COMPLAINT AREA TOTAL								8	426	0	0	\$ 7,456.00
EXTENDED AMOUNTS OF COMPLAINTS								\$ 640.00	\$ 6,816.00	\$ -	\$ -	\$ 7,456.00
CITY OF OXFORD AREA TOTAL								489.5	246.5	0	0	\$ 42,384.00
EXTENDED AMOUNTS OF CITY TOTALS								\$ 39,160.00	\$ 3,944.00	\$ -	\$ -	\$ 43,104.00
ALL STREETS AREA TOTAL								6694	6409.5	1773	0	\$ 130,968.00
EXTENDED AMOUNTS OF ALL STREETS								\$ 535,520.00	\$ 102,552.00	\$ 28,368.00	\$ -	\$ 666,440.00
CITY OF OXFORD & ALL STREETS & COMPLAINTS AREA TOTALS								7191.5	7082	1773	0	\$ 180,808.00
EXTENDED AMOUNTS OF COMPLAINTS, CITY AND ALL STREETS TOTALS								\$ 575,320.00	\$ 113,312.00	\$ 28,368.00	\$ -	\$ 717,000.00

	Curb	Sidewalk	Sidewalk thru Driveway	Drive Apron	TOTAL ESTIMATED COST
Curb only cost	\$ 575,320.00				
CGS TOTALS:	<u>7191.5</u>	<u>7082</u>	<u>1773</u>	<u>0</u>	\$ 717,000.00
			Sidewalk thru Alley	Alley Apron	
All Curb plus City work and Complaints	\$ 625,880.00		<u>0</u>	<u>0</u>	





The City of Oxford
 (513) 524-5200
 15 S. College Ave.
 Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service
PREPARED BY:	Mike Dreisbach
DATE PREPARED:	1/15/2026
COUNCIL MEETING DATE:	January 20, 2026
AGENDA TITLE:	A Resolution Declaring That It Is Necessary To Improve Those Portions Of Certain Properties As Shown On Exhibit "A" Attached Hereto In The City Of Oxford, Ohio, By Constructing A New Sidewalk On Olde Farm Road. (Michael Dreisbach, Service Director)
COUNCIL GOAL AREA:	Safe and Efficient Travel for All Modes of Transportation
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	
CITY MANAGER/DEPT HEAD APPROVAL:	MWB DRE

DISCUSSION:

In August 2025, the City Council discussed the Oxford Parking and Transportation Advisory Board's (OPTAB) recommendations for complete streets, including a recommendation to construct a new sidewalk on Olde Farm Rd from the existing sidewalk on Contreras Road through the property at 105 Olde Farm Rd (connecting to the previously constructed sidewalk). The City Engineer has developed plans and cost estimates for this potential project, as shown in Exhibit "A", including substantial costs for the removal of mature trees in the neighborhood. It was also discussed that the City may consider paying for 50% of the assessment costs (for this new construction) from the City's General Fund or Capital Improvement Fund, but no commitments were made at that time. This proposed improvement is not currently funded in the 2026 CIP.

RESOLUTION NO.

A RESOLUTION DECLARING THAT IT IS NECESSARY TO IMPROVE THOSE PORTIONS OF CERTAIN PROPERTIES AS SHOWN ON EXHIBIT "A" ATTACHED HERETO IN THE CITY OF OXFORD, OHIO, BY CONSTRUCTING A NEW SIDEWALK ON OLDE FARM ROAD.

WHEREAS, it is necessary to improve certain properties listed on Exhibit "A" a copy of which is attached hereto and incorporated herein by reference, by constructing new sidewalks on Olde Farm Road; and

WHEREAS, the plans, specifications, and estimate of the cost of the improvements have been filed in accordance with Ohio Revised Code Section 729.02 with the Clerk of Council; and

WHEREAS, it is hereby determined and declared that said improvements are conducive to the public health, convenience, safety, and welfare of said City and the inhabitants thereof.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION I: Council hereby approves the plans, specifications, and estimate of cost of construction on file.

SECTION II: Notice of the passage of this resolution of necessity, in accordance with Section 729.03 of the Ohio Revised Code, shall be served by the Clerk of Council upon the owners of the lots or lands abutting upon the sidewalks, curbs, and gutters to be constructed or repaired in the same manner as service of summons in civil cases, or by certified mail addressed to such owner at his or her last known address or to the address to which tax bills are sent, or by a combination of the foregoing methods.

SECTION III: Sidewalk located on the properties described in Exhibit "A" shall be constructed by the owners of the lots or lands abutting thereon in accordance with the specifications on file in the office of the Clerk of Council no later than forty-five (45) days after receipt of the notice described in Section II.

SECTION IV: In the event such owner does not construct or repair such sidewalks, curbs, and gutters in accordance with such specifications and within forty-five (45) days after receipt of the notice described in Section II, the City will repair such sidewalks, curbs, and gutters, and assess the costs thereof against the owner of the lots or lands abutting thereon.

