

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: February 21, 2012

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

February 13, 2012

Date Prepared

Agenda Title: Resolution appointing the Clerk of Council as designee for the City of Oxford's elected officials relative to the mandatory Public Records Training as required by the Ohio Public Records Act.

Recommendation: N/A

Discussion:

The Sunshine Law Training, provided by the Ohio Attorney General's Office, is a three hour certification training session for all elected officials, and/or their appropriate designee, as well as members of the general public. The training session is provided in order to enhance the knowledge of public offices regarding the duty to provide access to public records as required by Section 149.43 of the Ohio Revised Code. The session will include discussion on the Ohio Public Records Act and the Ohio Open Meetings Act. All local and statewide elected governmental officials or their designees must attend a three-hour public records training program during each term of elected office. Designating the Clerk of Council will assure compliance with the training provision in the event Councilors do not wish to attend the training. If Councilors do wish to attend the training, please let the Clerk know, and provide her with a copy of the Certificate of Completion. The 2012 training schedule from the Attorney General's Office is attached.

Approved By:

Department Head:
City Attorney:
City Manager:

Initial Date

DAE 2/27/12

RESOLUTION NO. _____

A RESOLUTION APPOINTING THE CLERK OF COUNCIL AS DESIGNEE FOR THE CITY OF OXFORD'S ELECTED OFFICIALS RELATIVE TO THE MANDATORY PUBLIC RECORDS TRAINING AS REQUIRED BY THE OHIO PUBLIC RECORDS ACT.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: All local and statewide elected government officials or their designees must attend a three-hour public records training program during each term of elective office.

SECTION 2: Council hereby appoints the Clerk of Council as designee for the City of Oxford's elected officials relative to the mandatory public records training as required by The Ohio Public Records Act.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

Thu, May 31, 2012

[Sunshine Law Training - Fairborn](#)

Fairborn Government Center
City Council Room
44 W. Hebble Avenue
Fairborn, OH 45324

Wed, Jun 13, 2012

[Sunshine Law Training - Mansfield](#)

Ohio State University - Mansfield Branch
1760 University Drive
Bromfield 212
Mansfield, Ohio 44906

Tue, Oct 09, 2012

[Sunshine Law Training - Milford](#)

City of Milford
745 Center Street
Milford, OH 45150

Thu, Oct 18, 2012

[Sunshine Law Training - Celina](#)

Mercer County
220 West Livingston Street
Room B195
Celina, Ohio 45822

Thu, Feb 16, 2012

[Sunshine Law Training - Cleveland](#)

Cleveland Metropolitan Bar Association
1301 East Ninth Street, Second Level
Cleveland, Ohio 44114

Fri, Mar 09, 2012

[Sunshine Law Training - Perrysburg](#)

Owens Community College
30335 Oregon Road
Audio/Visual Classroom, Rooms 125-128
Perrysburg, Ohio 43551

Wed, Mar 21, 2012

[Sunshine Law Training - Columbus](#)

Columbus Library
Main Library - Auditorium
96 S. Grant Avenue
Columbus, Ohio 43215

Thu, Apr 12, 2012

[Sunshine Law Training - Kirtland](#)

Lakeland Community College
Performing Arts Center (PAC)
Building D
7700 Clocktower Drive
Kirtland, Ohio 44094

Thu, Apr 26, 2012

[Sunshine Law Training - Canton](#)

Stark County Park District – Exploration Gateway
5712 12th St. NW
Canton, Ohio 44708

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: February 21, 2012

Service Department
Originating Department

Account Code #: N/A

David Treleven
Prepared By

Budgeted Amount: N/A

February 2, 2011
Date Prepared

Agenda Title: Environmental Commission Meeting of February 1, 2012

Recommendation: For Review and Consideration

Discussion:

Environmental Commission members present at the Wednesday, February 1, 2012 meeting were: Chair, Mr. Charlie Ford; Vice-Chair, Mr. Wright Gwyn; Planning Commission Representative, Mr. Ted Wong; and Mr. Vince Hand. A quorum was not present. City Council Representative, Ms. Kate Rousmaniere; and Commissioners Ms. Kelly Church and Mr. Kevin Armitage had previously informed the Commission that they would be unable to attend. Dr. Sandra Woy-Hazleton attended, observing for the League of Women Voters and participating as a citizen. Also in attendance were Mr. Anderson Pestana and Mr. Don Pestana.

As a quorum was not present, no action was taken in regards to the minutes of the January 4, 2012 Commission meeting.

Mr. Anderson Pestana proposed to the Commission a potential project for his Boy Scouts of America Eagle-rank service project. Mr. Pestana proposed labeling curb-side storm water catch basins, informing the public that waters are discharged directly to surface waterways. Commissioners supported this project and instructed Staff to inquire with municipal administration for authorization of the project. Vice-Chair Wright Gwyn suggests adding distribution of door hangers with storm water information to the project.

