A regular meeting of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, February 6, 2018 at 7:30 p.m. Those members present were Steve Dana, Glenn Ellerbe, David Prytherch, Mike Smith and Edna Southard. Chantel Raghu was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dana moved to approve the agenda. Mr. Smith seconded. The motion passed 6-0-0.

PUBLIC PARTICIPATION

PUBLIC COMMENTS

Mr. Gary Brashears, College Corner, Ohio, former U.S. Marine, noted he had been coming to Oxford since 1971 before he went to Viet Nam. Mr. Brashears advised he had been to 49 states and 25-35 countries and never felt like he was at home except in Oxford. Mr. Brashears noted he played music, handed out CDs and American Flags and he hoped there was no objection to that. Mr. Brashears noted he was in attendance as a United States Marine which he respected and he respected City Council as well.

Ms. Jessica Greene, Enjoy Oxford, advised she had been working with ASG students at Miami University on a stationless bike sharing program called Spin Bike. Ms. Greene noted a presentation was given regarding the program at the Student Community Relations Commission meeting and she wanted to voice Enjoy Oxford's support of a trial period to learn if it would work in the City of Oxford.

Mr. Alex Wortman, Secretary for Infrastructure and Sustainability for Student Government, advised the Student Body President, Maggie Callaghan and Secretary for Off Campus Affairs, Sean Perme would be joining him momentarily. Mr. Wortman inquired if Council had questions regarding the Spin Bike Sharing program. Mr. Dana inquired how many units would be provided. Mr. Wortman advised a Memo of Understanding (MOU) was needed and signed by the City authorizing Spin to operate in Oxford. Mr. Wortman noted Spin was looking at a pilot program with approximately 50 bikes and possibly expanding that to 150 after spring break. Mr. Wortman advised the program would be open to all residents as well as students in the community.

Mayor Rousmaniere noted it was her understanding ASG had been working with the university to get a dockless bike sharing program in place and they were having difficulty for a variety of reasons.

Mayor Rousmaniere advised ASG wanted to work with the City to establish a trial period for the bike sharing program. Mr. Wortman advised that was correct and there was no cost to the City.

Ms. Maggie Callaghan, 218 N. Campus Avenue, Miami University Student Body President, thanked Council for giving Miami students the opportunity to speak. Ms. Callaghan noted bike sharing was very important to ASG and the initiative had been going on since the three of them were freshman and they were now seniors. Ms. Callaghan advised with such close proximity between campus and the Uptown community Oxford was an ideal location for bike sharing. Ms. Callaghan noted students and community members alike will benefit from bike sharing as students can ride from class to class or run errands and community members can use the bikes for their leisurely pleasure especially on the recently developed bike trails on the outskirts of town. Ms. Callaghan noted the group strongly believed that bringing bike sharing to Oxford can benefit all residents and they felt residents wanted the bike sharing option and had demonstrated so. Ms. Callaghan advised President Crawford and Dr. Crawford were huge proponents of bikes and creating a bike friendly community on campus and they can typically be seen riding around on campus. Ms. Callaghan noted Alex Wortman had been working on a lean committee and has some numbers to share.

Mr. Alex Wortman, noted the Lean Committee was from March of 2016 and they found there could be 500-700 potential users of a bike sharing program within the Miami University community. Mr. Wortman advised the Miami Transportation Survey showed 41% of the bike trips would replace car traffic which alleviates strain on the streets and helps students stay safe on campus.

