

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: March 1, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

February 23, 2011

Date Prepared

Agenda Title: Resolution authorizing the City Manager to waive the fees adopted in the Fee Ordinance for the street closings for the Visitors and Convention Bureau for the 2011 annual Summer Music Festival.

Recommendation:

Discussion:

Council has approved this request every year since 2005. The fee for each street closure is \$135.00. The cost for 8 concerts is \$1,080.00.

Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 2/23/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO WAIVE THE FEES ADOPTED IN THE FEE ORDINANCE FOR THE STREET CLOSINGS FOR THE VISITORS AND CONVENTION BUREAU FOR THE 2011 ANNUAL SUMMER MUSIC FESTIVAL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Visitors and Convention Bureau hereby requests Council's consideration of their request for waiver of the street closure fees for the 2011 Annual Summer Music Festival.

SECTION 2: Council having considered the request determined that the Summer Music Festival is a benefit to the entire community and that waiving the fees for the street closings is in the best interest of the community, hereby authorizes the City Manager to waive the fees for the street closings for the 2011 Annual Summer Music Festival.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)



February 21, 2011

City of Oxford
101 East High Street
Oxford, OH 45056

Attention: Doug Elliott, City Manager

RE: 2011 Oxford Summer Music Festival Concert Series Street Closure Waiver Request

Dear Mr. Elliott,

On behalf of the Oxford Visitors and Convention Bureau Board of Directors, we would like request consideration for the waiver of fees to close the streets for the 2011 concert series.

Sincerely,

Diana Durr, Executive Director

14 W. Park Place, Suite C · Oxford, Ohio 45056
Phone: (513) 523-8687 Fax: (513) 523-2927
info@enjoyoxford.org ~ www.enjoyoxford.org



INTEROFFICE MEMO

DATE: February 17, 2011
TO: City of Oxford
FROM: Diana Durr
RE: 2011 Music Festival Concert Series Revised Permit Request

Due to limited sponsorship funding, the schedule for the concert nights are the following:

June 9, June 23, July 7, July 28, August 4, August 11, August 18, August 25

Diana

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: March 1, 2011

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

February 22, 2011
Date Prepared

Agenda Title: A Resolution authorizing a temporary abatement of the Noise Ordinance No. 2550, Section 509.09, on Friday, April 15, 2011 from 10:00 P.M. to 1:00 a.m. on the back patio at the Shriver Center for a Miami After Dark Spring Marquee event.

Recommendation: N/A

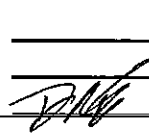
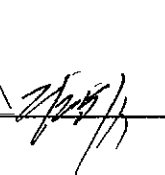
Discussion:

This request is for the Miami After Dark Spring Marquee event on the patio at the Shriver Center. For the last several years Council has approved the Noise Abatement for this event.

Approved By:

Department Head:
City Attorney:
City Manager:

Initial Date

RESOLUTION NO.

A RESOLUTION AUTHORIZING A TEMPORARY ABATEMENT OF THE NOISE ORDINANCE NO. 2550, SECTION 509.09, ON FRIDAY, APRIL 15, 2011 FROM 10:00 P.M. TO 1:00 A.M. ON THE BACK PATIO AT THE SHRIVER CENTER FOR A MIAMI AFTER DARK SPRING MARQUEE EVENT.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Police Chief recommend a temporary abatement of the Noise Ordinance No. 2550, Section 509.09, for the Miami After Dark Spring Marquee event on Friday, April 15, 2011 from 10:00 p.m. to 1:00 a.m. on the back patio at the Shriver Center on Miami's campus in accordance with the provision in the Noise Ordinance No. 2550, Section 509.11 Exceptions to Noise Restrictions, Section G: "Noises resulting from authorized public activities such as parades, fireworks, sports events, musical productions and other activities which have the approval of the City of Oxford, Ohio."

SECTION 2: Council having reviewed the recommendation and finding this to be a community event hereby authorizes the City Manager to issue a temporary abatement of the Noise Ordinance.