SECTION V: The costs of the sidewalks, curbs, and gutters improvements shall be assessed by the foot front of the property bounding and abutting on the improvement, upon the following described lots of land, to-wit: All lots and land bounding and abutting upon the proposed improvement between the termini aforesaid, which said lots and lands

are hereby determined to be specifically benefited by said improvement; and the cost of said improvement shall not include the costs of preliminary and other surveys, plans, specifications, profiles and estimates of printing, serving, and publishing notices, resolutions and ordinances, the amount of damages resulting from the improvement assessed in favor of any owner of land affected by the improvement and the interest thereon, the costs incurred in connection with the preparation, levy and collection of the special assessments, but the cost of said improvement to be assessed shall include the expenses of legal services including obtaining an approving legal opinion, cost of labor and material and interest on bonds and notes issued in anticipation of the levy and collection of the special assessments together with all other necessary expenditures relative to expenses of financing, and relative to re-paving, re-curb-ing, or repairing the sidewalks, curbs, and gutters.

SECTION VI: The City Engineer is hereby authorized and directed to prepare and file in the office of the Clerk of Council the estimated assessments of the cost of the improvements described in this resolution. Such estimated assessments shall be based upon the estimate of cost of said improvement now on file in the office of the Clerk of Council and shall be prepared pursuant to the provisions of this resolution.

SECTION VII: The assessments to be levied shall be paid in five (5) annual installments, with interest on deferred payments at rate of five percent (5%); provided, that the owner of any property assessed may, at his or her option, pay such assessment in cash within thirty (30) days after passage of the assessing ordinance.

SECTION VIII: The entire cost of said improvements, after application of the assessments herein provided for, shall be paid by the City of Oxford from funds available for this purpose in the Capital Improvement Fund.

SECTION IX: This resolution shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:
ATTEST

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: MICHAEL SMITH
PREPARED BY: LAW (STAFF)

Item Number	Address	Street Name	Property Owner	Mailing Address	Parcel #	New Sidewalk in LF	Total LF Brought FWD	New Sidewalk in SF	New Drive Apron in SF	Obstruction in ROW	Estimated Sidewalk and Apron Cost	Permit Fees	Obstruction in ROW Cost	Estimated Cost Total Cost w/Permit Fees	Obstruction in ROW Comments
7	105	OLDE FARM RD	SAMLAND JAMES A CO TR ETAL	JAMES A & DEBORAH A SAMLAND CO TR 105 OLD FARM RD OXFORD OH 45056 9003	H4100025000013	96	96	480			\$ 10,560.00	\$ 25.00		\$ 10,585.00	
8	102	COUNTRY CLUB DR	HOLMES MELISSA	MELISSA HOLMES 102 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100025000012	OF- 106 CC- 206	106	530			\$ 11,660.00	\$ 25.00		\$ 11,685.00	
9	101	COUNTRY CLUB DR	TRENT LAWRENCE A	LAWRENCE A TRENT 101 COUNTRY CLUB DR OXFORD OH 45056 9002	H4100025000008	OF - 84 CC - 197	95	475	240	X	\$ 16,450.00	\$ 25.00	\$ 9,000.00	\$ 25,475.00	REMOVE THREE TREES, LANDSCAPING
10	17	OLDE FARM RD	LEE SCOTT	SCOTT LEE 17 OLDE FARM RD OXFORD OH 45056	H4000025000007	75	75	375	250		\$ 14,500.00	\$ 25.00		\$ 14,525.00	
11	15	OLDE FARM RD	JOBE JOHN MARCUS	JOHN MARCUS JOBE 15 OLD FARM RD OXFORD OH 45056	H4000025000006	63	63	315	150		\$ 10,680.00	\$ 25.00		\$ 10,705.00	
12	11	OLDE FARM RD	DUDLEY TERRY MICHAEL	TERRY MICHAEL DUDLEY 6744 CONTRERAS RD OXFORD OH 45056 8857	H4100025000005	72	72	360	150	X	\$ 11,670.00	\$ 25.00	\$ 2,500.00	\$ 14,195.00	REMOVE ONE TREE
13	9	OLDE FARM RD	MULLALLY DENIS & KIMBERLY R CAUDILL	DENIS MULLALLY & KIMBERLY R CAUDILL MULLALLY 9 OLDE FARM RD OXFORD OH 45056 9001	H4100025000004	76.5	76.5	382.5	145	X	\$ 12,040.00	\$ 25.00	\$ 8,000.00	\$ 20,065.00	REMOVE TWO TREES
14	7	OLDE FARM RD	KILDAY MICHAEL W & ROSEMARY J	MICHAEL W & ROSEMARY J KILDAY 7 OLDE FARM RD OXFORD OH 45056 9001	H4000025000003	78.5	78.5	392.5	120	X	\$ 11,635.00	\$ 25.00	\$ 8,000.00	\$ 19,660.00	REMOVE FIVE TREES
15	5	OLDE FARM RD	SEITER FREDERICK R TR ETAL	FREDERICK R & LYNDA M SEITER TRS 5 OLDE FARM RD OXFORD OH 45056	H4100025000002	194.5	194.5	972.5	150	X	\$ 25,145.00	\$ 25.00	\$ 1,000.00	\$ 26,170.00	RELOCATE LANDSCAPING
9	# OF ADDRESSES						856.5	4282.5							
											\$ 124,340.00	\$ 225.00	\$ 28,500.00	\$ 153,065.00	TOTAL ESTIMATED COST



The City of Oxford
 (513) 524-5200
 15 S. College Ave.
 Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Parks & Recreation
PREPARED BY:	Chad Smith
DATE PREPARED:	1/13/2026
COUNCIL MEETING DATE:	January 20, 2026
AGENDA TITLE:	A Resolution Repealing Resolution No. 6051 Adopted February 6, 2018, And Adopting New Rules Of Order For The Oxford Recreation Board. (Chad Smith, Parks and Recreation Director)
COUNCIL GOAL AREA:	
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	CS DRE

DISCUSSION:

The Rules of Order for the City of Oxford Recreation Board were last updated in February 2018. This revision will allow for clarification on the requirements for board members and for board meeting requirements. As shown in the attached exhibit the recommend change is to remove the requirement of two Talawanda board of education appointees and have 4 regular board members serving 3-year terms with those board members required to be city of Oxford or Oxford Township residents. As well as one council appointed member to serve a one-year term. Additional changes are to the meeting schedule and meeting order of business.