Mr. Sean Perme, Secretary for Off Campus Affairs, noted he was a member of the Student Community Relations Commission (SCRC) which Mr. Chen is a part of and he worked closely with Mr. Chen and Mr. Ellerbe on the SCRC. Mr. Perme advised last Friday SCRC passed a Resolution recommending that City Council sign a Memorandum of Understanding allowing Spin Bike Sharing to operate within Oxford. Mr. Perme noted the SCRC contacted many bike sharing companies and decided Spin was the best fit for Oxford because of their unique features and ease of use. Mr. Perme advised Spin was a stationless bike sharing company based out of San Francisco and noted SCRC's contact at Spin, Chris King, flew here from San Francisco in December to present and demonstrate a bike in front of the SCRC. Mr. Perme advised Spin works through an app downloaded to a cell phone. Mr. Perme advised the bikes are equipped with a GPS chip, they are 3 speed bikes with solar powered lights and a large basket to carry things. Mr. Perme noted when finished with a bike the user twists a lever that relocks the wheels and the next person scans a code to reopen the lock. Mr. Perme advised since the program was stationless the user can leave the bike anywhere it's legal, it costs $1 for the first 30 minutes and $1 for every hour after that although package deals were available. Mr. Perme reiterated that Spin can be used by anyone in the community and noted 20-30 people would need to be hired for an operations team, to promote the brand, to bring bikes in for maintenance and to transport bikes if there were too many parked in a given location. Mr. Perme advised Spin provides all of the bikes at no cost and they pay for all of the maintenance on the bikes. Mr. Perme noted Spin currently operates in 17 cities and 11 college campuses and have experienced great success. Mr. Perme advised it was the goal of ASG and SCRC to conduct a pilot program this spring with limited bikes starting in mid March and running through the end of the school year. Mr. Perme noted if the program was a success ASG and the SCRC would think about a full-scale launch next fall.

Mr. Perme asked Council to consider signing the MOU so the pilot program could be put in place this spring.

Mayor Rousmaniere noted the MOU was for a bike sharing pilot program and Council could consider it at their next meeting on February 20th.

Mr. Ellerbe noted he was a member of the SCRC and had been involved with the project for a while. Mr. Ellerbe advised he felt it was nothing but a good thing and he expected the Law Director would need to review the MOU and then Council could consider a Resolution authorizing the City Manager to sign the MOU. Mr. Ellerbe noted his hope that could occur at the next Council meeting and then the next steps could be taken to begin the pilot program.

Mr. McHugh advised he saw no reason the MOU could not be reviewed and a Resolution prepared in time for the next meeting.

Ms. Southard noted she would love to see the bike sharing program implemented in Oxford. Ms. Southard inquired if there would be any connection between the bike sharing program and the bike store in Oxford. Mr. Perme advised after the representative from Spin made a presentation to the SCRC he visited Bikewise and talked to the owner about potentially being the person who would maintain the bikes.

Mr. Dana noted his support for the program and advised he felt it was a 'win win'.

Mr. Prytherch noted he was glad the City was looking at supporting the bike sharing program because Miami has not found a way to do it and ultimately a relationship would need to be worked out with Miami so they buy into it and have some administrative say over it. Mr. Prytherch advised he felt this should be done as a pilot and noted there would be some issues with it such as bikes ending up somewhere unexpected and someone will complain. Mr. Prytherch advised hard questions had been posed to the students involved and they had the answers. Mr. Prytherch noted he felt the benefits would outweigh the issues.

Ms. Southard noted she would like to see some connection between the bike sharing program and the Oxford Parks and Recreation Department as she felt Mr. Wooddell would welcome the opportunity to be involved.

Mayor Rousmaniere encouraged everyone to think about bike safety plans and advised the Community Development Department had bike safety plans obtained from the State of Ohio. Mayor Rousmaniere urged Council and staff to get those plans to the people using the bike sharing program. Mayor Rousmaniere advised a Resolution authorizing the City Manager to sign the MOU would be placed on the February 20, 2018 Council agenda for Council's consideration.

