



Agenda

Oxford City Council

Court House

TUESDAY, FEBRUARY 19, 2013

EXECUTIVE SESSION

None.

1. Roll Call. Richard Keebler, Mayor; Ken Bogard, Vice-Mayor; Kevin McKeehan; Bob Blackburn; Kate Rousmaniere; John Harman; Steve Snyder

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

A. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

- A. Minutes of the February 5, 2013 City Council Meeting. (Mary Ann Eaton, Clerk of Council)



Minutes

- B. A Resolution declaring a Printronix P5220S printer, a Printronix P5205B printer, and a PFE 1190 bill burster as surplus City property no longer needed for any municipal purpose and authorizing the sale of said items to the highest bidder utilizing GovDeals, Inc. (Joe Newlin, Finance Director)



Staff Report/Resolution

5. Resolutions - None.

6. Ordinances.

- A. First Reading None.

- B. Second Reading.

1. An Ordinance Repealing Oxford Codified Ordinance Chapter 1133, Provisions For Zoning Districts, And Adopting New Oxford Codified Ordinance Chapter 1133, Provisions For Zoning Districts, To Add The R-4 Multi-Family Residential District. (Jung-Han Chen, Community Development Director).



Staff Report/Ordinance

2. An Ordinance Amending Oxford Codified Ordinance Chapter 1143, Districts, To Add New Section 1143.065, R-4 Multi-Family Residential District. (Jung-Han Chen, Community Development Director).



Staff Report/Ordinance

3. An Ordinance Repealing Oxford Codified Ordinance Section 1141.03, Supplemental Regulations, And Adopting New Oxford Codified Ordinance Section 1141.03, Supplemental Regulations. (Jung-Han Chen, Community Development Director).



Staff Report/Ordinance

4. An Ordinance Repealing Oxford Codified Ordinance Section 1149.03 Entitled General Regulations of the Vehicle Management Chapter And Adopting New Oxford Codified Ordinance Section 1149.03 Entitled General Regulations Of The Vehicle Management Chapter. (Jung-Han Chen, Community Development Director).



Staff Report/Ordinance

5. An Ordinance Amending the 2013 Fee Ordinance No. 3193, City of Oxford Board of Zoning Appeals, Variance Petition. (Doug Elliott, City Manager) (Tabled).



Staff Report/Ordinance

6. An Ordinance Repealing Oxford Codified Ordinance Section 127.12 Entitled "Maximum Age For An Original Appointment To The Police Department" And Adopting New Oxford Codified Ordinance Section 127.12 Entitled "Maximum Age For An Original Appointment To The Police Department As A Police Officer". (Bob Holzworth, Police Chief).



Staff Report/Ordinance

7. A. Announcements & Communications. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, the Oxford City Council, or the City staff.

1. Remarks from City Council and City Staff.

B. Future Meetings.

WED-Feb 20 Community Relations Commission Meeting 4:30 p.m. Municipal Building

WED-Feb 20 Board of Zoning Appeals Meeting Cancelled

THUR- Feb 21 Recreation Board Meeting 4:00 p.m. Senior Citizens Center

FRI - Feb 22 Community Improvement Corporation Meeting 12:00 p.m. LCNB

FRI- Feb 22 Student Community Relations Commission Meeting 3:45 p.m. LCNB

WED-Feb 27 Civil Service Commission Meeting 7:00 p.m.

TUES - Mar 5 City Council Meeting 7:30 p.m.

WED - Mar 6 Historic and Architectural Preservation Commission Meeting 6:00 p.m.

WED - Mar 6 Environmental Commission Meeting 7:00 Municipal Building

FRI - Mar 8 Student Community Relations Commission Meeting 3:45 p.m. LCNB

TUES - Mar 12 Planning Commission Meeting 7:30 p.m.

THUR - Mar 14 Police Advisory Board Meeting 7:00 p.m. Senior Center

MON - Mar 18 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - Mar 19 City Council Meeting 7:30 p.m.

WED - Mar 20 Community Relations Commission Meeting 4:30 p.m. Municipal Building

WED - Mar 20 Board of Zoning Appeals Meeting 7:30 p.m.

THUR - Mar 21 Recreation Board Meeting 4:00 p.m. Senior Center

FRI - Mar 22 Community Improvement Corporation Meeting 12:00 p.m. LCNB

FRI - Mar 22 Student Community Relations Commission Meeting 3:34 p.m. LCNB

WED - Mar 27 Civil Service Commission Meeting 7:00 p.m.

8. Adjourn.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Finance
Originating Department

Council Meeting Of: 02/19/13

Heidi Hill
Prepared By

Account Code No. _____

Budgeted Amount: _____ 02/13/13
Date Prepared

Agenda Title: Resolution for online auction of surplus property no longer needed.

Recommendation: Approve

Discussion:

This resolution requests Council approval to use GovDeals, Inc. for online auction of equipment. Equipment includes, Printronix P5220S printer, Printronix P5205B Printer, and PFE 1190 bill burster. Since outsourcing out utility bill printing, these items are no longer useful.

Approved By:

Department Head:
City Manager:

Initial Date

[Signature] 2/13
[Signature] 2/15/13

RESOLUTION NO.

A RESOLUTION DECLARING A PRINTRONIX P5220S PRINTER, A PRINTRONIX P5205B PRINTER, AND A PFE 1190 BILL BURSTER AS SURPLUS CITY PROPERTY NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND AUTHORIZING THE SALE OF SAID ITEMS TO THE HIGHEST BIDDER UTILIZING GOVDEALS, INC.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Finance Director report that the Printronix printers and PFE burster belonging to the City can no longer be used for municipal purposes and should be declared surplus.

SECTION 2: The City Manager and Finance Director recommend that the printers and burster be disposed of by sale utilizing an on-line auction service.

SECTION 3: The City Manager and Finance Director recommend GovDeals, Inc. be used to sell the printers and burster.

SECTION 4: Council hereby finds and determines that the Printronix printers and PFE burster can no longer be used for municipal purposes and are hereby declared to be surplus. Accordingly, the City Manager or his designee is hereby authorized to dispose of said property through GovDeals, Inc.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

A Regular meeting of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, February 5, 2013 at 6:30 p.m. Those members present were Ken Bogard, Bob Blackburn, John Harman, Kevin McKeehan and Steve Snyder. Kate Rousmaniere arrived at 7:10 p.m.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Bob Holzworth, Police Chief; Mr. Joe Newlin, Finance Director; Mr. John Detherage, Fire Chief; Mr. Jung-Han Chen, Community Development Director; Mr. Alan Kyger, Economic Development Director; Mr. Steve McHugh, Law Director, and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Blackburn moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22(G)(2) and (G)(4) for the purpose of discussing property acquisition and collective bargaining. Mr. Snyder seconded. The motion passed by the following roll call:

AYE: Mr. Bogard, Mr. Harman, Mr. McKeehan, Mr. Snyder, Mr. Blackburn,
Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. McKeehan moved to return from Executive Session at 7:31 p.m. Mr. Harman seconded. The motion passed 7-0-0.

PLEDGE OF ALLEGIANCE

Mayor Keebler requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Bogard moved to approve the agenda. Mr. Snyder seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

PUBLIC COMMENTS

Mr. Sean Kraus, 6165 Contreras Road, advised the issue of the Princess Theatre was off of the agenda and it had been a month or so since it was spoken of. Mr. Kraus inquired if there had been any movement on this issue and if the City was actively trying to get in touch with the owner.

Mr. Elliott advised emails were exchanged between him and the Vice President of Operations on January 23rd and he apologized for not getting back to the City sooner. Mr. Elliott noted since they weren't able to conclude anything by the end of 2012 they were still evaluating the property. Mr. Elliott advised he inquired if the offer to donate the theater plus \$200,000 for furniture, fixtures and equipment was still on the table and they did not address that inquiry. Mr. Elliott noted he sent another email yesterday and had not received a response. Mr. Elliott advised while he had nothing positive to share with the public regarding the theater, it was not off of his radar screen.

CONSENT AGENDA

MINUTES

Minutes of the January 15, 2013 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the January 8, 2013 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the January 9, 2013 Environmental Commission Meeting. (Mike Dreisbach, Service Department)

Report regarding the January 16, 2013 Board of Zoning Appeals Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the January 23, 2013 Civil Service Commission Meeting. (Donna Heck, Human Resources Director)

RESOLUTIONS

RESOLUTION **AGREEMENT WITH** **T2 SYSTEMS, INC.**

A Resolution No. 4723 authorizing the City Manager to enter into an agreement with T2 Systems, Inc. for the purchase of six (6) handheld devices and the required hardware, software and professional services for the City of Oxford's Parking Unit at a cost of twenty nine thousand nine hundred and ninety seven dollars (\$29,997.00). (Bob Holzworth, Police Chief)

RESOLUTION
AGREEMENT WITH
VERIZON WIRELESS

A Resolution No. 4724 authorizing the City Manager to enter into a twelve (12) month agreement with Verizon Wireless to provide cellular service for up to 75 units for the City of Oxford in accordance with General Services Administration (GSA) Federal Supply Schedule Number GS-35F-0119P at an estimated cost of thirty five thousand two hundred dollars (\$35,200.00). (Bob Holzworth, Police Chief)

Mr. Snyder moved to approve the consent agenda. Mr. Bogard seconded. The motion passed 7-0-0.