RESOLUTION NO.

A RESOLUTION REPEALING RESOLUTION NO. 6051 ADOPTED FEBRUARY 6, 2018, AND ADOPTING NEW RULES OF ORDER FOR THE OXFORD RECREATION BOARD.

WHEREAS, the Recreation Board Rules of Order were last updated in 2018 and adopted by City Council on February 6, 2018; and

WHEREAS, City staff recently reviewed the Rules of Order and found some changes and updates were necessary to provide more accurate information to lead and guide the members of the Board, both present and future; and

WHEREAS, the City Manager and the Parks and Recreation Director recommend that City Council repeal Resolution No. 6051 adopted February 6, 2018 and adopt the new Rules of Order for the Oxford Recreation Board attached hereto as Exhibit "A".

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council having reviewed the proposed Rules of Order for the Oxford Recreation Board hereby accepts the recommendation of the City Manager and the Parks and Recreation Director and repeals Resolution No. 6051 adopted February 6, 2018 and adopts the new Rules of Order for the Oxford Recreation Board attached hereto as Exhibit "A".

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: MICHAEL SMITH
PREPARED BY: LAW (STAFF)

**RULES OF ORDER
OF
THE OXFORD RECREATION BOARD**

ARTICLE I

SECTION 1 The name of this organization shall be the Oxford Recreation Board, as stipulated in the Charter of the City of Oxford, Ohio, Section 8.07.

ARTICLE II - MEMBERS OF THE BOARD

SECTION 1 There shall be ~~of five~~ four members appointed by City Council. Members shall be a resident of the city of Oxford or Oxford Township. Two members of whom shall be recommended to City Council by the Talawanda Board of Education. Appointments shall be made for a three year term of office. The Oxford Recreation Board shall recommend to Council future plans and development of playgrounds and recreational facilities and programs for the City.

SECTION 2 There shall also be one member from City Council appointed to the Recreation Board to serve a one-year term of office. This member will ~~will~~ also be a voting member, in addition to the five regular members.

SECTION 3 In the event of the resignation of any board member, or his/her death, inability to service, or absence without acceptable reason from three regular consecutive meetings, City Council will appoint a member to finish any unexpired term that might remain.

ARTICLE III - OFFICERS OF THE BOARD

SECTION 1 At the first meeting of each calendar year, the Board shall elect one of its members as Chairperson. It shall be the duty of the Chairperson to preside at all meetings of the Board, and to perform such other duties as determined by the Board.

Updated 1/18/2018

SECTION 2 At the first meeting of each calendar year, the Board shall appoint a person to act as Secretary of the Board, who may be a City staff member and who may not be a member of the Board.

The secretary shall attend all meetings of the board and keep minutes of such meetings. He/she shall conduct such correspondence as the Board may direct. He/she shall be responsible for maintaining a file of the Board correspondence and business.

SECTION 3 In the event of the resignation or death of any officer the Chairperson, the Board shall elect a successor to complete any unexpired term after the appointment by City Council to fill the vacancy.

In the event of the resignation or death of the Secretary, the Board shall appoint a new Secretary to fill the remainder of the unexpired term.

ARTICLE IV - PARKS AND RECREATION DIRECTOR

SECTION 1 The Parks and Recreation Department shall be administered by a Parks and Recreation Director appointed by the City Manager, and The Parks and Recreation Director shall exercise supervision over all employees in the department as authorized by Council and the City Manager, and shall perform such other duties as may be prescribed by ordinance or required by the City Manager.

SECTION 2 He/she shall have a seat on the Oxford Recreation Board and the right to speak on all matters before the Oxford Recreation Board, but shall not have the right to vote.

ARTICLE V - MEETINGS

SECTION 1 The fiscal year shall begin on the first day of January.

SECTION 2 The stated meetings of the Board shall be held ~~ed~~ ~~on the third Thursday of the monthly~~, unless otherwise ordered by the Oxford Recreation Board.

SECTION 3 Special meetings of the Board may be held at any time or place at the call of the Chairperson or upon request by two members of the Oxford Recreation Board.

SECTION 4 A quorum shall consist of a majority of the members of the Board.

SECTION 5 The order of business of the Board shall be as follows:

1. Call to Order
2. Roll Call
3. Approval of Meeting Agenda
4. Approval of Previous Meeting Minutes
5. Report of Parks and Recreation Director
6. Report ~~of Recreation Board Members of Committees~~
7. Old Business
8. New Business
9. Adjournment

SECTION 6 All meetings shall be open to the public.

ARTICLE VI - COMMITTEES

SECTION 1 The Chairperson may appoint such committees, standing or special as may be authorized by the Board.

ARTICLE VII - AMENDMENTS

SECTION 1 These Rules of Order may be altered, amended or repealed at any stated meeting of the Board by a majority vote of the entire Board with the approval of City Council.