CONSENT AGENDA

MINUTES

Minutes of the January 16, 2018 City Council Work Session. (Mary Ann Eaton, Clerk of Council)

Minutes of the January 16, 2018 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Minutes of the January 30, 2018 Special City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the January 17, 2018 Board of Zoning Appeals Meeting. (Jung-Han Chen, Community Development Director)

RESOLUTIONS

RESOLUTION
CONTRACT WITH
LEBANON FORD

A Resolution No. 6043 authorizing the City Manager to enter into a contract with Lebanon Ford for the purchase of three (3) Ford Interceptor Utility vehicles with specified options at State Contract pricing at a cost not to exceed $82,497.00. (John Jones, Police Chief)

RESOLUTION
SURPLUS VEHICLES

A Resolution No. 6044 declaring certain City property no longer needed for any municipal purpose as surplus and authorizing its advertisement and sale to the highest bidder at public auction or internet auction. (John Jones, Police Chief)

Ms. Southard moved to approve the consent agenda. Mr. Dana seconded. The motion passed 6-0-0.

RESOLUTIONS

RESOLUTION
REPEAL RESOLUTION NO. 6037

A Resolution No. 6045 repealing Resolution No. 6037 adopted January 16, 2018. (Doug Elliott, City Manager)

Mr. Elliott advised legislation was adopted in January and submitted to the Butler County Board of Elections. Mr. Elliott noted the City was informed by their attorney that the City needed to add some language to the legislation. Mr. Elliott advised the proposed Resolution repeals the legislation adopted in January so a revised Resolution can be submitted to the Board of Elections.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Ellerbe moved to adopt Resolution No. 6045. Mr. Dana seconded. The motion passed 6-0-0.

RESOLUTION
TAX LEVY

A Resolution No. 6046 to proceed with submitting the question of levying an additional tax in excess of the ten-mill limitation, as stated in Section 5705.19 and Subsection 5705.19(H) as amended, of the Ohio Revised Code, for Parks and Recreational purposes, which levy shall be Three and Twenty Five Hundredths (3.25) Mills to run for ten (10) years, and declaring the question of the additional tax levy shall be submitted to the electors at the Primary Election to be held May 8, 2018. (Doug Elliott, City Manager)

Mr. Elliott advised this was the final piece of legislation to place a 3.25 mill levy on the May 8, 2018 ballot for Parks and Recreational purposes. Mr. Elliott noted the financial impact for a homeowner with a home value of $200,000 would be $199.06 annually and commercial property would be slightly higher at $227.50.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Ms. Southard noted Council has already spent a lot of time deliberating and discussing the proposed levy and if tonight's discussion seems short it's because Council has already considered the proposed levy at great length.

Mayor Rousmaniere advised the proposed property tax levy was for the Oxford Area Trails at 3.25 mills for 10 years. Mayor Rousmaniere noted this has been discussed at multiple meetings and the trail has been a long term goal by many community members. Mayor Rousmaniere advised there would be more information coming to the community from the OATS trail committee.

Mr. Ellerbe noted Council was doing this to invest in the City and he felt there would definitely be great dividends from the projects resulting from the levy.

Mr. Prytherch advised the issue would be on the ballot for the voters to make a choice noting a communications campaign will educate voters about what the choice is. Mr. Prytherch advised he felt it was a choice about the future. Mr. Prytherch thanked staff for expediting the process so the levy could appear on the May ballot.

Mr. Dana moved to adopt Resolution No. 6046. Mr. Ellerbe seconded. The Resolution was adopted by the following roll call:

AYE: Mr. Prytherch, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

RESOLUTION
FARMERS MARKET &
SALE OF WINE

A Resolution No. 6047 authorizing the City Manager to permit the Oxford Farmers Market Association to allow a Farmers Market vendor to sell tasting samples of wine for consumption on premises, and wine in sealed containers for consumption off the premises of the Oxford Farmers Market with conditions. (Doug Elliott, City Manager)

Mr. Elliott advised the Oxford Farmers Market Association is requesting permission to permit the Hanover Winery to provide tasting samples and sell wine by the bottle at the Oxford Farmers Market. Mr. Elliott noted the Oxford Farmers Market Association is required to obtain a F-10 State of Ohio liquor permit which was a specific permit to allow a Farmers Market vendor to sell tasting samples and bottles of wine at a Farmers Market. Mr. Elliott advised since the Oxford Farmers Market was held on City owner property it also requires the approval of City Council. Mr. Elliott noted the wine will be tasted and sold under a roped off tent and the vendor will be required to check identification to make certain the wine is sold to or tasted by individuals 21 years of age or older.

