

A Regular meeting of the Oxford City Council was called to order by Mayor Kevin McKeehan on Tuesday, January 20, 2015 at 7:20 p.m. Those members present were Bob Blackburn, Richard Keebler, Kate Rousmaniere, Mike Smith, Steve Snyder and Edna Southard.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Ms. Gail Brahier, Parks and Recreation Director; Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Blackburn moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22 (G) (3) for the purpose of discussing pending litigation. Ms. Rousmaniere seconded. The motion passed by the following roll call:

AYE: Mr. Keebler, Ms. Rousmaniere, Mr. Smith, Mr. Snyder, Ms. Southard, Mr. Blackburn, Mayor McKeehan (7)

NAY: None (0)

ABS: None (0)

ADJOURN FROM EXECUTIVE SESSION

Mr. Snyder moved to adjourn from Executive Session at 7:38 p.m. Mr. Blackburn seconded. The motion passed 7-0-0.

PLEDGE OF ALLEGIANCE

Mayor McKeehan requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Keebler moved to approve the agenda. Mr. Smith seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

PRESENTATION

OXFORD VISITORS BUREAU

Ms. Jessica Greene, Executive Director, Oxford Visitors Bureau, advised she wanted to update Council regarding events of 2014 and on what was coming up for 2015. Ms. Greene provided a PowerPoint presentation noting the primary goals of the Visitors Bureau were to promote Oxford and to build partnerships. Ms. Greene introduced members of the Visitors Bureau staff (by picture) including Kim, Jenna, John, Sarah and Lexi.

Ms. Greene advised one of the top goals of the Visitors Bureau was to increase traffic during slow periods noting the bureau actively invested dollars to bring tournaments to Oxford so participants could stay in our hotels, eat in our restaurants and shop locally. Ms. Greene advised another goal was to grow existing events and noted the bureau applied for and received a grant for the Kinetics Festival and the attendance doubled for the 2014 event. Ms. Greene advised the bureau worked hard on events such as the Summer Music Festival, the Red Bricks and Roses Carriage Parade and last year they brought the Porsche Car Show back to Oxford. Ms. Greene noted the bureau partnered with the Oxford Community Arts Center to provide the Shakespeare in the Park events and they helped the Oxford Chamber of Commerce grow their Dog Days event, Taste of Oxford and the Holiday Walk. Ms. Greene advised another goal was to make people feel welcome while they were visiting Oxford. Ms. Greene noted the bureau continually builds partnerships and they worked closely with Miami University to design the trolley, and they worked with student groups to encourage them to bring their events to Uptown Oxford. Ms. Greene advised the bureau tried to build amenities to make Oxford a better place and Oxford Area Trails was one example of that.

Ms. Greene discussed 'Proud Moments' for the bureau last year including winning first place in small to mid market websites in the State of Ohio. Ms. Greene noted the bureau found out that next fall Oxford would be featured as the fall foliage place to see in the Midwest Living magazine, and the same week they found out they won the Clean Ohio Grant for the bike path project.

Ms. Greene advised the bureau believed Oxford's economy was visitor dependent and noted Miami hosted 26,000 campus tours in 2014. Ms. Greene noted others visitors such as 12,000 swimmers, 4,000 skaters, 4,000 soccer players and 3,000 kids through various camps. Ms. Greene advised an average hotel in Oxford was \$170 per night and visitors did make an impact in Oxford's economy.

Ms. Greene noted plans for 2015 included bringing more conferences to Oxford, bringing a mobile Visitors Center to Oxford, training with hotel staff so they could better inform visitors of what there was to do in Oxford, give mini grants to partner organizations and businesses that would increase visitor traffic and continue to provide professional and current visitor materials such as brochures and the bureau's website.

Ms. Greene advised she and her staff were proud to be the City's Visitors Bureau.

Mayor McKeehan thanked Ms. Greene noting the Visitors Bureau did a great job.

Mr. Keebler noted the enthusiasm that Ms. Greene brought to her job was something he had never seen at the Visitors Bureau. Mr. Keebler advised the website was great and encouraged everyone to visit the site. Mr. Keebler noted he couldn't speak highly enough about what was going on at the Visitors Bureau since the leadership of Ms. Greene and her staff had been in place.

Ms. Rousmaniere inquired if the proposed mobile unit would be used on weekends. Ms. Greene advised the bureau tried being open on Saturdays and received little traffic so yes, the mobile unit could go to the events people were attending such as swim meets and soccer tournaments.

PUBLIC COMMENTS

Ms. Jessica Greene, referred to item E. on the Consent Agenda (waiving fees for the Music Festival) and thanked Council for their continued support of the festival.