SECTION 3: The City Manager is hereby authorized to approve a temporary abatement of the Noise Ordinance No. 2550 Section 509.09 for the Miami After Dark Spring Marquee event on Friday, April 15, 2011 from 10:00 p.m. to 1:00 a.m. on the back patio at the Shriver Center on Miami's Campus.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
NOISE ABATEMENT APPLICATION

EVENT INFORMATION:

DATE REQUESTED FOR NOISE ABATEMENT : April 15, 2011

FROM: 10 ^{a.m.}
p.m. TO: 1 ^{a.m.}
p.m.

ACTIVITY/EVENT TO BE UNDERTAKEN:

After Dark Spring Marquee

LOCATION (attach copies of paperwork showing approval to use site): Shriver
Back Patio

NUMBER OF PEOPLE EXPECTED TO ATTEND: 250-300

OPEN TO PUBLIC
ALCOHOL AVAILABLE

YES
YES

NO
NO

TYPE OF SOUND EQUIPMENT TO BE USED:

Minimal- Possible DJ or Miami Steel Drum Band (w/no amplification)

SOUND MONITORING PLANS (including person in charge of this process):

We will walk the area to make sure it's not carrying

APPLICANT ORGANIZATION INFORMATION:

NAME OF ORGANIZATION: Miami After Dark

ADDRESS: 356 Shriver Center

Is this a registered student organization at Miami University? Yes

INDIVIDUAL INFORMATION (RESPONSIBLE PARTY, MUST BE OVER 18 yrs.):

NAME OF CONTACT PERSON: Math Gassner

ADDRESS: 356 Shriver Center TEL. #: 920.627.4744

What is the contact person's relation to the organization (title, etc.)?

President

ATTACH EXTRA PAGES IF THE SPACE PROVIDED ABOVE IS INSUFFICIENT
AND ATTACH ANY SUPPLEMENTAL DOCUMENTATION THAT MAY BE OF
RELEVANCE.

I have read and understand the rules, conditions and laws applicable to the
waiver of the noise ordinances, and understand that acceptance of them is a
condition of approval. I hereby certify that the event/activity, which is
the subject of this application will be open to the public and alcohol free.

Applicant's signature [Signature] Date: 2-16-11

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: March 1, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

February 22, 2011

Date Prepared

Agenda Title: A Resolution authorizing a temporary abatement of the Noise Ordinance No. 2550, Section 509.09, on Friday, April 1, 2011 starting at 5:00 P.M. to Saturday, April 2, 2011 at 3:00 a.m. at Millett Hall (outside and concourse) on Miami's Campus for the American Cancer Society Relay for Life.

Recommendation: N/A

Discussion:

This request is for the American Cancer Society Relay for Life which is to raise money for the American Cancer Society. The walk will take place at Millett Hall this year instead of Cook Field. For the last several years Council has approved the Noise Abatement for this event.

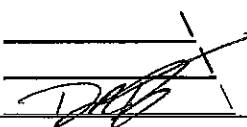
Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

 2/25/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING A TEMPORARY ABATEMENT OF THE NOISE ORDINANCE NO. 2550, SECTION 509.09, ON FRIDAY, APRIL 1, 2011 STARTING AT 5:00 P.M. TO SATURDAY, APRIL 2, 2011 AT 3:00 A.M. AT MILLETT HALL (OUTSIDE AND CONCOURSE) ON MIAMI'S CAMPUS FOR THE AMERICAN CANCER SOCIETY'S RELAY FOR LIFE.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Police Chief recommend a temporary abatement of the Noise Ordinance No. 2550, Section 509.09, for the American Cancer Society Relay for Life on Friday, April 1, 2011 starting at 5:00 p.m. to Saturday, April 2, 2011 at 3:00 a.m. at Millett Hall (outside and concourse) on Miami's campus in accordance with the provision in the Noise Ordinance No. 2550, Section 509.11 Exceptions to Noise Restrictions, Section G: "Noises resulting from authorized public activities such as parades, fireworks, sports events, musical productions and other activities which have the approval of the City of Oxford, Ohio."

SECTION 2: Council having reviewed the recommendation and finding this to be a community event hereby authorizes the City Manager to issue a temporary abatement of the Noise Ordinance.