Discussion of the storm water management stakeholder's interviews suggested that automobile-related businesses should be added to the interview list. Ms. Carol Dockum, President of the Oxford Chamber of Commerce, had suggested the Chamber's Government Relations Committee should be contacted for possible input. It was concluded that these expansions of the interview list could ultimately include important stakeholders within the community whose involvement and opinions could help craft a better Oxford-specific storm water regulation.

Staff was instructed to investigate revisions to the Commission's quorum requirements.

The Commission adjourned at 8:35 p.m. The next regularly scheduled meeting of the Environmental Commission is on Wednesday, February 29, 2012 at 7:00 p.m. in the Municipal Building's Second Floor Conference Room. The meeting was moved up one week for availability of the Conference Room.

Approved By:

Department Head:

Initial DT Date 2/2/12

City Manager:

DRE 3/17/12

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: February 21, 2012

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

February 14, 2012

Date Prepared

Agenda Title: An Ordinance Accepting The Annexation Petition From Douglas R. Elliott, Jr. For 304.704 Acres Of Land In The Township Of Oxford, Ohio And Accepting Said Territory To Be Annexed.

Recommendation: Adopt the Ordinance

Discussion:

On December 15, 2011 the Butler County Board of Commissioners approved the petition for the annexation of 304.7 acres of land in Oxford Township to the City of Oxford. The petition included four parcels of land with three owned by the Miami University Trustees and the fourth owned by the Joanne Pelly Means, Trust. Sixty days after receipt of this record of approval from the County Clerk's Office, City Council must pass legislation accepting the annexation. The City sought annexation of this land so that water and sewer services may be provided to the Miami Heritage Tech Park by the developer and to receive any future income tax revenue from the development of the Miami Heritage Tech Park through the Job Ready Site Grant.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

 2/17/12

ORDINANCE NO.

AN ORDINANCE ACCEPTING THE ANNEXATION PETITION FROM DOUGLAS R. ELLIOTT, JR. FOR 304.704 ACRES OF LAND IN THE TOWNSHIP OF OXFORD, OHIO, AND ACCEPTING SAID TERRITORY TO BE ANNEXED.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: On October 31, 2011, Douglas R. Elliott, Jr., Agent for the Joanne Pelley Means Trust and The President and Trustees of The Miami University of Oxford, Ohio, filed a petition with the Board of County Commissioners of Butler County, Ohio, to obtain annexation to the City of Oxford, Butler County, Ohio, territories consisting of 304.704 acres of land contiguous to the City of Oxford and the existing corporation line of the Township of Oxford, Ohio. Said petition was filed with the consent of all parties utilizing the annexation procedure set forth in Section 709.023 of the Ohio Revised Code.

SECTION 2: The Board of County Commissioners did, by Resolution No.11-12-5936 adopted on December 15, 2011, approve the annexation of the proposed territory to the City of Oxford as hereinafter described. Such approval was subject to the terms and conditions contained in the Statement of Services Resolution No. 4644, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION 3: The Board of County Commissioners did, through the Clerk of the Board of County Commissioners, Butler County, Ohio, certify a transcript of the proceedings in connection with the map and petition required herein to the Clerk of Oxford City Council who received the same on or about December 22, 2011.

SECTION 4: A certified transcript of the proceedings for annexation with an accurate map of the territory, together with the petition for annexation and the papers relating to all proceedings heretofore with the County Commissioners, are all on file with the Clerk of the City of Oxford, and have been for more than sixty (60) days.

SECTION 5: The proposed annexation, as applied for in the petition of the Joanne Pelley Means Trust and The President and Trustees of the Miami University of Oxford, Ohio, owners of the real estate in the territory sought to be annexed and filed with the Board of County Commissioners, Butler County, Ohio, in which the petition prayed for annexation to the City of Oxford, Ohio, of certain territory adjacent thereto as hereinafter described, be and the same is hereby accepted and deemed annexed to the City of Oxford, subject to all the terms and conditions provided herein and contained within the Statement of Services Resolution No. 4644 attached hereto and incorporated herein as Exhibit "A" and the Pre-annexation Agreement Resolution No. 4627, attached hereto and incorporated herein as Exhibit "B". The territory to be annexed is more particularly described in Exhibits "C" and "D," attached hereto and incorporated herein.

SECTION 6: The Clerk of the City of Oxford be and is hereby authorized and directed to make five copies of this ordinance, to each of which shall be attached a copy of the map accompanying this petition for annexation, a copy of the transcript of the proceedings of the Board of County Commissioners of Butler County, Ohio, related thereto, and certified as to the correctness thereof. The Clerk shall then forthwith deliver one copy to the County Auditor, one copy to the County Recorder, one copy to the County Engineer, and one copy to the Ohio Secretary of State and shall file notice of this annexation with the Board of Elections within thirty (30) days after it becomes effective and the Clerk shall do all other things as required by law.