CONSENT AGENDA

MINUTES

Minutes of the January 6, 2015 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the January 7, 2015 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the January 7, 2015 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

RESOLUTION **CONTRACT WITH** **RICOH USA, INC.**

A Resolution No. 4886 authorizing the City Manager to enter into an agreement with Ricoh USA, Inc. for a 60-month lease of a Ricoh MPC5503 color copier. (Gail Brahier, Parks and Recreation Director)

RESOLUTION **WAIVE FEES**

A Resolution No. 4887 authorizing the City Manager to waive the fees in the Fee Ordinance for the street closures for the Visitors Bureau for the 2015 annual Summer Music Festival. (Doug Elliott, City Manager)

Mr. Snyder moved to approve the consent agenda. Mr. Blackburn seconded. The motion passed 7-0-0.

RESOLUTION **NEW AMBULANCE**

A Resolution No. 4888 authorizing the City Manager to enter into a contract with Horton Emergency Vehicles for the purchase of a 2015 Dodge/Horton Ambulance and specified options at state contract pricing at a cost not to exceed \$185,997.94. (John Detherage, Fire Chief)

Chief Detherage advised he was asking for Council's approval to purchase a new ambulance to replace the 1996 unit that was past its planned 15 year replacement schedule. Chief Detherage noted the new unit came in slightly over budget and the difference would be paid from the Fire Department's operating budget.

Mr. Snyder inquired what the turn-around time was for the new unit and Chief Detherage advised 9 months. Mr. Keebler noted for the record that Miami University was funding 1/3 of the purchase price of the new unit. Ms. Rousmaniere advised the planned replacement schedule for the ambulance was 15 years and the 1996 unit was 18 years old.

Mr. Snyder moved to adopt Resolution No. 4888 . Mr. Keebler seconded. The motion passed 7-0-0.

ORDINANCE
FIRST READING

ORDINANCE
UTILITIES OUTSIDE
CITY LIMITS

An Ordinance Granting The Request Of Christopher Owens, Agent For Milton And Phyllis Cox, To Connect To An Existing City Water Line And Sanitary Line For A New Single-Family Residence To Be Located At 5280 Hillcrest Drive Outside The Oxford Corporate Limits. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised this was a request for water and sanitary sewer service at the southern terminus of Hillcrest Drive. Mr. Dreisbach noted Council reviewed this request several years ago for a water tap only but that project never came to fruition. Mr. Dreisbach advised the owners were now requesting water and sanitary sewer service to the property. Mr. Dreisbach noted should the request be approved by Ordinance the owners would be responsible for all fees and costs associated with the tap and meet all City standards and specifications. Mr. Dreisbach advised the owners would also be required to sign an annexation agreement stating they would annex their property into the City upon request.

Mayor McKeehan noted the City already served property on Hillcrest Drive and Mr. Dreisbach advised yes, and there was infrastructure available for this lot.

Ms. Rousmaniere asked Mr. Elliott to explain the process for residents living outside of the City limits. Mr. Elliott advised residents living outside City limits could request City utilities but they were required to sign an annexation agreement stating they and their successors would annex into the City if requested. Mr. Elliott noted there was not a compelling reason to annex this property.

Mr. Keebler inquired if the agreement was made part of the deed and Mr. Dreisbach advised the agreement was recorded with the Butler County Recorder's Office.

ORDINANCES
SECOND READING

ORDINANCE
ZONING MAP AMENDMENT

An Ordinance No. 3299 Accepting the Planning Commission's Recommendation And Granting A Zoning Map Amendment To Establish A Neighborhood Conservation Overlay District In A R-1A (Single Family Low Density Residential) District And A R-1B (Single Family Medium Density Residential) District for 72 Parcels Located On Hilltop Road, Contreras Road, Panda Lane And Pin Oak Drive, In The City Of Oxford, Ohio. (Jung-Han Chen, Community Development Director)

Mr. Chen advised he had no new information since the first reading of the proposed Ordinance. Mr. Chen asked for Council's legislative action based on the Planning Commission's recommendation.

Mayor McKeehan inquired if there were any comments from the public or from Council and there were none.

Mr. Snyder moved to adopt Ordinance No. 3299. Ms. Rousmaniere seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Mr. Snyder, Ms. Southard, Mr. Blackburn, Mr. Keebler, Ms. Rousmaniere, Mayor McKeehan (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
ZONING MAP AMENDMENT

An Ordinance No. 3300 Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment To Establish A Neighborhood Conservation Overlay District In A R-1A (Single Family Low Density Residential) District for 91 Parcels Located On Country Club Drive, Olde Farm Road And Part Of Contreras Road, In The City Of Oxford, Ohio. (Jung-Han Chen, Community Development Director)

Mr. Smith recused himself from the discussion and the vote.