The City of Oxford
 (513) 524-5200
 15 S. College Ave.
 Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	1/13/2026
COUNCIL MEETING DATE:	January 20, 2026
AGENDA TITLE:	A Resolution Authorizing The City Manager To Sign The Subgrant Agreement Described In Exhibit A, Between The City Of Oxford And Inclusive Housing Resources, Inc., To Award \$500,000.00 Of The Butler County American Rescue Plan Act Funds For Affordable Housing Infrastructure. (Jessica Greene, Assistant City Manager)
COUNCIL GOAL AREA:	Housing Opportunities for Everyone
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	JG DRE

DISCUSSION:

In April 2025, Empower Me Living and Inclusive Housing Resources, Inc were the top-scoring proposal in response to an RFP for affordable housing development to be located at 5234 Hester Rd. In May 2025, the Housing Advisory Commission recommended to the City Council that the City work with Empower Me Living/IHR, and the Council accepted the recommendation. Council then directed staff to create a development agreement with Empower Me Living/IHR.

After months of hard work, Council entered into a Development Agreement with IHR in October 2025. IHR stepped forward as the lead developer because of their non-profit status and affordable housing construction experience, but Empower Me Living remains a key partner in this project.

Since then, they have been progressing through our Planned Development process to build 16 micro-homes and a neuro-inclusive development. 4 of their units will be reserved for adults with developmental disabilities, and all 16 will be income-restricted.

The City of Oxford was awarded \$1M in ARPA funding from the Butler County Commissioners for affordable housing infrastructure.

We recommend allocating \$500K of those funds to IHR New Roots Development for infrastructure costs. These funds will need to be fully expended by September 30, 2026.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN THE SUBGRANT AGREEMENT DESCRIBED IN EXHIBIT A, BETWEEN THE CITY OF OXFORD AND INCLUSIVE HOUSING RESOURCES, INC TO AWARD \$500,000.00 OF THE BUTLER COUNTY AMERICAN RESCUE PLAN ACT FUNDS FOR AFFORDABLE HOUSING INFRASTRUCTURE.

WHEREAS, the availability of affordable housing has become a pressing issue in our community, adversely affecting the well-being and stability of many residents; and

WHEREAS, the 2020 Oxford Housing Needs Assessment listed a critical need for affordable housing, stating the need for an additional 323 units; and

WHEREAS, the 2023 Oxford Comprehensive Plan has a goal of Housing for Everyone and an objective to ensure housing affordability and attainability for all income levels; and

WHEREAS, in April 2024, the Butler County Commissioners awarded the City of Oxford \$1,000,000.00 to be used for infrastructure for affordable housing; and

WHEREAS, recognizing the vital role that affordable housing plays in fostering a diverse and inclusive community, it is imperative to develop policies and initiatives that cater to the housing needs of those at or below 80% AMI; and

WHEREAS, the City of Oxford is partnering with Inclusive Housing Resources to construct up to 16 units of housing to serve residents at or below 80% of the Area Median Income; and

WHEREAS, the City Manager recommends that Council authorize the City Manager to sign the subgrant agreement as described in Exhibit A, between the City of Oxford and Inclusive Housing Resources, to award \$500,000.00 of the Butler County American Rescue Plan Act Funds for affordable housing infrastructure.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council hereby authorizes the city manager to sign the subgrant agreement described in Exhibit A, between the City of Oxford and Inclusive Housing Resources, Inc., to award \$500,000.00 of the Butler County American Rescue Plan Act Funds for affordable housing infrastructure.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST: _____

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: MICHAEL SMITH
PREPARED BY: LAW (STAFF)

Exhibit A

AMERICAN RESCUE PLAN ACT AGREEMENT

Between City of Oxford, Ohio and Inclusive Housing Resources, Inc.

THIS SUBGRANT AGREEMENT (“Agreement”) is made and entered into as of _____, 2026 (“Effective Date”) by and between **THE CITY OF OXFORD, OHIO**, an Ohio municipal corporation (“Oxford” or the “City”), and **INCLUSIVE HOUSING RESOURCES, Inc.**, an Ohio nonprofit corporation (“IHR”). The City and IHR are referred to individually as a “Party” and jointly as the “Parties.”

WHEREAS, the American Rescue Plan Act of 2021 (“ARPA”) provided federal fiscal recovery funds to State and local governments to respond to public health and economic harms caused by COVID-19; and

WHEREAS, pursuant to Butler County Commissioners Resolution No. 24-04-00601 and a Subgrant Agreement dated April 29, 2024 between Butler County and the City, the City received \$1,000,000 of ARPA funds designated for the development and construction of affordable housing within the City; and

WHEREAS, pursuant to City Council Resolution No. _____, adopted _____, the City authorized a subgrant of \$500,000 of such ARPA funds to IHR to support the site development of 5234 Hester Rd; and

WHEREAS, the City outlined in its Development Agreement with IHR dated October ____ 2025, (the “Development Agreement”), expectations for the design, construction, and initial management of not fewer than sixteen (16) affordable micro-home Units, including Units prioritized for adults with intellectual and developmental disabilities; and

WHEREAS, IHR is subject to all obligations, performance requirements, and covenants set forth in the Development Agreement, and the availability and use of ARPA funds under this Subgrant Agreement is contingent upon IHR’s strict compliance with the Development Agreement; and

WHEREAS, ARPA permits the City to transfer funds to eligible subrecipients to carry out eligible uses, provided the subrecipient maintains compliance with all Uniform Guidance requirements, reporting obligations, and fiscal controls.