RESOLUTIONS

RESOLUTION
LETTER OF CREDIT
REDUCTION

A Resolution No. 4725 authorizing a \$475,451.50 reduction of a \$675,000.00 letter of credit performance bond for Campus Commons Subdivision, Phase Two, and accepting a new letter of credit performance bond in the amount of \$190,033.50. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the work at Campus Commons was substantially complete and the owners asked for a bond reduction which staff felt was warranted. Mr. Dreisbach advised the new bond would be adequate to cover the final costs of the public improvements including the wearing course of asphalt, installation of sidewalks and handicap ramps, tree plantings, striping and signage plus the 10% surety that the City required.

Mr. Bogard asked Mr. Dreisbach to indicate the location of Campus Commons for the public's benefit. Mr. Dreisbach advised Campus Commons Subdivision Phase II was the extension of S. Poplar Street south of Spring Street to Central Avenue and it would connect several streets that were not previously connected to the City's street grid.

Mr. Snyder inquired if a bond reduction was a normal procedure for a large construction project and Mr. Dreisbach advised yes.

Mr. Bogard moved to adopt Resolution No. 4725. Mr. Blackburn seconded. The motion passed 7-0-0.

RESOLUTION
FINAL ODOT LEGISLATION

A Resolution No. 4726 authorizing the City Manager to sign the Final Resolution Agreement and enter into other contracts with the Ohio Department of Transportation (ODOT) to complete the improvement project for SR 732 (Chestnut Street) from Main Street to Oxford-Reily Road (ODOT PID #86833) at a cost of twenty percent (20%) of the project cost or \$157,624.00 plus a ten percent (10%) contingency in the amount of \$15,762.00 for a total cost not to exceed \$173,386.00. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised this was one of two major street projects the City had planned for this summer and this one was on Chestnut Street between Main Street and Oxford-Reily Road. Mr. Dreisbach noted the other project was the reconstruction of the brick portion of College Avenue between Spring Street and High Street.

Mr. Dreisbach advised Council approved preliminary legislation for this project in September and the City now had the final cost estimate from ODOT. Mr. Dreisbach noted the project would cost approximately \$400,000 and Oxford's share was calculated to be \$157,624. Mr. Dreisbach advised staff was asking for Council's approval for the City Manager to sign the contracts with ODOT and for the Finance Director to deposit those funds with the State of Ohio.

Ms. Rousmaniere noted there was some initial repaving on Chestnut Street last summer and inquired how the process worked. Mr. Dreisbach advised one block of Chestnut Street was failing significantly and the City repaired it knowing the state funds would help with the majority of the cost to repair the roadway in 2013.

Mr. Snyder asked Mr. Dreisbach to take another look at the intersection of McGuffey Avenue and Chestnut Street and noted the patches were wearing off.

Mr. Snyder moved to approve Resolution No. 4726. Mr. Blackburn seconded. The motion passed 7-0-0.

RESOLUTION
DECLARING IT IS
NECESSARY TO MAKE IMPROVEMENTS

A Resolution No. 4727 declaring that it is necessary to improve those portions of certain properties on SR 732 (Chestnut Street) from Main Street to Oxford-Reily Road in the City of Oxford, Ohio by re-paving, re-curb-ing, and repairing the sidewalks, curbs, and gutters. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised by local Ordinance, property owners were responsible for the maintenance of their curbs, gutters and sidewalks and staff had notified the owners where there were maintenance issues. Mr. Dreisbach noted many of the owners had already completed the work and those who had not were listed on Exhibit "A". Mr. Dreisbach advised this was the first step to obtain approval from Council to begin the assessment process for those properties. Mr. Dreisbach noted once the Resolution was approved, the Clerk would notify the property owners of their obligation and that they had 30 days to make the repairs.

Mr. Dreisbach advised if the repairs were not made, staff would come to Council with a contract to make the repairs followed by additional legislation to levy the cost of the project to the tax duplicate.

Mr. Blackburn inquired if staff would be lenient with property owners if they could not make the repairs in exactly 30 days and Mr. Dreisbach noted if owners obtained permits were making a well-intended effort to make the repairs, staff would work with them.

Mayor Keebler noted the staff report and Exhibit "A" listed properties on S. College Avenue although the Resolution only referred to Chestnut Street. Mr. Dreisbach advised the Resolution should be amended to include the S. College Avenue properties.

Mr. Snyder moved to amend the Resolution title by adding "and S. College Avenue between High Street and Spring Street". Mr. Harman seconded. The motion passed 7-0-0.

Mr. Harman moved to adopt Resolution No. 4727 as amended. Ms. Rousmaniere seconded. The motion passed 7-0-0.

ORDINANCES **FIRST READING**

ORDINANCE **NEW CHAPTER 1133**

An Ordinance Repealing Oxford Codified Ordinance Chapter 1133, Provisions For Zoning Districts, And Adopting New Oxford Codified Ordinance Chapter 1133, Provisions For Zoning Districts, To Add The R-4 Multi-Family Residential District. (Jung-Han Chen, Community Development Director)

Mr. Chen advised he would address the following 4 proposed Ordinances altogether and noted when changes were made to an area of the Zoning Code other parts of the Zoning Code needed to be amended as well. Mr. Chen advised a new multi-family zoning district was being proposed to address the difference between apartment complexes located in the outlying areas of the City as opposed to the apartment complexes located in the urbanized areas of the City. Mr. Chen discussed how the new district would apply to Chapter 1133, Provisions For Zoning Districts, Chapter 1143, Districts, Section 1141.03, Supplemental Regulations, and Section 1149, General Regulations Of The Vehicle Management Chapter. Mr. Chen offered to answer any questions.

Mayor Keebler advised this was part one of a two part process and noted nothing had been rezoned yet. Mayor Keebler advised a zone had been created and the Planning Commission would consider what areas currently zoned R3 would be better classified as R4 and a recommendation would come to Council at a later time. Mayor Keebler noted this was done because the R3 district had been modified to make it easier to upgrade and remodel structures in the urban district and the Planning Commission was concerned that properties on the outer fringe developed under the new standards would become too dense. Mayor Keebler advised R4 was designed to become the new standard for multi-family dwellings outside of the core of the City. Mayor Keebler noted there were 3 or 4 large developments around town currently that may be reclassified from R3 to R4.

Ms. Rousmaniere asked Mr. Chen to describe the process the Planning Commission would go through to turn the outlying areas into R4. Mr. Chen advised the Planning Commission would identify areas eligible for the new R4 district and send notification of the potential rezoning to the property owners and surrounding property owners. Mr. Chen noted a recommendation from the Planning Commission to rezone certain properties would go to Council for legislative action.

ORDINANCE
AMENDING CHAPTER 1143

An Ordinance Amending Oxford Codified Ordinance Chapter 1143, Districts, To Add New Section 1143.065, R-4 Multi-Family Residential District. (Jung-Han Chen, Community Development Director)

ORDINANCE
NEW SECTION 1141.03

An Ordinance Repealing Oxford Codified Ordinance Section 1141.03, Supplemental Regulations, And Adopting New Oxford Codified Ordinance Section 1141.03, Supplemental Regulations. (Jung-Han Chen, Community Development Director)

ORDINANCE
NEW SECTION 1149.03

An Ordinance Repealing Oxford Codified Ordinance Section 127.12 Entitled General Regulations Of The Vehicle Management Chapter And Adopting New Oxford Codified Ordinance Section 1149.03 Entitled General Regulations Of The Vehicle Management Chapter. (Jung-Han Chen, Community Development Director)

ORDINANCE
AMEND FEE ORDINANCE

An Ordinance Amending The 2013 Fee Ordinance No. 3193, City Of Oxford Board Of Zoning Appeals, Variance Petition. (Doug Elliott, City Manager)

Mr. Elliott advised in 2013 the Board of Zoning Appeals Variance Application fee was changed from \$400 plus postage to \$200 per variance request plus postage with no maximum. Mr. Elliott noted the reduction was to accommodate a small project such as a homeowner with a single variance request. Mr. Elliott advised the current fee structure would cause a significant financial burden for an applicant who needed multiple variances. Mr. Elliott recommended adding a maximum of \$600 plus postage to the fee ordinance for a multiple variance request noting the most an applicant would pay was \$600 whether there were three or more variance requests.

