



Agenda

Oxford City Council

Court House

TUESDAY, JANUARY 17, 2012

EXECUTIVE SESSION

None.

1. Roll Call. Richard Keebler, Mayor; Ken Bogard, Vice-Mayor; Kevin McKeehan; Bob Blackburn; Kate Rousmaniere; John Harman; Steve Snyder

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

- A. Presentation - City of Oxford Environmental Commission.
- B. Notice to Legislative Authority - New permit for La Posada 3 Inc. DBA La Pinata Mexican Grill & Bar 33 & 45 E. Church Street Oxford, Ohio 45056.



Staff Report/Notice

- C. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

- A. Minutes of the January 3, 2012 City Council Work Session. (Mary Ann Eaton, Clerk of Council)



Minutes

- B. Minutes of the January 3, 2012 City Council Meeting. (Mary Ann Eaton, Clerk of Council)



Minutes

- C. Report regarding the January 4, 2012 Environmental Commission Meeting. (Mike Dreisbach, Service Director)



Report

- D. Report regarding the January 4, 2012 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)



Report

- E. Report regarding the January 10, 2012 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)



Report

5. Resolutions - None.

6. Ordinances.

- A. First Reading - None.

- B. Second Reading

1. An Ordinance Repealing Oxford Codified Ordinance Chapter 1133, Provisions For Zoning Districts, And Adopting New Oxford Codified Ordinance Chapter 1133, Provisions For Zoning Districts, To Add The Agricultural Open Space District. (Jung-Han Chen, Community Development Director).



Staff Report/Ordinance

2. An Ordinance Amending Oxford Codified Ordinance Chapter 1143, Districts, To Add New Section 1143.15, Agricultural Open Space District. (Jung-Han Chen, Community Development Director).



Staff Report/Ordinance

3. An Ordinance Repealing Oxford Codified Ordinance Chapter 1141, Accessory, Temporary, Supplemental and Environmental Regulations, And Adopting New Oxford Codified Ordinance Chapter 1141, Accessory, Temporary, Supplemental and Environmental Regulations. (Jung-Han Chen, Community Development Director).



Staff Report/Ordinance

4. An Ordinance Amending Oxford Codified Ordinance Section 1159.04, Definitions (Beginning With The Letter "C") and Oxford Codified Ordinance Section 1159.07, Definitions (Beginning With The Letter "F"). (Jung-Han Chen, Community Development Director).



Staff Report/Ordinance

7. A. Announcements & Communications.

1. Discussion - Term Limits for Boards and Commissions. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, the Oxford City Council, or the City staff.

2. Remarks from City Council and City Staff.

B. Future Meetings.

WED - Jan 18 Board of Zoning Appeals Meeting 7:30 p.m.

THUR - Jan 19 Recreation Board Meeting 4:00 p.m. Senior Citizens Center

FRI - Jan 20 Student Community Relations Commission Meeting 3:00 p.m. LCNB

WED - Jan 25 Civil Service Commission Meeting 7:00 p.m.

FRI - Jan 27 Community Improvement Corporation Meeting 12:00 p.m. LCNB

WED - Feb 1 Historic and Architectural Preservation Commission Meeting 6:00 p.m.

WED - Feb 1 Environmental Commission Meeting 7:00 p.m. Municipal Building

FRI - Feb 3 Student Community Relations Commission Meeting 3:00 p.m. LCNB

THUR - Feb 9 Community Relations Commission Meeting 5:30 p.m. Municipal Building

THUR - Feb 9 Police Advisory Board Meeting 7:00 p.m. Senior Citizens Center

TUES - Feb 14 Planning Commission Meeting 7:30 p.m.

WED - Feb 15 Board of Zoning Appeals Meeting 7:30 p.m.

FRI - Feb 17 Student Community Relations Commission Meeting 3:00 p.m. LCNB

THUR - Feb 16 Recreation Board Meeting 4:00 p.m. Senior Citizens Center

MON - Feb 20 Housing Advisory Commission Cancelled

MON - Feb 20 Holiday - City Offices Closed

WED - Feb 22 Civil Service Commission Meeting 7:00 p.m.

FRI - Feb 24 Community Improvement Corporation Meeting 12:00 p.m. LCNB

8. Adjourn.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: January 17, 2012

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

January 9, 2012

Date Prepared

Agenda Title: Legislative Authority Notice - New permit for La Posada 3 Inc. DBA La Pinata Mexican Grill & Bar 33 & 45 E. Church Street Oxford, Ohio 45056.

Recommendation: n/a

Discussion:

The permit is for:

D5I - Spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until two thirty a.m. (Restaurant meeting certain criteria)

This permit will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

Department Head:
City Attorney:
City Manager:

Initial Date

 1/13/11

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

4989730		NEW		LA POSADA 3 INC DBA LA PINATA MEXICAN GRILL & BAR 33 & 45 E CHURCH ST OXFORD OH 45056
PERMIT NUMBER		TYPE		
ISSUE DATE				
01 03 2012				
FILING DATE				
D51		PERMIT CLASSES		
09	088	A	Z58299	
TAX DISTRICT		RECEIPT NO.		

FROM 01/09/2012

PERMIT NUMBER		TYPE		RECEIVED JAN 09 2012 City of Oxford
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT		RECEIPT NO.		



MAILED 01/09/2012

RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/09/2012

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 4989730**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT # <u>4989730</u>	

OHIO DEPARTMENT OF COMMERCE
DIVISION OF LIQUOR CONTROL
6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005
Telephone: (614) 644-2431 <http://www.com.ohio.gov/liq>
OFFICER/ SHAREHOLDERS DISCLOSURE FORM

SECTION A. (This form must accompany all applications of a corporate business entity)

Name of Corporation La Posada #3, Inc.	DBA Name La Pinata Mexican Grill & Bar	
Permit Premises Address 33 & 45 E. Church St.	City, State Oxford, OH	Zip Code 45056
Township, if in Unincorporated Area	Tax Identification No. (TIN) applied for	

SECTION B.

1. Is stock publicly traded?
If "YES", indicate exchange _____ & Do NOT complete SECTION D. ☐ YES ☒ NO

2. Does any stockholder own 5% or more shares? If YES, complete SECTION D. ☒ YES ☐ NO

3. Total Number of shares issued **1200**

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement enforcement action, or collect taxes.

SECTION C. List the top five (5) officers of the captioned corporation. If an office is NOT held please indicate by writing NONE.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO none		
2) President Jesus Cuellar		4/3/63
3) Vice-President none		
4) Secretary Juan L. Mata		2/2/60
5) Treasurer Juan L. Mata		

SECTION D. Stockholders holding 5% or more outstanding shares. Note: If you answered Question 1 YES, do not complete this section

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191. If none, please indicate by writing "NONE".

1) Stockholder's Name Jesus Cuellar	Social Security No. (if Individual) 603-20-1837	NUMBER OF SHARES HELD (NOT PERCENTAGE) 300
Residence Address 2712 Killarney Dr.	Tax Identification No. (if applicable)	
City and State Springfield, IL	Zip Code 62711	
Telephone No. 217/483-1006	Date of Birth 4/3/63	
2) Stockholder's Name Juan L. Mata	Social Security No. (if Individual)	NUMBER OF SHARES HELD (NOT PERCENTAGE) 900
Residence Address 223 Summerford Pl.	Tax Identification No. (if applicable)	
City and State Centerville, OH	Zip Code 45458	
Telephone No. 937/291-0227	Date of Birth 2/2/60	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE TO LIST STOCKHOLDERS)

STATE OF OHIO, **Franklin** COUNTYss

I, the undersigned being first duly sworn, according to law, deposes and says that he/she is (Title) Sec Treas. of the La Posada #3, Inc., a corporation duly authorized by law to do business in the State of Ohio, and that the

statements made in the foregoing affidavit are true.

(Signature) Juan L. Mata (Print Name and Corporate Title) Juan L. Mata, Sec Treas.

Sworn to and subscribed in my presence this 10 day of December 2011



(Notary Public) GINA M. DOUGHERTY, ATTORNEY AT LAW
NOTARY PUBLIC, STATE OF OHIO
My commission has no expiration date.
Section 147.03 R.C.

(Notary Expiration)

Rev. 6-08

A Work Session of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, January 3, 2012 at 6:30 P.M. The Council members present were, Ken Bogard John Harman, Kevin McKeehan, Kate Rousmaniere and Steve Snyder. Bob Blackburn was excused.

Staff members present: Doug Elliott, City Manager; Amy Blankenship, Acting Law Director and Mary Ann Eaton, Clerk of Council.

APPROVAL OF AGENDA

Mr. Harman moved approval of the Agenda. Mr. Snyder seconded. The motion carried 6-0-0.

PURPOSE

The purpose of the Work Session was for Council to discuss the issue of establishing term limits for members of various City Boards and Commissions.

TERM LIMITS

Mayor Keebler noted he wanted Council's feedback on the possibility of establishing term limits for board and commission members. Mayor Keebler referred to a report that showed each board or commission member, how long they had served and when their current term ended and noted it was important to make sure all the terms didn't end at the same time. Mayor Keebler advised the Clerk surveyed other cities and some had term limits and some did not. Mayor Keebler noted the City of Middletown had a policy which limited the service of a citizen on a board or commission to two-full terms with the provision that if no candidates were available, Council could reappoint a citizen to additional terms. Mayor Keebler noted establishing term limits would not affect the City Charter.

Mr. Bogard inquired if citizens would fulfill their current terms and Mayor Keebler advised yes. Mr. Bogard noted it had been difficult to fill vacancies in the past and suggested a person could be reappointed after a year off of the board or commission.

Mr. Harman noted he served as the Council representative on the HAPC and they were in favor of establishing term limits.

Mr. Snyder suggested the term limit should be established based on the complexity of the particular board or commission's duties.

Council discussed the notion of limiting 3 year terms to 3 consecutive terms and 4 or 5 year terms to 2 consecutive terms. Council also requested a copy of the City of Middletown's policy.

Mayor Keebler inquired if there was any difficulty with establishing a policy rather than adopting an Ordinance and Ms. Blankenship advised that Mr. McHugh felt the issue of term limits should be codified.

Mr. Elliott advised staff would provide draft legislation for Council to review at a future meeting with an 'out' that persons could be reappointed under certain circumstances.

ADJOURNMENT

Mr. Bogard moved to adjourn at 7:03 p.m. Ms. Rousmaniere seconded. The motion carried 6-0-0.

A Regular meeting of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, January 3, 2012 at 7:06 p.m. Those members present were Ken Bogard, John Harman, Kevin McKeehan, Kate Rousmaniere and Steve Snyder. Bob Blackburn was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Bob Holzworth, Interim Police Chief; Mr. Jung-Han Chen, Community Development Director; Mr. Joe Newlin, Finance Director; Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Ms. Amy Blankenship, Acting Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Bogard moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22(G)(1) for the purpose of discussing appointments to Boards and Commissions. Mr. McKeehan seconded. The motion passed by the following roll call:

AYE: Mr. Bogard, Mr. Harman, Mr. McKeehan, Ms. Rousmaniere, Mr. Snyder,
Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Bogard moved to return from Executive Session at 7:30 p.m. Mr. Snyder seconded. The motion passed 6-0-0.

PLEDGE OF ALLEGIANCE

Mayor Keebler called for the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. McKeehan moved to approve the agenda. Mr. Harman seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

APPOINTMENTS TO BOARDS AND COMMISSIONS **MCCULLOUGH-HYDE HOSPITAL BOARD OF TRUSTEES**

Mr. Bogard noted Mr. Rusty Richardson moved away from the community and the Hospital Board needed someone to fill the vacancy on the Board of Trustees.

Mr. Bogard moved to appoint Mr. Ralph Gutowski to the McCullough-Hyde Memorial Hospital Board of Trustees for a term ending June 30, 2012. Ms. Rousmaniere seconded. The motion passed 6-0-0.

NOTICE TO LEGISLATIVE AUTHORITY

Notice to Legislative Authority – Transfer permit from Fisher, Lundgren & Slaughenhaupt Inc. 10 E. Walnut Street 1st Floor Oxford, Ohio 45056 to Blazin Wings Inc. DBA Buffalo Wild Wings Grill and Bar 10 E. Walnut Street 1st Floor Oxford, Ohio 45056.

Mr. Bogard moved to accept the notice without comment. Mr. McKeehan seconded. The motion passed 6-0-0.

PUBLIC COMMENTS

Mr. David Brown, Butler County Auditor's Office, reminded dog owners to purchase their dog licenses by January 31, 2012 noting the cost was \$14.00 per dog. Mr. Brown noted the licenses could be purchased through the auditor's office, at the City Building and at the Whistle Stop on Elm Street in Oxford.

Mr. Brown noted the Auditor's Office recently announced its Triennial Update and Butler County property owners would receive a mailer showing their 2011 property value. Mr. Brown noted the total taxable property value in Oxford was 294.86 million dollars. Mr. Brown advised if citizens were concerned about their property value they could request a hearing by the Board of Revision through the Auditor's Office. Mr. Brown also discussed the Homestead Exemption that was available for those 65 or older or those who were disabled.

CONSENT AGENDA

Mayor Keebler requested removal of item F. (A Resolution approving the purchase of two police vehicles).

Mr. Chen noted a correction to the BZA report on page 19 of the agenda.

MINUTES

Minutes of the December 6, 2011 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the December 7, 2011 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Report regarding the December 13, 2011 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the December 14, 2011 Board of Zoning Appeals Meeting. (Jung-Han Chen, Community Development Director)

RESOLUTION
CONTRACT WITH
UTILITY SERVICE AND SUPPLY, INC.

A Resolution No. 4654 authorizing the City Manager to enter into a contract with Utility Service and Supply, Inc. for the purchase of materials to replace an existing ten inch water main under High Street between Main Street and Campus Avenue at a cost of \$143,553.85 plus a contingency amount of ten percent (10%) of the contract price or \$14,355.00 for a total cost not to exceed \$157,908.85. (Mike Dreisbach, Service Director)

Mr. Snyder moved to approve the consent agenda. Mr. McKeehan seconded. The motion passed 6-0-0.

RESOLUTION
CONTRACT WITH
GREVE CHRYSLER JEEP DODGE

A Resolution No. 4655 authorizing the City Manager to enter into a contract with Greve Chrysler Jeep Dodge for the purchase of two (2) 2012 Dodge Chargers at State Contract pricing at a cost not to exceed \$43,020.00. (Bob Holzworth, Interim Police Chief)

Mayor Keebler advised there were no police vehicles budgeted for 2012 and inquired where the funds would come from. Mr. Elliott advised in 2011 the City budgeted for two police cruisers out of the Enforcement and Education Fund and the Capital Equipment Fund. Mr. Elliott noted he and former Chief Schwein decided to wait until later in 2011 to pursue the purchase. Mr. Elliott advised after discussing the issue with Interim Chief Holzworth, he decided to request the purchase at the first meeting in January of 2012. Mr. Elliott reiterated that the funds had been encumbered.

Mr. Bogard inquired if equipment for the new vehicles would be transferred from the old vehicles or if the new vehicles would be fit with new equipment. Mr. Elliott advised grant money would be utilized to purchase new equipment for the new vehicles.

Mr. McKeehan inquired what other vehicle models were considered and Mr. Elliott advised none, as the Dodge Charger was on the state bid list. Interim Chief Holzworth noted other local agencies used the Dodge Charger and were quite satisfied with their performance and durability.

Mr. Harman advised no new police cars had been purchased since 2009 and commended the Police Department for keeping the older vehicles running well.

Mr. Bogard moved to adopt Resolution No. 4655. Mr. McKeehan seconded. The motion passed 6-0-0.

RESOLUTIONS

RESOLUTION **RESIDENTIAL PERMITTED** **PARKING AREA**

A Resolution No. 4656 establishing E. Rose Avenue from S. Poplar Street to S. Campus Avenue and the 500 and 600 blocks of S. Poplar Street as Residential Permitted Parking Areas twenty-four (24) hours a day, seven (7) days a week. (Bob Holzworth, Interim Police Chief)

Interim Chief Holzworth advised the Residential Parking Permit petition was submitted on October 7, 2011 and the required studies were done and included in the report on pages 30-37 of the agenda. Interim Chief Holzworth noted the Residential Parking Permit areas were recommended based on the data collected by the employees of the parking unit and he urged Council to move forward with the initiative. Interim Chief Holzworth advised the petitioner was in attendance if Council wished to speak to her.