NOW THEREFORE, in consideration of the mutual benefits and covenants contained herein, the Parties agree as follows:

- 1. Purpose of Funds.** The City agrees to provide IHR up to \$500,000 in ARPA funds (“Project Funds”) solely to reimburse eligible costs associated with site development (the “Site Development”) as described in the Development Agreement. Project Funds may not be used for any purpose inconsistent with the Development Agreement or any requirement imposed by federal law.
- 2. Public Funds Regulatory Compliance.** IHR shall strictly comply with all applicable federal, state, and local laws, regulations, and requirements governing the use of the Project Funds (or any other applicable public and federal funds), including but not limited to:
 - (i) ARPA and all related guidance issued by the U.S. Department of the Treasury;

- (ii) 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements), if applicable;
- (iii) Applicable prevailing wage requirements under the laws of the State of Ohio, if applicable; and

The Parties acknowledge and agree that pursuant to the request for proposal submitted to the City by IHR, Kendall Building Group LLC (“Kendall”) was selected as the general contractor for the Site Development. Accordingly, competitive procurement standards, including, the use of public requests for proposal or bidding procedures relating to the Site Development, including, but not limited to, the Kendall Group acting as the general contractor, and Kendall’s use of third-party contractors, will not be applicable.

IHR further acknowledges that failure to comply with the foregoing requirements or any other applicable laws, statutes, ordinances, regulations, orders, or rules governing the use of the Project Funds in connection with the Site Development (collectively, the “Project Funds Requirements”) may result in the obligation to repay the Project Funds. The City makes no representation or warranty regarding IHR’s compliance with the Project Funds Requirements and shall bear no responsibility or liability for IHR’s failure to comply therewith. Notwithstanding the foregoing, the City will not take any action to impede IHR’s compliance with the Project Funds Requirements. IHR expressly agrees to indemnify, defend, and hold harmless the City and its officers, employees, and agents from any and all claims, liabilities, damages, losses, and expenses arising from or related to IHR’s noncompliance with the Project Funds Requirements.

3. Term. This Agreement shall remain in effect until September 30, 2026, unless sooner terminated in accordance with this Section 3, and all Project Funds must be fully expended by September 30, 2026, consistent with ARPA requirements. In addition to all rights available under the Development Agreement, the City may terminate this Agreement, in whole or in part, upon written notice to IHR, under any of the following circumstances:

- (i) a receiver, trustee, or custodian is appointed for all or substantially all of IHR’s assets, or IHR becomes subject to any bankruptcy, insolvency, or similar proceeding and such proceeding is not dismissed within forty-five (45) days;
- (ii) IHR is divested of, or loses, its legal rights, powers, or privileges necessary to perform its obligations under this Agreement or the Development Agreement, whether by operation of law or otherwise;
- (iii) IHR breaches this Agreement and fails to cure such breach within thirty (30) days after written notice from the City;
- (iv) IHR breaches the Development Agreement, and such breach is not cured within the cure period provided in the Development Agreement;
- (v) IHR fails to comply with any applicable federal, state, or local requirement governing ARPA funds, and such noncompliance is not cured within the time period specified by the City or any oversight agency; or
- (vi) IHR seeks to terminate this Agreement prior to receiving any disbursement of Project Funds, upon thirty (30) days’ prior written notice to the City.

In the event of early termination, if the City has provided any Project Funds to IHR, IHR shall repay the City, within thirty (30) days from the effective date of termination, any portion of the Project Funds not expended on eligible Site Development activities or services as of the termination date. The obligation to repay any unexpended or disallowed Project Funds shall survive termination of this Agreement until such funds are actually received by the City. If no funds were provided prior to termination, the Parties shall be immediately relieved of their obligations hereunder.

- 4. Fund Disbursement and Conditions Precedent.** The City shall not release any Project Funds until a fully executed construction contract with Kendall has been submitted and approved by the City, and IHR has provided sufficient documentation that construction for the Site Development is imminent and compliant with the Development Agreement. A City-approved schedule shall determine how the Project Funds will be disbursed. Each draw request must include: (i) a completed draw request form; (ii) documentation evidencing that the corresponding work has been substantially completed; (iii) documentation demonstrating compliance with all Project Funds Requirements and the Development Agreement; and (iv) any other documentation reasonably requested by the City. The City reserves the right to withhold any disbursement if IHR fails to meet any conditions of this Agreement or provide adequate supporting documentation. The City may also withhold disbursement if, in its reasonable judgment, continued funding would violate ARPA requirements or expose the City to repayment or audit risk. If the City withholds disbursement to IHR, the City will provide a written explanation to IHR outlining its justification for withholding the disbursement.

5. Specific Conditions.

- a.** During the term of this Agreement, IHR shall provide the City with written quarterly progress reports, without the need for a request, delivered no later than the fifteenth (15th) day following the close of each calendar quarter. Each report shall include a detailed narrative of Site Development activities undertaken during the reporting period, a revised construction timeline highlighting any delays or changes, a complete and itemized accounting of Project Funds received and expended to date (including copies of all invoices, canceled checks, and payment confirmations), and a written certification by an authorized officer of IHR affirming that all work performed complies with Project Fund Requirements and the Development Agreement. The City may require supplemental reporting as needed to satisfy ARPA or Treasury reporting obligations.
- b.** IHR shall maintain all financial, operational, and Site Development-related records including, but not limited to, contracts, subcontracts, payment records, prevailing wage documentation, bid materials, procurement records, tax filings, and correspondence with regulatory authorities, for a minimum period of five (5) years following final disbursement of Project Funds. Upon written notice, these records shall be made available to the City, or its designated agents, for inspection, copying,

and audit without limitation or restriction. Failure to provide timely access to records shall constitute a material breach of this Agreement.