SECTION 7: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

RESOLUTION NO. 4644

RESOLUTION ADOPTING A STATEMENT INDICATING THE SERVICES THE CITY OF OXFORD, OHIO WILL PROVIDE TO THE TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF OXFORD, OHIO PURSUANT TO A PETITION FILED WITH THE BOARD OF COUNTY COMMISSIONERS OF BUTLER COUNTY, OHIO BY DOUGLAS R. ELLIOTT JR., AGENT FOR PETITIONERS, AS PROVIDED BY OHIO REVISED CODE SECTION 709.023.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council, having received the notification of a petition for annexation from The President and Trustees of Miami University of Oxford, Ohio, and Joanne Pelley Means, Trustee for 304.704 acres of land in the Township of Oxford, Butler County, Ohio hereby accepts said petition.

SECTION 2: Council hereby adopts this resolution indicating what services the City will provide to the land to be annexed to the City in accordance with Ohio Revised Code Section 709.023(C).

SECTION 3: The City of Oxford, Ohio hereby states that it will provide, upon the finalization of the annexation, the following services to the Territory: law enforcement, recreation programming, maintenance of any and all public streets and alleyways, keeping same open, in repair and free from nuisance, and professional planning staff all shall be available immediately upon finalization of the annexation; in addition, the facilitation of public utility services which include potable water, sanitary and storm sewerage, solid waste collection and disposal, street lighting and fire inspection, fire protection, paramedic and ambulance services, and any and all other services provided to or made available to the Citizens of the City of Oxford, Ohio, as appropriate shall be available as the Territory is developed and such services become appropriate. Extension of all public utility services shall be subject to such regulations and conditions as the City deems appropriate.

SECTION 4: If the Territory becomes subject to zoning by the City and the City permits uses in the annexed territory that the City determines are clearly incompatible with the uses permitted under current county or township zoning regulations in the adjacent land remaining within the township from which the Territory was annexed, City Council will require, in the zoning ordinance permitting the incompatible uses, the Petitioner to provide a buffer separating the use of the Territory and the adjacent land remaining within the township.

SECTION 5: The Clerk is hereby directed to forward a copy of this resolution to the Board of County Commissioners of Butler County, Ohio.

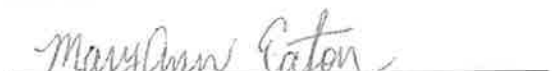
SECTION 6: This resolution shall take effect at the earliest date allowed by law.

A handwritten signature in dark ink, appearing to be "Bill", written over a horizontal line.

MAYOR

ADOPTED: November 15, 2011

ATTEST:

A handwritten signature in dark ink, appearing to be "MaryAnn Eaton", written over a horizontal line.
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

RESOLUTION NO. 4627

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PRE-ANNEXATION AGREEMENT WITH THE JOANNE PELLEY MEANS, TRUST FOR LAND IN THE TOWNSHIP OF OXFORD, BUTLER COUNTY OHIO TO BE ANNEXED INTO THE CITY OF OXFORD, BUTLER COUNTY OHIO, SUBJECT TO THE CONDITIONS STIPULATED IN THE PRE-ANNEXATION AGREEMENT.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL FOR THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO THAT:

SECTION 1: Mr. Todd Dockum, Agent, for Joanne Pelley Means, Trust, wishes to construct an Office and Research Technology Park on property located in Oxford Township.

SECTION 2: Mr. Todd Dockum and the City would like the Property to be annexed into the City under certain terms and conditions.

SECTION 3: Council hereby approves the Pre-Annexation Agreement and authorizes the City Manager to sign the same in substantially the same form as the agreement attached hereto as Exhibit "A" and incorporated herein.

SECTION 4: Council finds that the annexation of the property in accordance with the terms of the Pre-Annexation Agreement is in the best interests of the City and would promote the health, safety and welfare of the citizens and hereby approves the same.

SECTION 5: The City Manager is hereby directed to execute the Pre-Annexation Agreement on behalf of the City.

SECTION 6: This resolution shall take effect at the earliest date allowed by law.


VICE MAYOR

ADOPTED: September 6, 2011

ATTEST: 
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEN BOGARD

PREPARED BY: LAW (STAFF)

PRE-ANNEXATION AGREEMENT

This Pre-Annexation Agreement is hereby entered into this 21 day of Dec 2011, by and between the City of Oxford, Ohio, a municipal corporation, hereinafter referred to as "City", and Joanne Pelly Means, Trust, hereinafter referred to as "Owner".