Mr. Elliott referred to pages 34 to 37 of the agenda and advised duplicate signatures were struck-out as only one signature per dwelling unit was allowed.

Mr. Snyder noted this was a very thorough process based on the documentation provided. Interim Chief Holzworth advised it was an intensive effort conducted primarily by the parking unit who surveyed the areas, took counts of available parking spaces and held a public hearing. Interim Chief Holzworth noted there had been no resistance to the initiative and he felt it would be a nice addition to the Residential Parking Permit program.

Mayor Keebler noted he understood the need for Residential Parking Permit areas although it was annoying in some cases when you couldn't park on an almost empty street for a short visit. Mayor Keebler noted there were problems particularly in areas surrounding the campus where people were trying to store their cars in residential areas.

Mr. Snyder moved to adopt Resolution No. 4656. Mr. Harman seconded. The motion passed 6-0-0.

RESOLUTION **CONTRACT WITH** **FINE LINE PRODUCTS**

A Resolution No. 4657 accepting the bid submitted by Fine Line Products and authorizing the City Manager to enter into a contract with Fine Line Products for the purchase of 4,400 Photoelectric Smoke Alarms at a cost of \$54,780.00. (John Detherage, Fire Chief)

Chief Detherage noted after advertising the bid for a second time, Fine Line Products found a device that would meet the Fire Department's needs and the bid price was under the grant amount he had to work with. Chief Detherage noted other local Fire Departments used the same product and were very satisfied with it.

Mr. McKeehan moved to adopt Resolution No. 4657. Mr. Snyder seconded. The motion passed 6-0-0.

RESOLUTION
GRANT APPLICATION

A Resolution No. 4658 of Council approving an application for a Transportation, Community and System Preservation grant on behalf of Miami University, in the amount of \$507,000 with a matching fund commitment of \$169,000 from Miami University, to the Federal Highway Administration for a project titled "Campus Life-Safety Improvements". (Mike Dreisbach, Service Director)

Mr. Dreisbach noted Miami University recently completed a Campus Circulation Master Plan which identified several areas where improvements could be made for vehicular and pedestrian access and safety particularly around US-27. Mr. Dreisbach noted Miami had been diligent in trying to obtain financing for the improvements and it recently came to their attention that a grant was available through the Federal Highway Administration. Mr. Dreisbach advised Miami would pay the entire local match and there would be no financial obligation on the part of the City. Mr. Dreisbach noted the proposed improvements were mainly sidewalk and crosswalk improvements on High Street and Patterson Avenue, a 3 way stop at Maple and Spring Streets and a raised traffic table. Mr. Dreisbach noted Ms. Yvette Kline and Mr. John Seibert from Miami University were in attendance. Mr. Dreisbach advised the grant would mostly benefit Miami and the campus area but the municipality was required to apply for it. Mr. Dreisbach noted letters of support for the project from OKI and McCullough-Hyde Hospital were included on pages 49 and 50 of the agenda.

Mayor Keebler noted his concern that the 'cart was before the horse'.

Mr. John Seibert, Senior Project Architect and Manager, Miami University, advised members of Miami's staff worked with Mr. Chen, Mr. Dreisbach, Interim Chief Holzworth and Mr. Popescu on the proposed grant application. Mr. Seibert noted preparations were being made for public outreach sessions to share information about the proposal with the community and campus. Mr. Seibert advised just before the holiday break a student was struck and air-cared off of the campus. Mr. Seibert noted Miami was made aware of the grant and looked at the Campus Circulation Master Plan and picked components of it to enhance pedestrian safety which included reconfiguring sidewalks and crossings to help students get across US-27 safely.

Mayor Keebler noted he understood the desire to improve safety and at the same time Council was committed to the community as a whole. Mayor Keebler advised he was concerned with the installation of traffic calming tables on a major thoroughfare such as Spring Street. Mayor Keebler noted concern that Council did not have a detailed plan yet they were being asked to make a major commitment on the part of the City. Mayor Keebler inquired when Council would be able to look at the project and decide what was best for the community as a whole.

Mr. Seibert advised the grant allowed a design process once the grant was awarded and there would be a planning and review period.

Mr. Seibert noted as an example, the university would like to reduce the existing crossings on High Street from 5 to 3 and that proposal would be reviewed with the proper entities before the project would go out for bid. Mr. Seibert referred to page 46 of the agenda which outlined the process which included Stakeholder meetings.

Mayor Keebler noted if Council had the opportunity to provide input he would be in favor of the proposed grant application.

Mr. Bogard advised a visual presentation of the proposed improvements would be in order as well as detailed drawings.

Mayor Keebler noted this needed to be a joint City/Miami University decision and project and should not be based on just what the university and their consultant felt was best.

Mr. Snyder inquired if drawings would be available at the public meetings and Mr. Seibert advised yes. Mr. Snyder inquired who would conduct the public meetings and Mr. Seibert advised ODOT was the sponsoring entity. Mr. Snyder inquired if City staff was in favor of going forward with the project.

Mr. Elliott advised staff was in favor of many of the improvements listed but wanted to see more detail and bring that information forward to the public. Mr. Elliott noted he felt Council should hold meetings regarding the project and involve the Planning Commission.

Mayor Keebler noted he felt all of Council was in favor of the project with the full understanding that they expected to be involved in the final planning, design and implementation of the grant and exactly what it funded.

Ms. Rousmaniere echoed Mayor Keebler's comments. Ms. Rousmaniere noted she read the university's master plan and it was very ambitious. Ms. Rousmaniere advised she looked forward to regular communications regarding the project.

Ms. Rousmaniere moved to adopt Resolution No. 4658. Mr. Harman seconded. The motion passed 6-0-0.

ORDINANCES

ORDINANCE **NEW CHAPTER 1133**

An Ordinance Repealing Oxford Codified Ordinance Chapter 1133, Provisions For Zoning Districts, And Adopting New Oxford Codified Ordinance Chapter 1133, Provisions For Zoning Districts, To Add The Agricultural Open Space District. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the first two proposed Ordinances went hand in hand noting the first one created the Agricultural Open Space District (AOS) and the second one detailed the regulations of the district.

Mr. Chen advised the proposed AOS district would allow agricultural use to continue when property was annexed into the City. Mr. Chen noted the proposed district would also be used as a holding zone when land was not under development pressure. Mr. Chen advised one objective in the Comprehensive Plan was to create a comparable land use category with the township and county. Mr. Chen noted the proposed new district would alleviate future nonconformities.

Mayor Keebler advised the Planning Commission had discussed this issue for quite some time and noted right now newly annexed property came into the City as R1 which was not compatible with agricultural use. Mayor Keebler advised the proposed new district would provide the opportunity to zone newly annexed property as agricultural immediately and change portions of it as necessary if it developed. Mayor Keebler noted this would remove some contention about bringing land into the City and destroying its agricultural use. Mayor Keebler advised there was no down side to the new district and it would recognize the Comprehensive Plan's objective with regard to open space.

ORDINANCE
AMENDING CHAPTER 1143

An Ordinance Amending Oxford Codified Ordinance Chapter 1143, Districts, To Add New Section 1143.15, Agricultural Open Space District. (Jung-Han Chen, Community Development Director)

Mayor Keebler noted the proposed Ordinance had already been addressed.

ORDINANCE
NEW CHAPTER 1141

An Ordinance Repealing Oxford Codified Ordinance Chapter 1141, Accessory, Temporary, Supplemental and Environmental Regulations, And Adopting New Oxford Codified Ordinance Chapter 1141, Accessory, Temporary, Supplemental and Environmental Regulations. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the proposed changes were printed in red and items that were removed or relocated were struck through. Mr. Chen noted much of the Chapter was retained and several items were added under temporary uses. Mr. Chen advised the language pertaining to the Farmers Market was clarified and the regulations pertaining to tent sales and roadside sales were better defined. Mr. Chen noted the Home Occupation section was clarified and prohibitions related to Home Occupations were added. Mr. Chen advised regulations for alternative energy apparatuses such as wind turbines and solar panels were added. Mr. Chen noted the Planning Commission spent six months working on this Chapter and reorganized many of the sections to make it easier to follow.

Mr. Snyder inquired how adopting this Ordinance would affect the rest of the zoning code. Mr. Chen advised this Chapter had little to do with the rest of the code. Mayor Keebler advised there may be some practices in other Chapters that would need to be adjusted. Mayor Keebler noted the intent was to clarify the Chapter and no major new restrictions were proposed.

Mr. Bogard noted he liked the positive spin that was incorporated in the proposed language and Mr. McKeehan advised a lot of the vagueness was clarified.

ORDINANCE
AMENDING CHAPTER 1159

An Ordinance Amending Oxford Codified Ordinance Section 1159.04, Definitions (Beginning With The Letter “C”) and Oxford Codified Ordinance Section 1159.07, Definitions (Beginning With The Letter “F”). (Jung-Han Chen, Community Development Director)

Mr. Chen noted the definitions for Child Day Care centers and Family Day Care Home Type-A and Type-B were amended to be in sync with the Ohio Administrative Code and noted the Ohio Department of Job and Family Services was the authorizing agency for those services. Mr. Chen advised the ‘good-standing’ clause was removed from the definition of Fraternity/Sorority House as it related to a behavioral issue not a land use issue.

ORDINANCES
SECOND READING

None.

ANNOUNCEMENTS

Mr. Elliott noted he provided an update to Council regarding the Miami Heritage Tech Park on December 6, 2011. Mr. Elliott advised the County Commissioners approved the annexation at their December 15, 2011 meeting and Council would need to adopt an Ordinance accepting the annexation after 60 days. Mr. Elliott noted under this type of annexation the township would receive the same amount of property tax. Mr. Elliott updated Council regarding the proposed Bonham Road annexation and advised he wanted to set-up a meeting with the township trustees, the Mayor, and members of Council to try to move the project forward.

Ms. Rousmaniere advised she was the Council representative on the Environmental Commission and they wanted to make a presentation to Council at the next meeting. Ms. Rousmaniere noted the Environmental Commission’s focus this year was on storm water management and they would be developing some proposals to help the community address the issue.

Mr. Bogard announced the yard waste pick-up program was on the winter schedule and yard waste would be picked up the first full week of January, February and March on the normal trash pick-up day.

Mr. McKeehan noted he chaired the Lions Club annual Christmas Tree sale which was very successful and thanked everyone for their support.

ADJOURN

Mr. Bogard moved to adjourn at 8:29 p.m. Mr. McKeehan seconded. The motion passed 6-0-0.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: January 17, 2012

Service Department
Originating Department

Account Code #: N/A

David Treleaven
Prepared By

Budgeted Amount: N/A

January 5, 2011
Date Prepared

Agenda Title:	Environmental Commission Meeting of January 4, 2012
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Recommendation:	For Review and Consideration
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Discussion:

Environmental Commission members present at the Wednesday, January 4, 2012 meeting were: Chair, Mr. Charlie Ford; Vice-Chair, Mr. Wright Gwyn; City Council Representative, Ms. Kate Rousmaniere; Planning Commission Representative, Mr. Ted Wong; Mr. Vince Hand, and Ms. Kelly Church. A quorum was present. Commissioner Mr. Kevin Armitage had previously informed the Commission that he would not be in attendance. Dr. Sandra Woy-Hazleton also attended, observing for the League of Women Voters and participating as a citizen.

Minutes from the December 7, 2011 Commission meeting were unanimously accepted as presented.

A draft agenda for the January 12, 2012 meeting of the Storm Water Management Sub-Committee was reviewed. Commissioners are to attend and receive instructions/training for upcoming interviews with stakeholders to the potential Oxford-specific storm water management regulations. The interviews are intended to seek input from those likely to be directly affected by, and/or with expertise that would assist in development of storm water management regulation. The goals for the January 12th meeting are to establish what the interviews are to accomplish, establish consistency of interviews by the Commissioners, establish a project timeline, and to finalize the list of stakeholders. The January 12, 2012 Storm Water Management Sub-Committee meeting is scheduled for 6:30 p.m. at the Lane Library Community Meeting Room B. A final draft agenda will be provided to Staff for the public announcement posting. Staff was requested to provide copies of the Miami University's "Stormwater Management Overlay" (dated September 2011) to each of the Commissioners.

The PowerPoint slide presentation prepared by Vice-Chair Wright Gwyn had been modified to reflect the upcoming focus on storm water management research. Comments regarding minor revisions were made in preparation for presentation to the City Council at the January 17, 2012 meeting. A copy of the PowerPoint slide presentation accompanies this Staff Summary Report. (in Council's Packet)

The Commission adjourned at 8:35 p.m. The next regularly scheduled meeting of the Environmental Commission is on Wednesday, February 1, 2012 at 7:00 p.m. in the Municipal Building's Second Floor Conference Room.

Approved By:

Department Head:

City Manager:

Initial NTD Date 1/6/12
DRG 1/11/12

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: January 17, 2012

Jung-Han Chen
Prepared By

Account Code No. #:

Budgeted Amount:

January 6, 2012
Date Prepared

HAPC MEETING REPORT – January 4, 2012

ELECTION OF OFFICERS:

The election of HAPC officers took place. Mr. Mike Smith will remain as the Chair and Ms. Laura Henderson will remain as the Vice-Chair.

ADMINISTRATIVE APPROVALS:

HAPC – ADM-07-2011 19 N. Poplar Street, Fifth Third Bank, approval of signage, **One Stop Signs, Applicant, Agent** (approved 10/18/11).

The next HAPC meeting is scheduled for February 1, 2012 at 6:00 p.m..

Department Head:
City Attorney:
City Manager:

JHC 1/19/12
DAE 1/13/12

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: January 17, 2012

Account Code No. #:

Jung-Han Chen
Prepared By

Budgeted Amount:

January 12, 2012
Date Prepared

PLANNING COMMISSION MEETING REPORT – January 10, 2012

Election of Officers:

The election of Planning Commission officers took place. Mr. David Prytherch was re-elected to serve as Planning Commission Chair; Mr. Richard Keebler was re-elected to serve as Vice-Chair; Mr. Marvin Hurston was re-elected to serve as Secretary to the Commission.

Mr. Richard Daniels was elected to serve on CIC, Mr. Ted Wong will continue to serve on the Environmental Commission, and Mr. Robert Benson will represent the Planning Commission on the HAPC.

Public Hearing:

There were no cases for the January 10, 2012 Planning Commission meeting.

Communications:

It was announced that the Environmental Commission would be presenting a Storm Water Management Study to City Council January 17, 2012.

New Business:

There was no new business.

Other Business:

It was announced that a joint work session would be taking place on January 17, 2012 between City Council and the Planning Commission to solicit input on the work items developed by the Planning Commission at their earlier work session.

Next Meeting:

The next regularly scheduled Planning Commission meeting will take place February 14, 2012. Two cases are scheduled for hearing.

Approved By:

**Department Head:
City Attorney:
City Manager:**

Initial Date

JHC / 1/12/12

DRK / 1/13/12

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development Department
Originating Department

Council Meeting Of: January 3, 2012

Jung-Han Chen

Account Code No. #:

Prepared By:

Budgeted Amount:

December 19, 2011

Date Prepared:

Agenda Title:	PC-06-2011 Zoning Code Text Amendment-Chapter 1133 Provisions for Zoning Districts, Adding a New Zoning District and a New Section to Chapter 1143 Districts, 1143.15 Agricultural Open Space District, City of Oxford, Applicant
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Recommendation:	Approval
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Discussion:

The Planning Commission held a Public Hearing for this Zoning Code Text Amendment to add a new zoning district - Agricultural Open Space District (AOS).

Creating an Agricultural District was first discussed in 2007 and again during the Comprehensive Plan rewrite in 2008. This District will allow agricultural use to continue, but will also maintain the environmental sensitive areas prior to any future development decisions. Furthermore, this District would be used as a holding zone when land is not under any kind of development pressure. Past discussions have also dealt with creating future nonconformities and how to address the issue.

The Planning Commission reviewed the Decision Standards and voted 7-0-0 to recommend **APPROVAL** to City Council.