Mr. Larry Slocum, Oxford Farmers Market Association, noted patrons would enter the Hanover Winery tent from the sidewalk side of the market not the street side.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana noted he felt this was a creative proposal and Mr. Slocum and the Farmers Market Association deserved credit for moving forward with it.

Ms. Southard advised she felt the Oxford Farmers Market was great for Oxford and it was great for economic development. Ms. Southard noted the market offers a wide variety of products and offering wine was adding another dimension to the market.

Mr. Slocum noted the consumption of alcohol when it is done properly can be a good thing and the Farmers Market Association wants to be a positive force in showing this can be done responsibly.

Mr. Prytherch advised he appreciated the Farmers Market Association going through the proper procedures to allow the sale of wine at the market.

Ms. Southard pointed out that all of the Oxford Farmers Market vendors were local.

Mr. Dana moved to adopt Resolution No. 6047. Ms. Southard seconded. The motion passed 6-0-0.

RESOLUTION
BUTLER COUNTY SOLID WASTE
MANAGEMENT PLAN

A Resolution No. 6048 approving the 2018 Butler County Solid Waste Management Plan. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the Butler County Recycling and Solid Waste Management District is obligated to update their plan and this is their 15 year update. Mr. Dreisbach noted in order for the district to adopt the plan they need 60% of the population of the county to approve of the changes including the largest municipality which is the City of Hamilton. Mr. Dreisbach advised currently the district is funded by a waste generation fee of $0.82 per ton and the major change in the plan update is to raise the fee back up to $1.00 per ton which is what it was prior to 2015. Mr. Dreisbach advised the money is used to pay for the programs that the district operates and their first priority is to make sure there are adequate facilities for disposal of solid waste. Mr. Dreisbach noted the region is fortunate to have the Rumpke Sanitary Landfill in close proximity which gives us very low landfill disposal fees. Mr., Dreisbach advised the money was also used to pay for recycling and waste reduction programs. Mr. Dreisbach noted the rate increase would have a minimal impact on the City of approximately $900 per year. Mr. Dreisbach advised Rumpke indicates there is currently an estimated 11-12 years of capacity remaining in the landfill facility in Colerain Township and an expansion request for that facility is awaiting approval by the Ohio EPA. Mr. Dreisbach offered to answer any questions.

Mr. Vincent Hand, 511 E. Chestnut Street, noted he was a member of the Oxford Environmental Commission. Mr. Hand inquired what input the City had with regard to the Solid Waste Management Plan. Mr. Elliott advised by state statute the District established a thirty day public comment period from October 16 to November 14 of last year and a public hearing was held November 20, 2017 for interested residents, businesses and political jurisdictions to provide comments on the proposed Solid Waste Plan. Mr. Dreisbach advised the only public comment generated was a request for additional signage regarding littering in the county and the district is addressing that request through the County Engineer's Office. Mr. Dreisbach noted overall there were very few comments on the proposed plan. Mr. Hand inquired who makes the plan and if Oxford had a representative in that group.

Ms. Anne Fiehrer Flaig, Solid Waste District Coordinator for Butler County Solid Waste District, advised the composition of the policy committee included representatives from Oxford Township, representatives from municipalities, the Engineer from the City of Hamilton and a representative from the City of Fairfield's Public Works Department. Ms. Fiehrer Flaig noted the committee developed the plan and worked on it diligently for the last 18 months and advised the structure of the planning document was provided by the Ohio EPA and they were obligated to follow their format. Ms. Fiehrer Flaig noted they did a comprehensive review of current programming and costs. Ms. Fiehrer Flaig advised the Solid Waste District reduced the solid waste generation fee in the last planning cycle twice under the direction of the County Commissioners which was unprecedented in the State of Ohio. Ms. Fiehrer Flaig noted the district reduced their staffing from 5 to 2 and they were charged with serving the full county including the residential sector, industrial sector and the commercial sector. Ms. Fiehrer Flaig advised she felt Oxford was well represented regarding the municipal perspective on the policy committee.