WHEREAS, the Owner owns property in Oxford Township, parcel number H3610027000005 (see attachment "A"), hereinafter referred to as "Property"; and

WHEREAS, the Owner would like to construct an office and research technology park; and

WHEREAS, the Owner and the City would like the Property annexed into the City under certain terms and conditions; and

WHEREAS, the Owner and the City would like to agree in advance on the conditions of such an annexation;

NOW, THEREFORE, the City and Owner hereby enter into this Agreement on the terms and conditions stated below for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged:

1. The Owner agrees to file an annexation petition for the Property to annex it to the City within thirty (30) days after execution of this Agreement.
2. The City has agreed to take those actions required to annex the Property at the earliest time practical after the execution of the Agreement.
3. The City agrees to accept the application to rezone the Property after the execution of this Agreement and to have the application heard by the Planning Commission at the first available date. The application will seek to rezone the property Office and Light Industrial (OI), keeping the Property as an equivalent to its current Butler County zoning code of Business Planned Unit Development District (B-PUD). City Council will consider the rezoning application request as soon as practical following annexation of the Property to the City.
4. The City shall permit the Owner to allow crop farming of a portion of the land as a non-conforming use.
5. The City agrees to make municipal water service available to the Property. The cost to connect to an approved municipal water service to the Property will be the Owner's responsibility. The installation of the said connection to the municipal water service shall conform to the specifications and standards of the City's ordinance and regulations existing at the time municipal water service is installed on the Property, and shall be approved by the City Engineer.

6. The City also agrees to make municipal sanitary sewer service available to the Property. The cost of connecting the Property to an approved municipal sanitary sewer service line will be the Owner's responsibility. The installation of the said connection to the municipal sanitary sewer service shall conform to the specifications and standards of the City's Ordinances and regulations, and shall be approved by the City Engineer.
7. The Owner is responsible to provide a professionally engineered traffic impact study prior to the physical development of the Property. The Owner is responsible for all cost associated with the improvements required by said study.
8. The Owner shall pay all capacity benefit charges, utility connection fees, and fees for water and sewer services.
9. Future development of the Property shall meet the minimum requirements as stipulated in the City of Oxford Planning and Zoning Code and other specifications and requirements set forth in the City's Ordinances and regulations, as amended.
10. Any modifications to this Agreement shall require the approval of both parties and shall be in writing.
11. The terms and conditions shall be binding upon the parties herein and all successors and assigns, and these terms and conditions shall run with the land.
12. This agreement shall be recorded in the Butler County Recorder's Office and the terms and conditions shall be binding upon the parties herein and all successors and assigns, and these terms and conditions shall run with the land.

IN WITNESS WHEREOF, the City and Owner have executed this Agreement as of the date first written above.