Approved By:	Department Head:	Initial	Date
	City Attorney:	<i>JHC</i>	12/20/11
	A. City Manager:	<i>[Signature]</i>	12/29/11

ORDINANCE NO.

ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE CHAPTER 1133, PROVISIONS FOR ZONING DISTRICTS, AND ADOPTING NEW OXFORD CODIFIED ORDINANCE CHAPTER 1133, PROVISIONS FOR ZONING DISTRICTS, TO ADD THE AGRICULTURAL OPEN SPACE DISTRICT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a public hearing on December 13, 2011 and that following the public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended repealing Oxford Codified Ordinance Chapter 1133 Provisions for Zoning Districts, and adopting new Oxford Codified Ordinance Chapter 1133, Provisions for Zoning Districts, to add the Agricultural Open Space District.

SECTION II: Council hereby repeals Chapter 1133 of the Oxford Code of Ordinances and adopts new Chapter 1133 as follows:

CHAPTER 1133 Provisions for Zoning Districts

1133.01	Establishment of Zoning Districts.	1133.03	Essential services Exempted.
1133.02	Compliance with regulations.	1133.04	Zoning districts for newly annexed territory.

1133.01 ESTABLISHMENT OF ZONING DISTRICTS.

(a) For the purpose of promoting the public health, safety and general welfare of the City of Oxford, Ohio the following districts are hereby established:

<u>Abbreviated</u>	<u>Term District Name</u>	<u>District Type</u>
AOS	Agricultural Open Space	Residential
R-1A	Single-Family Low Density Residential	Residential
R-1B	Single-Family Medium Density Residential	Residential
R-2A	Single- and Two-Family Residential	Residential
R-3	Multi-Family Residential	Residential
R-1MS	Single-Family Mile-Square Residential	Residential
R-2MS	Single- and Two-Family Mile-Square Residential	Residential
R-3MS	Single-, Two-Family, & Three-Family Mile-Square Residential	Residential
RMH	Planned Mobile & Manufactured Home	Residential
RO	Office Residential	Residential
MU	University	Residential
UP	Uptown	Commercial
GB	General Business	Commercial
OI	Office & Light Industrial	Industrial
LI	Light Industrial	Industrial
FP	Flood Plain	Overlay
MSO	Mile Square Overlay	Overlay
HDO	Historic District Overlay	Overlay

(b) In this Code and in all matters relating to this Code, the abbreviated terms shall be construed to have the same meaning as their corresponding district titles.

1133.02 COMPLIANCE WITH REGULATIONS.

The regulations for each district set forth by this Ordinance shall be minimum regulations and shall apply uniformly to each class or kind of structure or land, except as hereinafter provided:

- (a) A use not listed within the use provisions of a zoning district shall be prohibited.
- (b) A use not provided for in a zoning district shall be prohibited unless the activity is deemed to be like in kind and similar to the uses allowed in the district and consistent with the intent of the district as interpreted by the Zoning Administrator.
- (c) No building, structure, or land shall be used or occupied and no building or structure or part thereof shall be erected, moved, converted, enlarged, reconstructed, structurally altered except in conformity with all of the regulations for the district in which it is located.
- (d) No building shall be erected, converted, enlarged, reconstructed, moved or structurally altered, except for a purpose permitted in the district in which the building or land is located to provide for greater lot coverage, height or bulk.
- (e) No yard or lot existing at the time of passage of this Ordinance shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this Ordinance shall meet at least the minimum requirements set forth herein.
- (f) No land, building or structure in any district shall be used or occupied in any manner as to create or maintain a nuisance. Any structure or use that is in violation of this Code and that is established after the adoption of this Ordinance shall be considered a public nuisance.
- (g) In any district, no more than one primary structure and its customary accessory use shall be located on a single recorded lot except as specifically provided elsewhere in this Ordinance.
- (h) Any parcel, property or structure that is within the Historic District Overlay shall consult the current design guidelines of the Historical Architectural Preservation Commission and Chapter 1331 of the Oxford Codified Ordinance and shall follow the procedures for approval contained therein.

1133.03 ESSENTIAL SERVICES EXEMPTED.

- (a) Agencies providing essential services shall make reasonable efforts to comply with the standards of this Zoning Code. If compliance with this code prevents the efficient and effective provision of the service, the standards of this Code may be waived by the City Manager.
- (b) The location of such facilities shall be approved by the City Engineer. In residential subdivision and Planned Developments, such facilities shall be shown on the plans.

1133.04 ZONING DISTRICTS FOR NEWLY ANNEXED TERRITORY.

The zoning district for the property annexed to the City shall be subject to the annexation agreement between the City and the applicant.

SECTION III: This Ordinance shall take effect at the earliest time allowed by law.

CLERK OF OXFORD CITY COUNCIL

MAYOR

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

Certification of Action Oxford Planning Commission Recommendation to City Council

<u>Report Date</u>	January 3, 2012
<u>Case Number</u>	PC-06-2011
<u>Applicant Information</u>	City of Oxford, Applicant
<u>Requested Action</u>	Zoning Code Text Amendment
<u>Summary of Request</u>	Zoning Code Text Amendment to Chapter 1133 Provisions for Zoning Districts, Adding a New Zoning District and a New Section to Chapter 1143 Districts, 1143.15, Agricultural Open Space District
<u>Public Hearing Information</u>	On December 13, 2011 a Public Hearing took place at 118 W. High Street. A Public Hearing notice was published in the Oxford Press on November 11, 2011.
<u>Commission Action</u>	The Planning Commission voted 7-0-0 recommending approval to City Council.
<u>Commission Findings and Conclusions</u>	Creating an Agricultural District has been discussed by the Planning Commission for several years. The creation of this District will allow agricultural use to continue, but will also maintain an environmentally sensitive area prior to any future development. This District was discussed during the Comprehensive Plan rewrite in 2008.
<u>Exhibits Submitted to the Commission</u>	1. Staff Report dated 11/18/11 2. Interoffice Review Transmittal Sheets 3. Zoning Code Text Amendment Application dated 10/12/11 4. Chapter 1133 Provisions for Zoning Districts 5. Chapter 1143 Districts, 1143.15 Agricultural Open Space District

City of Oxford
Community Development Department
STAFF REPORT

Planning Commission

Case # PC-06-2011

Date – December 13, 2011

APPLICATION

Applicant: City of Oxford
Action Request: **Zoning Code Text Amendment-** Chapter 1133 Provisions for Zoning Districts, Adding a New Zoning District and a New Section to Chapter 1143 Districts, 1143.15 Agricultural Open Space District

DESCRIPTION

This application is to create a new zoning district that would allow for agricultural activities in the City and conserve open spaces that have distinctive value as open space, preserving environmental sensitive areas that may have development constraints. This district can also serve as a transitional zone between urbanized developments and predominately rural characters in the township territory.

SITE HISTORY

None

ZONING CODE

Proposed amendments are attached.

COMPREHENSIVE PLAN

The key direction of the Comprehensive Plan are as follows:

- Preserve the small town character
- Enhance the Mile Square to preserve the traditional character of Oxford
- Give priority to infill and redevelopment
- Conserve agricultural land and natural areas
- Create new jobs and services in the community
- Provide a variety of transportation options including walking, biking and public transit
- Cooperate with neighboring jurisdictions to preserve the rural character

Land use objectives:

1. Manage growth
LU 1.7 Work towards a compatible zoning district with the County and Township to manage rural development.
7. Preserve open space and farmland, and expand existing open space areas
LU 7.4 Work toward adopting and promoting a new zoning designation to protect agricultural land.
LU7.6 Implement alternative cluster style subdivision development to encourage preservation of natural areas and farmlands as areas are developed.

Land use principals (page 3.10)

5. Green space and public spaces will be incorporated as part of future developments.
6. Future growth at the edge of the City will preserve open space, protect the area's rural character, and be consistent with other principals.

10. Environmentally sensitive and sustainable practices will be encouraged in future development.

AGENCY REVIEWS

Requests for review were made to the Police, Fire, Engineering and Economic Development Departments. The following comments have been received:

Police:	No comments returned.
Fire:	Comment returned without comments.
Engineering:	Comments returned without comments.
Econ. Dev.	No comments returned.

DECISION CRITERIA

A copy of the Text Amendment Decision Criteria is attached.

ANALYSIS

During the Comp Plan process, the topic of having an agricultural open space district was brought up by many participants for several reasons: preservation of environmental sensitive areas; to allow agricultural activities to continue; to create a district that is compatible with Township land use based on the County's zoning resolution; to allow the development of the site adhere to the City's standards when the development takes place.

During that time, staff did some research and began with some language for an agricultural district. Due to other pending issues and resource constraints, the idea of formalizing the district did not move forward. Some recent developments prompted the Planning Commission to look into this issue as they felt it time to develop language for consideration

This proposed language reflects the vision of the Comp Plan and makes comparison with Township zoning language so that there is consistent transition between the different jurisdictions.

SUBMITTED

BY:


Jung-Han Chen,
Community Development Director

DATE: November 18, 2011

ATTACHMENT

(c) Planning Commission and Council Review. The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall also consider the Planning Commission recommendation.

If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

- (1) Decision standards. A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

Text Amendments

- A. The proposed amendment will make the Code conform more closely to the Comprehensive Plan.
- B. The proposed amendment will improve the public health, safety, and general welfare of Oxford.
- C. The proposed amendment will clarify the intent of the Code.
- D. The proposed amendment will better implement the intent of the Code.
- E. The proposed amendment will improve enforcement of the Code.

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 11/14/2011

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

Drawings are being submitted to you for the following:

Case #: **PC-06-2011**

Description:

ZONING CODE TEXT AMENDMENT, Chapter 1133 Provisions for Zoning Districts, Addition of a New Zoning District and a New Section to Chapter 1143 Districts, 1143.15, Agricultural Open Space District, **City of Oxford, Applicant**

☒ Review ☐ Revisions ☐ Other

ADDITIONAL LANGUAGE IS MARKED IN RED

Comments or status update requested by: Lynn Taylor

Please return no later than: **12/6/2011** Note: If no comments are received, we will assume the project meets your department's standards.

.....
Drawings are returned: w/comments without/comments

Drawings reviewed by: 
VICTOR POPESCU

Date: 11-15-11

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 11/14/2011

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

Drawings are being submitted to you for the following:

Case #: **PC-06-2011**

Description:

ZONING CODE TEXT AMENDMENT, Chapter 1133 Provisions for Zoning Districts, Addition of a New Zoning District and a New Section to Chapter 1143 Districts, 1143.15, Agricultural Open Space District, **City of Oxford, Applicant**

 X Review Revisions Other

ADDITIONAL LANGUAGE IS MARKED IN RED

Comments or status update requested by: Lynn Taylor

Please return no later than: **12/6/2011** Note: If no comments are received, we will assume the project meets your department's standards.

.....

Drawings are returned: w/comments without/comments

Drawings reviewed by:



Date: 11-14-11

Zoning Code Text Amendment Application

City of Oxford, Ohio

Chapt. 1133 Addition of new District
New Section 1143.15

REQUIRED INFORMATION

Name of Applicant: City of Oxford
(Attach a Letter of Agency if the applicant is not the property owner.)
Mailing Address: 101 E. High Street
Telephone Number(s): (513) 524-5204
Email Address: www.cityofoxford.org

SUBMISSION REQUIREMENTS

A written, detailed description, where applicable, is required for each subsection.

All applications must include:

- A general description of the proposed amendment.
- A narrative statement that describes how the proposed amendment relates to the Comprehensive Plan.
- A statement that identifies potential negative consequences of the proposed amendment.
- Any existing section number and text that is proposed to be deleted or amended.
- Any new or amended text as it is proposed to be codified including its proposed location in the Code. (section numbers)
- A narrative statement that describes the expected effects of the proposed text.
- A narrative statement that compares the expected effects of the proposed text with any existing text that it will replace, if applicable.

Planning Commission and Council Review The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall consider the Planning Commission recommendation. If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

Decision Standards A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls. The proposed amendment will:

- make the Code conform more closely with the Comprehensive Plan.
- improve the public health, safety, and general welfare of Oxford.
- clarify the intent of the Code.
- better implement the intent of the Code.
- improve enforcement of the Code.

All materials and the application fee in the amount of **\$150.00 plus actual postage**, payable to the City of Oxford must be delivered to the office of Community Development, 101 East High Street, Oxford, Ohio 45056 45 days prior to the proposed meeting date. Any questions should be directed to the Community Development Department at (513) 524-5204.

NOTE: Incomplete applications will not be processed. City Staff will erect a public hearing sign on the subject property. It is the Applicant's responsibility to remove the signage once the hearing(s) are completed.

SIGNATURE OF APPLICANT: _____

Date: 10/12/11

PRINTED NAME: Jung-Han Chen, Comm. Dev. Dir.

FEE / RECEIPT

\$150 Fee plus Actual Postage Paid / Receipt Number: NA

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development Department
Originating Department

Council Meeting Of: January 3, 2012

Jung-Han Chen

Account Code No. #:

Prepared By:

Budgeted Amount:

December 19, 2011

Date Prepared:

Agenda Title: PC-06-2011 Zoning Code Text Amendment-Chapter 1133 Provisions for Zoning Districts, Adding a New Zoning District and a New Section to Chapter 1143 Districts, 1143.15 Agricultural Open Space District, **City of Oxford, Applicant**

Recommendation: Approval

Discussion:

The Planning Commission held a Public Hearing for this Zoning Code Text Amendment to add a new zoning district - Agricultural Open Space District (AOS).

Creating an Agricultural District was first discussed in 2007 and again during the Comprehensive Plan rewrite in 2008. This District will allow agricultural use to continue, but will also maintain the environmental sensitive areas prior to any future development decisions. Furthermore, this District would be used as a holding zone when land is not under any kind of development pressure. Past discussions have also dealt with creating future nonconformities and how to address the issue.

The Planning Commission reviewed the Decision Standards and voted 7-0-0 to recommend **APPROVAL** to City Council.

Approved By:

Department Head:

City Attorney:

A. City Manager:

Initial Date

JHC | 12/20/11

[Signature] | 12/29/11

ORDINANCE NO.

ORDINANCE AMENDING OXFORD CODIFIED ORDINANCE CHAPTER 1143, DISTRICTS, TO ADD NEW SECTION 1143.15, AGRICULTURAL OPEN SPACE DISTRICT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a public hearing on December 13, 2011 and that following the public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended that Chapter 1143 of the Oxford Code of Ordinances be amended to add new Section 1143.15, Agricultural Open Space District.

SECTION II: Council hereby amends Chapter 1143 of the Oxford Code of Ordinances to add new Section 1143.15, Agricultural Open Space District as follows:

CHAPTER 1143 Districts

1143.01 R-1A Single-Family Low-Density Residential District.	1143.07 R3MS Single- and Two-Family Mile-Square Residential District.
1143.02 R-1B Single-Family Medium-Density Residential District.	1143.08 R-MH Planned Mobile and Manufactured Home Residential District.
1143.03 R-1MS Single-Family Residential Mile- Square District.	1143.09 RO Office Residential District.
1143.04 R-2A Single- and Two-Family Residential District.	1143.10 UP Uptown District.
1143.05 R-2MS Single- and Two-Family Mile-Square Residential District.	1143.11 MU University District.
1143.06 R-3 Multi-Family Residential District.	1143.12 GB General Business District.
	1143.13 OI Office & Light Industrial District.
	1143.14 LI Light Industrial District.
	1143.15 Agricultural Open Space District

1143.15 AGRICULTURAL OPEN SPACE DISTRICT

(a) Purpose. This district is intended to provide areas within the City that: allow properties to continuously be used for agricultural purposes which have no future land use purpose at this time, or that may be in a transitional stage with regard to development; will conserve areas that have value as open space; and will incorporate conservation practices by preserving and enhancing the natural environment, rural character and areas that may have development constraints.

(b) Uses.

(1) Permitted Uses.

A. The conduct of agricultural operation such as: farming, apiculture, horticulture, viticulture.

- B. Horse ranches, horse boarding stables, riding stables and academies, and structures normally associated with such as; stables and training facilities.
- C. Single-family dwelling.
- D. Accessory building and uses incidental to the principal use that do not include any activity conducted as a business.
- E. Day Care Home Type B family.