SECTION 3: The City Manager is hereby authorized to approve a temporary abatement of the Noise Ordinance No. 2550 Section 509.09 for the American Cancer Society Relay for Life on Friday, April 1, 2011 starting at 5:00 p.m. to Saturday, April 2, 2011 at 3:00 a.m. at Millett Hall (outside and concourse) on Miami's Campus.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)



To: City Council

From: Student Community Relations Commission

Re: Spring 2011 Noise Abatement Requests

Date: February 18, 2011

Two noise abatement requests were submitted to SCRC for activities this spring. These are the same events that have been approved for abatements in past years. The location for the Relay for Life has been changed from Cook Field to Millett Hall.

1. Friday, April 1—Saturday, April 2
Relay for Life *3:00 am*
Location: Millett Hall (outside and concourse) 5 pm – 12 ~~noon~~
2010: 4/9/10 6 pm – 3 am
2009: 4/3/09 6 pm – 3 am
2008: 4/4/08 6 pm – 3 am

2. Friday, April 15
After Dark Spring Marquee 10 pm – 1 am
Location: Shriver Back Patio
2010 4/23/10 10 pm – 2 am
2009: 4/30/09 8 pm – 10:30 pm
2008: 4/25/08 10 pm – 1 am

Relay for Life additional comments:

We have decided to change our event from Cook Field to Millett with the belief it will greatly improve the overall Relay for Life experience. Cook Field was much too large and everyone was too spread out. At Millett, the track will be from the front doors of the building down the front sidewalks to the flagpole and back. This is a smaller track and will create a more intimate and unified experience. We will also have access to the inside concourse which we will use for our survivor reception and we may use the concourse in case of bad weather. Having access to the restrooms and a locked room will ease the comfort of participants and allow us to count our money in a closed location. Overall, we hope Millett will be a much better location for our event.

There will be a stage up by the doors and similar entertainment as existed in the past will include bands, singers, and DJ playing recorded music. We will tone down the loudness of the sound with the later hours of the night, carefully scheduling the louder groups into timeframes to produce the least disturbance to residents near Millett. The music will be up again in the morning so participants will end the event together.

We will be notifying all surrounding dorms, fraternities and residences of the event and inviting their participation.

CITY OF OXFORD
NOISE ABATEMENT APPLICATION

EVENT INFORMATION:

DATE REQUESTED FOR NOISE ABATEMENT : Fri April 1 - Sat April 2

FROM: 5:00^{a.m.}(p.m.) TO: 12:00^{a.m.}(p.m.) noon

ACTIVITY/EVENT TO BE UNDERTAKEN:

Miami University Relay For Life

LOCATION (attach copies of paperwork showing approval to use site):

Millett Hall (outside + concourse)

NUMBER OF PEOPLE EXPECTED TO ATTEND: 500

OPEN TO PUBLIC

YES

NO

ALCOHOL AVAILABLE

YES

NO

TYPE OF SOUND EQUIPMENT TO BE USED:

Speakers

SOUND MONITORING PLANS (including person in charge of this process):

Staff Partner from American Cancer Society on duty + committee members

APPLICANT ORGANIZATION INFORMATION:

NAME OF ORGANIZATION: On Campus for Cancer Awareness

ADDRESS: _____

Is this a registered student organization at Miami University? yes

INDIVIDUAL INFORMATION (RESPONSIBLE PARTY, MUST BE OVER 18 yrs.):

NAME OF CONTACT PERSON: Emma Moody

ADDRESS: 317 N University Ave TEL. #: (513) 833-5844

What is the contact person's relation to the organization (title, etc.)?

Co-chair of organization

**ATTACH EXTRA PAGES IF THE SPACE PROVIDED ABOVE IS INSUFFICIENT
AND ATTACH ANY SUPPLEMENTAL DOCUMENTATION THAT MAY BE OF
RELEVANCE.**

I have read and understand the rules, conditions and laws applicable to the waiver of the noise ordinances, and understand that acceptance of them is a condition of approval. I hereby certify that the event/activity, which is the subject of this application will be open to the public and alcohol free.