Mr. John Kinne, Oxford Township Trustee, noted he was a Butler County Township representative on the policy committee. Mr. Kinne advised he felt Butler County was fortunate to have the solid waste district that it has. Mr. Kinne noted the Solid Waste District is a creation of the Ohio General Assembly and several years ago the Ohio General Assembly looked at waste generation in Ohio and came to the conclusion that Ohio may not have enough facility to dispose of all of its waste and they created 50 plus solid waste districts. Mr. Kinne advised one of the charges of the solid waste district is to ensure there are adequate waste disposal facilities and another responsibility was to ensure each district has adequate recycling education. Mr. Kinne noted he was an enthusiastic supporter of the plan and noted his hope Council would support it as well.

Mr. Dreisbach added that Oxford was the number one recycling municipality in the county year after year and Oxford operates its own class 4 composting facility to reduce and reuse yard waste collected in town. Mr. Dreisbach noted Oxford is leading the way in the county with respect to solid waste and recycling.

Mr. Dana referred to the Resolution on page 41 of Council's packet which reads in part 'the solid waste generation fee is scheduled to increase from $0.82/ton to $1.00/ton effective January 1, 2020, and such fee remains among the lowest in the state of Ohio' and noted he felt that was something everyone should be pleased with.

Mr. Dreisbach noted Oxford got a lot of bang for the buck per ton with the supplemental programs offered by the county such as the disposal of hazardous waste legally and properly.

Mayor Rousmaniere thanked Ms. Fiehrer Flaig for attending the meeting this evening.

Ms. Fiehrer Flaig noted the District would meet with the Oxford Environmental Commission this spring to make sure they were apprised of the plan, know what they are able to implement on their end, and know how they can partner with the District. Ms. Fiehrer Flaig advised the District has partnered with the City and in 2014 they enlisted 10 new apartment communities in Oxford for recycling services. Ms. Fiehrer Flaig advised every year the District partners with the Office of Student Affairs at Miami and they have participated in and contributed to Oxford's ShareFest event. Ms. Fiehrer Flaig noted the District is currently partnering with Miami's Institute for Environment and Sustainability to develop some strategies for reduced contamination at community drop-off sites. Ms. Fiehrer Flaig advised Oxford was a great recycling community and she was grateful for the good work that gets done in Oxford.

Mr. Dana moved to adopt Resolution No. 6048. Mr. Ellerbe seconded. The motion passed 6-0-0.

RESOLUTION
REIMBURSEMENT OF FUNDS

A Resolution No. 6049 authorizing the City Manager and the Finance Director to release a payment in the amount of $54,664.27, payable to 4-Leaf Development, LLC, for reimbursement of eligible expenses related to the construction of a secondary access road connecting with Southpointe Parkway as defined in the development agreement attached hereto as Exhibit "A". (Mike Dreisbach, Service Director)

Mr. Dreisbach advised in 2006 the City signed a development agreement with 4-Leaf for the development of the College Suites area now know as Level 27. Mr. Dreisbach noted a clause in the agreement known as "Failure of Connector" provided that if the City opted not to build a connecting road through that area the City would be obligated to pay for a secondary access road to the south of Southpointe Parkway. Mr. Dreisbach noted work has begun on the design and most of the charges associated with this Resolution are for design, engineering and environmental clearance that is being done for the design of the roadway. Mr. Dreisbach advised a minimal amount was for tree clearing of critical trees in the proposed alignment that would have to be removed prior to environmental deadlines that are seasonally based. Mr. Dreisbach noted staff was asking for authorization to approve the reimbursement of costs to 4-Leaf Development.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana referred to page 51 of Council's packet and inquired if the traffic study had been performed and what the findings were. Mr. Dreisbach advised work was done for the study to determine how the roadway would interact with US27 and that information would be used in the engineering and design of the roadway. Mr. Dana inquired if financing for the new roadway would be covered by the TIF and Mr. Elliott advised the costs would be reimbursed through the TIF.