(2) Conditional Uses: The following Conditional Uses are subject to review and regulation in accordance with Chapter 1147.

- A. Dairying, pasturage and animal and poultry husbandry.
- B. Kennel.
- C. Community-Oriented Residential Social Service Facilities (CORSSF's).
- D. Shared Housing and Congregate Housing for the Elderly.
- E. Government owned and/or operated parks and recreation facilities.
- F. Bed and Breakfast homes.
- G. Open space recreation areas that are privately or publicly owned, such as golf courses, tennis courts, parks, forests, or wildlife preserves.
- H. Cemeteries.
- I. Day care facilities, including Child Day Care, Child Day Care Center, and Day Care Home Type A family.
- J. Schools; primary, intermediate, and secondary, both public and private.
- K. Places of Worship.

(c) Site Development Regulations. (unless superseded by Conditional Use Requirements)

(1) Lot requirements.

- A. Minimum lot area 20 acres
- B. Minimum lot width 200 feet

(2) Yard Requirements.

- A. Minimum front yard depth 50 feet
- B. Minimum rear yard depth 200 feet
- C. Minimum side yard width 50 feet

(3) Structural requirements.

- A. Maximum building height 35 feet

(4) Maximum Lot coverage shall not exceed 10 percent of the lot area.

(d) When the Agricultural Open Space District is used as a "holding zone" upon an annexation, the use, lot size and dimension requirements shall be as it existed upon annexation.

SECTION III: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development Department
Originating Department

Council Meeting Of: January 3, 2012

Jung-Han Chen

Account Code No. #:

Prepared By:

Budgeted Amount:

December 19, 2011

Date Prepared:

Agenda Title: **PC-07-2011 ZONING CODE TEXT AMENDMENT** Chapter 1141: Accessory, Temporary, Supplemental and Environmental Regulations, **City of Oxford, Applicant**

Recommendation: **Approval**

Discussion:

This application is to update the existing zoning code that was adopted in 2003. Through the years Staff has recognized that some sections were inconsistent, some sections needed strengthened, and other sections needed to be consolidated with other provisions of the code. This amendment attempts to clean up this particular Chapter of the Oxford Zoning Code thus making it much clearer and easier to follow.

The Planning Commission spent a great deal of time going over various elements in this Chapter, especially issues related to home occupations and temporary uses. The proposed amendment has been expanded a lot, but the essence remains the same. A great deal of effort was made to clarify the language and to provide illustrations to supplement the text. Several major changes to this Chapter include expanding home occupation, adding provisions to the accessory uses in nonresidential districts (including additional temporary uses) and last but not least adding alternative energy regulations.

The Zoning Code is an evolving document and can and should be amended as circumstances require. The Code must be reflective of the community and needs to be revisited on a regular basis. It is department policy to keep notes regarding inconsistencies in sections of the Zoning Code. Staff will then incorporate these topics into Planning Commission's future discussions. One item for discussion has been controlled substances and the Planning Commission has asked Staff to clarify this portion for City Council's consideration to reflect the Fire Department's concerns.

The Planning Commission reviewed the Decision Standards and voted 7-0-0 to recommend **APPROVAL** to City Council.

Approved By:

Initial Date

Department Head:

City Attorney:

A. City Manager:

JHC 12/20/11
1
[Signature] 12/29/11

ORDINANCE NO.

ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE CHAPTER 1141, ACCESSORY, TEMPORARY, SUPPLEMENTAL AND ENVIRONMENTAL REGULATIONS, AND ADOPTING NEW OXFORD CODIFIED ORDINANCE CHAPTER 1141, ACCESSORY, TEMPORARY, SUPPLEMENTAL AND ENVIRONMENTAL REGULATIONS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a public hearing on December 13, 2011 and that following the public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended repealing Oxford Codified Ordinance Chapter 1141, Accessory, Temporary, Supplemental and Environmental Regulations and adopting new Oxford Codified Ordinance Chapter 1141, Accessory, Temporary, Supplemental and Environmental Regulations.

SECTION II: Council hereby repeals Chapter 1141 of the Oxford Code of Ordinances and adopts new Chapter 1141 as follows: (Additions are in bold/red, omissions and relocated text is struck out)

CHAPTER 1141 Accessory, Temporary, Supplemental and Environmental Regulations

1141.01 Accessory regulations.
1141.02 Temporary regulations.

1141.03 Supplemental regulations.
1141.04 Environmental regulations.

1141.01 ACCESSORY REGULATIONS.

This section shall apply to accessory uses and structures in all zoning districts, unless otherwise provided for in the development requirements of the district in which the property is located or the respective planned development text.

(a) Permitted Accessory Uses and Structures in Residential Districts. The following provisions pertain to accessory uses and structures when located in Residential Districts. Unless otherwise stated in this Section or exempted below, detached accessory buildings and uses shall be located in the rear yard.

(1) Accessory Buildings

- A. No accessory building shall be used as a dwelling unit, sleeping quarters, or business.
- B. There shall be no more than two detached accessory buildings on a lot in a Residential Zoning District. Only one of these accessory buildings can be a garage.
- C. The total square foot area of all accessory building on a lot shall not exceed 1,000 or 50% of the footprint of the principal structure whichever is smaller.
- D. A detached accessory building shall be at least ten feet from any dwelling or other accessory building or structure situated on the same lot or abutting.
- E. A detached accessory building shall not exceed 20 feet in height or the height of the principal structure whichever is less.
- F. All parts of a detached accessory building shall be at least three feet from all lot lines.
- G. Accessory buildings are not permitted in front of the principal structure or within a front yard.
- H. On a corner lot all accessory structures shall be required to have the same setback distance from all street right-of-way lines as required for the front yard in the district in which such structures are located.

- (2) Swimming pools, hot tubs, and tennis courts Private Residential Recreational Facilities. No private swimming pool, exclusive of pools less than two feet in depth and portable swimming pools with a diameter less than 12 feet or with an area of

~~accessory use, and unless it complies with the following conditions and requirements:~~

- ~~A. The pool is to be used only by the occupants and guests of the principal use on the property.~~
- ~~B. The pool shall only be located in the rear yard and shall be no closer to the side lot line than the side yard requirement for the district in which it is located.~~
- ~~C. A swimming pool located closer than 50 feet to a property line shall be screened by an obscuring fence, wall, hedge, or building not less than six feet in height and maintained in good condition.~~
- ~~D. A pool is exempt from the lot coverage regulations, except that an above ground pool shall not exceed 50% of the rear yard area.~~
- ~~E. Hot Tubs.~~
 - ~~1. A hot tub is intended to be and is used only by the occupants and guest of the principal use of the property.~~
 - ~~2. A hot tub shall not be located in a front yard and shall setback from the property lines in accordance with the district requirements.~~
- ~~F. Tennis courts and other similar playing courts may be located in any rear yard with the fence located no closer than five feet of any property line, provided the location of such courts are in accordance with all pertinent provisions of this Section. Such courts may be fenced with a chain link fence located around the perimeter of the court, but any fence over six feet in height shall be planted with large shrubs in sufficient quantities to screen and filter the view.~~

A. Swimming Pools & Hot Tubs

- 1. The pool and hot tub is to be used only by the occupants and guests of the principal use on the property.
- 2. The pool, including any ancillary sidewalk or decking surrounding said pool, shall be no closer to the side lot line than the side yard requirement for the district in which it is located; and may encroach into the rear yard setback but in no instance shall be closer than ten feet to the rear property line.
- 3. A swimming pool located closer than 50 feet to a property line shall be screened by an obscuring fence, wall, hedge, or building not less than six feet in height and maintained in good condition.
- 4. A pool is exempt from the lot coverage regulations, except that an above ground pool shall not exceed 50% of the rear yard area.
- 5. No private swimming pools, including inflatable pools, shall be located in the front yard.
- 6. A hot tub shall not be located in a front yard and shall setback from the side and rear property lines in accordance with the district requirements.

B. Private Residential Recreational Facilities. (i.e. tennis courts, baseball field, skate ramps, basketball court)

- 1. May only be used by the occupants and guests of the principal use on the property.
- 2. May be located only in the rear yard.
- 3. A fence is permitted in accordance to Sub-section (c)(4) below, except the fence shall be located no closer than five feet of any property line.
- 4. Such courts may be fenced with a chain link fence located around the perimeter of the court, except as regulated in the Mile Square, and any fence over six feet in height shall be planted with large shrubs in sufficient quantities to screen and filter the view.
- 5. A fence or wall shall not exceed eight feet in height.
- 6. No special lighting shall be erected for the recreational facility other than standard lighting typical for residential use.
- 7. A portable basketball hoop may be located off of a driveway in the front yard, but such hoops shall not be positioned in such a way that participants are playing in the public street.

~~(3) Accessory fences, walls and hedges. The intent of these provisions is to outline the regulations for accessory fences, walls and hedges. Such structures and plantings~~

~~shall generally improve the aesthetic appearance of a site. Where buffer yard or other screening requirements pursuant to the provisions of this Ordinance differ from the provisions of this section, the more stringent requirements shall apply.~~

~~A. Residential fences, walls, and hedges:~~

- ~~1. May not exceed four feet in height front yards.~~
- ~~2. Cannot exceed eight feet in height in side and rear yards.~~
- ~~3. Shall not obstruct visibility at intersections per Section 1141.03(c).~~
- ~~4. May not be located closer than two feet to the front lot lines.~~

~~B. Non residential fences, walls, and hedges are not subject to the height limitations or set back requirements, except at intersections per Section 1141.03(c).~~

~~C. A fence or wall not to exceed twelve feet in height may be permitted surrounding tennis courts in any rear yard.~~

~~D. Barbed wire and electrified fences are not permitted.~~

(3) Porches, Decks and Patios

A. All porches, decks and patios, attached to the principal structure or detached shall meet the setback requirements for the district in which it is located except when affiliated with a pool as regulated in Section 1141.01(a)(2) above.

B. Properties in the Mile Square are subject to the Mile Square Design Guidelines.

(4) Exemptions.

A. The following items are permitted in the side or rear yards, and do not require a permit:

1. Swings or play sets.
2. Sandboxes.
3. Gardens with garden type fencing.
4. Clotheslines.
5. Inflatable pools of less than 2 feet in depth.
6. Trellises.
7. Outdoor fire pits or chimneys.
8. Wood piles.

B. The following items are permitted in any yard, and do not require a permit:

1. Birdbaths or Fountains.
2. Flagpoles.
3. Statues.

(b) Accessory Use Provisions in Business and Industrial Districts. Permitted accessory uses in a Business or Industrial District include any use which is customarily found in conjunction with and required for the utilization and economic viability of the principal use, which meets the definition of accessory use as stated in this Ordinance, and which complies with the applicable standards of the district in which it is located.

~~(1) Outdoor Vending Machines, Facilities for Recycled Goods or Materials, etc. These facilities may be permitted in all business and industrial districts upon obtaining a certificate of use, subject to the following requirements:~~

~~A. No such use of facility shall be placed within the right of way, within an interior drive, or in a location that will interfere with required driveway site distance.~~

~~B. Placement of the facility will not result in the reduction of the number of parking spaces required to serve the principal use(s) on the site.~~

(1) Accessory Buildings.

A. The total square foot area of all accessory buildings on a lot shall not exceed 1,000 or 10% of the footprint of the principal structure whichever is greater.

B. A detached accessory building shall be at least ten feet from any other building or structure situated on the same lot or abutting.

C. A detached accessory building shall not exceed the height of the principal structure.

D. All parts of a detached accessory building shall be at least 10 feet from all lot lines.

- E. Accessory buildings are not permitted in front of the principal structure or within a front yard.
- F. On a corner lot all accessory structures shall be required to have the same setback distance from all street right-of-way lines as required for the front yard in the district in which such structures are located.

(2) Outdoor Vending Machines, Facilities for Recycled Goods or Materials, Display and Storage Areas, etc.

- A. As used in this subsection, the term “vending facilities” includes:
 - 1. Self-service mechanical dispensers such as but not limited to soft drink machines, candy machines, news racks, movie kiosks, mechanical rides; and
 - 2. Freestanding container racks from which customers pick up merchandise to be purchased inside the buildings such as, but not limited to ice coolers/freezers, propane tanks, mulch, and;
 - 3. Dumpster styled containers for recycling materials or clothing donations; but
 - 4. Excludes motor fuel pumps.
- B. These facilities may be permitted in all business and industrial districts.
- C. Such facilities shall not occupy the following unless designated on a site development plan.
 - 1. Private sidewalks that impede pedestrian traffic.
 - 2. The public right-of-way,
 - 3. Within an interior drive or drive isles,
 - 4. Landscape areas or required parking areas,
 - 5. Any area that will interfere with required driveway sight distance,
 - 6. The front yard setback or side yard setback adjacent to the public right-of-way, except when located against the building.

(c) Accessory Use Provisions for All Zoning Districts.

(1) Handicap Ramps As regulated in the City of Oxford Buildings Codes.

(2) Home Occupations. Home occupations are subject to the following regulations. A home occupation is a business conducted entirely within a dwelling unit by the residents that meets the criteria set forth in this section.

~~A home occupation does not require a zoning permit. If the Zoning Administrator determines that a business is operating in a residential district and that it does not meet the regulations of this section, the property owner of the property on which the business is operating shall be guilty of a violation of the Zoning Code.~~

~~A home occupation shall:~~

- ~~A. Require the use of only office machines, electronic equipment, hand held tools, household kitchen appliances.~~
- ~~B. Occupy a maximum of 25 percent of the floor area of the residence, including all operations and storage.~~
- ~~C. Have no non resident employees.~~
- ~~D. Not change the outside appearance.~~
- ~~E. Have no deliveries or clients before 9 a.m. or after 9 p.m.~~
- ~~F. Have fewer than 10 visitors per week.~~
- ~~G. Have no more than 1 visitor at a time.~~
- ~~H. Have only 1 non-illuminated sign a maximum of two square feet, mounted flat against the wall of the principal building.~~
- ~~I. Not generate a greater volume of traffic or parking need than would normally be expected in a residential neighborhood.~~
- ~~J. Not generate noise, vibration, fumes, odors, electrical interference, or other offensive effects detectable outside of the dwelling unit (or off of the lot at single-family residences).~~

~~Home occupations include the following examples:~~

- ~~A. Domestic crafts such as sewing and artwork.~~
- ~~B. Professional services such as accountancy and writing.~~
- ~~C. Personal services such as counseling and musical instruction.~~

(3) Flag Poles. (See Chapter 1151, Signs for permitted flags)

- ~~A. Flag poles may be attached to any structure subject to the following~~

~~provisions:~~

- ~~1. All portions of the pole shall not extend more than 10 feet from the structure and shall be setback a minimum of ½ of the required setback in the zoning district in which it is located~~
- ~~B. Freestanding flag poles and similar structures may be installed in any location subject to the following provisions:~~
 - ~~1. All portions of the structure shall be setback a minimum of 15 feet from all exterior lot lines~~
 - ~~2. Maximum height of the structure shall be no more than 10 feet above the maximum building height permitting in the zoning district in which it is located~~

- (2) Accessory building or use shall be erected on the same lot which a principal structure already exists.
- (3) An accessory building or use which is attached to the main building shall comply with all the requirements of the zoning district regulations that are applicable to the principal building.
- (4) Fences, walls and hedges. The intent of these provisions is to outline the regulations for accessory fences, walls and hedges. Such structures and plantings shall generally improve the aesthetic appearance of a site. Where buffer yard or other screening requirements pursuant to the provisions of this Ordinance differ from the provisions of this section, the more stringent requirements shall apply.
 - A. Residential fences, walls, and hedges:
 1. May not exceed four feet in height front yards.
 2. Cannot exceed eight feet in height in side and rear yards.
 3. Shall not obstruct visibility at intersections per Section 1141.03(e).
 4. May not be located closer than two feet to the front lot lines.
 - B. Non-residential fences, walls, and hedges:
 1. May not exceed six feet in height in the front yards or four feet in height in the Uptown "UP" Zoning District.
 2. May not exceed twelve feet in height in side and rear yards.
 3. Shall not obstruct visibility at intersections per Section 1141.03(e).
 4. May not be located closer than two feet to the front lot lines, except in the Uptown district.
 5. If fencing or a gate blocks the access drive to the property, there shall be a sufficient queuing space provided.
 - C. Barbed wire and electrified fences are not permitted.
- (5) Home Occupations. A home occupation does not require a zoning permit. If the Zoning Administrator determines that a business is operating in a residential or commercial district and that it does not meet the regulations of this section, the property owner of the property on which the business is operating shall be guilty of a violation of the Zoning Code. A home occupation shall:
 - A. Have person(s) residing in the premises engaged in the business activity.
 - B. Be conducted entirely within an existing dwelling unit and/or one enclosed accessory structure.
 - C. Occupy a maximum of 25 percent of the floor area of the residence and/or enclosed accessory structure, including all operations and storage.
 1. Attached garages as well as unfinished basements or attic areas shall not be counted towards the total floor area of the dwelling unit. In situations where there are two or more dwelling units attached, the calculation of the total floor area shall be limited to the area of the dwelling unit in which the operation will be located.
 2. Such accessory structure shall not be utilized for a home occupation if it is the required parking space for the principle use.
 - D. Home Occupations located in the R1A, R1B, RO and GB zoning districts are permitted to have two (2) non-resident employees, however no more than one non-resident employee is permitted on the premises at one time. One (1) non-resident employee is permitted in the R1MS, R2A, R2MS, R3 and R3MS zoning districts.