Mayor Keebler noted he felt the amount of staff time it took to respond to an individual variance request and prepare the notice and do the mailing would be the same as for multiple variance requests. Mayor Keebler noted it seemed the amount of staff time it took to respond to a variance request and provide the background material would increase with multiple variance requests and asked staff to address the issue.

Mr. Elliott advised the City always wanted its fees to reflect actual costs. Mr. Elliott noted an applicant had a project that required 13-14 variances and in his review of the application he did not see where the costs to the City would increase 13-14 times. M. Elliott advised staff looked at what other communities in the area were charging for variance requests and the City's proposal was in line with those. Mr. Chen noted staff time would vary due to the amount of research necessary to handle a particular variance request.

Mayor Keebler stated 10 variance requests would take considerably more staff time to handle than just one and Mr. Chen agreed.

Mayor Keebler suggested amending the proposed Ordinance to reflect a fee of \$200 for the first item and \$100 for each additional item to a maximum of \$1,000 noting the chances of a BZA case having more than 3-4 variance requests were slim.

Mr. Bogard inquired if there was a history of the number of variances the City handled and Mr. Chen noted the average number of variances per BZA case was 2 to 3.

Mayor Keebler noted based on his suggestion a BZA case with 3 variance requests would cost \$400 which was the same as the original fee.

Mr. Bogard moved to amend the proposed Ordinance to reflect a basic fee of \$200 and \$100 for each additional variance request to a maximum of \$1,000. Mr. McKeehan seconded. The motion passed 7-0-0.

Mr. McHugh suggested that Council table the proposed Ordinance and staff would provide revised language for the next meeting.

Mr. Blackburn moved to table the proposed Ordinance. Mr. Harman seconded. The motion passed 7-0-0.

ORDINANCE

NEW SECTION 127.12

An Ordinance Repealing Oxford Codified Ordinance Section 127.12 Entitled "Maximum Age For An Original Appointment To The Police Department" And Adopting New Oxford Codified Ordinance Section 127.12 Entitled "Maximum Age For An Original Appointment To The Police Department". (Bob Holzworth, Police Chief)

Chief Holzworth advised currently the maximum age limit for appointment to the position of Police Officer was 60 which was awfully old to start a career in law enforcement. Chief Holzworth noted it had only been that way since 2011 when staff realized that in 2004 an age limit was not inserted where it needed to be. Chief Holzworth advised prior to that, the age limit was consistent with the Ohio Revised Code. Chief Holzworth noted the maximum age limit currently stipulated in the Ohio Revised Code was 34 and it had been 35 prior to that. Chief Holzworth advised 15 local agencies were surveyed and the majority of them kept the maximum age limit of 35. Chief Holzworth noted he felt 35 was a workable age limit and the City hired 3 Police Officers in 2011 who were under the age of 30 and they had worked out extremely well.

Chief Holzworth recommended that Council restore the maximum age limit to 35 and noted the Civil Service Commission endorsed that recommendation at their last meeting.

Mayor Keebler advised the maximum age limit would only apply for newly appointed, non-certified individuals and anyone coming in with experience from another agency would not be subject to the age limit.

Ms. Rousmaniere referred to page 71 of the agenda Section 127.12 (b) which stated "Council hereby establishes the age of thirty-five (35) as the maximum age for an original appointment to the Oxford Police Department". Ms. Rousmaniere noted individuals from another agency would be subject to the age limit.

Mayor Keebler asked the Law Director to review the language and make sure individuals would not inadvertently be subject to the age limit and that it applied only to a new, non-experienced Police Officer candidate. Mayor Keebler asked that revised language be presented to Council at the next meeting.

ORDINANCE
SECOND READING

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance Amending Ordinance No. 3190. Supplemental Budget Ordinance Number 1 To Make Supplemental Appropriations For Fiscal Year 2013. (Joe Newlin, Finance Director)

Mr. Newlin advised the Supplemental Budget items were discussed at the last meeting and he had nothing further to add.

Mr. Blackburn moved to adopt Ordinance No. 3197. Mr. McKeehan seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Rousmaniere, Mr. Snyder, Mr. Blackburn, Mr. Bogard, Mr. Harman, Mr. McKeehan
Mr. Keebler (7)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott congratulated Mr. Newlin and the Finance Department staff for receiving a Certificate of Achievement for Excellence in Financial Reporting. Mr. Elliott noted this was for the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended 2011. Mr. Elliott advised the CAFR was on the City's website.

Mr. Elliott advised the City reached a tentative agreement with the non-commissioned Police Department employees and the proposed contract would come before Council in the near future.

Mr. Elliott discussed Substitute House Bill 50 and the effect it would have on Expedited Type 2 Annexations.

Mr. Elliott advised he was an ex-officio member of the Community Relations Commission and the commission held a regular meeting January 30th at the Talawanda High School to discuss the climate for diversity among High School students. Mr. Elliott noted the meeting included Talawanda students, faculty and staff. Mr. Elliott advised he was very impressed with the 4 students in attendance noting they were very articulate and very fine men and women in the community.

Mr. Blackburn thanked Mr. Dreisbach and the Service Department staff for their efforts in cleaning the City streets and sidewalks.

ADJOURN

Mr. Bogard moved to adjourn at 8:22 p.m. Mr. McKeehan seconded. The motion passed 7-0-0.

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: February 5, 2013

Jung-Han Chen

Account Code No. #:

Prepared By:

Budgeted Amount:

January 25, 2013

Date Prepared:

Agenda Title:	PC-01-2013 Zoning Code Text Amendment – To Amend Chapter 1133, Provisions for Zoning Districts, Addition of a New Zoning District, a New Section to Chapter 1143, Zoning Districts, Multi-Family Residential District (R-4), and Amend Related Parking Requirements in Chapter 1149, Vehicle Management, and Amend Related Supplemental Regulations in Chapter 1141.03
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Recommendation: Approval

Discussion:

This request is in response to City Council's direction to create a separate zoning district for outlying areas, since the revision of the R-3 District was approved by City Council in September 2012, which addressed the urbanized multi-family dwelling district. The approved changes reflect the proximity of those apartment complexes to MU transit and the consideration of sustainable environmental practices to contain/reduce storm water runoff into the public storm water system. However, the setting is very different for apartments in outlying areas.

Since the outlying areas rely more heavily on automobile transportation, the need for off-street parking is more prevalent and necessary. Therefore, the required number of parking spaces should be higher than urbanized areas. In order to distinguish the difference between apartment complexes in the urbanized and outlying areas, a new multi-family district is being proposed to reflect the differences.

Several changes have been proposed for consideration. They are as follows:

1. Create a new zoning district, R-4, for outlying areas, Chapter 1133 and Chapter 1143 (more detailed site development regulations).
 - a. Under 1143 Site Development Regulations, some adjustments are being proposed:
 - i. The maximum lot coverage could be increased from 35% currently to 50% if the storm water runoff rate could be reduced by a one to one ratio, as an incentive.
 - ii. The minimum lot area requirements have been modified to consolidate the dwelling categories from five to four and to clarify the number of dwelling units based upon the lot area from previously "seven to 24 families" to "five families and up".
 - iii. Adding Professional Offices as a conditional use to be consistent with the amendment to the R-3 zoning in September 2012.
2. Revise the off-street parking requirement back to 2.5 spaces per dwelling unit, Chapter 1149.
3. Allow multi-family dwelling units for small lots (less than 3 acres) to be consistent with the R-3 amendment. Lots over 3 acres would be required to go through the PUD process, Chapter 1141.

This staff report is to provide an overview of all the changes related to this new zoning district, since the provisions of the Zoning Code tend to intertwine. Any changes to one section of the Code may require changes to other parts of the Code.

The Planning Commission held a Public Hearing on the matter on January 8, 2013. Based on presentations from staff, the Planning Commission voted 7-0-0 to recommend City Council approval of these changes to create a new zoning district and related changes to other chapters of the Oxford Zoning Code.