JOANNE PELLY MEANS, TRUST


Joanne Pelly Means

CITY OF OXFORD, OHIO


Douglas R. Elliott, Jr., City Manager

Miami Heritage Tech Park



Oxford Corporation Limit



Miami University



Miami Heritage Tech Park
Miami Univ. Township Parcels

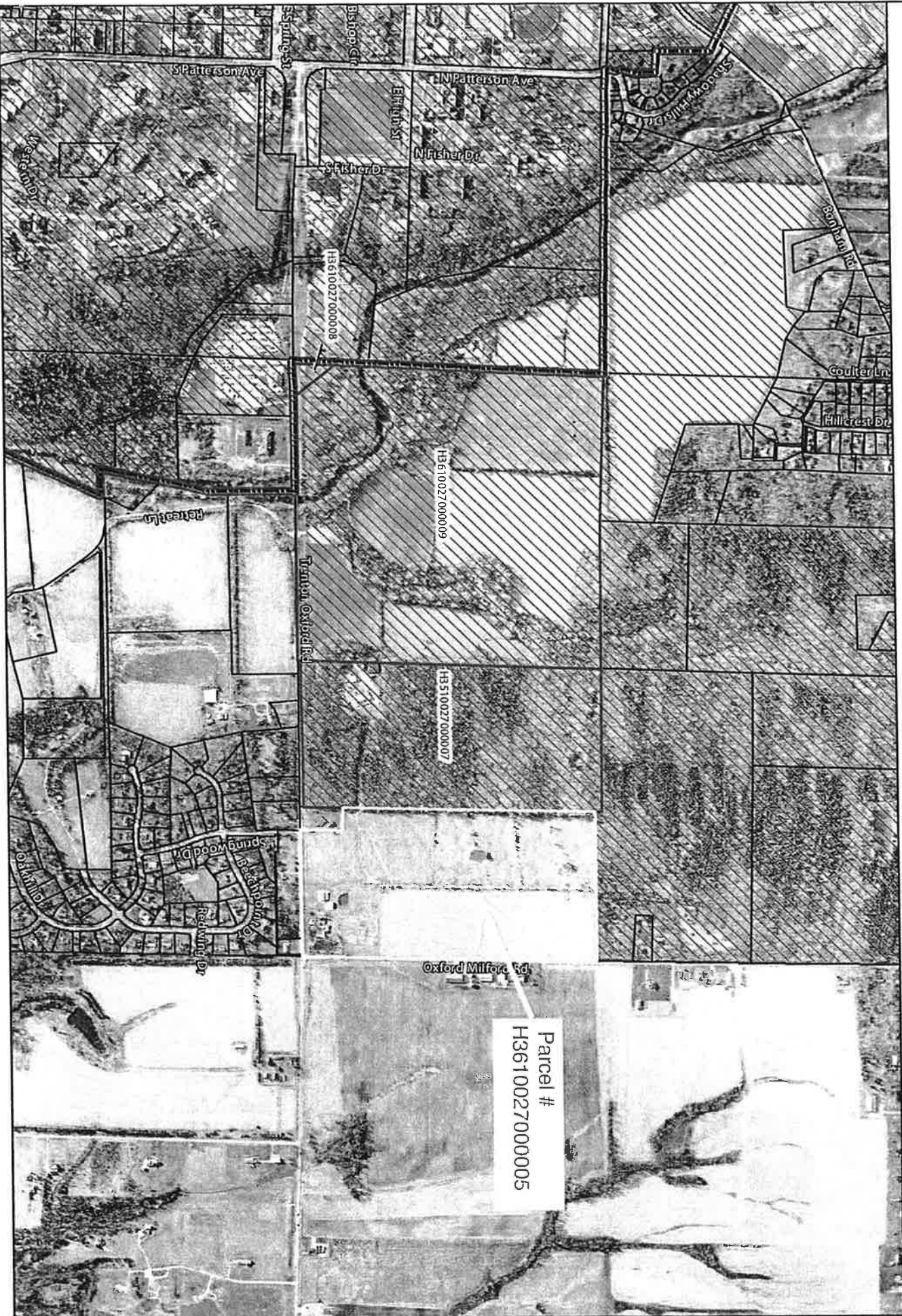


Parcel

1 inch = 1,100 feet



May 2009 Aerial Photography



RECEIVED
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BUTLER COUNTY
COMMISSIONERS

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF BUTLER COUNTY, OHIO

PETITION BY OWNERS OF REAL ESTATE FOR ANNEXATION OF 304.704
ACRES OF LAND MORE OR LESS IN OXFORD TOWNSHIP, BUTLER COUNTY,
OHIO TO CITY OF OXFORD, OHIO

(Exempted Type 2 Annexation- Sections 709.021 & 709.023 Ohio Revised Code)

The undersigned, being the owners of freehold estates in land adjacent to the City of Oxford, Butler County, herein respectfully petition that the real estate hereinafter described be annexed to the City of Oxford, Butler County, Ohio.

The territory proposed for annexation contains 304.704 acres, more or less, in Oxford Township, Butler County, and is contiguous and adjacent to the boundary of the City of Oxford, Ohio, for five percent (5%) or more of the perimeter of the territory proposed for annexation. The undersigned understand the property will not be excluded from the township.

The full description of the territories sought to be annexed are:

Situated in Part of Original Lot 1, Section 24, Town 5, Range 1, Oxford Township, being parts of the lands of the President and Trustees of Miami University, Ohio as recorded on Deed Book 764, Page 535 and all of the Lands of Joanne Pelley Means, Tr., as recorded in Official Record 7271, Page 1583 of the Butler County, Ohio Recorder's Office and being more particularly described as follows:

Commencing at the Southwest of said Section 24; thence along the westerly line of said Section 24, North 02°19'43" East, 72.80 feet to the north right of way of Trenton-Oxford Road (S.R. 73), being the **True Point of Beginning**;

thence, continuing with said west line of Section 24, North 02°19'43" East, 2,590.98, feet to the northwest corner of said Original Lot 1, being on the south line of the lands of the President and Trustees of Miami University, as recorded in Official Record 7322, Page 1032;

thence, leaving the west line of original Lot 1 with the south line of the President and Trustees of Miami University, as recorded in Deed Book 7322, Page 1032, North 89°53'36" East, 1,320.99 feet to feet to the southwest corner of the lands of the President and Trustees of Miami University, as recorded in Deed Book 514, Page 634;

thence, with the south line of said lands of the President and Trustees of Miami University, as recorded in Deed Book 514, Page 634 South 88°18'39" East, 1,293.20;

thence, continuing with said south line of the lands of the President and Trustees of Miami University, as recorded in Deed Book 514, Page 634, South 87°24'09" East, 1,299.88 feet;

thence, continuing with said south line of the lands of the President and Trustees of Miami University, as recorded in Deed Book 514, Page 634, South 01°30'35" West, 26.00 feet;

thence, continuing with said south line of the lands of the President and Trustees of Miami University, as recorded in Deed Book 514, Page 634, South 89°23'49" East, 1,271.35 feet to the west right of way of Oxford-Milford Road;

thence, with said west right of way of Oxford-Milford Road, South 01°09'02" West, 2,162.33 feet;

thence, continuing with said west right of way of Oxford-Milford Road, South 03°53'53" West, 321.17 feet to the north right of way of said Trenton-Oxford Road (S.R. 73);

thence, with said north right of way of said Trenton-Oxford Road (S.R. 73) for the following 6 courses:

- 1) North 83°24'08" West, 168.27 feet;
- 2) South 73°00'44" West, 104.40 feet;
- 3) North 86°28'28" West, 150.33 feet;
- 4) South 89°47'29" West, 499.81 feet;
- 5) North 70°47'55" West, 105.95 feet;
- 6) South 69°47'00" West, 58.21 feet to the east line of the lands of Gerald Earl Dingledine as recorded in Official Record 7506, Page 36 of the Butler County, Ohio Recorder's Office;

thence, leaving said north line of Trenton-Oxford Road (S.R. 73) with said east line of Gerald Earl Dingledine, North 01°30'35" East, 257.27 feet to the northeast corner of said lands of Gerald Earl Dingledine;

thence, with the north line of said Gerald Earl Dingledine, South 89°45'00" West, 200.00 feet to the northwest corner of said Gerald Earl Dingledine;

thence, with the west line of said lands of Gerald Earl Dingledine, South 01°30'40" West, 256.67 feet to the north line of said north right of way of said Trenton-Oxford Road (S.R. 73);

thence leaving said west line of Gerald Earl Dingledine, with said north right of way of said Trenton-Oxford Road (S.R. 73) for the following 12 courses:

- 1) South 89°54'41" West, 395.36 feet;
- 2) South 86°57'10" West, 220.29 feet;
- 3) North 41°25'14" West, 15.14 feet;
- 4) South 89°38'55" West, 35.75 feet;
- 5) South 53°33'55" West, 25.41 feet;
- 6) South 88°39'16" West, 457.87 feet;
- 7) North 74°38'43" West, 110.14 feet;
- 8) South 85°17'03" West, 400.47 feet;
- 9) North 86°34'40" West, 900.30 feet;

- 10) South 88°55'25" West, 350.14 feet;
- 11) South 84°50'58" West, 100.50 feet;
- 12) North 89°26'23" West, 957.83 feet to the **True Point of Beginning** containing 304.704 acres more or less and being subject to all legal highways, easements, restrictions and agreements of record.

The above description was prepared from an annexation plat by Bayer Becker, David Douglas Smith, Registered Surveyor #7121 in the State of Ohio, March 24, 2011. Butler County Auditor's permanent parcel numbers for the tax parcels described herein are: H3610027000009, H3510027000007, H3610027000005 and H3610027000008.

1. The number of owners of real estate in the territory sought to be annexed is Two (2), being The President and Trustees of The Miami University of Oxford, Ohio, and Joanne Pelley Means, Trustee, the Petitioners.
2. A map or plat of the above-described territory sought to be annexed is attached hereto and made a part hereof as Exhibit "A".
3. The annexation will not create an unincorporated area of the township that is completely surrounded by the territory proposed for annexation.
4. There is no annexation agreement between the municipality and township pursuant to R.C. § 709.192 applicable to this annexation nor an applicable Cooperative Economic Development Agreement (C.E.D.A.) pursuant to R.C. § 701.07.
5. The owners who sign this petition by their signature expressly waive their right to appeal in law or equity from the Board of County Commissioners' entry of any resolution passed under R.C. § 709.023 and waive any rights they may have to sue on any issue relating to a municipal corporation requiring a buffer as provided in R.C. § 709.023 and further waive any rights to seek a variance that would relieve or exempt them from the buffer requirement.
6. Douglas R. Elliott, Jr. is hereby appointed and authorized to act as agent for Petitioner President and Trustees of The Miami University of Oxford, Ohio and for Petitioner Joanne Pelley Means, Trustee in securing such annexation.
7. Petitioners' agents are hereby authorized to make any amendments and/or deletions which in his absolute and complete discretion are proper under the circumstances then existing. In addition, the petitioner's agents are authorized to make such amendments and/or deletions in the petition, map, plat or description in order to correct any discrepancy or mistake noted by the County Engineer or others in their examination of the petition, map, plat or description. Amendments to correct the map, plat or description

may be made by the presentation of an amended map or plat and description to the Board of County Commissioners on, before or after the date set for hearing of this petition unless otherwise specified by law.

8. "WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE."