- E. Any nonconforming residential use in the GB zoning district that exceeds the requirements herein for a home occupation shall lose its nonconforming status.
- F. Not change the outside appearance.
- G. Have no deliveries or clients before 9 a.m. or after 9 p.m.
- H. Have fewer than 10 business visitors per week.
- I. Have no more than 1 business visitor at a time.
- J. Have only 1 non-illuminated sign a maximum of two square feet, mounted flat against the wall of the principal building.
- K. Not generate a greater volume of traffic or parking need than would normally be expected in a residential neighborhood.
- L. Not generate noise, vibration, fumes, odors, electrical interference, or other offensive effects and noxious omissions generated by the home occupation detectable outside of the dwelling unit (or off of the lot at single-family residences).
- M. Prohibited Home Occupations.
 - 1. Homes that serve as a gathering point for employees engaged in the business operation that takes place off the premises. This may include, but it is not limited to, landscape and/or lawn care business offices, construction offices, or a trucking business where drivers or employees gather at the home before being dispatched from the home for the purposes of the home occupation.
 - 2. Operations that require fire safety inspections.
 - 3. Operations involving biohazard materials or hazardous waste that poses substantial or potential threats to public health or the environment.
 - 4. Operations that require the use of mechanical ventilation systems to exhaust the by-products of the home occupation; or
 - 5. Operations that involve the use of controlled substances.
 - 6. Any operation that is listed as a Conditional Use in Chapter 1147 of this zoning code.

1141.02 TEMPORARY REGULATIONS.

(a) Purpose. Temporary uses shall be permitted in applicable zone districts by the grant of a Zoning Permit issued by the Zoning Administrator in accordance with the requirements of this section. Failure to obtain a zoning permit shall be a violation of this Ordinance.

(b) General Provisions.

- (1) The duration of the temporary period is stated hereinafter, provided, however, renewal of such permit may be requested.
- (2) Temporary uses shall be subject to all the site development regulations of the applicable zoning district.
- (3) No required off-street parking space(s) shall be occupied by the temporary use.

(c) Permitted Temporary Uses. Permits ~~may be issued~~ shall be required, unless otherwise exempted, for the following temporary uses, provided that they meet these requirements and are not otherwise in conflict with the provisions of this resolution:

(1) Uses.

- ~~A. Carnivals or circuses are permitted in any Commercial or Industrial District or public parking lot or playground/field; however, no structure or equipment shall be within 500 feet of any residential property line. Maximum length of permit shall be seven days.~~
- ~~B. Christmas tree sales are permitted in any district other than Residential Districts. Maximum length of permit for display and open lots sales shall be 45 days.~~
- ~~C. Contractor's office and construction facilities are permitted in any district where use is incidental to a construction project. The structure shall be located on the lot on which construction takes place and shall be removed once construction ceases.~~
- ~~D. Events of public interest shall be permitted in any district other than Residential Districts.~~

- ~~E. Real estate sales offices and/or model homes shall be permitted in any district provided that a preliminary plat for such development has been approved by Council. Any such unit shall conform to all requirements for residential uses for the district in which it is located. Maximum length of permit shall be one year. Offices shall be removed upon completion of the development of the subdivision.~~
- ~~F. Tent meetings are permitted in any district other than Residential Districts. Maximum length of permit shall be seven days.~~
- ~~G. Seasonal merchandise, such as plants, garden supplies, pumpkins, fruit, vegetables, etc., may be sold outdoors within the General Business, and Light Industrial District. Permits will be for a 60-day period and must be renewed if longer duration is desired, for a maximum of two renewals. Such activities shall be placed in such location that will not interfere with access drives into or within the site, nor will reduce space for required off-street parking facilities. Such facilities shall maintain a 30-foot setback from all adjacent thoroughfare rights-of-way.~~
- ~~H. Searchlights drawing attention to the event are prohibited.~~
- ~~I. The temporary outdoor sales of handcrafted items and artwork are allowed only in conjunction with a temporary event except as otherwise provided by this section.~~
- ~~J. Temporary Shelter: When fire or natural disaster has rendered a single-family residence unfit for human habitation, the temporary use of a mobile home located on the single family lot during rehabilitation of the original residence or construction of a new residence is permitted subject to the following additional requirements.~~

 - ~~1. Required water and sanitary facilities must be provided.~~
 - ~~2. Maximum length of permit shall be six months, but the zoning office may extend the permit for periods not to exceed 60 days in the event of circumstances beyond the control of the owner. Application for extension shall be made at least 15 days prior to the expiration of the original permit.~~
 - ~~3. The mobile home shall be removed from the property upon issuance of any occupancy permit for the new or rehabilitated residence. The applicant shall be required to provide express consent and authorization to the City to remove the shelter at the owner's expense upon termination of the permit.~~
- ~~K. Any other use, temporary in nature, which the Zoning Administrator deems as beneficial to the public good and which does not impair the public health, safety and welfare.~~
- ~~L. Garage Sales. Temporary garage sales in residential districts in order to allow residents to sell excess personal property are permitted, provided that the following conditions are met:~~

 - ~~1. Each garage sale shall not exceed four days.~~
 - ~~2. Only two garage sales shall be permitted per calendar year at any individual location.~~
 - ~~3. No person conducting a garage sale under the provisions of this Article shall sell or offer for sale any food or beverage for consumption on the premises. Food or beverage may be provided for such consumption at no cost to the consumer, but only if a permit is obtained in advance from the Health Department.~~
 - ~~4. No fee or other charge shall be imposed upon members of the public attending any such sale.~~
 - ~~5. One non-illuminated sign not exceeding four square feet in size, no more than three feet in height above grade may be displayed on the property where the sale is being held.~~
 - ~~6. Special lighting and noise making devices or other similar advertising displays or notices shall not be used to call attention to the garage sale.~~
- ~~M. Auctions of used household goods and property may be conducted at any individual location in a Residential District no more than once per year.~~
- ~~N. Portable Storage Containers Containers designed for the temporary storage of property that can be moved by truck or trailer (including~~

intermodal storage units).

- ~~1. No zoning certificate is required if portable storage containers are to be placed on the premise no more than seven (7) days. The Zoning Administrator may permit any portable storage container to be placed on a property for up to thirty (30) days, provided the property owner has an active building permit or has demonstrated the need. An additional fourteen (14) day extension may be granted provided the property owner demonstrates extenuating circumstances.~~
- ~~2. Any portable storage container must be located on a driveway or other hard surfaced area. Portable storage containers shall be a minimum of eight (8) feet from the back of the curb and shall not extend onto the sidewalk.~~
- ~~3. Calamity Exception. If the portable storage container is being used to store personal property as a result of a major calamity (e.g. fire, flood or other event where there is significant property damage), the City Manager may extend the time period allowed in subsection N.1.~~

(1) Construction Facilities.

- A. Construction trailer, shed or staging yard area incidental to a construction project.
- B. The trailer, shed or staging yard area shall be located on the lot on which construction takes place unless otherwise approved by the City Manager.
- C. The trailer, shed or staging yard shall not be located within twenty-five (25) feet of any abutting residential or non-residential structure and shall meet the setbacks of the district in which it is located.
- D. A trailer shall be limited to one (1) in a residential district and two (2) in a non-residential district and only be used for a field office and for the temporary storage of building materials and equipment necessary for the construction site.
- E. A maximum of an eight foot high temporary fence is permitted around the boundaries of the construction site.
- F. Such fencing, trailer, shed or staging yard shall be removed within thirty (30) days once that construction ceases.
- G. On-site sanitary facility shall not be located within ten (10) feet of any property line or right-of-way line.

(2) Temporary Shelter.

- A. When fire or natural disaster has rendered a single-family residence unfit for human habitation, the temporary use of a mobile home located on the single-family lot during rehabilitation of the original residence or construction of a new residence is permitted.
- B. Such temporary housing shall only be approved as part of the permit application for reconstruction and shown on a sketch plan.
- C. Required water and sanitary facilities must be provided.
- D. Maximum length of permit shall be six months, but the zoning office may extend the permit for periods not to exceed 60 days in the event of circumstances beyond the control of the owner. Application for extension shall be made at least 15 days prior to the expiration of the original permit.
- E. The mobile home shall be removed from the property upon issuance of any occupancy permit for the new or rehabilitated residence even if the temporary use permit is still valid.

(3) Real Estate Sales Offices and/or Model Home Offices.

- A. A Final plat for such development has been approved by Council.
- B. Any such unit shall conform to all requirements for residential uses for the district in which it is located.
- C. Infrastructure improvements to the lot for which a permit is being requested must be completed to the Engineering Divisions satisfaction for utilities and road access.

- D. Offices shall be removed within one year of the completion of the most recent phase of the subdivision.
- (4) Place of Worship or School Festivals.
 - A. All temporary stands, tents or rides shall not be located within twenty-five (25) feet of any property line.
 - B. Maximum length of permit shall be three days.
 - C. Set-up for such festival shall not start more than 72 hours prior to the event and shall be completely removed within 48 hours after the event.
- (5) Carnivals or Circuses.
 - A. Permitted in the General Business or Light Industrial zoning district and any property owned by the City of Oxford, Talawanda School District, or Miami University.
 - B. No structure or equipment shall be within 250 feet of any residential property line.
 - C. Maximum length of permit shall be seven days.
 - D. Site plan, parking plan and any other health, fire, state or federal approvals required at time of request.
 - E. The person responsible for the operation of any such carnival or circus shall provide the City Manager in advance of the event date(s), any contact information in the event of an emergency and requests for any other special arrangements (i.e road closures, police assistance or emergency personnel)
 - F. Upon completion of the temporary use, the site shall be cleaned, all evidence of the use(s) removed, and left in a condition that minimizes adverse impacts to the site itself and to surrounding properties.
- (6) Auctions. (No permit required)
 - A. Auctions for the sale of personal property or land may be conducted at any individual location no more than once per year.
 - B. Every precaution shall be taken to control parking and keep attendees on the property being auctioned.
 - C. Such auction held in a non-residential district must be related to the business conducted on the property or the contents of the premises.
 - D. An auction house as the principle use is exempt from these requirements, but subject to the requirements of the district in which it is located.
- (7) Garage Sales. (No permit required)
 - A. Garage sales are permitted in residential districts in order to allow residents to sell excess personal property.
 - B. Each garage sale shall not exceed four days.
 - C. Only two garage sales shall be permitted per calendar year at any individual location.
 - D. No person conducting a garage sale under the provisions of this Article shall sell or offer for sale any food or beverage for consumption on the premises. Food or beverage may be provided for such consumption at no cost to the consumer, but only if a permit is obtained in advance from the Health Department.
 - E. No fee or other charge shall be imposed upon members of the public attending any such sale.
 - F. One non-illuminated sign not exceeding four square feet in size, no more than three feet in height above grade may be displayed on the property where the sale is being held.
 - G. Special lighting and noise making devices or other similar advertising displays or notices shall not be used to call attention to the garage sale.
- (8) Temporary Fences.
 - A. Temporary fences are permitted in the side or rear yard, not to exceed 4 feet in height, for the purpose of a garden or animal containment only.
 - B. No permit shall be required.
- (9) Christmas Tree sales.
 - A. Permitted in any Non-Residential district.
 - B. Maximum length of permit for display and open lots sales shall be 45 days.
- (10) Tents (Residential).

- A. Tents for graduations, weddings or other similar events are permitted for a period not to exceed three (3) days and no more than two (2) times a year.
 - B. No permit is required except for tents over 200 square feet.
 - C. Such tent shall be placed in such location that will not interfere with access drives into or within the property, or will reduce required parking spaces.
- (11) Tents Sales (Non-Residential).
- A. Tent Sales are only permitted in relation to the business conducted on the property.
 - B. Tents and all display items shall maintain a 30-foot setback from all adjacent thoroughfare rights-of-ways.
 - C. Such activities shall be placed in such location that will not interfere with access drives into or within the site, nor will reduce required parking spaces.
 - D. Tents are permitted for a maximum 30-day period per calendar year. No permits are required except as required by the Ohio Basic Building Code.
- (12) Farmers Markets (No permit required)
- A. Seasonal merchandise, such as, but not limited to, plants, garden supplies, produce, pumpkins, fruit, vegetables, honey, maple syrup, may be sold outdoors within the General Business, and Light Industrial District.
 - B. Such activities shall be placed in such location that will not interfere with access drives into or within the site, nor will reduce space for required off-street parking facilities.
 - C. Such facilities and all display items shall maintain five (5') foot setback from the sidewalk or ten (10') foot setback from the back of curb, whichever is greater, so as not to impede traffic or affect sight visibility in and out of a parking area.
 - D. Typically held between March and October with the exception of Christmas tree sales.
 - E. One (1), 6 sq. ft. sign per vendor may be displayed at their respective stand.
 - F. One (1) ten foot by ten foot (10' x 10') tent or awning is permitted per vendor.
 - G. All tables, chairs and merchandise shall be loadable into a standard vehicle and shall be removed by dusk.
 - H. The following are exempted from these regulations:
 - 1. The Uptown Farmer's Market authorized by City Council.
 - 2. The Talawanda Farmer's Market authorized by Talawanda School Board on school property.
 - 3. Any Farmer's Market on University property, authorized by the University.
- (13) Temporary Sales, Roadside Stands or Transient Vendors.
- A. Temporary merchandise sales, such as books, mattresses, jewelry, art, crafts, rugs, food products etc. may be sold outdoors in the General Business and Light Industrial District.
 - B. Such activities shall be placed in such location that will not interfere with access drives into or within the site, nor will reduce space for required off-street parking facilities.
 - C. Such facilities and all display items shall maintain the underlying zoning districts front yard setback from all adjacent thoroughfare rights-of-ways so as not to impede traffic or affect sight visibility in and out of a parking area.
 - D. A maximum of one (1) twenty foot by twenty (20' x 20') tent or awning is permitted per vendor.
 - E. All tables, chairs and merchandise shall be secured within the tent upon the close of the operation hours.
 - F. Merchandise is prohibited from being sold directly out of a semi-trailer, box truck, moving van or other vehicle.
 - G. One (1) sign per vendor, not to exceed 30 sq. ft., may be displayed at

- their respective stand and are subject to the Temporary Sign Regulations in Section 1151.06 and the Vehicle Management Section 1149.05(c)(3).
- H. Permits will be issued for a maximum of 14-days per vendor and per property, per calendar year.
1. Proof of approval from the land owner must accompany the application.
 2. Proof of current vendors license in accordance with Chapter 705 of the Oxford Codified Ordinance.
- (14) Mobile Food Carts & Vendors.
1. Mobile Food Carts & Vendors are subject to Sections 337.01, 351.17, 705.02, 705.03, Chapter 729 and 735 of the City of Oxford Codified Ordinance.
 2. Mobile Food Carts & Vendors are specifically prohibited in any residential district and the Uptown District.
- (15) Portable Storage Containers- Containers designed for the temporary storage of property that can be moved by truck or trailer (including intermodal storage units).
- A. No zoning certificate is required if portable storage containers are to be placed on the premise no more than seven (7) days. The Zoning Administrator may permit any portable storage container to be placed on a property for up to thirty (30) days, provided the property owner has an active building permit or has demonstrated the need. An additional fourteen (14) day extension may be granted provided the property owner demonstrates extenuating circumstances.
 - B. Any portable storage container must be located on a driveway or other hard surfaced area. Portable storage containers shall be a minimum of eight (8) feet from the back of the curb and shall not extend onto the sidewalk.
 - C. Calamity Exception. If the portable storage container is being used to store personal property as a result of a major calamity (e.g. fire, flood or other event where there is significant property damage), the City Manager may extend the time period allowed in subsection A. above.