Approved By:

Department Head:

City Attorney:

City Manager:

JHC 1/29/13
DRE 1/31/13

**Certification of Action
Oxford Planning Commission
Recommendation to City Council**

<u>Report Date</u>	February 5, 2013
<u>Case Number</u>	PC-01-2013
<u>Applicant Information</u>	City of Oxford, Applicant
<u>Requested Action</u>	Zoning Code Text Amendment
<u>Summary of Request</u>	PC-01-2013 ZONING CODE TEXT AMENDMENTS Chapter 1133, Provisions for Zoning Districts, Addition of a New Zoning District, a New Section to Chapter 1143, Zoning Districts, Multi-Family Residential District (R-4), and Amend Related Parking Requirements in Chapter 1149, Vehicle Management, and Amend Related Supplemental Regulations in Chapter 1141.03
<u>Public Hearing Information</u>	On January 8, 2013 a Public Hearing took place at 118 W. High Street. A Public Hearing notice was published in the Oxford Press on December 7, 2012.
<u>Commission Action</u>	The Planning Commission voted 7-0-0 recommending approval to City Council.
<u>Commission Findings and Conclusions</u>	At City Council's direction, the Planning Commission has reviewed and recommends approval of a Zoning Code Text Amendment to address multi-family dwellings in outlying areas.
<u>Exhibits Submitted to the Commission</u>	1. Staff Report dated December 26, 2012 2. Interoffice Review Transmittal Sheets 3. Zoning Code Text Amendment Application dated November 23, 2012 4. Proposed Language

City of Oxford
Community Development Department
STAFF REPORT

Planning Commission

Case # PC-01-2013

Date – January 8, 2013

APPLICATION

Applicant:

City of Oxford

Action Request:

ZONING CODE TEXT AMENDMENTS Chapter 1133, Provisions for Zoning Districts, Addition of a New Zoning District, a New Section to Chapter 1143, Zoning Districts, Multi-Family Residential District (R-4), and Amend Related Parking Requirements in Chapter 1149, Vehicle Management, and Amend Related Supplemental Regulations in Chapter 1141.03, **City of Oxford, Applicant**

DESCRIPTION

In September 2012 City Council passed Ordinance 3186, which amended development regulations pertaining to the R-3 Multi-Family Zoning District. The Planning Commission and a subcommittee of the Planning Commission had worked on the text for several months. One conclusion from the research and resulting code amendments was that a new zoning district should be created for the R-3 districts in the outlying areas. The development regulations for those areas should more closely resemble the language of the R-3 zoning district prior to the September code amendments. The new zoning district will be delineated as R-4 Multi-Family. The possible areas for R-4 zones could be Southpointe and Indian Trace, both of which are multi-family developments on U.S. 27 South.

The reason for this amendment is that multi-family development in the outlying areas relies more heavily on automobile transportation. Therefore, the minimum parking requirement should be higher than R-3, the lot coverage will be lower than R-3 and the general intensity of the land use is envisioned to be lower than R-3.

ZONING CODE

The attached text amendment proposes changes to 1133 (Provisions and General Listing of Zoning Districts), 1141.03 (number of principal buildings per lot), 1143.065 (new subsection in sequence after R-3 – to create an R-4 Multi-Family Residential District Regulation) and 1149.03 (Vehicle Management Regulations). The proposed amendments fall within the Intent and Purpose statements listed in Section 1123.

COMPREHENSIVE PLAN

Some applicable **Land Use Principles** of the Comprehensive Plan are as follows (p. 3.9):

- Infill development and redevelopment of underutilized sites is a priority. (3.9)
- Environmentally sensitive and sustainable practices will be encouraged in future developments. (3.12)

Some applicable **Land Use Goals** of the Comprehensive Plan are as follows (p. 3.21)

Objective 1: Manage Growth

LU 1.5 Charge the Planning Commission with planning and managing long term growth, including, but not limited to a comprehensive review of the zoning code and subdivision regulations. (p. 3.21)

Objective 9: Create new residential areas with traditional neighborhood qualities

LU 9.4 Create standards, or modify existing standards, to allow for a mix of housing types within neighborhoods. (p. 3.24)

Objective 10: Be a leader in environmental stewardship

LU 10.1 Continue to promote sound environmental practices through public education programs. (p.3.24)

DECISION CRITERIA

A copy of the Text Amendment Decision Criteria is attached.

ANALYSIS

A minimum parking requirement for a land use is derived from several variables. A few considerations are (1) proximity to work or school, (2) number of drivers/occupants on-site, (3) availability of mass transit and (4) availability of bicycle or pedestrian infrastructure. Because possible R-4 zones are somewhat disconnected from the urban core of Oxford, the parking requirement could be **revised back to 2.5 spaces per dwelling unit.**

The maximum lot coverage prior to the recent amendments was 35 percent. In September this was raised to 50% for R-3 because of the significant gap between the required and the actual. The possible R-4 zones are developed at a lesser lot coverage or are not developed at all (vacant agricultural/wooded). Therefore revising the requirement for the new R-4 zone from 50 percent back to 35 percent would not create any nonconformities that did not already exist prior to September 2012. However, with the earlier influence from the Environmental Commission, the zoning incentive that passed in September, for increased lot coverage could also be used in the R-4 zone. This incentivizes additional storm water management. **For every one percent that the storm water runoff rate is reduced beyond the requirement, the lot coverage can increase by one percent, up to 50%** (maximum of 70% was used for R-3).

Consistent with the rationale used for the R-3 amendments, small lots (under three acres) could be allowed to have more than one principal building per lot, primarily due to the fact that required yards (setbacks) already provide a predictable scale of development. Developments **three acres and over, with multiple principal buildings, could be required to go through the PUD (Planned Unit Development) process.**

Two changes (from the previous R-3 text) to the minimum lot area requirements have been made: (1) Consolidated the categories from five to four and (2) Revised the required lot area numbers to provide for buildings with five families and up rather than “seven to 24 families” as in the previous R-3 text.

Professional Offices are listed as a conditional use consistent with the amendment to the R-3 zone in September.

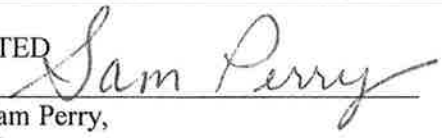
See the attached zoning code text amendment. Full text sections are included. Sub-sections with any changes are highlighted in yellow and underlined. Specific points within the new R-4 section that are discussed in this report are also bolded so that they stand out from the surrounding text.

RECOMMENDATION

Staff recommends that the Commission dialogue on each point of revision to ensure that this follow-up text amendment is in line with previous discussions as well as accomplishes the codified decision standards for a zoning text amendment.

SUBMITTED

BY:


Sam Perry,
Planner

DATE: December 26, 2012

(c) Planning Commission and Council Review. The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall also consider the Planning Commission recommendation.

If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

- (1) Decision standards. A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

Text Amendments

- A. The proposed amendment will make the Code conform more closely to the Comprehensive Plan.
- B. The proposed amendment will improve the public health, safety, and general welfare of Oxford.
- C. The proposed amendment will clarify the intent of the Code.
- D. The proposed amendment will better implement the intent of the Code.
- E. The proposed amendment will improve enforcement of the Code.

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 12/27/2012

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-01-2013 ZONING CODE TEXT AMENDMENTS Chapter 1133, Provisions for Zoning Districts, Addition of a New Zoning District, a New Section to Chapter 1143, Zoning Districts, Multi-Family Residential District (R-4), and Amend Related Parking Requirements in Chapter 1149, Vehicle Management, and Amend Related Supplemental Regulations in Chapter 1141.03 **City of Oxford, Applicant**

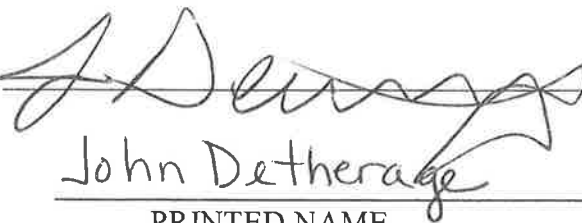
 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **1/03/2013** Note: If no comments are received, we will assume the project meets your department's standards.

Drawings are returned: w/comments without/comments

Drawings reviewed by:


John Detherage

PRINTED NAME

Date: 1-2-13

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 12/27/2012

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-01-2013 ZONING CODE TEXT AMENDMENTS Chapter 1133, Provisions for Zoning Districts, Addition of a New Zoning District, a New Section to Chapter 1143, Zoning Districts, Multi-Family Residential District (R-4), and Amend Related Parking Requirements in Chapter 1149, Vehicle Management, and Amend Related Supplemental Regulations in Chapter 1141.03 **City of Oxford, Applicant**

 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **1/03/2013** Note: If no comments are received, we will assume the project meets your department's standards.

Drawings are returned: w/comments without/comments

Drawings reviewed by:



Date: 1-3-2013

VICTOR POPESCU, CITY ENGR.
PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 12/27/2012

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-01-2013 ZONING CODE TEXT AMENDMENTS Chapter 1133, Provisions for Zoning Districts, Addition of a New Zoning District, a New Section to Chapter 1143, Zoning Districts, Multi-Family Residential District (R-4), and Amend Related Parking Requirements in Chapter 1149, Vehicle Management, and Amend Related Supplemental Regulations in Chapter 1141.03 **City of Oxford, Applicant**

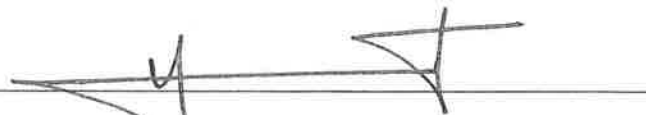
 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **1/03/2013** Note: If no comments are received, we will assume the project meets your department's standards.