Mr. Chen advised the Planning Commission recommended approval of the proposed overlay district and noted the petition met the ratio and the boundary requirements.

Mayor McKeehan inquired if there were any comments from the public or from Council and there were none.

Mr. Snyder moved to adopt Ordinance No. 3300. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Snyder, Ms. Southard, Mr. Blackburn, Mr. Keebler, Ms. Rousmaniere,
Mayor McKeehan (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
ZONING MAP AMENDMENT

An Ordinance No. 3301 Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment To Establish A Neighborhood Conservation Overlay District In A R-1B (Single Family Medium Density Residential) District for 57 Parcels Located On Emerald Woods Drive, Glos Drive, Brigid Circle, Stone Hedge Circle And French Drive, In The City Of Oxford. (Jung-Han Chen, Community Development Director)

Mr. Chen advised he had nothing new to add related to the proposed overlay district.

Mayor McKeehan inquired if there were any comments from the public or from Council and there were none.

Mr. Smith moved to adopt Ordinance No. 3301. Ms. Rousmaniere seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Southard, Mr. Blackburn, Mr. Keebler, Ms. Rousmaniere, Mr. Smith, Mr. Snyder,
Mayor McKeehan (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
ZONING MAP AMENDMENT

An Ordinance No. 3302 Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment To Establish A Neighborhood Conservation Overlay District In A R-1B (Single Family Medium Density Residential) District For 56 Parcels Located On Fieldcrest Avenue, Devonshire Drive, Patrick Drive, Timothy Lane And Contreras Road, In The City Of Oxford, Ohio. (Jung-Han Chen, Community Development Director)

Mr. Chen asked for Council's approval of the proposed overlay district based on the Planning Commission's recommendation.

Mayor McKeehan inquired if there were any comments from the public or from Council and there were none.

Ms. Rousmaniere moved to adopt Ordinance No. 3302. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Blackburn, Mr. Keebler, Ms. Rousmaniere, Mr. Smith, Mr. Snyder, Ms. Southard, Mayor McKeehan (7)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott advised the purchase and sales agreement was signed by himself and the Executive Director for the Lane Public Library Board of Trustees and he expected the closing to take place in October of 2015.

Mr. Elliott noted the City's application to be certified by the PUCO as an electric aggregator was sent to the PUCO in December and he expected a response from them next week. Mr. Elliott advised the RFP was sent to 14 electric suppliers asking for pricing for 100% and 50% renewable energy as well as lowest price for existing generation mix. Mr. Elliott noted the RFP's were due on February 4, 2015.

Mr. Elliott reminded Council of the Ohio Municipal League's Legislative Reception on March 18, 2015 at the Statehouse in Columbus. Mr. Elliot asked Council members to let him know if they wished to attend.

Mr. Kyger noted he was glad to be in the audience during Council's Work Session with the Historic and Architectural Preservation Commission (HAPC) noting they were a very important group for our area. Mr. Kyger referred to the HAPC's listing of significant and non-significant structures in Uptown Oxford and advised since 2008 12 buildings had been replaced and all of them came from the list of non-significant structures (eligible to be razed) and 2 were built on vacant lots. Mr. Kyger noted there were also 4 renovations of non-significant structures. Mr. Kyger advised he sensed from the Work Session that people thought there was going to be an onslaught of requests to demolish significant structures and he felt the current system was working well based on the redevelopment that had occurred in the Uptown District to date.

Ms. Southard advised the Oxford League of Women Voters was holding a program on Social Policy in Oxford and everyone was welcome to attend tomorrow evening at 7:00 p.m. in the LCNB Community Room. Ms. Southard noted there would be a panel discussion about Social Policy convened by Patricia Willeke.

Mr. Blackburn referred to Ms. Greene's presentation this evening and noted the 'Conference in a Box' program would concentrate on renting hotel rooms during the week in Oxford.

Mr. Blackburn thanked the Boy Scouts in the audience for attending the meeting this evening.

The Boy Scouts were from Troop 926 and they were Oxford residents currently meeting in Hamilton. They were in attendance to learn about communications. Their adult member asked for the definition of a Neighborhood Conservation Overlay District and what potential benefit it provided the residents which Mayor McKeehan addressed.

Mayor McKeehan thanked the Boy Scouts for attending the meeting this evening and encouraged everyone to enjoy the mild weather while it lasted.

ADJOURN

Ms. Rousmaniere moved to adjourn at 8:13 p.m. Mr. Blackburn seconded. The motion passed 7-0-0.