OWNERS NAMES:

For: The President and Trustees of The
Miami University of Oxford, Ohio

By: David K. Creamer

Date Signed: 10-30-11

For: Joanne Pelley Means, Trust

By: Joanne Pelley Means

Date Signed: 10-27-11

Contact Information:

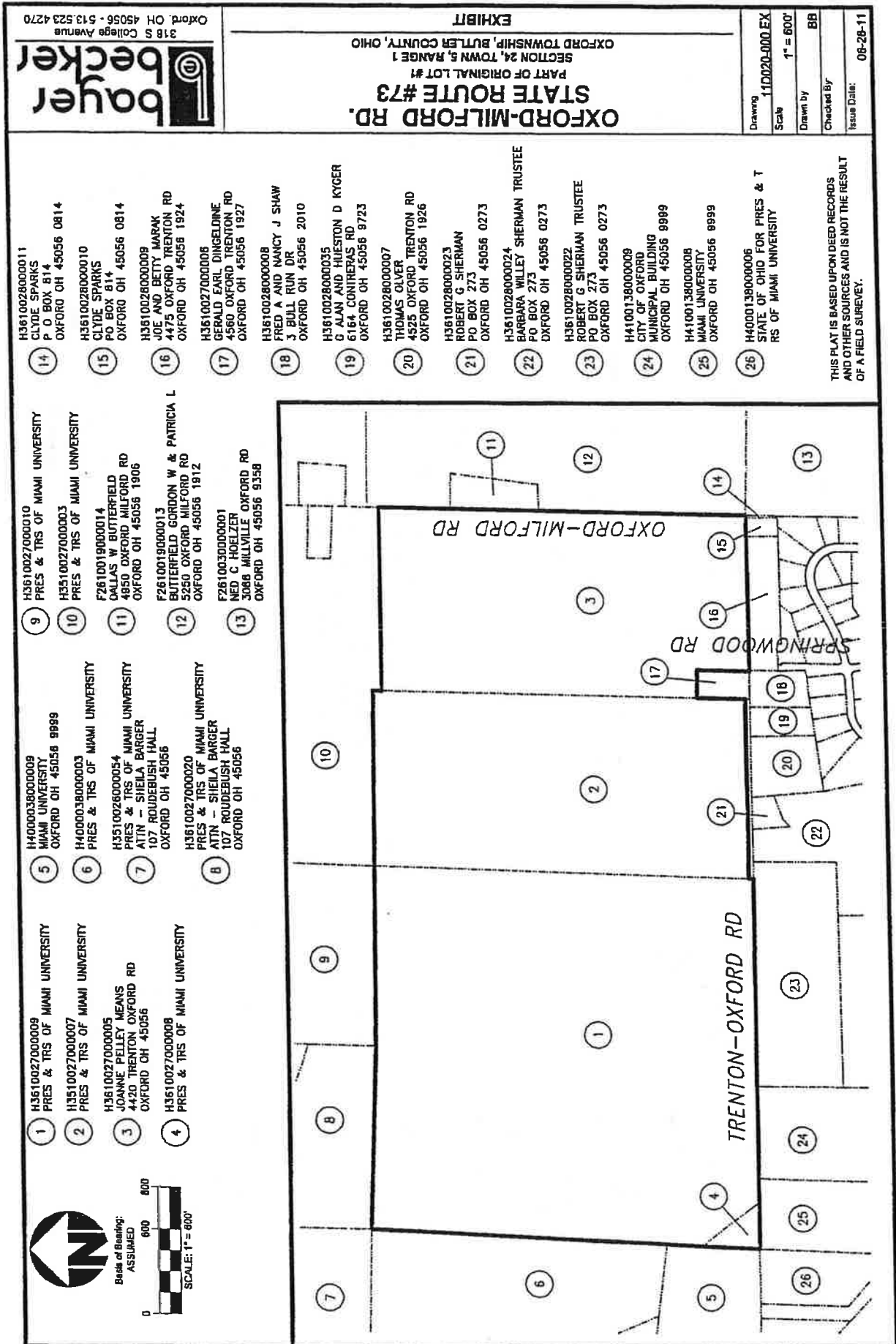
Owners/Petitioners:

Joanne Pelley Means, Trust
4450 Oxford Trenton Road
Oxford, Ohio 45056
(513) 416-3556

The President and Trustees of The
Miami University of Oxford, Ohio
David K. Creamer
Vice President of Finance and Business Services
Miami University
501 East High Street
218 Roudebush
Oxford, Ohio 45056
(513) 529-4226

Agent:

Douglas R. Elliott, Jr., City Manager
City of Oxford
101 E. High Street
Oxford, Ohio 45056
(513) 524-5279



**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: February 21, 2012

Jung-Han Chen
Prepared By

Account Code No. #:

Budgeted Amount:

February 6, 2012
Date Prepared

HAPC MEETING REPORT – February 1, 2012

Requests for Review:

HAPC-01-2012 20 W. High Street, Chase Bank Building, replacement of exterior windows on the second and third floors, **Stanley Miller, Applicant/Agent**

A request for review to replace exterior windows with new single-hung, equal lite sashes, half-round arched glass upper sash, and colonial muntins to match the existing two panes per sash pattern took place. The windows will have wood interiors/exteriors and painted to match the existing color.