Mr. Prytherch inquired if the estimates on the TIF were premised on the zoning. Mr. Elliott advised a TIF was created for the Annex project and the incremental value is generated from the Annex minus land value and some foundations that were already built. Mr. Prytherch noted it didn't depend on additional development and Mr. Elliott advised that was correct. Mr. Elliott noted his goal was to satisfy the development agreement with 4-Leaf which has been complicated and difficult at times. Mr. Prytherch inquired if building the road was the last commitment of the development agreement and Mr. Elliott advised he believed the road was the last element of the development agreement.

Mr. Smith referred to the costs on page 51 of Council's packet and inquired if the construction drawings were complete and ready for bid. Mr. Dreisbach advised there would be additional costs to obtain the final drawings for ODOT's approval.

Mr. Dana moved to approve Resolution No. 6049. Mr. Smith seconded. The motion passed 6-0-0.

RESOLUTION
SELF BOARD

A Resolution No. 6050 appointing Steve Dana as Council representative to the Supports to Encourage Low-Income Families (SELF) Board. (Kate Rousmaniere, Mayor)

Mr. Dana recused himself from the discussion.

Mayor Rousmaniere advised SELF was the Supports to Encourage Low Income Families organization which is a major county social service agency that funnels state and federal funding to social service work in the county. Mayor Rousmaniere noted it was a community support agency and the work they do goes to home repair, business start-up, heating plans, job training and it has worked with the Family Resource Center in Oxford. Mayor Rousmaniere advised she had been on the board for 5 years and felt it was a fantastic county wide board. Mayor Rousmaniere advised she stepped down and has nominated Steve Dana to become the City of Oxford's Council representative. Mayor Rousmaniere noted since SELF received state and federal funding, one third of the board members were required to be elected officials. Mayor Rousmaniere noted she and Mr. Dana met with the Director of SELF last week.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Smith noted his support for the nomination and Mr. Prytherch thanked Mr. Dana for stepping up to serve on the SELF Board.

Ms. Southard moved to adopt Resolution No. 6050. Mr. Smith seconded. The motion passed 5-0-0.

RESOLUTION
RECREATION BOARD
RULES OF ORDER

A Resolution No. 6051 repealing Resolution No. 4262 adopted June 19, 2007 and adopting new Rules of Order for the Oxford Recreation Board. (Casey Wooddell, Parks and Recreation Director)

Mr. Wooddell advised the ten year old Rules of Order for the Recreation Board were reviewed and updates were proposed by the board and staff to better reflect current operations. Mr. Wooddell noted the board voted unanimously to recommend approval of the update by City Council. Mr. Wooddell advised Mr. Elliott also reviewed the update.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Council concurred that the update looked good.

Mr. Ellerbe moved to adopt Resolution No. 6051. Mr. Dana seconded. The motion passed 6-0-0.

ANNOUNCEMENTS

Mr. Elliott updated Council with regard to the renovation of the former Lane Library building for the City's administrative offices noting the move would occur the first of April. Mr. Elliott advised the City was advertising for bids for the Police Station project at the current City Hall.

Mr. Elliott noted he, Mr. Wooddell, Mr. Popescu and Mr. Dreisbach were finalizing the design criteria and project description for the new aquatic center to be built at the Oxford Community Park. Mr. Elliott advised a Resolution would be presented to Council for the City Manager to sign a contract with the design build firm and his goal was to present this to City Council at the first meeting in April of 2018. Mr. Elliott noted his hope construction could begin in June or July with a goal of having the new aquatic center open for the pool season of 2019.