Drawings are returned: w/comments without/comments

Drawings reviewed by:



Date: 12/27/12

R. B. HOLZWORTH
PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

Date: 12/27/2012

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-01-2013 ZONING CODE TEXT AMENDMENTS Chapter 1133, Provisions for Zoning Districts, Addition of a New Zoning District, a New Section to Chapter 1143, Zoning Districts, Multi-Family Residential District (R-4), and Amend Related Parking Requirements in Chapter 1149, Vehicle Management, and Amend Related Supplemental Regulations in Chapter 11 41.03 **City of Oxford, Applicant**

 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **1/03/2013** Note: If no comments are received, we will assume the project meets your department's standards.

.....
Drawings are returned: w/comments without/comments

Drawings reviewed by: 

Date: 12-31-12

G. ALAN KUGER

PRINTED NAME

Zoning Code Text Amendment Application
City of Oxford, Ohio

Jan 2013

REQUIRED INFORMATION

Name of Applicant:

City of Oxford

(Attach a Letter of Agency if the applicant is not the property owner.)

Mailing Address:

101 E High St.

Telephone Number(s)

524-5204

Email Address

JHChen@cityofoxford.org

R4 District

SUBMISSION REQUIREMENTS

A written, detailed description, where applicable, is required for each subsection.

All applications must include:

- A. A general description of the proposed amendment.
- B. A narrative statement that describes how the proposed amendment relates to the Comprehensive Plan.
- C. A statement that identifies potential negative consequences of the proposed amendment.
- D. Any existing section number and text that is proposed to be deleted or amended.
- E. Any new or amended text as it is proposed to be codified including its proposed location in the Code. (section numbers)
- F. A narrative statement that describes the expected effects of the proposed text.
- G. A narrative statement that compares the expected effects of the proposed text with any existing text that it will replace, if applicable.

Planning Commission and Council Review The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall consider the Planning Commission recommendation. If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

Decision Standards A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls. The proposed amendment will:

- A. make the Code conform more closely with the Comprehensive Plan.
- B. improve the public health, safety, and general welfare of Oxford.
- C. clarify the intent of the Code.
- D. better implement the intent of the Code.
- E. improve enforcement of the Code.

All materials and the application fee in the amount of **\$150.00 plus actual postage**, payable to the City of Oxford must be delivered to the office of Community Development, 101 East High Street, Oxford, Ohio 45056 45 days prior to the proposed meeting date. Any questions should be directed to the Community Development Department at (513) 524-5204.

NOTE: Incomplete applications will not be processed. City Staff will erect a public hearing sign on the subject property. It is the Applicant's responsibility to remove the signage once the hearing(s) are completed.

SIGNATURE OF APPLICANT:

Jung Han Chen

Date:

11/23/12

PRINTED NAME:

Jung-Han Chen

FEE / RECEIPT

\$150 Fee plus Actual Postage Paid / Receipt Number:

NA

ORDINANCE NO.

ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE CHAPTER 1133, PROVISIONS FOR ZONING DISTRICTS, AND ADOPTING NEW OXFORD CODIFIED ORDINANCE CHAPTER 1133, PROVISIONS FOR ZONING DISTRICTS, TO ADD THE R-4 MULTI-FAMILY RESIDENTIAL DISTRICT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a public hearing on January 8, 2013 and that following the public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended repealing Oxford Codified Ordinance Chapter 1133 Provisions for Zoning Districts, and adopting new Oxford Codified Ordinance Chapter 1133, Provisions for Zoning Districts, to add the R-4 Multi-Family Residential District.

SECTION II: Council hereby repeals Chapter 1133 of the Oxford Code of Ordinances and adopts new Chapter 1133 as follows: (addition is bolded)

CHAPTER 1133 Provisions for Zoning Districts

1133.01	Establishment of Zoning Districts.	1133.03	Essential services Exempted.
1133.02	Compliance with regulations.	1133.04	Zoning districts for newly annexed territory.

1133.01 ESTABLISHMENT OF ZONING DISTRICTS.

(a) For the purpose of promoting the public health, safety and general welfare of the City of Oxford, Ohio the following districts are hereby established:

<u>Abbreviated</u>	<u>Term District Name</u>	<u>District Type</u>
AOS	Agricultural Open Space	Residential
R-1A	Single-Family Low Density Residential	Residential
R-1B	Single-Family Medium Density Residential	Residential
R-2A	Single- and Two-Family Residential	Residential
R-3	Multi-Family Residential	Residential
R-4	Multi-Family Residential	Residential
R-1MS	Single-Family Mile-Square Residential	Residential
R-2MS	Single- and Two-Family Mile-Square Residential	Residential
R-3MS	Single-, Two-Family, & Three-Family Mile-Square Residential	Residential
RMH	Planned Mobile & Manufactured Home	Residential
RO	Office Residential	Residential
MU	University	Residential
UP	Uptown	Commercial
GB	General Business	Commercial
OI	Office & Light Industrial	Industrial
LI	Light Industrial	Industrial
FP	Flood Plain	Overlay
MSO	Mile Square Overlay	Overlay
HDO	Historic District Overlay	Overlay

(b) In this Code and in all matters relating to this Code, the abbreviated terms shall be construed to have the same meaning as their corresponding district titles.

1133.02 COMPLIANCE WITH REGULATIONS.

The regulations for each district set forth by this Ordinance shall be minimum regulations and shall apply uniformly to each class or kind of structure or land, except as hereinafter provided:

- (a) A use not listed within the use provisions of a zoning district shall be prohibited.
- (b) A use not provided for in a zoning district shall be prohibited unless the activity is deemed to be like in kind and similar to the uses allowed in the district and consistent with the intent of the district as interpreted by the Zoning Administrator.
- (c) No building, structure, or land shall be used or occupied and no building or structure or part thereof shall be erected, moved, converted, enlarged, reconstructed, structurally altered except in conformity with all of the regulations for the district in which it is located.
- (d) No building shall be erected, converted, enlarged, reconstructed, moved or structurally altered, except for a purpose permitted in the district in which the building or land is located to provide for greater lot coverage, height or bulk.
- (e) No yard or lot existing at the time of passage of this Ordinance shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this Ordinance shall meet at least the minimum requirements set forth herein.
- (f) No land, building or structure in any district shall be used or occupied in any manner as to create or maintain a nuisance. Any structure or use that is in violation of this Code and that is established after the adoption of this Ordinance shall be considered a public nuisance.
- (g) In any district, no more than one primary structure and its customary accessory use shall be located on a single recorded lot except as specifically provided elsewhere in this Ordinance.
- (h) Any parcel, property or structure that is within the Historic District Overlay shall consult the current design guidelines of the Historical Architectural Preservation Commission and Chapter 1331 of the Oxford Codified Ordinance and shall follow the procedures for approval contained therein.

1133.03 ESSENTIAL SERVICES EXEMPTED.

- (a) Agencies providing essential services shall make reasonable efforts to comply with the standards of this Zoning Code. If compliance with this code prevents the efficient and effective provision of the service, the standards of this Code may be waived by the City Manager.
- (b) The location of such facilities shall be approved by the City Engineer. In residential subdivision and Planned Developments, such facilities shall be shown on the plans.

1133.04 ZONING DISTRICTS FOR NEWLY ANNEXED TERRITORY.

The zoning district for the property annexed to the City shall be subject to the annexation agreement between the City and the applicant.

SECTION III: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: **Douglas Elliott**

Police

Originating Department

Council Meeting Of: **February 5, 2013**

R.B. Holzworth

Account Code No. #: **N/A**

Prepared By

Budgeted Amount: **N/A**

January 30, 2013

Date Prepared

Revised 02/14/2013

Agenda Title: An ordinance amending the maximum age for original appointment as a Police Officer to thirty-five (35) from sixty (60) as specified in Ordinance No. 3139.

Recommendation: Approve

Discussion: Presently, the maximum age for appointment to the position of Police Officer with the City of Oxford (as specified in Ordinance No. 3139) is sixty (60) years of age. When it was discovered in 2011 that the age restriction had been removed from the Civil Service Rules in 2004 without another age being set by ordinance (as required by the ORC), the upper age limit was adjusted to sixty, with the understanding that it could be amended if the expanded age range proved to be problematic. Prior to February 2011, the maximum age for an original appointment as a police officer was identical to that specified in ORC 124.41 (35 years of age thru 1999 and 34 thereafter).