- c. IHR shall, at all times, fully and promptly cooperate with the City, including attending compliance review meetings upon request, and making good faith efforts to ensure that Kendall and its subcontractors comply with the City's information and audit requests. IHR will make good faith efforts to ensure that contractors and subcontractors maintain all procurement, wage, and cost documentation required under ARPA, Treasury guidance, and the Development Agreement.
- 6. Indemnification** IHR shall fully indemnify, defend, and hold harmless the City, its elected officials, officers, agents, employees, representatives, and contractors (collectively, the "Indemnified Parties") from and against any and all claims, demands, causes of action, losses, damages, liabilities, penalties, costs, and expenses (including, without limitation, reasonable attorneys' fees, expert witness fees, and costs of investigation and litigation) of any kind or nature whatsoever, whether known or unknown, direct or indirect, foreseeable or unforeseeable, arising out of, resulting from, or in any way connected to: (i) any breach by IHR of this Agreement or any representation, warranty, covenant, or obligation contained herein; and (ii) any failure by IHR to comply with applicable federal, state, or local laws, including but not limited to Project Fund Requirements IHR's indemnification obligations shall apply regardless of whether any such claim arises in tort, contract, equity, strict liability, or under any federal, state, or local statute or regulation. The indemnity obligations contained in this Section are independent of, and in addition to, any insurance coverage maintained by IHR and shall not be limited by the availability or policy limits of any such insurance. The obligations under this Section 6 shall survive the expiration or termination of this Agreement and shall remain in full force and effect until all matters subject to indemnification are fully resolved and satisfied. Nothing in this Section shall be construed to limit the City's rights or remedies under the Development Agreement.
- 7. IHR Representations and Warranties.** IHR represents and warrants that all of the following are true at the time of execution of this Agreement:
- (i) IHR is duly organized, and validly existing under the laws of the State of Ohio.
 - (ii) IHR has no outstanding or unresolved tax liabilities within the City of Oxford; and
 - (iii) IHR is not disbarred from receiving federal or state funding and is not suspended, debarred, or otherwise ineligible for participation in federally funded programs.

In the event any representation made by IHR under this Section is discovered to be untrue, IHR shall return all Project Funds provided under this Agreement to the City within five (5) business days of such discovery. The City reserves the right to pursue additional remedies as permitted by law and under the Development Agreement.

8. General Provisions.

- a. IHR represents that to the best of its knowledge it has no interest that would undermine the impartiality of either Party because of the conflict between the Party's self-interest and this Agreement or public interest in any manner or degree. IHR further covenants that it will not acquire any such interest, directly or indirectly, during the term of this Agreement.
- b. This Agreement represents the entire and integrated agreement between the Parties. This Agreement supersedes all prior and contemporaneous communications, representations, understandings, agreements or contracts, whether oral or written, relating to the subject matter of this Agreement.
- c. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio, without giving effect to the principles thereof relating to conflicts or choice of laws. Any litigation or other legal matter regarding this Agreement or performance by either party must be brought in a court of competent jurisdiction in Butler County, Ohio.
- d. The Parties may amend this Agreement; however, no such amendment shall be effective unless it is reduced to writing, specifically references this Agreement, is executed by a duly authorized representative of each Party, and, if required or applicable, is approved by the Oxford City Council.
- e. A waiver by the City of any breach of this Agreement shall be in writing. Any such waiver shall be effective only in the specific instance and for the specific purpose for which it is given and shall not affect the City's rights with respect to any other or further breach.
- f. This Agreement is not intended to be, nor shall it be construed as creating a partnership, joint venture, corporation, or other relationship between the parties with respect to any activities to be completed by IHR.
- g. The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any provision of this Agreement void shall in no way affect the validity or enforceability of any other provision of this Agreement. Any void, unenforceable, invalid, or illegal provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular provision.

[Signature Page to Follow]

The Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

THE CITY OF OXFORD, OHIO
an Ohio municipal corporation

By: _____
Name: _____
Title: _____

Approved as to form:

By: _____
Christopher R. Conard, Law Director

INCLUSIVE HOUSING RESOURCES, INC.,
an Ohio nonprofit corporation

By: _____
Name: _____
Title: _____



The City of Oxford
 (513) 524-5200
 15 S. College Ave.
 Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service
PREPARED BY:	Mike Dreisbach
DATE PREPARED:	1/8/2026
COUNCIL MEETING DATE:	January 20, 2026
AGENDA TITLE:	An Ordinance Levying Upon The Lots And Lands Enumerated In The List Of Estimated Assessments (Exhibit A) The Amounts Set Forth On Such List And Setting Forth Terms For Payment Of Assessments. (Michael Dreisbach, Service Director)
COUNCIL GOAL AREA:	Accessible, High-Quality Infrastructure
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	MBD DRE

DISCUSSION:

Through a series of Resolutions, the City has caused the repair of deficient curb, gutter, and sidewalk on parcels identified in the attached Exhibit “A” including:

- February 2025 Resolution No. 7675 – Declaring the necessity to make improvements*
- May 2025 Resolution No. 7721 – Authorizing a contract to perform the improvements*
- October 2025 Resolution No. 7746 – Determination of the total cost of assessment by lot*

The proposed assessment costs were advertised as required by Ohio Revised Code and property owners were notified by USPS of the actual costs associated with improvements to their property; any objections received from parcel owners have been resolved at the administrative level by the City Engineer; parcels and final costs are detailed in Exhibit “A”. Twenty-nine parcels' costs remain unpaid as of December 31, 2025. Upon passage of this Ordinance, an owner may pay cash for the assessment within 30 days. Otherwise, the amount will be levied to the owner’s property tax bill and must be paid in five (5) annual installments with City assessed interest on deferred payments at a rate of 5% (this percentage rate has been in place for several years; the City Council may change this rate if they desire to do so).

Staff recommends City Council approve this special assessment Ordinance, and authorize the City Manager, or his designee, to take all steps necessary to cause the amounts listed in Exhibit “A” to be levied upon the lots and lands enumerated in the listing.

ORDINANCE NO.

AN ORDINANCE LEVYING UPON THE LOTS AND LANDS ENUMERATED IN THE LIST OF ESTIMATED ASSESSMENTS (EXHIBIT A) THE AMOUNTS SET FORTH ON SUCH LIST AND SETTING FORTH TERMS FOR PAYMENT OF ASSESSMENTS.

WHEREAS, in accordance with Section 729.07 of the Ohio Revised Code, Council filed a list of estimated assessments (Exhibit A) with the Clerk of City Council and ordered it open for public inspection; and

WHEREAS, pursuant to Ohio Revised Code Section 729.08, Council published a notice in the *Journal News*, on Sundays beginning Sunday, October 12, 2025, and ending Sunday, October 26, 2025, stating that the list of estimated assessments (Exhibit A) was on file with the Clerk of City Council and was available for public inspection; and

WHEREAS, the City Engineer has resolved all written objections to the property owners' satisfaction.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Property owners shall be assessed the actual cost over five years as set forth on Exhibit "A" attached hereto.

SECTION 2: Property owners may pay the assessment in five (5) annual installments with interest on deferred payments at 5%. Conversely, property owners may pay the assessment in cash within 30 days after passage of this Ordinance.

SECTION 3: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: MICHAEL SMITH
PREPARED BY: LAW (STAFF)

Curb Gutter Sidewalk for 2025 Resurfacing

											FINAL COST TOTAL			
Address	Direction	Street Name				Lineal Ft Curb Installed	Square Feet Sidewalk Installed	Square Feet Sidewalk thru Driveway Installed	Square Ft Drive Apron Installed	Square Ft Apron Removed	Square Ft Sidewalk Remove Only	Square Foot Asphalt Remove Only		
6242		DEVONSHIRE	ANGELA F POSTON	ANGELA F POSTON 6242 DEVONSHIRE DR OXFORD OH 45056 1501	H4000024000025	53							\$	4,235.85
6232		DEVONSHIRE	AUSTIN & KRISTIN CARTER	AUSTIN & KRISTIN CARTER 6232 DEVONSHIRE DR OXFORD OH 45056 1501	H4100024000026	34							\$	2,748.50
6243		DEVONSHIRE	LAURA M LIVINGSTON	LAURA M LIVINGSTON 6243 DEVONSHIRE DR OXFORD OH 45056 1501	H4100024000028	51							\$	4,076.95
												\$	11,061.30	
						138	0	0	0	0	0	0	\$	11,061.30
6304		TIMOTHY LN	JENS MUELLER & GABRIELE BECHTEL	JENS MUELLER & GABRIELE BECHTEL 6304 TIMOTHY LN OXFORD OH 45056 1537	H4100024000057	25							\$	2,066.75
6294		TIMOTHY LN	MELANIE WIESMAN ETAL	MELANIE WIESMAN ETAL 6294 TIMOTHY LN OXFORD OH 45056 1557	H4100024000058	68							\$	5,427.60
125		FIELDCREST AVE	GEORGE LEINEKE JR	GEORGE LEINEKE JR 125 FIELDCREST DR OXFORD OH 45056 1517	H4000024000031	23	25						\$	2,290.25
6233		TIMOTHY LN	SCOTT A SUAREZ	SCOTT A SUAREZ 513-516-1644 6233-TIMOTHY LN 8836 Cassiopia Way OXFORD OH 45056-1536-San Diego, CA 92126	H4100024000035	29							\$	2,369.75

											\$	12,154.35		
											\$	12,154.35		
6172		VEREKER DR	WESLEY FOUNDATION AT MIAMI & WESTERN COLL FOR WOMEN	WESLEY FOUNDATION AT MIAMI & WESTERN COLL FOR WOMEN 16 S CAMPUS AVE OXFORD OH 45056 1801	H4000017000059	57							\$	4,553.65
6162		VEREKER DR	NICHOLAS W GLACKEN & MEGAN KINZER	NICHOLAS W GLACKEN & MEGAN KINZER 6162 VEREKER DR OXFORD OH 45056 1541	H4100017000060	62							\$	4,950.90
6152		VEREKER DR	BLEY FREDERICK III	FREDERICK BLEY III BOX 715 OXFORD OH 45056 0772	H4100017000061	62							\$	4,950.90
6161		VEREKER DR	SARA PATE	SARA PATE 6161 VEREKER DR OXFORD OH 45056 1540	H4100017000067	67							\$	5,348.15
6171		VEREKER DR	BRENDAN MOONEY	BRENDAN MOONEY 6171 VEREKER DR OXFORD OH 45056 1540	H4000017000068	100							\$	7,970.00
6181		VEREKER DR	LAURA R & STEVE THEODORE SIAMBEKOS	LAURA R & STEVE THEODORE SIAMBEKOS 6181 VEREKER DR OXFORD OH 45056 1540	H4100017000069	97							\$	7,731.65
6191		VEREKER DR	STEPHEN LIPPMANN	STEPHEN LIPPMANN 6191 VEREKER DR OXFORD OH 45056 1540	H4000017000070	64							\$	5,109.80