Mr. Prytherch inquired if the summer camp program would be able to operate at the Community Park. Mr. Wooddell advised there were some logistics to work out as to how Summer Camp would operate. Mr. Prytherch noted he indicated at the Council Retreat that he looked forward to the development of a long term recreational plan in concert with operations at the TRI facility. Mr. Prytherch advised he was reluctant about moving the pool to the Community Park as a 3 month facility and noted if something at the TRI can be a 12 month facility he felt that was a positive trade-off. Mr. Prytherch advised in the absence of a plan he did not know what those things were. Mr. Elliott advised staff knew there would be increased cost with a larger pool facility although staff expected increased revenues during good weather which has been the case in other municipalities. Mayor Rousmaniere pointed out the pool location was decided upon 10 years ago when Mayor Prue Dana and others did extensive community studies and there was a lot of community input as to where the pool would be located. Mr. Wooddell advised the Recreation Board planned to review and update the Master Parks and Recreation Plan in 2018 and operational issues would be addressed. Ms. Southard noted the Recreation Board has been considering this for many years and they had done a lot of work on this and considered a lot of questions. Ms. Southard noted the community needed to be informed as to what will happen and she felt it was great to keep working on a plan. Mr. Wooddell advised the Parks and Recreation Department will release a rendering of the Aquatic Center concept map as well as the Frequently Asked Questions document in their next activity guild which will be published the first of March.

Chief Jones advised the body worn cameras were now in use by the patrol officers and next Thursday at the Police Community Relations and Review Commission meeting the Body Worn Camera Policy would be reviewed. Chief Jones noted interested Councilors and citizens should plan to attend if they were interested in learning about the policy. Chief Jones noted the cameras are manually activated when an officer responds to a call and noted his hope they would better document the incidents Oxford responds to, provide for better testimony in court and provide transparency for the public.

Mr. Chen referred to the Joint Work Session this evening with the Planning Commission and noted as the sub-committee of the Planning Commission updated some of their recommendations he would bring those to Council for their consideration.

Mr. Wooddell thanked Mr. Dreisbach and his staff for their assistance with the Aquatic Center plans and especially Mr. Popescu who will act as the criteria architect for the project which will save a sizeable amount of money.

Mr. Wooddell noted the Valentine's Dance would he held this Friday at Kramer Elementary School.

Mr. Wooddell advised the Parks and Recreation Department would be advertising and hiring for a lot of seasonal positions in the near future and noted as always life guards were especially needed.

Mr. Ellerbe noted he looked forward to the Spin project coming to Oxford.

Mr. Dana referred to a memo sent to Council and staff from Ms. Ann Whelpton regarding housing in Oxford and noted he felt it was worth scrutiny. Mr. Dana noted he felt Council should be cognizant of the affordable housing issue and work on it as hard as possible in collaboration with the Oxford VillAGE Network.

Ms. Southard noted ShareFest was coming up in May and advised the ShareFest Planning Committee had already met once and she attended with another representative from the food pantry and several other organizations, Mr. Chen, Mr. Wilson and Ms. Michael. Ms. Southard noted the group was busy planning ShareFest and would meet at least once per month for the next few months. Ms. Southard advised this was the 14th or 15th year for the event which keeps tons of goods out of the landfills and it puts them into the hands of people who can really use the donated items. Ms. Southard noted the Oxford Community Choice Pantry benefitted with 3,000 pounds of food being donated last year. Ms. Southard noted her hope all Councilors would be involved with ShareFest 2018 by volunteering and recruiting friends and others to assist during this busy time of year in Oxford.

Ms. Southard advised Ms. Jessica Greene presented her annual report today on Enjoy Oxford, formerly the Oxford Visitors Bureau, and noted it was great to hear about the good work being done in Oxford to make the community stronger.

Mr. Prytherch noted there was a lot going on in Oxford, everyone was working hard and he felt the community was getting better and better.

Mayor Rousmaniere advised along with everything else going on she and Mr. Smith were working on making Oxford a "Bee Keeper City" with Ms. Greene.

ADJOURN

Mr. Dana moved to adjourn at 8:50 p.m. Mr. Smith seconded. The motion passed 6-0-0.