Since adjusting the maximum age to sixty, we employed three (3) new police officers in 2011 and their ages were all well within the age range previously specified in the Oxford code and currently enumerated in the ORC 124.41 - twenty-one to thirty-four. In a survey of fifteen (15) Ohio cities conducted by HR Director Heck, six have no maximum age limit, one (OSP) has a maximum age limit of 34, and eight utilize the older ORC limit of 35. Moving forward, it is our recommendation that the age restriction for an original appointment as a police officer be 35 years of age, a limit that is consistent with both past practice and other Ohio agencies. [Note: Deviation from the ORC established age limit is permitted when a city establishes a different limit by ordinance.]

On January 23, 2013, HR Director Heck and Chief Holzworth discussed this issue with the members of the Oxford Civil Service Commission. Based on our recommendation, they voted unanimously to restore the maximum age of 35, subject to approval by the Oxford City Council. *The maximum age of 35 applies to candidates without previous law enforcement certification and experience. For experienced candidates (defined as OPOTC certification plus non-OPD work experience as a Police Officer) the recommended maximum age limit is 50. For candidates with prior OPD experience as a Police Officer, age is not a disqualifier.*

Approved By:

Department Head:

City Manager:

Initial Date

RBH \ 2/14/13

[Signature] \ 2/14/13

ORDINANCE NO.

AN ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE SECTION 127.12 ENTITLED "MAXIMUM AGE FOR AN ORIGINAL APPOINTMENT TO THE POLICE DEPARTMENT" AND ADOPTING NEW OXFORD CODIFIED ORDINANCE SECTION 127.12 ENTITLED "MAXIMUM AGE FOR AN ORIGINAL APPOINTMENT TO THE POLICE DEPARTMENT **AS A POLICE OFFICER**".

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: In accordance with the provisions of Ohio Revised Code 124.41, which establishes a maximum age of thirty-four (34) years for original appointments to a police department unless a different maximum age is established by local ordinance, Council hereby repeals Oxford Codified Ordinance Section 127.12 entitled "Maximum Age For An Original Appointment To The Police Department", and adopts new Oxford Code of Ordinances Section 127.12 entitled "Maximum Age For An Original Appointment To The Police Department as follows: (deletions are ~~struck out~~ and additions are **bolded**)

127.12 MAXIMUM AGE FOR AN ORIGINAL APPOINTMENT TO THE POLICE DEPARTMENT **AS A POLICE OFFICER.**

(a) In accordance with the provisions of Ohio R.C. 124.41, which establishes a maximum age of thirty-four years for original appointments to a Police Department unless a different maximum age is established by local ordinance, Council hereby determines that ~~increasing~~ **decreasing** the maximum age for such appointments to the Oxford Police Department **as a Police Officer** will benefit the public interest and general welfare of the citizens of Oxford, Ohio.

(b) Council hereby establishes the age of ~~sixty~~ **thirty-five (35)** as the maximum age for an original appointment to the Oxford Police Department **as a Police Officer of any individual who was not previously appointed an Ohio Police Officer and not previously certified as an Ohio Police Officer.** No person shall be declared disqualified for such appointment as over age prior to his or her ~~sixty-first~~ **thirty-sixth (36th)** birthday

(c) **For those individuals who were previously certified as an Ohio Police Officer, but not a City of Oxford Police Officer, and who have experience working as an Ohio Police Officer the maximum age for an original appointment to the City of Oxford Police Department as a Police Officer shall be the age of fifty (50). No person with prior experience as an Ohio Police Officer shall be declared disqualified for such appointment as over the age prior to his or her fifty-first (51st) birthday. These restrictions shall not restrict the reemployment of a City of Oxford Police Officer who has worked as a City of Oxford Police Officer previously.**

SECTION 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in that formal action were in meetings open to the public, to the extent required by the Charter, by the ordinances of this city, and by any applicable state law.

SECTION 3: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: February 5, 2013

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

January 30, 2013

Date Prepared

Agenda Title: An Ordinance Amending The 2013 Fee Ordinance No. 3193, City Of Oxford Board Of Zoning Appeals, Variance Petition.

Recommendation: Adopt the proposed Ordinance.

Discussion:

In 2013 the Board of Zoning Appeals Variance Application fee was changed from \$400.00 plus postage to \$200.00 per variance request plus postage (with no maximum). The reduction in the fee was to accommodate a small project such as a homeowner with a single variance request. The current fee structure will cause a significant financial burden for the applicant for certain projects which could require multiple variances. Council has recommended that the fee be changed to \$200.00 for a single variance request plus \$100.00 for each additional variance request with a maximum fee of \$1,000.00 plus actual postage.

Approved By:

Initial Date

Department Head:

City Manager:

DDE \ 2/15/13

ORDINANCE NO.

AN ORDINANCE AMENDING THE 2013 FEE ORDINANCE NO. 3193, CITY OF OXFORD BOARD OF ZONING APPEALS, VARIANCE PETITION.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and the Community Development Director recommend City Council amend the 2013 Fee Ordinance No. 3193 to establish a maximum fee for multiple Variance Petitions of one thousand dollars (\$1,000.00).

SECTION 2: City Council hereby accepts the recommendation of the City Manager and the Community Development Director and amends the 2013 Fee Ordinance No. 3193 as set forth in Exhibit "A" attached hereto and incorporated herein.

SECTION 3: In all other respects Ordinance No. 3193, except as herein amended, shall remain in full force and effect.

SECTION 4: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

Exhibit "A"

BOARD OF ZONING APPEALS

Variance Petition	\$200.00 plus \$100.00 for each additional variance request up to a maximum of \$1,000.00 plus actual postage.
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ORDINANCE NO.

ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE SECTION 1149.03 ENTITLED GENERAL REGULATIONS OF THE VEHICLE MANAGEMENT CHAPTER AND ADOPTING NEW OXFORD CODIFIED ORDINANCE SECTION 1149.03 ENTITLED GENERAL REGULATIONS OF THE VEHICLE MANAGEMENT CHAPTER.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD,
BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a public hearing on January 8, 2013 and that following the public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended repealing Oxford Codified Ordinance Section 1149.03, General Regulations, and adopting new Section 1149.03, General Regulations.

SECTION II: Council hereby repeals Section 1149.03 of the Oxford Code of Ordinances and adopts new Section 1149.03 as follows:

1149.03 GENERAL REGULATIONS.

- (a) All off-street parking and maneuvering areas shall be hard surfaced (includes concrete, asphalt, brick, stone, or bonded gravel). Loose materials are not permitted. The Zoning Administrator may permit alternate surfaces if they satisfy the intent of and satisfy all other provisions of this section.
- (b) All off-street parking shall be located on the same site as the use for which it is required or intended.
- (c) All off-street parking spaces shall contain a rectangular area a minimum of 9 feet wide and 20 feet long, except that parallel parking spaces shall be a minimum of 22 feet long.
- (d) Computation Rules.
 - (1) Any mixed-use structures or lots must provide parking in an amount equal to the sum of all the individual uses combined.
 - (2) Any fractional spaces required shall be rounded up to the next whole number.
- (e) Space Requirements.

Residential Uses	Number Required
Single-family	2 per dwelling unit
Two-family	2 per dwelling unit
Three-family	2.5 per dwelling unit
Multi-family in R-4 District	2.5 per dwelling unit

Multi-family in R-3 District	The minimum number of parking spaces shall be one times 50% of the number of permitted occupants.
-------------------------------------	---

1. The minimum number of off-street parking spaces may be reduced based on the following criteria, but not less than 25% of the permitted occupants:

2. Building distance to MU Metro Stops.
 - a. Less than 500 feet 10% reduction
 - b. Less than 1000 feet 5% reduction
 - c. Less than 2000 feet 1% reduction
 - d. More than 2000 feet no reduction

3. Sheltered bike facility
 - a. Each 10 bike shelter parking facility qualifies for 1% reduction

4. Building distance to the MU campus
 - a. Less than 500 feet 10% reduction
 - b. Less than 1000 feet 5% reduction
 - c. Less than 2000 feet 1 % reduction
 - d. More than 2000 feet no reduction

5. Numbers of on-street parking
Each legal, adjacent, on-street parking space would reduce one required off-street parking space

Efficiency	1 per dwelling unit
Fraternity and Sorority	2 per each 5 beds permitted by a valid City of Oxford rental permit
Family community residence	1 plus 1 per each 2 support staff members
Group community residence	1 plus 1 per each 2 support staff members
Community residence	1 plus 1 per each 2 support staff members
Family day-care home, Type A	1 per each 6 children potentially enrolled
Family day-care home, Type B	1 per each 6 children potentially enrolled
Child day-care center	1 per each 6 children potentially enrolled