Applicant's signature Emma L Moody Date: 2/17/11

Exceptions to City Noise Restrictions - Noise Abatements
GENERAL INFORMATION

The City of Oxford, in conjunction with Miami University, has determined that the best interests of the public can be served by granting a limited number of exceptions to the City's noise restriction ordinances to allow for certain events to be held in the community. City Code Sections 509.09, 509.10, 509.11, 509.12 and 509.99, which establish and govern noise restrictions in the City, are attached to this General Information Sheet for reference. Exceptions to the City's noise restrictions are commonly called noise abatements.

Noise abatements are generally needed only for events extending in the hours of:

- 11:00 p.m. - 7 a.m., Sunday through Thursday
- 12:00 a.m. - 7 a.m., Friday and Saturday

Noise abatements will only be granted for events which are (1) open to the general public and (2) alcohol free.

Noise abatement application forms are available from the City. Fully completed application forms will be reviewed by the Student Community Relations Committee (SCRC). Please note, incomplete forms will not be processed. The City Manager may grant a waiver to an applicant, allowing such noise abatement application to be considered by City Council without the review of SCRC, when the City Manager deems such waiver to be necessary.

The SCRC will review noise abatement applications three times a year. The SCRC will review applications and submit comments on such applications to City Council within 30 days from the date of the event. City Council will either approve or deny the noise abatement application.

Organizers of events granted noise abatements are required to become aware of the potential adverse effects that may result from unnecessary noise and must schedule a meeting with a representative from the City. This meeting will allow for a full explanation of the requirements to be fulfilled once the abatement has been granted. Procedures to monitor the sound levels of the event, complaint procedures, and event notification procedures will be determined at this meeting.

For questions pertaining to noise abatements, contact the City of Oxford at 524-5201 or the Office of Student Activities at 529-2268.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: March 1, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

February 23, 2011

Date Prepared

Agenda Title: A Resolution authorizing the City Manager to permit the Oxford Visitors and Convention Bureau in conjunction with the Oxford Lions Club to hold an event on July 29, 2011 from 5:00 p.m. to 10:00 p.m. in the Oxford Memorial Park.

Recommendation: N/A

Discussion:

This event was approved by Council last year to welcome the Porsches2Oxford participants to the City. The event will last two hours longer this year (from 5:00 p.m. to 10:00 p.m.) if approved by Council.

Last year the event was from 6:00 p.m. to 9:00 p.m.

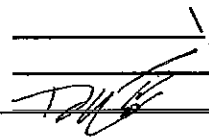
Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 2/28/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PERMIT THE OXFORD VISITORS AND CONVENTION BUREAU IN CONJUNCTION WITH THE OXFORD LIONS CLUB TO HOLD AN EVENT ON JULY 29, 2011 FROM 5:00 P.M. TO 10:00 P.M. IN THE OXFORD MEMORIAL PARK.

Be it resolved by the Council of the City of Oxford, Butler County, State of Ohio, that:

SECTION 1: The Oxford Visitors and Convention Bureau in conjunction with the Oxford Lions Club wish to sponsor an event which will be open to the public and will give people the opportunity to welcome the Porsches2Oxford participants to the City of Oxford.

SECTION 2: The Oxford Lions Club as the service organization will obtain an F-2 State of Ohio Liquor Permit, which will allow for the sale of beer and wine only to those of legal age for on premises consumption.

SECTION 3: The Oxford Lions Club as the service organization will be required to carry a liability insurance policy and an additional liquor liability policy.

SECTION 4: The Oxford Lions Club will rope off the Oxford Memorial Park area and each attendee wishing to enter the roped off area will be required to be at least 21 years of age and be required to wear a wrist band.

SECTION 5: The City Manager is hereby authorized to take all steps necessary to permit the Oxford Visitors and Convention Bureau in conjunction with the Oxford Lions Club to hold an event to welcome the Porsches2Oxford participants to the City of Oxford on July 29, 2011 from 5:00 p.m. to 10:00 p.m. in the Oxford Memorial Park.

SECTION 6: This Resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:
ATTEST:

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: BOB BLACKBURN
PREPARED BY: LAW(STAFF)