												\$	40,615.05							
												509	0	0	0	0	0	0	\$	40,615.05
102		RYAN DR	MATTHEW R AND ADRIENNE RENEE YOCHES	MATTHEW R AND ADRIENNE RENEE YOCHES 102 RYAN DR OXFORD OH 45056 9381	H4100133000013		16						\$	265.00						
												\$	265.00							
												0	16	0	0	0	0	0	\$	265.00
60		JOSIE LN	JUNE SCHOLL	JUNE SCHOLL 60 JOSIE LN OXFORD OH 45056 9030	H4100133000066		18						\$	295.00						
												\$	295.00							
												0	18	0	0	0	0	0	\$	295.00

1215		DANA DR	JOSEPH HENEGAR	JOSEPH HENEGAR 1215 DANA DR S OXFORD OH 45056 2513	H4100120000003	11	50						\$ 1,756.25
												\$ 1,756.25	
						11	50	0	0	0	0	0	\$ 1,756.25
513		GLENVIEW DR	JENNIFER J QUINN	JENNIFER J QUINN 513 GLENVIEW DR OXFORD OH 45056 2522	H4000117000015	11	55	30					\$ 2,281.25
												\$ 2,281.25	
						11	55	30	0	0	0	0	\$ 2,281.25

311	N	ELM ST	10K PROPERTIES LLC	10K PROPERTIES LLC 101 COMMERCE BLVD SUITE A LOVELAND OH 45140 1122	H4100008000129	51	160			40			\$	6,636.95
119	N	ELM ST	HUTZELMAN PROPERTIES LLC	HUTZELMAN PROPERTIES LLC 4192 MAXWELL DR MASON OH 45040	H4100008000112	26							\$	2,142.50
300	W	CHURCH ST	BRIAN ROBERT JONES	BRIAN ROBERT JONES 300 W CHURCH ST OXFORD OH 45056 1107	H4100008000079	10							\$	930.50
310	N	ELM ST	BAREQ & MAHMOOD AL SAEDI	BAREQ & MAHMOOD AL SAEDI 310 312 N ELM ST OXFORD OH 45056 1123	H4100008000024	5							\$	551.75
													\$	10,261.70
						92	160	0	0	40	0	0	\$	10,261.70
220		RIDGE AVE	DEBORAH D KELLY	DEBORAH D KELLY 220 RIDGE AVE OXFORD OH 45056 1535	H4100024000009	65							\$	5,189.25
120		RIDGE AVE	MOLLY J & MATTHEW TODD	MOLLY J & MATTHEW TODD 120 RIDGE AVE OXFORD OH 45056 1533	H4100024000013	21							\$	1,763.75

10		RIDGE AVE	NAZARIO ARAIZA & ANGELA FUENTES	NAZARIO ARAIZA & ANGELA FUENTES 10 RIDGE AVE OXFORD OH 45056 1531	H4100024000016	81									\$	6,460.45
														\$	13,413.45	
						167	0	0	0	0	0	0	0	\$	13,413.45	
6275		DEVONSHIRE DR	DUDLEY PRIME PROPERTIES LLC	DUDLEY PRIME PROPERTIES LLC 6744 CONTRERAS RD OXFORD OH 45056	H4100024000061	163.5		0	0	0	0	0	0	\$	629.95	
220	W	VINE ST	TERRY M DUDLEY	TERRY M DUDLEY 6744 CONTRERAS RD OXFORD OH 45056 8857	H4100008000126	30		0	0	0	0	0	\$	173.00		
212	N	ELM ST	DUDLEY PRIME PROPERTIES	DUDLEY PRIME PROPERTIES 6744 CONTRERAS RD OXFORD OH 45056 9739	H4000008000058	5	100	0	0	0	0	0	\$	173.00		
														\$	975.95	
						198.5	100						\$	975.95		
COMPLAINT PROPERTIES																
Address	Direction	Street Name				Lineal Ft Curb Installed	Square Feet Sidewalk Installed	Square Feet Sidewalk thru Driveway Installed	Square Ft Drive Apron Installed	Square Ft Apron Removed	Square Ft Sidewalk Remove Only	Square Foot Asphalt Remove Only	FINAL TOTAL PLUS PERMIT FEES			
1106	S	LOCUST	MCCLURE FRANCES D SUCC TR	FRANCES D MCCLURE TR 1106 S LOCUST ST OXFORD OH 45056 2530	H4100118000060	31							\$	2,521.25		

												\$	2,521.25	
						31	0	0	0	0	0	0	\$	2,521.25

												\$	95,600.55	
<u>INSTALLED TOTALS</u>						1104	324	30	0	40	0	0	\$	95,600.55