Non-Residential Uses

Number Required

Amusement arcade	1 per each 200 square feet
Auditoriums, churches, temples & other places of public assembly	1 per each 8 seats in main auditorium (for bench seating 20 inches equals one seat)
Bed & Breakfast	1 per guest room
Billiard parlor	2 per each billiard table
Bowling alley	5 per each alley
Bowling alley with restaurant	5 per each alley plus 1 per each 200 square feet of usable floor area in the restaurant
Car wash	1 per 6 wash bays

Cemetery	1 per each employee on largest shift plus 1 per each 2 seats in any chapel
Clinic, bank, independent offices	3 plus 1 additional per each 300 square feet of usable floor area over 1,000 square feet
Club or lodge	1 per each 5 members
Community center, library, museum, art gallery	1 per each 250 square feet of floor area plus 1 per each employee on largest shift
Funeral home	1 per each 30 square feet of usable visitation and funeral service area plus 1 per each employee on largest shift plus 1 per each funeral vehicle
Golf facility	10 per each hole plus 1 per tee at a driving range plus 50 percent of the spaces required for other on-site accessory uses
Hospital	1 per each 2 beds (excluding infant beds); 3 plus 1 additional per each 300 square feet of usable floor area over 1,000 square feet
Industrial wholesaling & manufacturing uses	2 per each 3 employees on largest shift for which building is designed plus 1 per each motor vehicle routinely stored on premises or in ratio of 1 space for every 1,000 square feet of total building area; provided, however, that if the number of spaces required by the building ratio is greater than that required by the employee ratios, additional parking spaces need not be provided physically but sufficient spaces shall be reserved for future physical development.
Miniature golf facility	1.5 per each hole
Nursing home	2 per each 3 beds
Offices with office building	3 plus 1 additional per each 300 square feet of usable floor area over 1,000 square feet
Other	As determined by Zoning Administrator based upon similarity to requirements for listed uses.
Professional offices, studios, non-profit organizations	3 plus 1 additional per each 300 square feet of usable floor area over 1,000 square feet

Restaurant	1 per each 100 square feet of usable floor area. If a drive-through is present, each 20 feet of queuing between the points at which the order is taken and where the food is served shall count as 1 space toward the total requirement, up to a maximum of 3 spaces.
Retail store, personal service establishment	1 per each 200 square feet of usable floor area.
School, elementary	1 per employee on largest shift plus 1 per classroom
School, high	1 per employee on largest shift plus 1 per each four students potentially enrolled
School, junior high	1 per employee on largest shift plus 1 per classroom
Skating rink	1 per each 300 square feet of floor area
Stadium or spectator arena	1 per each 10 seats (for bench seating 22 inches equals one seat)
Swimming pool	1 per each 75 square feet of water surface area

(f) Exceptions.

- (1) In the UP district, all dwelling units are exempt from parking requirements.
- (2) All non-residential uses in the UP and RO districts are exempt from parking requirements.
- (3) For non-residential uses that require more than 80 parking spaces, the Zoning Administrator may permit a reduction of up to 50 percent of the total number of required spaces. Regardless of any permitted reduction, all uses shall have adequate land area to provide the total number of spaces required by this Chapter. The applicant shall provide proof that the reduced total number of parking spaces is sufficient for the use and location. The Zoning Administrator is not obligated to permit a reduction. If the Zoning Administrator finds that the total number of parking spaces is insufficient for the use, the landowner shall construct additional parking spaces within one year of notification from the Zoning Administrator.

SECTION III: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

ORDINANCE NO.

ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE SECTION 1141.03, SUPPLEMENTAL REGULATIONS, AND ADOPTING NEW OXFORD CODIFIED ORDINANCE SECTION 1141.03, SUPPLEMENTAL REGULATIONS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a Public hearing on January 8, 2013 and that following that public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended repealing Oxford Codified Ordinance Section 1141.03, Supplemental Regulations, and adopting new Oxford Codified Ordinance Section 1141.03, Supplemental Regulations.

SECTION II: Council hereby repeals Section 1141.03 of the Oxford Code of Ordinances and adopts new Section 1141.03 as follows:

1141.03 SUPPLEMENTAL REGULATIONS.

In addition to all regulations specified for the Zoning Districts and in other sections of this Ordinance, the provisions of this Section inclusive shall be used for interpretation and clarification.

(a) One Principal Building Per Lot. In a Residential district, except for R-3 and R-4, there shall be no more than one principal building or use on one lot. In commercial or industrial districts, more than one building is permitted provided all other site development regulations of the district are satisfied.

(b) Every building hereafter erected, converted, enlarged, reconstructed or structurally altered shall be located on a lot of record, and shall have its principal entrance upon a street bordering such lot. For the purpose of this provision an alley is not considered as a street.

(c) Setback and Yard Requirements.

(1) Corner Lots.

A. On a corner lot the principal building and its accessory structures shall be required to have the same setback distance from all street right-of-way lines as required for the front yard in the district in which such structures are located. (See the definition of Yard- front.)

B. On a corner lot, accessory buildings and uses may be located in the side yard with the most distance to the neighboring property or the side yard located at the rear of the house as illustrated in Figure 1. (Corner Lots)

(2) Double Frontage/ Through Lots.

A. Buildings on lots having frontage on two streets (double frontage lots) need not have a rear yard setback; however, the required front yard shall be provided on both streets as illustrated in Figure 2.

B. On a double frontage lot, accessory buildings may be located in the front yard located to the rear of the house as illustrated in Figure 2.

(3) Front Yards.

A. The width of a lot is measured at the setback line established under the zoning district or on a plat of record on file with the Butler County Recorder.

B. An average front yard setback may be established when more than 50% of the lots have been developed within that block face. The average front yard setback required shall, in no circumstances, be less than 16.5 feet.

C. Lots having frontage along a public street and one alley along the side of the property shall provide a side yard setback along the alley as illustrated in Figure 3.

D. Lots having frontage along a public street and one alley at the rear of the property shall provide a rear yard setback along the alley as illustrated in Figure 3.

- E. Lots having frontage along a public street and two alleys' shall provide a side and rear yard setback along the alleys' as illustrated in Figure 3.
 - F. On any lot, having a portion of its land area vacated by Ordinance No. 103, and ownership of the vacated portion having not been obtained, the front yard setback shall be measured from the 16.5 foot vacated right-of-way line.
 - G. In any instance where the property line is in the center of the street and is not the same as the right-of-way line, the setback shall be taken from the right-of-way.
- (4) Rear Yards.
- A. Rear yard depths may be varied where the rear wall of a building is not parallel with the rear lot line or is broken or otherwise irregular. In such cases, the average depth of the rear yard shall not be less than the required minimum or narrower than 20 feet.

Figure 1: Corner Lots

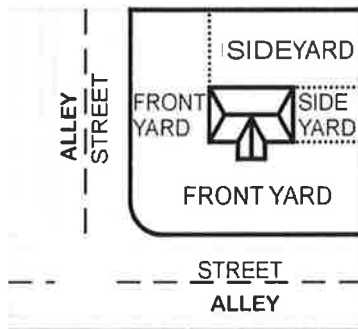


Figure 2: Double Frontage/
Through Lots

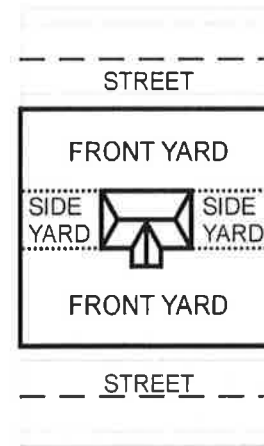
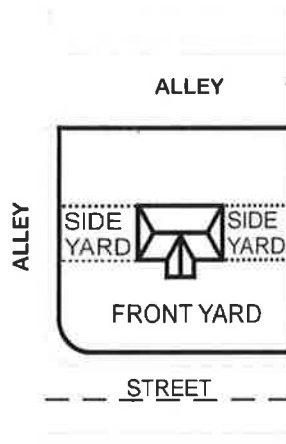


Figure 3: Alley Lots



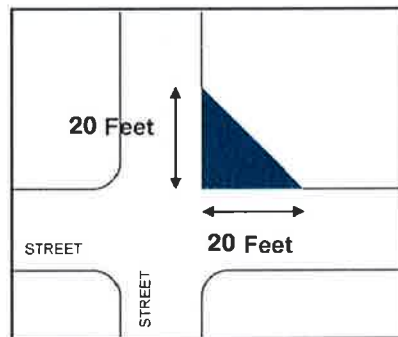
- (5) Mixed Use Buildings. Where dwelling units are erected above commercial structures in commercial districts, no side yards are required, except such side yard as may be required in the district regulations for a commercial or industrial building on the side of a lot adjoining a residential district.
- (6) Projections into Required Yards.