1141.03 SUPPLEMENTAL REGULATIONS.

In addition to all regulations specified for the Zoning Districts and in other sections of this Ordinance, the provisions of this Section inclusive shall be used for interpretation and clarification.

- (a) One Principal Building Per Lot. In a Residential district there shall be no more than one principal building or use on one lot. In commercial or industrial districts, more than one building is permitted provided all other site development regulations of the district are satisfied.
- ~~(b) Setback Requirement for Corner Lots. On a corner lot the principal building and its accessory structures shall be required to have the same setback distance from all street right of way lines as required for the front yard in the district in which such structures are located. (See the definition of Yard front.)~~
- ~~(c) Visibility at Intersections. On a corner lot in any district, nothing shall be erected, placed, planted, or allowed to grow in such a manner as to materially impede vision between a height of two and a half and ten feet above the centerline grades of the intersecting streets in the area bounded by the right of way lines of such corner lots a line joining points along such street lines 20 feet from the point of intersection.~~
- ~~(d) Use of the Vacated Right of Way. On any lot, having as a portion of its area, land vacated by Ordinance No. 103, the use of that vacated portion shall be restricted to lawn, landscaping, sidewalks and authorized egress and ingress driveways, except that in the Uptown District such land vacated by Ordinance No. 103 may be used for municipally-owned parking or municipally regulated parking.~~
- ~~(e) Front Yards.~~
 - ~~(1) The width of a lot is measured at the setback line established under the zoning district or on a plat of record on file with the Butler County Recorder.~~
 - ~~(2) An average front yard may be established when more than 50% of the lots have been developed within that block face. The average front yard setback required shall, in no circumstances, be less than 16.5 feet, or more than 30 feet.~~
 - ~~(3) Buildings on lots having frontage on two streets, (double frontage lots) need not have a rear yard; however, the required front yard shall be provided on both~~

streets.

- ~~(4) Every building hereafter erected, converted, enlarged, reconstructed or structurally altered shall be located on a lot of record, and shall have its principal entrance upon a street bordering such lot.~~
- ~~(f) Yard Requirements for Multi Family Dwellings. Multi-family dwellings shall be considered as one building for the purpose of determining front, side, and rear yard requirements. The entire group as a unit shall require one front, one rear and two side yards as specified for dwellings in the appropriate district. Each individual building shall meet all yard requirements for the appropriate district as though it were on an individual lot.~~
- ~~(g) Exceptions to Height Regulations.~~
 - ~~(1) The height limitations contained in Chapter 1143 District Requirements do not apply to any farm structure provided they are located not less than 50 feet from a lot line of residentially zoned property, nor to church spires, belfries, cupolas, water tanks, ventilators, chimneys, or other appurtenances usually required to be placed above the roof level and not intended for human occupancy except where the height of such structures will constitute a hazard to the safe landing and take-off of an aircraft at an established airport.~~
 - ~~(2) Such height regulations shall not apply to fire towers, cooling towers, gasholders or other structures where the manufacturing process requires a greater height. All such structures shall not occupy more than 25 percent of the area of the lot and shall be at least 25 feet in all parts from every lot line.~~
- ~~(h) Projections into Required Yards. Every part of a required yard shall be open to the sky except for accessory buildings and ordinary projections of sills, belt courses, cornices and ornamental features which may project to a distance not to exceed eighteen inches into a required yard.~~

~~Architectural features may project into required yards or into courts as follows:~~

 - ~~(1) Into any required front or side yard adjoining a side street:~~
 - ~~A. Cornices, canopies, eaves, or the architectural features may project a distance not to exceed two feet, six inches.~~
 - ~~B. Fire escapes may project a distance not to exceed four feet, six inches.~~
 - ~~C. An open air ramp and necessary landing may project a distance not to exceed six feet.~~
 - ~~D. Bay windows, balconies, or chimneys may project into a yard a distance not to exceed three feet; provided however, that the aggregate width of such projection shall not exceed one-third of the length of the wall upon which they are located.~~
 - ~~E. A porte cochere or canopy may project into a required side yard provided every part of such porte cochere or canopy is unenclosed and shall not be less than five feet from the side lot line.~~
 - ~~(2) Subject to the limitations in the preceding paragraphs, the above named features may not project into any required side yard adjoining an interior side lot line, a distance not to exceed one-fifth of the required least width of such side yard, but not exceeding three feet in any case.~~
 - ~~(3) Rear Yard Exceptions.~~
 - ~~A. Rear yard depths may be varied where the rear wall of a building is not parallel with the rear lot line or is broken or otherwise irregular. In such cases, the average depth of the rear yard shall not be less than the required minimum or narrower than 20 feet.~~
 - ~~B. Open or lattice enclosed fire escapes, fire proof outside stairways, and balconies opening upon fire towers and the ordinary projections of chimneys and flues into the required rear yard may be permitted by the Zoning Administrator for a distance of not more than five feet, but only where the same are so placed as not to obstruct light and ventilation.~~
- ~~(i) Projection into Right of Way in the UP Uptown District. No part of a building shall project into the public right of way unless specifically allowed by the Oxford Codified Ordinance Chapter 1301, Building Code; or by Chapter 1151, Signs.~~
- ~~(j) Residential Building Additions. No addition to an existing residential building that results in or enables a new dwelling unit shall be approved, unless it is permitted by the underlying zoning district. The addition shall also be subject to the following requirements:~~

- ~~(1) Any addition shall reflect the character, material, style, mass and architectural features of the existing structure.~~
 - ~~(2) Any habitable addition must be physically attached and share a common wall with the existing structure. The common wall between the addition and the existing structure shall not be less than 50% of the total square footage of the exterior wall where the addition is to be attached. Such measurement shall be based on the total square footage of the existing wall and shall only include the wall that completely encloses the interior space of the existing structure. The square footage of a wall shall be the length of the wall, where the addition is to be attached, multiplied by the height of that wall, excluding the attic area.~~
 - ~~(k) Mixed Use Buildings. Where dwelling units are erected above commercial structures in commercial districts, no side yards are required, except such side yard as may be required in the district regulations for a commercial or industrial building on the side of a lot adjoining a residential district.~~
- (b) Every building hereafter erected, converted, enlarged, reconstructed or structurally altered shall be located on a lot of record, and shall have its principal entrance upon a street bordering such lot. For the purpose of this provision an alley is not considered as a street.
- (c) Setback and Yard Requirements.
- (1) Corner Lots.
 - A. On a corner lot the principal building and its accessory structures shall be required to have the same setback distance from all street right-of-way lines as required for the front yard in the district in which such structures are located. (See the definition of Yard- front.)
 - B. On a corner lot, accessory buildings and uses may be located in the side yard with the most distance to the neighboring property or the side yard located at the rear of the house as illustrated in Figure 1. (Corner Lots)
 - (2) Double Frontage/ Through Lots.
 - A. Buildings on lots having frontage on two streets (double frontage lots) need not have a rear yard setback; however, the required front yard shall be provided on both streets as illustrated in Figure 2.
 - B. On a double frontage lot, accessory buildings may be located in the front yard located to the rear of the house as illustrated in Figure 2.
 - (3) Front Yards.
 - A. The width of a lot is measured at the setback line established under the zoning district or on a plat of record on file with the Butler County Recorder.
 - B. An average front yard setback may be established when more than 50% of the lots have been developed within that block face. The average front yard setback required shall, in no circumstances, be less than 16.5 feet.
 - C. Lots having frontage along a public street and one alley along the side of the property shall provide a side yard setback along the alley as illustrated in Figure 3.
 - D. Lots having frontage along a public street and one alley at the rear of the property shall provide a rear yard setback along the alley as illustrated in Figure 3.
 - E. Lots having frontage along a public street and two alleys' shall provide a side and rear yard setback along the alleys' as illustrated in Figure 3.
 - F. On any lot, having a portion of its land area vacated by Ordinance No. 103, and ownership of the vacated portion has not been obtained; the front yard setback shall be measured from the 16.5 foot vacated right-of-way line.
 - G. In any instance where the property line is in the center of the street and is not the same as the right-of-way line, the setback shall be taken from the right-of-way.
 - (4) Rear Yards.
 - A. Rear yard depths may be varied where the rear wall of a building is not parallel with the rear lot line or is broken or otherwise irregular. In such cases, the average depth of the rear yard shall not be less than the required minimum or narrower than 20 feet.

Figure 1: Corner Lots

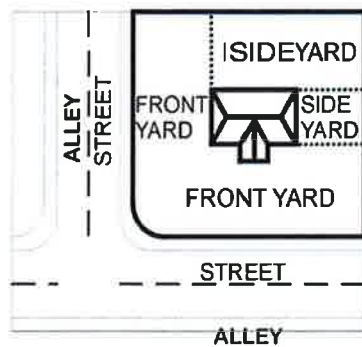


Figure 2: Double Frontage/Through Lots

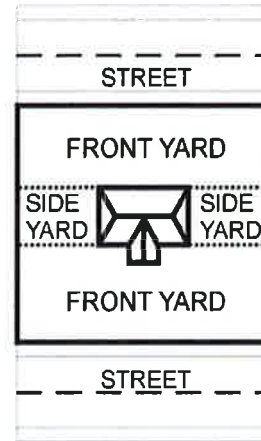
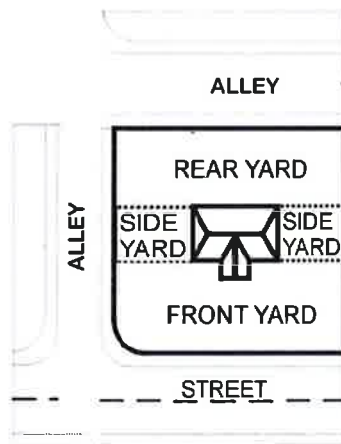


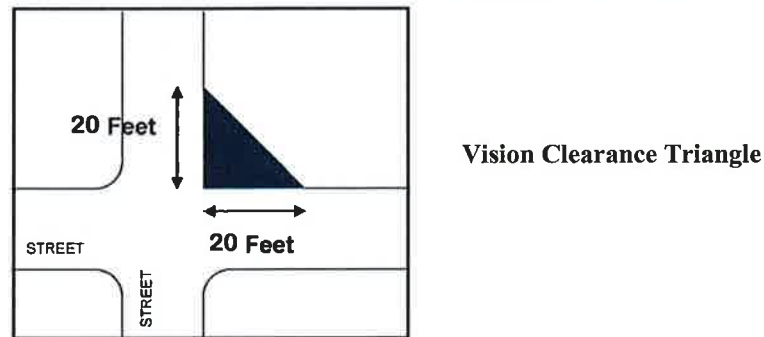
Figure 3: Alley Lots



- (5) Mixed Use Buildings. Where dwelling units are erected above commercial structures in commercial districts, no side yards are required, except such side yard as may be required in the district regulations for a commercial or industrial building on the side of a lot adjoining a residential district.
- (6) Projections into Required Yards.
 - A. Every part of a required yard shall be open to the sky except for accessory buildings and ordinary projections of sills, belt courses, cornices, canopies, eaves, and architectural or ornamental features which may project a distance not to exceed two feet, six inches.
 - B. An open air ramp and necessary landing may project a distance not to exceed six feet.
 - C. Bay windows, balconies, or chimneys may project into a yard a distance not to exceed three feet; provided however, that the aggregate width of such projection shall not exceed one-third of the length of the wall upon which they are located.
 - D. A porte-cochere may project into a required side yard provided every part of such porte-cochere is unenclosed and shall not be less than five feet from the side lot line. No porte-cochere roof top may be utilized as a deck or outdoor living space unless it satisfies the setback requirements of the district in which it is located.



- E. Stoops or steps to a building entrance, covered or uncovered, may project a distance not to exceed four feet.
- (d) Projection into Right-of-Way in the UP Uptown District. No part of a building shall project into the public right-of-way unless specifically allowed by the Oxford Codified Ordinance Chapter 1301, Building Code; or by Chapter 1151, Signs.
- (e) Visibility at Intersections. On a corner lot in any district, nothing shall be erected, placed, planted, or allowed to grow in such a manner as to materially impede vision between a height of two and a half and ten feet above the centerline grades of the intersecting streets in the area bounded by the right-of-way lines of such corner lots a line joining points along such street lines 20 feet from the point of intersection.



- (f) Use of the Vacated Right of Way. On any lot, having a portion of its land area, vacated by Ordinance No. 103, the use of that vacated portion shall be restricted to lawn, landscaping, sidewalks and authorized egress and ingress driveways, except that in the Uptown District such land vacated by Ordinance No. 103 may be used for municipally-owned parking or municipally-regulated parking and outdoor patio areas as regulated in Section 1143.10 Uptown District Regulations.
- (g) Exceptions to Height Regulations.
- (1) The height limitations contained in Chapter 1143 District Requirements do not apply to any agricultural farm structure provided they are located 50 feet or more from a lot line of residentially zoned property.
 - (2) Church spires, belfries, cupolas, water tanks, ventilators, chimneys, air conditioning units, elevator bulkheads or other necessary mechanical equipment appurtenances usually required to be placed above the roof level and not intended for human occupancy except where the height of such structures will constitute a hazard to the safe landing and take-off of an aircraft at an established airport. Such appurtenances shall be positioned, to the extent possible, to minimize the visibility from street level.
 - (3) Such height regulations shall not apply to fire towers, cooling towers, gasholders or other structures where the manufacturing process requires a greater height. All such structures shall not occupy more than 25 percent of the area of the lot and shall be at least 25 feet in all parts from every lot line.
 - (4) The height of cell towers and other wireless telecommunication towers are subject to the use-specific regulations of this Ordinance.
- (h) Residential Building Additions. No addition to an existing residential building that results in or enables a new dwelling unit shall be approved, unless it is permitted by the underlying zoning district. The addition shall also be subject to the following requirements:
- (1) Any addition shall reflect the character, material, style, mass and architectural features of the existing structure.
 - (2) Any habitable addition must be physically attached and share a common wall with the existing structure. The common wall between the addition and the existing structure shall not be less than 50% of the total square footage of the exterior wall where the addition is to be attached. Such measurement shall be based on the total square footage of the existing wall and shall only include the wall that completely encloses the interior space of the existing structure. The square footage of a wall shall be the length of the wall, where the addition is to be attached, multiplied by the height of that wall, excluding the attic area
- (i) ADA Compliance Standards. Any additions to a nonconforming structure or use for ADA compliance (i.e. elevator, ramp) that does not expand the use shall be permitted, provided

the setbacks for the district in which it is located are satisfied.

1141.04 ENVIRONMENTAL REGULATIONS.

No land or building in any district shall be used or occupied in any manner creating dangerous, injurious, noxious, otherwise objectionable conditions that could adversely affect the surrounding areas or adjoining premises, except that any use permitted by this Ordinance may be undertaken and maintained if acceptable measures and safeguards are taken to reduce dangerous and objectionable conditions to acceptable limits as established by the following requirements.