The Commission felt that the proposed windows would be a great improvement to the Uptown. The issue of historic color was also discussed. The Commission requested the Applicant provide that information when the existing windows were removed. The Commission voted 5-1-1 to approve the request as submitted, subject to any changes to the approval being reviewed by the Commission.

Old Business:

Decision Guidelines for Administrative Approvals

The Commission voted on the Decision Guidelines for Administrative Approvals so that there will be consistency in approving minor requests. The Guidelines outline the criteria and processes for any requests seeking administrative approval.

2012 Historic Marker Program/Workshop

The Historic Marker Program Workshop will take place on February 23, 2012 from 6:00–7:00 p.m. at the Smith Library of Regional History.

Historic District Signage

Chairman Smith shared with the Commission the design he developed last year and asked for any input. Mr. Smith will take those comments, make changes and send to all members for consideration.

The next HAPC meeting is scheduled for March 7, 2012 at 6:00 p.m.

Department Head:
City Attorney:
City Manager:

JAC 2/8/12
WLE 2/12/12

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: February 7, 2012

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

January 30, 2012

Date Prepared

Agenda Title: An Ordinance Adopting New Section 141.05 Of The Codified Ordinances Of The City Of Oxford, *Term Limits For Boards And Commissions*, Establishing Term Limits For Members Serving On Boards And Commissions.

Recommendation: n/a

Discussion:

The proposed legislation is a result of Council's discussion at the January 3, 2012 Work Session regarding the establishment of Term Limits for members of the City's Boards and Commissions.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

 1/31/12

ORDINANCE NO. _____

AN ORDINANCE ADOPTING NEW SECTION 141.05 OF THE CODIFIED ORDINANCES OF THE CITY OF OXFORD, *TERM LIMITS FOR BOARDS AND COMMISSIONS*, ESTABLISHING TERM LIMITS FOR MEMBERS SERVING ON BOARDS AND COMMISSIONS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Council hereby adopts new Section 141.05, *Term Limits for Boards and Commissions*, to read as follows:

(a) Appointments by City Council to Boards or Commissions of the City shall be subject to the following term limits:

- (1) Boards or Commissions with two (2) year terms shall be limited to four (4) consecutive terms
- (2) Boards or Commissions with three (3) year terms shall be limited to three (3) consecutive terms
- (3) Boards or Commissions with four (4) year terms or five (5) year terms shall be limited to two (2) consecutive terms

(b) In the event that a member of a Board or Commission is not eligible for re-appointment due to term limits, that member may still be considered for re-appointment thirty (30) days after the expiration of his or her term if there are no other qualified applicants for the position. Such a re-appointment, in excess of the term limits set forth herein, shall be restricted to one (1) additional term.

(c) After a member of a Board or Commission has served the number of terms allowed per this ordinance, he or she may be considered for appointment again to the Board or Commission on which he or she previously served after one (1) year of non-service on that particular Board or Commission.

SECTION 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including, but not limited to Section 121.22 of the Ohio Revised Code.

SECTION 3: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: February 21, 2012

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

February 14, 2012

Date Prepared

Agenda Title: A Resolution adopting the applicable portions of the Butler County, Ohio, Countywide All Natural Hazard Mitigation Plan (CANHMP) on behalf of the City of Oxford.

Recommendation: N/A

Discussion:

The adoption of the attached Resolution has been requested by the Butler County Emergency Management Agency. All cities and villages within the county have been asked to do the same. Approval of the Resolution is required in order for the City to qualify for federal disaster mitigation funds.

The Hazard Mitigation Plan is updated every 5 years.

Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 2/14/12

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE APPLICABLE PORTIONS OF THE BUTLER COUNTY, OHIO, COUNTYWIDE ALL NATURAL HAZARD MITIGATION PLAN (CANHMP) ON BEHALF OF THE CITY OF OXFORD.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council is aware that Federal Emergency Management Agency (FEMA) regulations require that all local jurisdictions must have an all natural hazard mitigation plan in place as a condition for receiving federal disaster mitigation funds.

SECTION 2: It is the intent of the Oxford City Council to adopt by reference the applicable portions of the revised Butler County, Ohio, CANHMP as the plan for the City of Oxford.

SECTION 3: Those portions of the Butler County, Ohio, CANHMP, which are applicable to the City of Oxford, Ohio, are hereby adopted as the All Natural Hazard Mitigation Plan for the City of Oxford, Ohio. A copy of the revised Butler County, Ohio, CANHMP dated August, 2011 is on file in the office of the Clerk of Council and the portions applicable to the City of Oxford are incorporated herein by reference.

SECTION 4: The adoption herein of the applicable portions of the revised Butler County, Ohio, CANHMP as the All Natural Hazard Mitigation Plan for the City of Oxford, Ohio does not modify, repeal or supersede any existing ordinances or regulations of the City of Oxford, Ohio.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)