- A. Every part of a required yard shall be open to the sky except for accessory buildings and ordinary projections of sills, belt courses, cornices, canopies, eaves, and architectural or ornamental features which may project a distance not to exceed two feet, six inches. (1.5' above)
- B. An open air ramp and necessary landing may project a distance not to exceed six feet.
- C. Bay windows, balconies, or chimneys may project into a yard a distance not to exceed three feet; provided however, that the aggregate width of such projection shall not exceed one-third of the length of the wall upon which they are located.
- D. A porte-cochere may project into a required side yard provided every part of such porte-cochere is unenclosed and shall not be less than five feet from the side lot line. No porte-cochere roof top may be utilized as a deck or outdoor living space unless it satisfies the setback requirements of the district in which it is located.
- E. Stoops or steps to a building entrance, covered or uncovered, may project a distance not to exceed four feet.



(d) Projection into Right-of-Way in the UP Uptown District. No part of a building shall project into the public right-of-way unless specifically allowed by the Oxford Codified Ordinance Chapter 1301, Building Code; or by Chapter 1151, Signs.

(e) Visibility at Intersections. On a corner lot in any district, nothing shall be erected, placed, planted, or allowed to grow in such a manner as to materially impede vision between a height of two and a half and ten feet above the centerline grades of the intersecting streets in the area bounded by the right-of-way lines of such corner lots a line joining points along such street lines 20 feet from the point of intersection.



Vision Clearance Triangle

(f) Use of the Vacated Right of Way. On any lot, having a portion of its land area, vacated by Ordinance No. 103, the use of that vacated portion shall be restricted to lawn, landscaping, sidewalks and authorized egress and ingress driveways, except that in the Uptown District such land vacated by Ordinance No. 103 may be used for municipally-owned parking or municipally-regulated parking and outdoor patio areas as regulated in Section 1143.10 Uptown District Regulations.

(g) Exceptions to Height Regulations.

- (1) The height limitations contained in Chapter 1143 District Requirements do not apply to any agricultural farm structure provided they are located 50 feet or more from a lot line of residentially zoned property.
- (2) Church spires, belfries, cupolas, water tanks, ventilators, chimneys, air conditioning units, elevator bulkheads or other necessary mechanical equipment appurtenances usually required to be placed above the roof level and not intended for human occupancy except where the height of such structures will constitute a hazard to the safe landing and take-off of an aircraft at an established airport.

Such appurtenances shall be positioned, to the extent possible, to minimize the visibility from street level.

(3) Such height regulations shall not apply to fire towers, cooling towers, gasholders or other structures where the manufacturing process requires a greater height. All such structures shall not occupy more than 25 percent of the area of the lot and shall be at least 25 feet in all parts from every lot line.

(4) The height of cell towers and other wireless telecommunication towers are subject to the use-specific regulations of this Ordinance.

(h) Residential Building Additions. No addition to an existing residential building that results in or enables a new dwelling unit shall be approved, unless it is permitted by the underlying zoning district. The addition shall also be subject to the following requirements:

(1) Any addition shall reflect the character, material, style, mass and architectural features of the existing structure.

(2) Any habitable addition must be physically attached and share a common wall with the existing structure. The common wall between the addition and the existing structure shall not be less than 50% of the total square footage of the exterior wall where the addition is to be attached. Such measurement shall be based on the total square footage of the existing wall and shall only include the wall that completely encloses the interior space of the existing structure. The square footage of a wall shall be the length of the wall, where the addition is to be attached, multiplied by the height of that wall, excluding the attic area.

(i) ADA Compliance Standards. Any additions to a nonconforming structure or use for ADA compliance (i.e. elevator, ramp) that does not expand the use shall be permitted, provided the setbacks for the district in which it is located are satisfied.

SECTION III: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

ORDINANCE NO.

ORDINANCE AMENDING OXFORD CODIFIED ORDINANCE CHAPTER 1143, DISTRICTS, TO ADD NEW SECTION 1143.065, R-4 MULTI-FAMILY RESIDENTIAL DISTRICT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a public hearing on January 8, 2013 and that following the public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended that Chapter 1143 of the Oxford Code of Ordinances be amended to add new Section 1143.065, R-4 Multi-Family Residential District.

SECTION II: Council hereby amends Chapter 1143 of the Oxford Code of Ordinances to add new Section 1143.065, R-4 Multi-Family Residential District as follows:

CHAPTER 1143 Districts

- | | |
|---|--|
| 1143.01 R-1A Single-Family Low-Density Residential District. | 1143.07 R3MS Single- and Two-Family Mile-Square Residential District. |
| 1143.02 R-1B Single-Family Medium-Density Residential District. | 1143.08 R-MH Planned Mobile and Manufactured Home Residential District. |
| 1143.03 R-1MS Single-Family Residential Mile- Square District. | 1143.09 RO Office Residential District. |
| 1143.04 R-2A Single- and Two-Family Residential District. | 1143.10 UP Uptown District. |
| 1143.05 R-2MS Single- and Two-Family Mile-Square Residential District. | 1143.11 MU University District. |
| 1143.06 R-3 Multi-Family Residential District. | 1143.12 GB General Business District. |
| 1143.065 R-4 Multi-Family Residential District | 1143.13 OI Office & Light Industrial District. |
| | 1143.14 LI Light Industrial District. |
| | 1143.15 Agricultural Open Space District |

1143.065 R-4 MULTI-FAMILY RESIDENTIAL DISTRICT.

(a) Purpose. This zone is intended to accommodate multi-family structures suited to the lifestyles of individuals and families, generally located in the outlying areas adjacent to major thoroughfares and commercial areas.

(b) Uses.

(1) Permitted uses.

- A. Single-family dwellings.
- B. Two-family dwellings.
- C. Multi-family dwellings.
- D. Accessory buildings and uses incidental to the principal use that do not include any activity conducted as business.
- E. Day Care Home Type B family.

(2) Conditional uses. The following Conditional Uses are subject to review and regulation in accordance with Chapter 1147.

- A. Community-Oriented Residential Social Service Facilities (CORSSF's).
- B. Shared Housing and Congregate Housing for the elderly.
- C. Government owned and/or operated parks and recreation facilities.
- D. Bed and breakfast homes.
- E. Open space recreation areas that are privately or publicly owned, such as golf courses, tennis courts, parks, forests, or wildlife preserves.
- F. Day care facilities, including Child Day Care, Child Day Care Center, and Day Care Home Type A family.
- G. Schools: primary, intermediate, and secondary, both public and private.
- H. Places of worship.
- I. Nursing homes for convalescent patients.
- J. Professional Offices.

(c) Site Development Regulations. (Unless superseded by Conditional Use Requirements)

(1) Lot requirements.

A. Minimum lot area

- 1. One-family dwelling 6,000 sq. feet
- 2. Two-family dwelling 7,500 sq. feet
- 3. Three and Four-family dwelling 9,000 sq. feet
- 4. Five-family dwelling and up 2,000 sq. feet per unit

B. Minimum Lot Width

- 1. One-family dwelling 60 feet
- 2. Two-family dwelling 75 feet
- 3. Three and Four-family dwelling 100 feet
- 4. Five-family dwelling and up 120 feet

(2) Yard requirements.

A. Minimum front yard depth 30 feet

B. Minimum rear yard depth

- 1. One, two, and three-family dwelling 35 feet
- 2. Four-family dwelling 40 feet
- 3. Five-family dwelling and up 45 feet

C. Minimum side yard width on each side

- 1. One- and two-family dwelling 7.5 feet
- 2. Three-family dwelling and up 15 feet

(3) Structural requirements.

A. Maximum building height 35 feet

B. Number of Principal Buildings Per Lot or Development Site. For lots or developments three acres and over, the project shall follow the Planned Development process in Section 1145 in order to permit more than one principal building per lot. For lots or developments under three acres, the project is not required to follow the Planned Development process for more than one building.

C. Minimum floor area per dwelling unit in multi-family dwellings

- 1. Efficiency 400 sq. feet
- 2. One-Bedroom 600 sq. feet
- 3. Two-Bedroom 800 sq. feet
- 4. Three-Bedroom 1,000 sq. feet
- 5. Four-bedroom 1,200 sq. feet

(4) Lot coverage.

A. Lot total – 35 percent

- a. Stormwater Reduction Incentive. Lot coverage up to 50% may be allowed if the stormwater management plan reduces projected runoff rate more than required. For every one percent reduction in the rate of stormwater runoff, the allowable lot coverage may be increased by one percent, up to 50% maximum lot coverage.
- B. Front yard – 25 percent of front yard.

SECTION III: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)