- (a) Air Pollution. Air pollution shall be subject to the requirements and regulations established by the Ohio Environmental Protection Agency, the Regional Air Pollution Control Agency, and the United States Environmental Protection Agency.
- (b) Erosion and Drainage.
 - (1) No erosion by either wind or water shall be permitted that will have a noticeable adverse impact on neighboring properties.
 - (2) The Oxford Engineering Division as part of the zoning permit review process shall review plans for proposed surface drainage.
- (c) Fire and Explosion Hazard. Adequate safety devices shall be provided at any point where there are activities involving burning or storage of flammable or explosive materials. Adequate safety devices against the hazards of fire and explosion and adequate fire fighting and fire suppression equipment and devices, standard in the industry, shall be provided. Otherwise, burning of waste materials in open fire is prohibited.
- (d) Hazardous Materials and Electrical Disturbance. No activities shall be permitted which utilize hazardous, fissionable or radioactive materials if their use results at any time in the release or emission of any such materials into the atmosphere, the ground, or sewerage systems, and no activities shall be permitted that emit electrical disturbance affecting the operation at any point of any equipment other than that of the creator of such disturbances.
- (e) Noise. No activity on private property shall emit noise in excess of sound levels that creates a nuisance to surrounding properties or in violation of the noise ordinances.
- (f) Light and Glare from Exterior Lights.
 - (1) The light source within a light fixture shall not be visible from a neighboring structure. Lights may be shielded or recessed and set on low poles to prevent light from shining onto neighboring properties and distracting drivers.
 - (2) No light used for illuminating a parking area shall shine onto property in a residential district.
 - (3) The intensity and direction of light shall not significantly disrupt the night habitat of any natural area larger than one-half acre, a stream and riparian corridor, or other similar natural areas.
 - (4) The foot-candle measurement at any property line shall not exceed 1.0 luminar.
 - (5) Lighting intensity shall be reduced after closing hours.
- (g) Exemptions.
 - (1) The following noise levels shall be exempt from the noise provisions during the daytime only: Firearms on authorized ranges, Legal blasting, Temporary construction activity and equipment, Installation of utility equipment, lawn mowers, chainsaws, garden and farming equipment.
 - (2) The following noise sources shall be exempt from the noise provisions at all times: Aircraft, Railroads, Emergency vehicles and equipment, Warning devices operating continuously for not more than five minutes, Bells, chimes or carillons operating continuously for not more than five minutes, The repair of essential utility services. Officially sanctioned parades or other events.
- (h) Prohibited Outdoor Storage of Inoperative Vehicles, Farm Equipment, Junk, Building Materials, And Trash.
 - (1) Outdoor storage, including, but not limited to junk, trash, salvage, building material, or parts thereof, including used tires, shall be prohibited anywhere within the City of Oxford except in an authorized junk yard or scrap processing facility.
 - (2) The parking of a currently licensed inoperative vehicle for a period of more than one week shall be prohibited, with the exception of those stored in an enclosed garage or other accessory building.
 - (3) Parking of inoperative farm equipment that has not been operative for more than one year shall be prohibited unless stored in an enclosed structure.
 - (4) After receipt of notice of any of the above violations, such violation shall be resolved within ten days or declared a nuisance, with each subsequent period of 30 days during which the violation exists, constituting a separate valuation of this

Ordinance and subject to the Nuisance Prevention provisions for the City of Oxford.

(i) Exotic Animals.

- (1) No person shall own, harbor, keep, breed, sell or import any exotic animals or reptiles. The term "exotic animal or reptiles" shall mean wild animals/reptiles not indigenous to Ohio. Example: lions, tigers, elephants, alligators, crocodiles.
- (2) Exemptions and special provisions:
 - A. Exotic animals purchased or adopted or housed on the subject property prior to the adoption of this Amendment provided:
 1. That a bill of sale or notarized statement verifying this date is provided.
 2. That such exotic animal be confined in a house, building, or other enclosure in such a way that human contact, other than with the owner(s), cannot occur.
 - B. Wild animals held for exhibit or use by research institutions and other governmental agencies having legal authority to process wild animals, publicly supported zoos, circuses, or extensions thereof.
 - C. Any animal which is commonly sold by a bona fide commercial pet shop which does not constitute a hazard to the health or safety of persons or household pets.

(j) Trash Collection Facility.

- (1) Adequate waste disposal on-site facilities shall be shown on the plans submitted for a zoning permit, including a change of use permit. The Zoning Administrator may accept an alternative plan that adequately provides for the disposal of all waste generated by the proposed use. If such facilities or alternative plan are not acceptable, the permit may be denied.
- (2) A trash collection facility shall include a large container such as a dumpster or a small container such as a garbage can, bag or other similar container. No trash collection facility shall be stored in the front yard and shall conform to side and rear yard pavement setbacks of the applicable zoning district.
- (3) A large trash collection facility shall be situated in a permanent location and placed on a concrete pad (4000 psi minimum). A dumpster pad shall be of a dimension that will allow a dumpster to sit entirely on the pad and to permit the front or rear wheels of a trash disposal truck to rest on the pad while emptying the dumpster. No part of the container shall overhang the limits of the pad.
- (4) If a site contains a large exterior trash collection facility such as a dumpster, this area shall be screened so as to not be visible from a public right-of-way or an adjacent property.
- (5) The Zoning Administrator may approve plans for shared dumpster facilities.

(k) Wind Turbines.

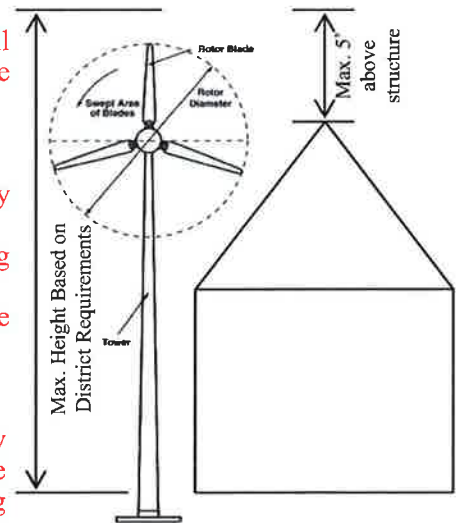
Wind energy conversion systems shall be allowed in all zoning districts as an accessory structure subject to the following conditions:

(1) General.

- A. Permit is required.
- B. No system shall be directly or indirectly lit, unless required by the FAA.
- C. No system shall be used for advertising of any kind.
- D. No system shall produce a detectable noise at the property lines.
- E. Turbines are prohibited in the front yard.
- F. Systems are subject to the Property Maintenance Code and shall be removed within six (6) months of being nonfunctional.
- G. The height of a wind system shall be measured from grade, base of tower or the lowest adjacent grade of the structure in which the system is attached, to the tip of the rotor blade in a 90 degree position.

(2) Requirements:

- A. For parcels less than one acre, no ground mounted systems are permitted. All systems shall be mounted to the principle or accessory structure and



shall not project more than five (5') feet above the roof of the structure and also shall not exceed the height requirement for accessory uses or of the zoning district in which it is located, dependent upon which structure it is attached.

B. For parcels one acre or greater, a ground mounted system is permitted and shall not exceed the height requirement of the zoning district in which it is located.

1. Ground mounted systems shall be setback from the rear and side property lines equal to the height of the turbine or satisfy the zoning district setback requirements, whichever is greater.

2. Any system mounted to the principle or accessory structure shall not project more than five (5') feet above the roof of the structure and also shall not exceed the height requirement for accessory uses or of the zoning district in which it is located, dependent upon which structure it is attached.

(I) Solar Panels.

Solar panels shall be allowed in all zoning district either attached to a permitted principal use or accessory building or as an accessory structure subject to the following regulations:

(1) Freestanding solar panels are prohibited in the front yard.

(2) Panels that are freestanding or attached shall satisfy the rear and side yard setback requirements of the zoning district in which they are located.

(3) Solar Panels are permitted on the roof of the principal structure or accessory structure, provided that the addition of the panels does not cause the structure to exceed the height requirement for the zoning district in which it is located.

(4) Solar panels shall be placed and arranged such that reflected solar radiation or glare shall not be directed onto adjacent buildings, properties or roadways.

(5) Panel systems are subject to the Property Maintenance Code and shall be removed within six (6) months of being nonfunctional.

(6) No panel shall be used for advertising of any kind.

(7) Permit is required.

SECTION III:

This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

Certification of Action Oxford Planning Commission Recommendation to City Council

<u>Report Date</u>	January 3, 2012
<u>Case Number</u>	PC-07-2011
<u>Applicant Information</u>	City of Oxford, Applicant
<u>Requested Action</u>	Zoning Code Text Amendment
<u>Summary of Request</u>	Zoning Code Text Amendment to - Chapter 1141 Accessory, Temporary, Supplemental and Environmental Regulations
<u>Public Hearing Information</u>	On December 13, 2011 a Public Hearing took place at 118 W. High Street. A Public Hearing notice was published in the Oxford Press on November 11, 2011.
<u>Commission Action</u>	The Planning Commission voted 7-0-0 recommending approval to City Council.
<u>Commission Findings and Conclusions</u>	After meeting numerous times for work sessions, the Planning Commission developed a very thorough, clean document. Much effort was put into clarifying the language, especially issues related to home occupations and temporary uses.
<u>Exhibits Submitted to the Commission</u>	1. Staff Report dated 11/18/11 2. Interoffice Review Transmittal Sheets 3. Zoning Code Text Amendment Application dated 10/12/11 4. Chapter 1141 Accessory, Temporary, Supplemental and Environmental Regulations

City of Oxford
Community Development Department
STAFF REPORT

Planning Commission

Case # PC-07-2011

Date – December 13, 2011

APPLICATION

Applicant: City of Oxford
Action Request: **Zoning Code Text Amendment-** Chapter 1141 Accessory,
Temporary, Supplemental and Environmental Regulations

DESCRIPTION

This application is to update the existing zoning code that was adopted in 2003. Through the years, Staff has recognized that some sections were inconsistent, some sections needed strengthened, and other sections needed to be consolidated with other provisions of the code. This amendment attempts to clean up this particular chapter of the Oxford Zoning Code thus making it much clearer and easier to follow.

SITE HISTORY

None

ZONING CODE

Proposed amendments are attached for your review.

AGENCY REVIEWS

Requests for review were made to the Police, Fire, Engineering and Economic Development Departments. The following comments have been received:

Police:	No comments returned.
Fire:	Comment returned with comments.
Engineering:	Comments returned with no comment.
Economic Dev.	No comments returned.

DECISION CRITERIA

A copy of the Text Amendment Decision Criteria is attached.

ANALYSIS

Chapter 1141 of the Oxford Zoning Code deals specifically with temporary and supplementary regulations in various zoning districts. This chapter is a catch-all document that provides a central place for zoning regulations covering multiple districts. It is the place where readers can find out what additional regulations are in place above and beyond the dimensional regulations in each district. Additionally, this chapter also governs temporary uses/structures that are temporary in nature and occur only for a short period of time, like tents for special events, garage sales.

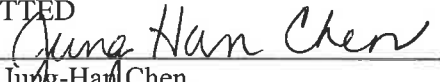
Throughout the years, different issues have been brought to the staff's attention due to the fact that regulations may be inconsistent or unclear and in some instances completely missing. Based on these experiences, staff began tallying the topics that needed to be addressed. Recently, an issue related to home occupation surfaced that prompted staff to consult with the Planning Commission to deal with the issue of reworking the entire chapter.

The Planning Commission spent a great deal of time going over various elements in this chapter, especially issues related to home occupations and temporary uses. The proposed amendment has been expanded a lot, but the essence remains the same. A great deal of effort was made to clarify the language and to provide illustrations to supplement the text. Several major changes to this chapter include expanding home occupation, adding provisions to the accessory uses in nonresidential districts (including additional temporary uses) and last but not least adding alternative energy regulations.

The zoning code is an evolving document and can and should be amended as circumstances require. The code must be reflective of the community and needs to be revisited on a regular basis. It is department policy to keep notes regarding inconsistencies in sections of the Zoning Code. Staff will then incorporate these topics into Planning Commission's future discussions.

SUBMITTED

BY:


Jung-Han Chen,
Community Development Director

DATE: November 18, 2011

ATTACHMENT

(c) Planning Commission and Council Review. The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall also consider the Planning Commission recommendation.

If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

- (1) Decision standards. A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

Text Amendments

- A. The proposed amendment will make the Code conform more closely with the Comprehensive Plan.
- B. The proposed amendment will improve the public health, safety, and general welfare of Oxford.
- C. The proposed amendment will clarify the intent of the Code.
- D. The proposed amendment will better implement the intent of the Code.
- E. The proposed amendment will improve enforcement of the Code.

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 11/14/2011

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

Drawings are being submitted to you for the following:

Case #: **PC-07-2011**

Description:

ZONING CODE TEXT AMENDMENT, Chapter 1141: Accessory, Temporary, Supplemental and Environmental Regulations, City of Oxford, Applicant

 X Review Revisions Other

ADDITIONAL LANGUAGE IS MARKED IN RED

Comments or status update requested by: Lynn Taylor

Please return no later than: **12/6/2011** Note: If no comments are received, we will assume the project meets your department's standards.

.....

Drawings are returned: w/comments without/comments

I would suggest that a definition for "Controlled Substance" be added to clarify 1141.01(c)(5)M 5.

"Any substance that is regulated by a State or Federal Law or Agency"
May also consider adding "operations that involve Flammable substances"
to this section.

Drawings reviewed by:



Date: 11-15-11

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 11/14/2011

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

Drawings are being submitted to you for the following:

Case #: **PC-07-2011**

Description:

ZONING CODE TEXT AMENDMENT, Chapter 1141: Accessory, Temporary, Supplemental and Environmental Regulations, **City of Oxford, Applicant**

 X Review Revisions Other

ADDITIONAL LANGUAGE IS MARKED IN RED

Comments or status update requested by: Lynn Taylor

Please return no later than: **12/6/2011** Note: If no comments are received, we will assume the project meets your department's standards.

.....

Drawings are returned: w/comments without/comments

Drawings reviewed by: _____


VICTOR POPESCU

Date: 11-16-11

CE-11-16-11

11-16-11

Zoning Code Text Amendment Application
City of Oxford, Ohio

REQUIRED INFORMATION

Name of Applicant: City of Oxford
(Attach a Letter of Agency if the applicant is not the property owner.)
Mailing Address: 101 E. High Street
Telephone Number(s): (513) 524-5204
Email Address: www.cityofoxford.org

Chapter 1141; Accession
Temp., Supplemental?
Enviro
Reg's

SUBMISSION REQUIREMENTS

A written, detailed description, where applicable, is required for each subsection.

All applications must include:

- A general description of the proposed amendment.
- A narrative statement that describes how the proposed amendment relates to the Comprehensive Plan.
- A statement that identifies potential negative consequences of the proposed amendment.
- Any existing section number and text that is proposed to be deleted or amended.
- Any new or amended text as it is proposed to be codified including its proposed location in the Code. (section numbers)
- A narrative statement that describes the expected effects of the proposed text.
- A narrative statement that compares the expected effects of the proposed text with any existing text that it will replace, if applicable.

Planning Commission and Council Review The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall consider the Planning Commission recommendation. If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

Decision Standards A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls. The proposed amendment will:

- make the Code conform more closely with the Comprehensive Plan.
- improve the public health, safety, and general welfare of Oxford.
- clarify the intent of the Code.
- better implement the intent of the Code.
- improve enforcement of the Code.

All materials and the application fee in the amount of **\$150.00 plus actual postage**, payable to the City of Oxford must be delivered to the office of Community Development, 101 East High Street, Oxford, Ohio 45056 45 days prior to the proposed meeting date. Any questions should be directed to the Community Development Department at (513) 524-5204.

NOTE: Incomplete applications will not be processed. City Staff will erect a public hearing sign on the subject property. It is the Applicant's responsibility to remove the signage once the hearing(s) are completed.

SIGNATURE OF APPLICANT

Jung Han Chen

Date: 10/12/11

PRINTED NAME: Jung Han Chen, Comm. Dev. Dir.

FEE / RECEIPT

\$150 Fee plus Actual Postage Paid / Receipt Number: NA

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development Department
Originating Department

Council Meeting Of: January 3, 2012

Jung-Han Chen

Account Code No. #:

Prepared By:

Budgeted Amount:

December 19, 2011

Date Prepared:

Agenda Title:	PC-08-2011 Zoning Code Text Amendment -Chapter 1159 Definitions, Section 1159.04(5)(C) and (D) Type A and B Family Day Care Home, Section 1159.07(10) Fraternity/Sorority House, City of Oxford, Applicant
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Recommendation:	Approval
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Discussion:

The Planning Commission held a Public Hearing on December 13, 2011 for this Zoning Code Text Amendment to modify specific zoning definitions. These changes are minor in nature and will not alter the essence of the text.

Definition changes made to Family Day Care will now be in accordance with the language in the Ohio Administrative Code.

The second change is the definition of a Fraternity House. The proposal is to remove "good standing" from the definition, since "good standing" relates to a behavioral issue and is not related to the use of the land. Behavioral issues shall be directed by other City regulations, but not the Zoning Code.

The Planning Commission reviewed the Decision Standards and voted 7-0-0 to recommend **APPROVAL** to City Council.

Approved By:	Department Head:	Initial	Date
	City Attorney:	<i>JHC</i>	<i>12/20/11</i>
	A. City Manager:	<i>[Signature]</i>	<i>12/29/11</i>

ORDINANCE NO.

ORDINANCE AMENDING OXFORD CODIFIED ORDINANCE SECTION 1159.04, DEFINITIONS (BEGINNING WITH THE LETTER “C”) AND OXFORD CODIFIED ORDINANCE SECTION 1159.07, DEFINITIONS (BEGINNING WITH THE LETTER “F”)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a public hearing on December 13, 2011 and that following the public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended that Oxford Codified Ordinance Section 1159.04, Definitions (Beginning with the letter “C”) and Oxford Codified Ordinance Section 1159.07, Definitions (Beginning with the letter “F”) be amended.

SECTION II: Council hereby amends Oxford Codified Ordinance Section 1159.04, Definitions (Beginning with the letter “C”) and Oxford Codified Ordinance Section 1159.07, Definitions (Beginning with the letter “F”) as follows: (additions are in bold/red and omissions are struck out)

CHAPTER 1159 Definitions

1159.01	Purpose and applicability.		letter “N”).
1159.02	Definitions (beginning with letter “A”).	1159.16	Definitions (beginning with letter “O”).
1159.03	Definitions (beginning with letter “B”).	1159.17	Definitions (beginning with letter “P”).
1159.04	Definitions (beginning with letter “C”).	1159.18	Definitions (beginning with letter “Q”).
1159.05	Definitions (beginning with letter “D”).	1159.19	Definitions (beginning with letter “R”).
1159.06	Definitions (beginning with letter “E”).	1159.20	Definitions (beginning with letter “S”).
1159.07	Definitions (beginning with letter “F”).	1159.21	Definitions (beginning with letter “T”).
1159.08	Definitions (beginning with letter “G”).	1159.22	Definitions (beginning with letter “U”).
1159.09	Definitions (beginning with letter “H”).	1159.23	Definitions (beginning with letter “V”).
1159.10	Definitions (beginning with letter “I”).	1159.24	Definitions (beginning with letter “W”).
1159.11	Definitions (beginning with letter “J”).	1159.25	Definitions (beginning with letter “Y”).
1159.12	Definitions (beginning with letter “K”).	1159.26	Definitions (beginning with letter “Z”).
1159.13	Definitions (beginning with letter “L”).		
1159.14	Definitions (beginning with letter M”).		
1159.15	Definitions (beginning with		

1159.01 PURPOSE AND APPLICABILITY.

For the purposes of this Zoning Code, the following definitions for certain terms or words used herein shall be used in the interpretation of the provisions of this Zoning Code. Words used in the present tense shall include the future tense; the singular number shall include the plural and the plural the singular; the word "person" shall include a firm, association, organization, partnership, trust company or corporation; the words "used or occupied" include the words "intended, designed or arranged to be used or occupied". The word "shall" or "will" is mandatory; and the word "may" is permissive. Any other words used and not defined herein shall be construed as having the commonly accepted meaning as defined in a standard dictionary. (Ord. 2782. Passed 5-20-03.)

1159.02 Definitions (beginning with letter "A").

No Amendments

1159.03 Definitions (beginning with letter "B").

No Amendments

1159.04 Definitions (beginning with letter "C").

- (1) **CATERING**
- (2) **CELLAR**
- (3) **CELLULAR COMMUNICATIONS SERVICES**
- (4) **CEMETERY**
- (5) **CHILD DAY CARE TYPES**

A. **Child Day Care:** Administering to the needs of infants, toddlers, preschool children and school children outside of school hours by persons other than their parents or guardians, custodians or relatives by blood, marriage, or adoption, for any part of the 24-hour day in a place or residence other than a child's own home.

B. **Child Day Care Center:** Any place in which child day-care is provided, with or without compensation, for 13 or more children at one time or any place that is not the permanent residence of the holder of a day-care license from the Ohio Department of ~~Human Resources~~ **Job and Family Services** or the residence of the administrator in which child day-care is provided, with or without compensation, for seven to 12 children at one time. In counting children for the purpose of this definition, any children under six years of age who are related to a licensee, administrator or employee and who are on the premises of the center shall be counted.

C. **Type-A Family Day Care Home:** A permanent residence of the administrator in which child day-care is provided for seven to 12 children at one time or a permanent residence of the administrator in which child day-care is provided for four to 12 children at one time if four or more children at one time are under two years of age. In counting children for the purpose of this definition, any children under six years of age who are related to a day-care licensee, ~~of the Ohio Department of Human Resources~~ administrator or employee **registered with the Ohio Department of Job and Family Services**, and who are on the premises of the Type A home shall be counted. "Type A family day-care home" does not include a residence in which the needs of children are administered to, if all of the children whose needs are being administered to are siblings of the same immediate family and the residence is in the home of the siblings. **Type A day-care facilities shall also be in accordance with the Ohio Administrative Code, Chapter 5101:2 Division of Social Services**

D. **Type-B Family Day Care Home:** A permanent residence of the provider in which the child day-care services are provided for one to six children at one time and in which no more than three children may be under two years of age **at one time. In counting children for the purpose of this definition, any children under six years of age** who are related to the provider **registered with the Ohio Department of Job and Family Services** and who are on the premises of the Type B home shall be counted. **Children six years of age or older who are related to the provider and who are on the premises of the Type B home shall not be included in this count. A "type B home" also includes a home which is the permanent residence of both the provider and the parent. Type B day-care facilities shall also be in accordance with the Ohio Administrative Code, Chapter 5101:2 Division of Social Services**

- (6) **CHURCH**
- (7) **CITY COUNCIL**
- (8) **CLEAR & CONVINCING EVIDENCE.**
- (9) **CLINIC**
- (10) **CLUB (LODGE)**
- (11) **CO-LOCATION / SITE SHARING**
- (12) **COLLECTOR**
- (13) **COMMERCIAL**

- (14) **COMMERCIAL TYPES**
- (15) **COMMERCIAL CENTER**
- (16) **COMMISSION**
- (17) **COMMUNITY RESIDENCE**
- (18) **COMPREHENSIVE PLAN**
- (19) **CONDITIONAL**
- (20) **CONDOMINIUM**
- (21) **CONGREGATE RESIDENCES**
- (22) **CONVALESCENT CENTER**
- (23) **COURT, COURT YARD**

1159.05	Definitions (beginning with letter “D”).	No Amendments
1159.06	Definitions (beginning with letter “E”).	No Amendments

1159.07	Definitions (beginning with letter “F”).
(1)	FAMILY
(2)	FAMILY COMMUNITY RESIDENCE
(3)	FARM ANIMALS
(4)	FARM IMPLEMENT SALES
(5)	FLOOD PLAIN
(6)	FLOOR AREA, GROSS
(7)	FLOOR AREA, NET
(8)	FLOOR AREA RATIO (FAR)
(9)	FOOTPRINT

(10) **FRATERNITY/SORORITY HOUSE** - A building that is occupied by a group of enrolled Miami University students who are active members of a fraternal organization recognized by Miami University. These organizations shall be limited to fraternities, sororities, and like groups ~~in good standing with, and~~ approved by Miami University for communal off-campus living on that site. Occupancy exception: may include employees or agents of the organization not to exceed three (3) persons.(Ord. 3061 Passed 07-07-09)

(11) **FRONTAGE**

1159.08	Definitions (beginning with letter “G”).	No Amendments
1159.09	Definitions (beginning with letter “H”).	No Amendments
1159.10	Definitions (beginning with letter “I”).	No Amendments
1159.11	Definitions (beginning with letter “J”).	No Amendments
1159.12	Definitions (beginning with letter “K”).	No Amendments
1159.13	Definitions (beginning with letter “L”).	No Amendments
1159.14	Definitions (beginning with letter M”).	No Amendments
1159.15	Definitions (beginning with letter “N”).	No Amendments
1159.16	Definitions (beginning with letter “O”).	No Amendments
1159.17	Definitions (beginning with letter “P”).	No Amendments
1159.18	Definitions (beginning with letter “Q”).	No Amendments
1159.19	Definitions (beginning with letter “R”).	No Amendments
1159.20	Definitions (beginning with letter “S”).	No Amendments
1159.21	Definitions (beginning with letter “T”).	No Amendments
1159.22	Definitions (beginning with letter “U”).	No Amendments
1159.23	Definitions (beginning with letter “V”).	No Amendments
1159.24	Definitions (beginning with letter “W”).	No Amendments
1159.25	Definitions (beginning with letter “Y”).	No Amendments
1159.26	Definitions (beginning with letter “Z”).	No Amendments

SECTION III: This Ordinance shall take effect at the earliest time allowed by law.

CLERK OF OXFORD CITY COUNCIL

MAYOR

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

Certification of Action Oxford Planning Commission Recommendation to City Council

<u>Report Date</u>	January 3, 2012
<u>Case Number</u>	PC-08-2011
<u>Applicant Information</u>	City of Oxford, Applicant
<u>Requested Action</u>	Zoning Code Text Amendment
<u>Summary of Request</u>	Zoning Code Text Amendment to - Chapter 1159 Definitions, Section 1159.04(5)(C) and (D) Type A and B Family Day Care Home, Section 1159.07(10) Fraternity/Sorority House
<u>Public Hearing Information</u>	On December 13, 2011 a Public Hearing took place at 118 W. High Street. A Public Hearing notice was published in the Oxford Press on November 11, 2011.
<u>Commission Action</u>	The Planning Commission voted 7-0-0 recommending approval to City Council.
<u>Commission Findings and Conclusions</u>	The Planning Commission revised the definition for Family Day Care to reference language in the Ohio Administrative Code and removed the verbiage "good standing" from the definition for Fraternity/Sorority as "good standing" relates to a behavioral issue and is not related to the use of the land. Behavioral issues are regulated by other City rules and regulations.
<u>Exhibits Submitted to the Commission</u>	1. Staff Report dated 11/18/11 2. Interoffice Review Transmittal Sheets 3. Zoning Code Text Amendment Application dated 10/12/11 4. Chapter 1159 Definitions, Section 1159.04(5)(C) and (D) Type A and B Family Day Care Home, Section 1159.07(10) Fraternity/Sorority House

City of Oxford
Community Development Department
STAFF REPORT

Planning Commission

Case # PC-08-2011

Date – December 13, 2011

APPLICATION

Applicant: City of Oxford
Action Request: **Zoning Code Text Amendment-** Chapter 1159 Definitions, Section 1159.04(5)(C) and (D) Type A and B Family Day Care Home, Section 1159.07(10) Fraternity/Sorority House

DESCRIPTION

This application is to amend the definition of the types of day care centers that are consistent with the State of Ohio Administrative Code and are licensed by the Department of Jobs and Family Services. The other change is to amend the definition of fraternity/sorority house, as discussed by the Planning Commission several months ago.

SITE HISTORY

None

ZONING CODE

Proposed amendments are attached.

COMPREHENSIVE PLAN

No applicable

AGENCY REVIEWS

Requests for review were made to the Police, Fire, Engineering and Economic Development Departments. The following comments have been received:

Police:	No comments returned.
Fire:	Comment returned without comments.
Engineering:	Comments returned without comments.
Economic Dev.	No comments returned.

DECISION CRITERIA

A copy of the Text Amendment Decision Criteria is attached.

ANALYSIS

The changes included in this report are mainly to clean up some discrepancies in the definitions. Local jurisdictions do not have any oversight as far as the operations of these types of day care; it is Ohio Department Jobs and Family Services that has the licensing authority. Therefore, changes to the definition are to ensure these requirements are included in order to operate a day care center.

The change to the definition of fraternity/sorority house is to merely strike out the "good standing" clause in the definition. The good standing issue relates only to a behavior approved by others and is not related to the use itself. Behavioral issues shall be regulated by other City's code and regulations, not the land use regulations.

SUBMITTED

BY: Jung-Han Chen
Jung-Han Chen,
Community Development Director

DATE: November 18, 2011

ATTACHMENT

(c) Planning Commission and Council Review. The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall also consider the Planning Commission recommendation.

If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

- (1) Decision standards. A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

Text Amendments

- A. The proposed amendment will make the Code conform more closely with the Comprehensive Plan.
- B. The proposed amendment will improve the public health, safety, and general welfare of Oxford.
- C. The proposed amendment will clarify the intent of the Code.
- D. The proposed amendment will better implement the intent of the Code.
- E. The proposed amendment will improve enforcement of the Code.

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 11/14/2011

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

Drawings are being submitted to you for the following:

Case #: **PC-08-2011**

Description:

ZONING CODE TEXT AMENDMENT, Chapter 1159 Definitions, Section 1159.04(5)(C)(D) Type A & B
Family Daycare Home, Section 1159.07(10) Fraternity **City of Oxford, Applicant**

☒ Review ☐ Revisions ☐ Other

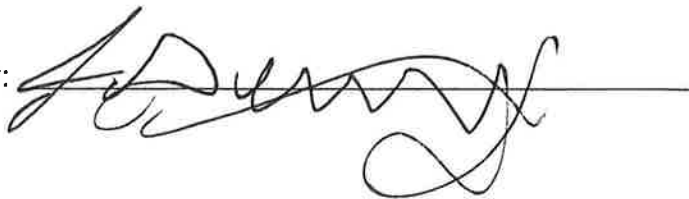
ADDITIONAL LANGUAGE IS MARKED IN RED

Comments or status update requested by: Lynn Taylor

Please return no later than: **12/6/2011** Note: If no comments are received, we will assume the project meets your department's standards.

.....
Drawings are returned: w/comments without/comments

Drawings reviewed by:



Date: 11/14/11

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 11/14/2011

To: Fire Department Engineering Division Police Department Economic Development

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Case #: **PC-08-2011**

Description:

ZONING CODE TEXT AMENDMENT, Chapter 1159 Definitions, Section 1159.04(5)(C)(D) Type A & B
Family Daycare Home, Section 1159.07(10) Fraternity **City of Oxford, Applicant**

 X Review Revisions Other

ADDITIONAL LANGUAGE IS MARKED IN RED

Comments or status update requested by: Lynn Taylor

Please return no later than: **12/6/2011** Note: If no comments are received, we will assume the project meets your department's standards.

.....
Drawings are returned: w/comments without/comments

Drawings reviewed by:



VICTOR POPESCU

Date: 11-15-11

Zoning Code Text Amendment Application
City of Oxford, Ohio

Chapter 1159 Definitions
Fraternity: Type A: B
daycare

REQUIRED INFORMATION

Name of Applicant: City of Oxford
(Attach a Letter of Agency if the applicant is not the property owner.)
Mailing Address: 101 E. High Street
Telephone Number(s): (513) 524-5204
Email Address: www.cityofoxford.org

SUBMISSION REQUIREMENTS

A written, detailed description, where applicable, is required for each subsection.

All applications must include:

- A general description of the proposed amendment.
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Decision Standards A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls. The proposed amendment will:

- make the Code conform more closely with the Comprehensive Plan.
- improve the public health, safety, and general welfare of Oxford.
- clarify the intent of the Code.
- better implement the intent of the Code.
- improve enforcement of the Code.

All materials and the application fee in the amount of **\$150.00 plus actual postage**, payable to the City of Oxford must be delivered to the office of Community Development, 101 East High Street, Oxford, Ohio 45056 45 days prior to the proposed meeting date. Any questions should be directed to the Community Development Department at (513) 524-5204.

NOTE: Incomplete applications will not be processed. City Staff will erect a public hearing sign on the subject property. It is the Applicant's responsibility to remove the signage once the hearing(s) are completed.

SIGNATURE OF APPLICANT: _____

Date: 10/12/11

PRINTED NAME: Jung Han Chen, Comm. Dev. Dir.

FEE / RECEIPT

\$150 Fee plus Actual Postage Paid / Receipt Number: NA